

**Head Coach, Women's Basketball, Portland Community College:** Located at the beautiful Cascade Gym on PCC's Cascade Campus, this position reports to the Director of Athletics and receives a modest stipend (\$5000). Requirements: Experience coaching college-level basketball and bachelor degree. Master degree and experience teaching advanced basketball preferred. See [www.pcc.edu/athletics](http://www.pcc.edu/athletics) for a more detailed job description. Closes June 26, 2006. Please submit letter of interest, resume, and references to Karl Easttorp, Athletic Director, via email at [keasttorp@pcc.edu](mailto:keasttorp@pcc.edu) (preferred method), or mail at PO Box 19000, Portland, OR 97280. PCC actively encourages minorities, women, and people with disabilities to apply. Affirmative Action / Equal Employment Opportunity Institution.

**Contractor Support Program Manager**  
Program Manager for small non-profit program at Housing Development Center, providing technical assistance/training to minority & women-owned small construction firms in the Portland region. Thorough knowledge of construction bid processes essential, business management skills a plus. Demonstrated commitment to advocacy for minorities and women. Minority applicants encourage to apply.



**METRO**

**Administrative Assistant**, Portland Center for the Performing Arts. \$16.78 - \$21.47/hourly, FT. Deadline: 6/9/06. Performs administrative, secretarial and clerical duties.

**Administrative Technician II**, Portland Center for the Performing Arts. \$15.63 - \$20.01/hourly, FT. Deadline: 6/9/06. Provides office/clerical support, including payroll.

To access the complete job announcement and required application materials, visit our website at [www.metro-region.org/jobs](http://www.metro-region.org/jobs), or pick up a complete packet at Metro Human Resources, 600 NE Grand Ave., Portland.

AA/EEO Employer



**PARKING FACILITY Operator** Immediate full and part-time openings. Seeking dependable, well-groomed, positive individuals. \$8.50 + starting wage Overtime/advancement potential Medical & Dental, 401k avail. Drugtest/Background check Apply 12:00-1:00PM, Mon, Wed, Thurs & Fri; 3:00 - 4:00PM Tues. City Center Parking, 130 SW Stark, Portland.



**WASHINGTON COUNTY**

**COMMUNITY HEALTH WORKER II - BILINGUAL** (Spanish/English) \$2,639 - \$3,210 / month Closes June 16, 2006

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: [www.co.washington.or.us](http://www.co.washington.or.us). County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

**APPLY TO:**

Washington County Human Resources Division  
155 N. First Avenue, Suite 320  
Hillsboro, OR 97124

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**BRAIDER WITH STYLIST LICENSE**  
Good starting package for right person.  
**GENEVA'S SHEAR PERFECTION**  
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503-285-1159  
Ask for Paul Knauls SR. or Paul Jr.

**SUB BIDS REQUESTED**

**Oregon Men's Prison**

Deer Ridge Correctional Institution (DRCI)  
Madras, Oregon

**Bid Package #4 - Ashwood Road Improvements**

Pre-Bid Meeting: June 5, 2006 at 10:30am

Bids Due: June 15, 2006 at 2:00pm

Bid Documents - Willamette Print & Blueprint (503/223-5011) or [www.bxwa.com](http://www.bxwa.com)



**Hoffman Construction Company of Oregon**

Phone: (503) 221-8811 - Bid Fax: (503) 221-8888

805 SW Broadway, Suite 2100 - Portland, OR 97205 - CCB LIC# 28417

We are an equal opportunity employer and request sub bids from all interested firms including disadvantaged, minority, women, disabled veterans and emerging small business enterprises.

Other Subcontracting Opportunities - Internet <http://www.hoffmancorp.com>

**NEWSPAPER ADVERTISEMENT (LEGAL NOTICE)**

**District Seeks Applicants to Serve on Custodian Civil Service Board**

In accordance with ORS 242.330, the Custodian Civil Service Board (CCSB) is composed of three commissioners, and three alternates, appointed by the Portland Public School Board for six-year terms. The Custodian Civil Service Board oversees the appointment, employment, classification and discharge of custodians and assistant custodians in employ of the Portland Public School District.

The CCSB develops rules and regulations to carry out the provisions of the Custodians' Civil Service Law, including the classification of custodial employees, the manner in which examinations are to be held, the certification of eligible candidates for vacancies, the appointment of candidates for employment and the investigation into the dismissal of custodial employees. The CCSB is also required to report annually to the School Board. The annual report must include the rules of the CCSB, the effect of such rules, recommendations for a more effective classified civil service and a roster of all employees that fall under the Custodian Civil Service Law in the employ of the school district.

To be eligible for appointment, an applicant must (1) be an elector of the District, (2) be a resident of the District for at least five years immediately preceding appointment, (3) be known to be devoted to the principles of civil service, and (4) not be a member or employee of the School Board. Commissioners serve without compensation and may be removed for just cause at any time. Re-appointment to the CCSB is not automatic at the expiration of the term; however, commissioners may continue to serve until the School Board has appointed a successor.

Applications for appointment to the Custodian Civil Service Board can be downloaded from the Portland Public School website at [www.pps.k12.or.us](http://www.pps.k12.or.us), by writing Portland Public Schools, P.O. Box 3107, Portland, Oregon, 97208-3107, or by calling the PPS board office at 503-916-3741.

Completed applications must be received by 5:00 p.m. on Tuesday, June 13, 2006.

For more information, about the appointment process, contact the School Board office at 503-916-3741.

**CLASSIFIEDS/BIDS**

Advertise with diversity in *The Portland Observer*  
Call 503-288-0033 [ads@portlandobserver.com](mailto:ads@portlandobserver.com)

**INVITATION FOR BIDS (Solicitation No. 05-57)**

**STREET AND STORM WATER IMPROVEMENTS AT TRIANGLE ON SW 30<sup>th</sup> AVENUE AND SW DOLPH COURT, PORTLAND**

The **PORTLAND DEVELOPMENT COMMISSION (COMMISSION)** will receive sealed bids in writing at the Commission's office located at 222 NW Fifth Avenue, Portland, Oregon 97209 for Street improvements on SW 30<sup>th</sup> Ave. and SW Dolph Court, storm sewer improvements and stream improvements within the triangle bounded by SW 30<sup>th</sup> and SW Dolph Court until the deadline of 2:00 p.m. Pacific Daylight Time (PDT) on Tuesday, June 20, 2006 ("Bid Deadline"), after which time bids will not be received. All bids will be publicly opened and read aloud at the Commission's Office immediately after the time of the Bid Deadline. Each bidder shall submit to the Commission's office the First-Tier Subcontractor Disclosure Form, the Good Faith Effort Compliance Form 1 and the Good Faith Effort Program Form 2 (the forms of which are contained in the Project Manual) either (1) along with its respective bid or (2) by delivering such items to the Commission's office no later than 4:00 p.m. on June 20, 2006.

All work shall be performed in accordance with the provisions of the Contract Documents contained or referenced in the Project Manual now available at the Commission's office. (503-823-3688). Questions, Bids, Good Faith Effort Forms, and First Tier Subcontractor Forms should be directed to Linda Naumcheff, Construction Services Coordinator. (503-823-3322) A **mandatory** prebid conference and jobsite tour will be held at 1:00 p.m. on Thursday, June 8, 2006 and all parties shall meet at SW 30<sup>th</sup> Ave. and SW Dolph Ct.

Prevailing wage rates must be paid on the project in accordance with ORS 279C.800 to 279C.870.

The Commission may reject any bid not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all bids upon a finding of the Commission that it is in the public interest to do so.

The Commission is committed to acting affirmatively to encourage and facilitate the participation of Emerging Small Businesses (ESB), Minority Business Enterprises (MBE), and Women Business Enterprises (WBE) in the Commission's projects and operations. Bidders must comply with established goals and/or good faith efforts in this project as required in the Project Manual. Bidders must also commit to comply with the Commission's requirements for Workforce Training and Hiring and Equal Employment Opportunity as outlined in the Project Manual.

The Commission's working hours are 8:00 a.m. to 5:00 p.m. Monday through Friday excluding holidays.

Portland Development Commission

By Linda Naumcheff, Construction Services Coordinator

First Published: Daily Journal of Commerce  
May 26, 2006

**REQUEST FOR PROPOSALS FOR design and engineering services RFP #06-1193-PKS**

Metro's Regional Parks and Greenspaces Department is requesting proposals for design and engineering services for facility improvements at Cooper Mountain Natural Area. The Natural Area is a 230-acre site located on the south facing slope of Cooper Mountain, which is located southwest of Beaverton city limits. The design services requested will include feasibility assessment of the renovation of an existing residence, refinement of trailhead designs and trail alignments, public involvement assistance, preparation of construction documents, development permitting assistance and construction oversight. A preliminary cost estimate for the facility development, described below, is 1.4 million. One percent of this budget is designated for public art. Metro has budgeted \$140,000 for requested design and engineering services.

Proposals must be received within a sealed envelope at the reception desk of the Regional Parks and Greenspaces office, attention Lora Price, 600 NE Grand Avenue, Portland, Oregon 97232, by 4:00 p.m., on or before June 22, 2006. No faxed materials will be accepted. Postmarks are not considered proof of delivery. If proposal is hand-delivered, it must be delivered to and date stamped by personnel at Metro's Regional Parks and Greenspaces Department on the first floor of the Metro building. Delivery persons should inquire with the front reception desk personnel for directions to the Park Department office.

All proposals must be clearly marked "RFP #06-1193-PKS Public Access Facilities Design & Engineering At Cooper Mountain Natural Area" and contain all information outlined herein.

Correspondence pertaining to the content of this RFP should be directed to: Lora Price, Project Manager, Metro Regional Parks and Greenspaces Department, 600 NE Grand Avenue, Portland, OR 97232, Phone (503) 797-1846, Fax (503) 797-1849, [pricel@metro.dst.or.us](mailto:pricel@metro.dst.or.us).

A non-mandatory pre-proposal conference will be held on June 8, 2006 to provide proposers with an understanding of the RFP. It is requested that proposers submit their RFP questions in writing to Lora Price at [pricel@metro.dst.or.us](mailto:pricel@metro.dst.or.us) prior to the pre-proposal conference or call as soon as possible.

Potential bidders may obtain bid documents by visiting our website at <http://www.metro-region.org/contracts>.

Metro may accept or reject any or all bids, in whole or in part, or waive irregularities not affecting substantial rights if such action is deemed in the public interest.

Metro and its contractors will not discriminate against any person(s) based on race, color, national origin, sex, sexual orientation, age, religion, physical handicap, political affiliation or marital status.

Metro extends equal opportunity to all persons and specifically encourages minority and women-owned businesses to access and participate in this and all Metro projects, programs and services.

**Notary Services**

Located at  
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ASK for Kathy

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in Lawn & Garden Dept.  
Fax: 888-501-7955  
[steven.koskie@resourcecp.com](mailto:steven.koskie@resourcecp.com)

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page:

[www.portlandonline.com/omf/purchasing](http://www.portlandonline.com/omf/purchasing)



**City of Portland**  
Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204  
503-823-6855

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**INVITATION TO-BID**

The Housing Authority of the City of Tacoma ("THA") will receive sealed bids from qualified contractors at the offices of Tacoma Housing Authority until 2:00 PM, Local Time, June 9, 2006, for Miscellaneous American Disabilities Act (ADA) Interior Upgrades and Site Work.

**Bids will be publicly opened and read aloud at the offices of THA, 902 South L Street, Tacoma, WA 98405, (253) 207-4439, at the stated time and date, Friday, June 9, 2006, 2:00 PM Local Time. NO LATE BIDS WILL BEACCEPTED.**

Contractors may obtain Contract Documents from THA at 902 South "L" Street, Tacoma, WA 98405, (253) 207-4439, upon payment of **non-refundable** fee of \$20.00 for each set (**check or money order only**). Each set of Contract Documents includes the Project Manual with colored site photos. A scanned digital copy of the Contract Documents is also available on a **CD for non-refundable** fee of \$5.00.

The scope of work for this project involves revisions to site work features for twelve properties owned by Tacoma Housing Authority. These revisions are necessary in order to make the sites "accessible" under the Americans with Disabilities Act (ADA) building guidelines. Full and detailed architectural plans are not available. Edited photographs and narratives have been used to describe the scope of work at each site. The major ADA sections applicable to this scope of work have been included in the specification section to enable contractors a better understanding of the scope. The major components of work for each site are listed in the Contract Documents.

A pre-bid meeting is scheduled for 9:00 AM on Thursday, June 1, 2006 at the administrative offices of Tacoma Housing Authority, 902 South L Street. The pre-bid meeting is not mandatory, but attendance is highly encouraged.

Particular attention is called to the provisions for WMBE and Equal Opportunity and Prevailing Wage Rates to be paid under the contract. No bidder may withdraw their bid within 60 days after the actual date of opening thereof. THA reserves the right to waive any and all informalities or to reject any and all bids. THA is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, religion, age, familial status, marital status, sexual orientation, gender identity or handicapped status in the employment or provision of services. Approved for publication by Michael Mirra, Executive Director.