

Advertise with diversity in  
The Portland Observer

### Public Works Supervisor II

Approx monthly salary: \$4,318- \$5,753.  
The City of Portland is recruiting qualified candidates for Public Works Supervisor II, responsible for planning, scheduling, assigning and inspecting the work of skilled and semi-skilled personnel engaged in the construction, maintenance and repair of the water works infrastructure, including water distribution and transmission systems. See complete job announcement for requirements and application at [www.ci.portland.or.us/jobs/](http://www.ci.portland.or.us/jobs/). Completed applications must be received by 4:30 p.m., Monday, Sept. 11, 2006. City of Portland is an Equal Opportunity Employer.

### Program Assistant/CNA:

Volunteers of America Oregon's Marie Smith Health & Social Center is hiring a Full-time CNA. Job duties include providing personal care for disabled elders, recreational activities and vitals monitoring etc. For full job description, visit our web site at [www.voar.org](http://www.voar.org). No weekends, not evenings, paid holidays off plus benefits! Come work for a great team! Apply at 4614 N. Albina Portland OR 97217

Equal Opportunity Employer

**Assessment Coordinator 1 (Education Program Assistant)** - University of Oregon Child & Family Center in Portland. Recruits and tracks research subjects, collects school and court records and works with project personnel to complete school and family assessments. Requires strong writing skills and ability to communicate effectively with individuals from diverse backgrounds and cultures; strong organizational skills, attention to detail, and capacity for innovative problem solving; extensive knowledge of Access, Excel Word, SPSS, and the Internet. See job posting for complete list of requirements. \$10.23 - \$14.37 per hour. Application information available at Human Resources, 5210 University of Oregon, Eugene, OR 97403-5210; (541) 346-3159, TTY (541) 346-0852; online ([jobs.uoregon.edu](http://jobs.uoregon.edu)). Application deadline 8/21/06. AA/EQ/ADA institution committed to cultural diversity.

### Job Announcement Child Care

Peninsula Children's Center, a non-profit childcare center in North Portland, seeks a FT assistant in preschool, PT assistant in school-age and subs in infant/toddler, preschool, school age programs. Coursework in ECE or 6 months center-based experience preferred. Competitive wages and benefits. Call 503-280-0534

### Senior Management Analyst

The Senior Management Analyst is responsible for designing and conducting solid statistical research that results in policy and procedural recommendations to proactively assist the Portland Police Bureau improve services to the public. Duties include compiling data and providing well-researched recommendations on internal practices and procedures, based upon best practices and presenting research recommendations effectively both orally and in writing. Additional duties include disseminating research results to internal bureau customers; performing strong quantitative and qualitative research and working as a manager on projects. The Senior Management Analyst is expected to carry out his or her individual responsibilities with initiative, independence and creativity while exercising sound professional judgment and problem-solving skills.

Approximate Monthly Salary Range: \$4,763 - \$6,359

Application deadline is 4:30PM, Monday, September 11, 2006.

To learn more about this position, or to apply online, visit our website at [www.ci.portland.or.us/jobs/](http://www.ci.portland.or.us/jobs/) or pickup an application at 1120 SW 5th Ave. Portland, Oregon 97204

### TECHNICAL SERVICE REP

Perform repairs and maintenance on our electromechanical office products in Portland. Position also available in San Francisco and Sacramento. Respond to customer requests for repair and perform scheduled maintenance of equipment. Technical Reps are issued a company van as well as all necessary tools and training.

Must have 2-5 years of experience in the service repair of electrical and/or mechanical equipment. Must be able to lift 60 lbs. regularly.

ACCO offers an excellent pay and ben-efit package. For more information or to apply, go to [www.accobrands.com](http://www.accobrands.com). EOE M/F/D/V

# CLASSIFIEDS / BIDS

### SECURITY:

#### CLARK COLLEGE

Clark College is accepting applications for a **Program Support Supervisor 1** position in Security and Safety to coordinate operations and supervise dispatch and office staff. Salary is \$2,588/month. Closing date is 5 p.m., August 31, 2006. For position description, requirements, and to apply, access our website at [www.clark.edu](http://www.clark.edu), Jobs @ Clark or contact Clark College Human Resources, 1800 E. McLoughlin Blvd., Vancouver, WA 98663 (360) 992-2105 [JOBLINE (360) 992-2836. Hearing impaired (360) 992-2317] AA/EEO employer.

#### Recreation Advisor, Part-time (\$10.61 - \$10.93 per hour)

Recreation Advisor needed for a vocational training program serving young adults, 32 hours per week, primarily evenings and weekends. Responsible for carrying out specialty programs and general recreation activities. High School diploma and two years recreation experience needed. Must possess or be able to obtain a valid CDL driver's license with air break and passenger endorsement as well as water safety certification. CPR and first aid certification required. Competitive salary and benefits package available.

Please send letter of interest and resume postmarked no later than August 25, 2006 to:

Human Resources  
31224 E. Historic Columbia  
River Highway  
Troutdale, OR 97060

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page:

[www.portlandonline.com/omf/purchasing](http://www.portlandonline.com/omf/purchasing)



City of Portland  
Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204  
503-823-6855

### FINANCE

#### PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)- Tigard

PERS covers nearly 300,000 members and administers retirement, disability benefits, health insurance, and deferred compensation plans statewide.

#### Retirement Counselor 2

This person will coordinate activities, provide training, assess workload, and perform complex calculations. Salary is \$2,597 - \$3,772/month. EOE/AA. For Announcement #LE060354 and application materials, visit [www.oregonjobs.org](http://www.oregonjobs.org), [www.oregon.gov/pers](http://www.oregon.gov/pers), or call PERS Human Resources at 503-431-8905. Closing date is September 1, 2006.

### FINANCE

#### PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)- Tigard

PERS covers nearly 300,000 members and administers retirement, disability benefits, health insurance, and deferred compensation plans statewide.

#### Retirement Counselor 1

This person will determine retirement eligibility and benefits, reconcile accounts, and answer member questions. Salary is \$2,370 - \$3,437/month. EOE/AA. For Announcement #LE060352 and application materials, visit [www.oregonjobs.org](http://www.oregonjobs.org), [www.oregon.gov/pers](http://www.oregon.gov/pers), or call PERS Human Resources at 503-603-7552. Closing date is September 1, 2006.

### Business Program Coordinator

The Business Program Coordinator is responsible for working with business associations and other public and private community-based organizations to provide a variety of services, which include providing technical assistance, leadership and organizational development training. Duties include the development of customized programs, strategies, and/or workshops that are focused on supporting and growing local business associations and increasing the interaction between local business associations and neighborhood associations. Additional duties include organizing and planning events, coordinating and facilitating meetings, developing the content for an outreach database of local business associations, and developing outreach and marketing materials.

Approximate Monthly Salary Range: \$4,111 - \$5,481

Application deadline is 4:30PM, Monday, August 25, 2006.

To learn more about this position, or to apply online, visit our website at [www.ci.portland.or.us/jobs/](http://www.ci.portland.or.us/jobs/) or pickup an application at 1120 SW 5th Ave. Portland, Oregon 97204

**Part Time RN:** Volunteers of America Oregon is hiring for a part-time RN to work at our two Adult Day Center. No evenings, no weekends, paid holidays off! Benefits! The RN would provide in-services to staff and family caregivers, nursing assessments for elderly/disabled participants, leadership and support for the CNA staff and general nursing services within the programs. Must have reliable form or transportation. Salary negotiable, DOE. Compensation for travel between two centers. For a full job description visit our web site at [www.voar.org](http://www.voar.org). Apply at 3910 SE Stark St, Portland OR 97214 Attn: Senior Services



**PARKING FACILITY Operator**  
Immediate full and part-time openings. Seeking dependable, well-groomed, positive individuals. \$8.50 + starting wage Overtime/advancement potential Medical & Dental, 401k avail.

#### Drugtest/Background check

Apply 12:00-1:00PM, Mon, Wed, Thurs & Fri; 3:00 - 4:00PM Tues. City Center Parking, 130 SW Stark, Portland.



### WASHINGTON COUNTY

#### CARTOGRAPHER I

\$2,862 - \$3,481 / month  
Closes September 1, 2006

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: [www.co.washington.or.us](http://www.co.washington.or.us). County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

#### APPLY TO:

Washington County Human Resources Division  
155 N. First Avenue, Suite 320  
Hillsboro, OR 97124

### CITY OF VANCOUVER, WASHINGTON

#### INVITATION TO BID

#### E. EVERGREEN BOULEVARD GUARDRAIL IMPROVEMENTS PROJECT

Notice is hereby given that the City of Vancouver, Washington, will receive sealed bids up to the hour of 11:00 a.m., Pacific Standard Time, **Tuesday, September 12, 2006**, and publicly opened and read aloud at that time on the same day in Procurement Services Conference Room, 610 Esther St, 2nd Floor, Vancouver, Washington, for the following:

**This contract provides for the improvement of construction of guard rails, striping, signing, and associated work all in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications.**

Bidding documents may be examined in Owner's office, City of Vancouver, Washington, Procurement Services, 610 Esther St, 2nd Floor, Vancouver Washington. Bidding documents may be obtained from the Owner's office upon payment of \$54.05, which includes 8.1% WA State sales tax or \$50.00 if you are exempt from payment of sales tax (AK, DE, OR, NH, MT), for each set of documents. Return of the documents is not required, and the amount paid for the documents is nonrefundable. (City Ordinance M-3427) Company/Cashiers Checks or money orders shall be made payable to City of Vancouver. Firms ordering documents shall provide a street address and/or post office box where additional information (Addenda) may be delivered via U.S. Mail. Documents will be delivered via UPS or U.S. Mail. A list of plan centers that have received sets of Bidding Documents for the work contemplated herein is available from <http://www.cityofvancouver.us/purchasing.asp> or by calling Procurement Services at (360) 619-1030. **Do not send cash.**

Bids shall be in accordance with the specifications and other contract documents on file in Procurement Services, phone (360) 619-1030, where copies may be obtained. Bid results may be obtained within 24 hours after the bid opening by accessing our website, shown above.

All bids shall be addressed to the attention of the Procurement Services Manager, City of Vancouver, P. O. Box 1995, Vancouver, Washington 98668. All bids delivered shall be delivered to the Procurement Services Manager, 610 Esther St, 2nd Floor. Bids shall be placed in an envelope which is sealed and which clearly states the name of the bidder, the date of the bid opening, and appropriate wording to indicate definitely the nature of the contents. **Do not send bids by FAX.** Bids submitted via FAX will not be accepted.

The following is applicable to federal aid projects. The City of Vancouver, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

The City of Vancouver is committed to providing equal opportunities to State of Washington certified Minority, Disadvantaged and Women's Business Enterprises in contracting activities. (Section 4 of Chapter 56, Laws of 1975, 1st Ex. Sess., State of Washington).

All bid proposals must be accompanied by a bid proposal deposit in cashier's check, or surety bond in an amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the City of Vancouver.

The City of Vancouver reserves the right to cancel this invitation or reject any and all bids submitted or to waive any minor formalities of this call if in the judgement of the City Council the best interest of the City would be served.

No bidder may withdraw his/her bid after the hour set for the opening thereof, unless the award of contract is delayed for a period exceeding forty-five (45) days. If it is determined to be in the best interest of the city, the city reserves the right to request an extension of bid prices during the review process.

Julianna M. Csonaki  
Procurement Services Manager

### LEGAL NOTICES

e-mail: [classifieds@portlandobserver.com](mailto:classifieds@portlandobserver.com)  
The Portland Observer

### MULTNOMAH COUNTY, OREGON

Bid No: B07-9032

Bid Title: NE Marine Drive Culvert Installation at Arata Creek

Closing Date: September 7, 2006 Est. Range: \$85,000-90,000

Pre-Qualification Required in class(es) of: Street Improvements or Excavation & Grading

Sealed bids will be received until, but not after, 2:00 PM on the closing date, by Multnomah County Central Procurement and Contract Administration (CPCA), 501 SE Hawthorne Blvd., Suite 400, Portland, OR 97214. Bids will be opened and read after 2:15 PM the same day.

Plans and Specifications are filed with CPCA and copies may be obtained from the above address for a \$10.00 non-refundable fee by CHECK OR MONEY ORDER ONLY. Plans and Specifications WILL NOT BE MAILED within the Metropolitan, Tri-County or Clark County areas. Go to the CPCA web address at <http://www.multcopurch.org> for additional information and any available downloads.

PRE-QUALIFICATIONS OF BIDDER may be required pursuant to the Multnomah County Public Contract Review Board Rule 49-0220. See Specifications for project classes of work. Prequalification applications shall be submitted through CPCA, 501 SE Hawthorne Blvd., Suite 400, Portland, Oregon 97214, (503) 988-5111. Applications may be obtained at our office or can be downloaded from our website at <http://www.multcopurch.org>. Pre-qualification applications must be received by, or postmarked to, CPCA no later than 10 days prior to the bid closing date.

PRE-QUALIFICATION APPLICATIONS DUE: August 28, 2006

All bidders must comply with the requirements of the prevailing wage law in ORS 279C 800-870, or the Davis-Bacon Act (40 U.S.C. 276(a)) if applicable. Details of compliance are available from CPCA, 501 SE Hawthorne Blvd., Suite 400, Portland, OR 97214, (503) 988-5111.

No bid will be considered unless bidder is registered with the Construction Contractors Board as required by ORS 701.055 or licensed by the State Landscape Contractors Board as required by ORS 671.530.

No bid will be considered unless accompanied by a surety bond, certified check, or a cashiers check payable to Multnomah County for the amount equal to ten percent (10%) of the aggregate bid.

Multnomah County reserves the right to reject any bid not in compliance with all prescribed public bidding procedures and requirements, and to reject any or all bids or to cancel the solicitation if Multnomah County finds it is in the public interest to do so.

Gail Rubin, Manager  
Multnomah County Central Procurement and Contract Administration  
501 SE Hawthorne Blvd, Suite 400  
Portland, Or 97214