

# CLASSIFIEDS / BIDS

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### Assistant Child Care Coordinator - Erb Memorial Union

The Erb Memorial Union at the University of Oregon is seeking an experienced child care administrator. The ideal candidate will have a successful track record in child care administration, operations, supervision, teaching and knowledge of child care regulations. Requirements: Bachelors Degree and 3 years work experience in childhood care and education or an Associate Degree in Early Childhood Education or a related field and 5 years related experience. Demonstrated experience with the elements of quality childhood care and education and child care program operations. Supervisory or lead work experience is required. Knowledge of applicable state child care regulations, USDA Child Nutrition Program, or experience working with similar regulatory standards is needed. Candidates with experience serving the needs of diverse populations are strongly desired. Experience supervising staff working with children and experience with University Human Resources policies and procedures or similar standards is preferred. Complete announcement and application information available at Human Resources, 5210 University of Oregon, Eugene, OR 97403-5210 Eugene; (541) 346-3159, TTY (541) 346-0852; on the web <http://hr.uoregon.edu/jobs>. Salary range \$33,000 - \$36,000 based on qualifications and experience plus highly competitive benefit package. For full consideration all application materials must be received by 5:00 p.m. July 10, 2006. Position will remain open until filled. AA/EO/ADA institution committed to cultural diversity.



**PARKING FACILITY Operator**  
Immediate full and part-time openings. Seeking dependable, well-groomed, positive individuals. \$8.50 + starting wage  
Overtime/advancement potential  
Medical & Dental, 401k avail.  
Drugtest/ Background check  
Apply 12:00-1:00PM,  
Mon, Wed, Thurs & Fri;  
3:00 - 4:00PM Tues.  
City Center Parking,  
130 SW Stark, Portland.

### Legislative Assistant

Chip Shields, Democratic state representative for N/NE Portland seeks legislative assistant. Position 20 hrs/ week in Portland during the legislative interim (present to 1/8/07) becoming F/T in Salem during legislative session (1/9/07 to 7/15/07). Those interested only in P/T portion are encouraged to apply also.

Please see full job description/application procedures at [www.chipshields.com](http://www.chipshields.com). Closes July 10 at 11 am. Equal Opportunity/Affirmative Action employer.

### Account Executive

We are looking for tenacious self-starters to join our sales team. Candidates will be charged with selling radio advertising to local decision makers and should possess the following characteristics: A fearless ability to make cold calls - A desire to aggressively develop new business - A competitive nature with a desire to win. Compensation is based on commission. Previous sales experience a plus. Send resume to FM Sales Manager, 0234 SW Bancroft, Portland, OR 97239. EEO



### Maintenance Technician

Position available for a self-motivated, team player in our Maintenance Department. Experience in plumbing, electrical, appliances, & painting. Must have own tools and dependable truck or van. We are seeking individuals who are looking for full time, long-term employment. Our full time employees receive medical benefits included with a salary that is based on experience. Please come by our office to fill out an application at 6329 NE MLK Jr. Blvd; Mon-Fri 8:30am to 5:00pm, or fax a resume including your salary requirements to (503) 288-2891 Attn: Marvin.

### Finance Manager

Portland Community Reinvestment Initiatives, Inc., a major non-profit property management agency, is looking for an individual to lend its four person accounting and IT department. Minimum of five years of experience required in accounting management including A/P, A/R, payroll, reconciliation, banking and staff supervision. Must be able to create financial reports for senior management and maintain all financial records including tracking investments, grants and real estate loans. CPA level accounting or degree in accounting required. Experience in property management software preferred. Applicants may fax their resume and salary requirement to PCRI at 503/288-2891 Attn: Ben, or email: [ben@pcrihome.org](mailto:ben@pcrihome.org).

### Two Program Administrators for Continuing Education/Graduate School of Education—Pre-K-12 Focus

Primary Responsibilities: Program delivery, marketing, and expansion; develop a strategic plan for working with school districts with which PSU has relationships to offer endorsement, licensure, and degree programs and where PSU might expand offerings. The successful candidate will have: a master's degree and at least one year of experience; marketing experience; experience in PreK-12 education, staff development, contracted education and/or continuing education; strong communication skills, customer service orientation; self-directed and organizational skills; demonstrated ability to work with diverse range of people; knowledge of academic procedures and administrative experience preferred.

Both positions are twelve-month, fixed term, and renewable.

(One) 1.0 FTE position begins July 15, 2006 and (One) .5 FTE begins October 15, 2006.

Please specify which position you are applying for via the start date or the FTE amount.

Review of applications will begin immediately and continue until the positions are filled.

PSU is an AA/EO institution and, in keeping with the President's diversity initiative, welcomes applications from diverse candidates and candidates who support diversity. For application information and job description, see [www.hrc.pdx.edu](http://www.hrc.pdx.edu) and follow the links to "Careers at PSU" or call 503-725-8279.



WASHINGTON COUNTY

**Seasonal Mosquito Control**  
\$10.00 / hour  
Open until filled

**Safety Specialist**  
\$23.33 - \$28.36 / hour  
Closes July 10, 2006

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: [www.co.washington.or.us](http://www.co.washington.or.us). County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

### APPLY TO:

Washington County Human Resources Division  
155 N. First Avenue, Suite 320  
Hillsboro, OR 97124

### CITY OF WEST LINN

Job Opportunity  
Vehicle Maintenance Mechanic  
Full-time with Benefits

Position performs preventative maintenance and repairs on gasoline and diesel equipment such as: oil changes, filters, brake adjustments, transmission and cooling systems. Requires graduation from high school or equivalent GED certificate. Mechanic Trade School or equivalent Associate Degree may replace up to two years of experience. Requires 3 years of journey level experience in the repair, modification, maintenance and adjustment of light and heavy equipment and vehicles. Specialized skills include welding and fabricating (Arc and Gas) and use of computer programs. ASE certification preferred and a valid CDL, required. Salary range: \$2948 - \$3832/mo. Qualified candidate must pass pre-employment background check, reference check and drug screen. Application packets are available at West Linn City Hall, 22500 Salamo Road, West Linn, OR 97068, or call (503) 657-0331. Completed application packet must be returned to City Hall, Department of Human Resources, by July 9, 2006, 4:00 PM. <http://www.ci.west-linn.or.us>

EEO

### Economic Opportunity Program Specialist

The Economic Opportunity Program Specialist in the Bureau of Housing & Community Development works on behalf of Portland's low-income households to broaden access to family wage jobs and small business development assistance. This position is responsible for planning, implementing and evaluating a highly focused economic opportunity initiative. Specific duties include: developing and monitoring initiative contracts; establishing and maintaining strong working relationships with contractors and service providers; providing technical assistance to staff and contractors; coordinating and facilitating events, meetings and activities; and conducting program tracking, analysis and report preparation. Experience in micro enterprise development, workforce development and social venture business models are desired.

Approximate Monthly Salary: \$4,111 - \$5,481

Application deadline is 4:30 pm, Monday, July 10, 2006.

To learn more about this position, or to apply online, visit our website at [www.ci.portland.or.us/jobs/](http://www.ci.portland.or.us/jobs/) or pickup an application at 1120 SW 5th Ave. Portland, Oregon 97204

Advertise with diversity in  
**The Portland Observer**  
Call 503-288-0033



METRO

**Building Maintenance Supervisor,**  
Portland Center for the Performing Arts, \$39,473 - \$50,548 annually, FT. Deadline: 7/11/06. Performs maintenance repairs and tasks, including painting, dry wall repair, seat repair and lock and key maintenance; participates in set-up and clean-up activities; supervises maintenance personnel.

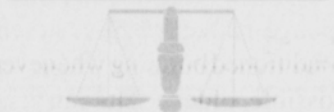
**Set-up Custodian,** Oregon Convention Center, \$12.66 - \$14.26/hour, multiple full-time positions. Deadline 7/11/06. Performs clean-up and set-up tasks at the Oregon Convention Center.

These opportunities are open to First Opportunity Target Area residents (Columbia Boulevard on the north; 42nd Avenue on the east; the Banfield Freeway on the south, and North Chautauqua Boulevard on the west), whose total annual income does not exceed \$25,000 as an individual, or \$40,000 for an entire household, for the past 12 months.

To access the complete job announcement and required application materials, visit our website at [www.metro-region.org/jobs/](http://www.metro-region.org/jobs/) or pick up a complete packet at Metro Human Resources, 600 NE Grand Avenue, Portland.

AA/EEO Employer

## LEGAL NOTICES



Need to publish a court document or notice? Need an affidavit of publication quickly and efficiently? Please fax or e-mail your notice for a free price quote!

Fax: 503-288-0015  
e-mail:  
[classifieds@portlandobserver.com](mailto:classifieds@portlandobserver.com)  
The Portland Observer

Advertise  
with diversity in  
**The Portland Observer**  
Call 503-288-0033  
[ads@portlandobserver.com](mailto:ads@portlandobserver.com)

### EMPLOYMENT



These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: [www.oregonjobs.org](http://www.oregonjobs.org). The State of Oregon offers employees competitive salaries and comprehensive benefits that includes employer paid health insurance; paid holidays, vacation, sick and personal leave; membership in the Oregon Public Service Retirement Plan (OPSRP); and opportunities to participate in the Oregon Savings Growth Plans. The State of Oregon and all its divisions are proud to be equal opportunity employers.

**OREGON DEPARTMENT OF TRANSPORTATION (ODOT)**  
ODOT People drive Oregon's Department of Transportation. If great benefits, a professional work environment, job innovation, and career growth opportunity drive you, then come to ODOT.

**ACCOUNTING/FINANCIAL**  
• **Fiscal Coordinator**  
Salary: \$3,272 - \$4,566/month  
Announcement #OCDF6528 Salem  
**ADMINISTRATIVE/CLERICAL**  
• **Geometronics Unit Support Specialist**  
Salary: \$2,069 - \$2,846/month  
Announcement #OCDF6306 Salem

• **Executive Assistant to Region 1 Manager**  
Salary: \$2,301 - \$3,069/month  
Announcement #OCDF6388 Portland  
• **Office Support Specialist**  
Salary: \$1,701 - \$2,258/month  
Announcement #OCDF6083 Salem  
**COMMUNICATIONS**  
• **Program Information Coordinator**  
Salary: \$2,922 - \$4,183/month  
Announcement #OCDF6385 Portland  
**CUSTOMER SERVICE/ENFORCEMENT**  
• **Motor Carrier Auditor**  
Salary: \$2,984 - \$4,146/month  
Announcement #OCDF6431 Eugene

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page:  
[www.portlandonline.com/omf/purchasing](http://www.portlandonline.com/omf/purchasing)



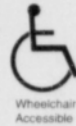
**City of Portland**  
Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204  
503-823-6855

### CONTEMPORARY & CONVENIENT

The best in Modern Living  
At an affordable price  
Studios and One Bedroom  
From \$510  
Located Downtown  
Close to Max Line  
Water and Garbage included  
Call or Stop by Today  
SW 17th and Yamhill  
503-916-4818

Minimum and Maximum Income Occupancy  
And Income Limits Apply



Professionally Managed By Evans  
Property Management, Inc.  
Equal Housing Opportunity



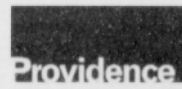
### Career Opportunities at Providence Health System

If you're dedicated to excellence and passionate about your work, then you deserve an outstanding career opportunity. You'll find this and more at Providence Health System.

Providence is Oregon's second largest private employer. With state-of-the-art facilities in Portland, Newberg, Medford, Hood River, Seaside and Mt. Angel, we enjoy a statewide reputation for excellence in health care and for being a great place to work.

We're looking for the right employees for career opportunities in many areas. Whether your professional skills are in financial services or nursing; medical records or facility maintenance; administrative support or health care management, consider a career with Providence!

Visit our Employment Center at 1235 NE 47th Avenue  
or view current opportunities and apply online today! EOE  
[www.providence.org](http://www.providence.org)



### SUB-BIDS REQUESTED FOR

Oregon State University Kerr Administration  
Building Generator Housing  
Bid Due: Tuesday, July 11, 2006 - 1:00 p.m.

**Greenberg Construction LLC**  
Phone: 541.230.0456 (cell) • 541.752.0381 x 302 (office)  
FAX 541.752.0472 • FAX 541.752.0854 • CCB # 166612  
Contact: Mike Anderson

We are an equal opportunity employer & request bids from all interested firms including disadvantaged, minority, women, emerging small businesses & veteran owned businesses.

Scope: Excavation, Concrete, Masonry, Steel

### SUBSIDIZED UNITS MAY BE AVAILABLE AT THIS TIME

If subsidized units are not available, qualified applicants will be placed on a waiting list.

These are family units with federal assistance.  
Rental range from \$544 to \$688

Guardian management is an Equal Housing Opportunity provider.

### Cascadian Terrace Apartments

5700 N. Kerby  
Portland, OR 97217  
Office: 503-283-3541  
TDD: 1-800-735-2900



Monmouth...One, two, and three bedroom apartments for individuals and families in quiet neighborhood close to library and City Park. Rental subsidy provided, must meet government income and eligibility requirements.

Call 503-838-0735 for further information.  
EQUAL HOUSING OPPORTUNITY



### INFORMATION SYSTEMS

• **MS Project/Database Coordinator**  
Salary: \$2,649 - \$3,798/month  
Announcement #OCDF6458 Springfield  
**MANAGEMENT/PROFESSIONAL**  
• **Traffic Management Operations Center Supervisor**  
Salary: \$2,859 - \$3,752/month  
Announcement #OCDF6381 Portland  
• **Region 1 Administrative Services Manager**  
Salary: \$2,415 - \$3,386/month  
Announcement #OCDF6389 Portland  
• **Review Appraiser**  
Salary: \$3,556 - \$5,091/month  
Announcement #OCDF6294A Statewide  
• **Highway Finance Office Manager**  
Salary: \$64,008 - \$94,284 Annualized Equivalent  
Announcement #OCDF6305 Salem  
• **IS Project Delivery Manager**  
Salary: \$58,080 - \$85,632 Annualized Equivalent  
Announcement #OCDF6433 Salem  
• **External Audit Manager**  
Salary: \$50,172 - \$74,028/year  
Announcement #OCDF6432 Salem  
**PROJECT MANAGEMENT/PLANNING**  
• **Sr. Major Projects Planner**  
Salary: \$3,556 - \$5,091/month  
Announcement #OCDF6386 Portland  
**TRADES**  
• **Field Mechanic**  
Salary: \$3,121 - \$3,600/month  
Announcement #OCDF6082 Lakeview

**ODOT... Building Careers, Bridging the Future.**  
Detailed job announcements include qualifications, requirements, and instructions on how to apply for these jobs. Go to [www.odot.state.or.us/jobs/](http://www.odot.state.or.us/jobs/) for a complete copy or call 503-986-4030 (TTY 503-986-3854) to request by mail. ODOT is proud to operate as an equal opportunity, affirmative action employer. Announcements will be made available in alternate format upon request: (503) 378-6202, TTY 1-800-993-8898.