

CLARK COLLEGE

**Associate Director of Student Recruitment**

Clark College, the third largest community college in Washington State, is looking for a high-energy, innovative, creative professional to develop and implement student recruitment marketing strategies. Starting salary range is \$43,000-\$48,000. Closing date is February 2, 2006, 5 p.m. For position description and requirements, and application process, access our web site at [www.clark.edu](http://www.clark.edu); or contact Clark College Human Resources, 1800 E. McLoughlin Blvd., Vancouver, WA 98663, (360) 992-2105 [Hearing impaired (360) 992-2317]; JOBLINE (360) 992-2836. AA/EEO employer.

Advertise with diversity in *The Portland Observer*

**LIVE-IN CHILD CARE AVAILABLE**

SAVE \$350 if you apply now. Nation's largest and most experienced live-in child care organization has screened au pairs aged 18-26 available. Save \$350 if you apply now. Choose an au pair from one of 55 countries to live in your home and help care for your children.

Au pairs stay for one year with an option to extend for a second year, have legal visa, medical and liability insurance, training and child care experience. This is a U.S. government designated cultural exchange program. Excellent local support in your community.

Call now for Spring/Summer placement \$ \$350 application discount available until Feb 28. Call Au Pair in America at 800-928-7247 ext 5161 or e-mail [amartinez@aifs.com](mailto:amartinez@aifs.com). Apply online at [www.aupairamerica.com](http://www.aupairamerica.com).

**CLASSIFIEDS/BIDS**

**The Academy for Character and Ethics**

**Title: School Director 9-12**

**Education and Experience:**

1. Minimum of a Master's Degree, five (5) years secondary-level administrative experience, Oregon Administrative License.
2. Working knowledge and application of research on Character Education, and the Early College High School Model.

**JOB GOAL:**

Provide educational leadership for ACE staff, insuring that the school focus remains consistent with its mission, vision and goals. School Director must have knowledge and understanding of Oregon Small School Initiative partnership agreements.

Please send resume and three letters of reference to:

**Hannah B. Fener**  
The Academy for Character and Ethics  
8501 N. Chautauqua Blvd  
Portland, OR 97217  
Phone: 503.240.7729 Fax: 503.285.4668

**Property Manager**

Tacoma Housing Authority is looking for a fulltime Project Manager. Responsibilities include the development of affordable residential communities. Specifically, managing the \$200 Million HOPE VI redevelopment. Please visit <http://www.tacomahousing.org/employment.htm> for application process. Resumes accepted until 4:30 pm 2/3/06.

EOE

**Revenue and Taxation Specialist I**

The Revenue Bureau License & Tax Division is recruiting for Revenue and Tax Specialist I's who are responsible for handling cash; providing business license and income tax customer service assistance; performing data entry and document management services for bureau, City, and other jurisdictions; operating a variety of office equipment and machines; and providing bureau-wide program operational and regulatory support while maintaining strict confidentiality. Duties range from performing problem solving in basic business license or income tax programs to assisting in regulatory program processes using extensive communication and referral skills. The position requires a working knowledge of business math/practices, governmental programs/codes, English spelling and grammar, keyboarding, data entry and word processing software and data systems for license application and tax return processing. **This recruitment will initially be used to fill one limited term full time in the License & Tax Division and 10 temporary Revenue and Tax Specialists I's vacancies in the Personal Income Tax Program. Some positions may require a valid state drivers license.**

Approximate Monthly Salary: \$2,470 at entry to \$3,214

Application deadline is 4:30 pm, Tuesday, February 13, 2006

To learn more about this position, or to apply online, visit our website at [www.ci.portland.or.us/jobs/](http://www.ci.portland.or.us/jobs/) or pickup an application at 1120 SW 5th Ave. Portland, Oregon 97204

**Tectonic**, a leader and innovator in Homeland Security services, invites qualified ESB/WBE/MBE companies to participate in a professional team to provide the Portland Urban Area Points of Contact Group (UAPOC) with a Critical Public Infrastructure Protection Plan in accordance with RFP # 104881.

A qualified team member is considered to have the following:

1. Extensive experience in conducting security assessments and developing protection plans for sectors of Critical Infrastructure (CI) as defined by the Department of Homeland Security.
2. Ability to assist primary team members with completion of a professional technical report.
3. Ability to successfully pass a rigorous background security check.
4. Be capable of providing applicable background and references so that qualifications can be verified.

If your company can meet these requirements, please provide us company details and key personnel resumes by no later than January 31, 2006. Please submit all information by e-mail to [EFMartella@tectonicengineering.com](mailto:EFMartella@tectonicengineering.com) EOE

**Reprographic Operator I**

Reprographics Operator I's are mainly responsible for operating a full range copy center, including high-speed black and white copier/printers and color copier/printers, and basic bindery equipment. Employees occupying this position may also be required to learn and operate microfilm equipment and a one-color offset press. This position requires an understanding of Microsoft Excel for variable data applications and Adobe Acrobat for printer set-up, and a basic understanding of mailing issues and requirements is desirable. The working shifts are open to bid and may require working on swing shift (3:00pm to 12:00am) and/or third shift (11:30pm to 8:00am). Work in this class is typically performed in a shop environment and requires lifting up to 50 pounds, making deliveries in all weather conditions, being exposed to high noise levels, reprographic chemicals and working around machinery with moving parts.

Approximate Monthly Salary: \$2,482 at entry - \$3,182 after three years

Application deadline is 4:30 pm, Monday, February 13, 2006

To learn more about this position, or to apply online, visit our website at [www.ci.portland.or.us/jobs/](http://www.ci.portland.or.us/jobs/) or pickup an application at 1120 SW 5th Ave. Portland, Oregon 97204

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page:

[www.portlandonline.com/omf/purchasing](http://www.portlandonline.com/omf/purchasing)



**City of Portland**  
Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204  
503-823-6855



**ACCOUNTING ASSISTANT II**

Land Use and Transportation  
\$2,639 - \$3,210 / month  
Closes February 10, 2006

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: [www.co.washington.or.us](http://www.co.washington.or.us). County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

APPLY TO:  
Washington County Human Resources Division  
155 N. First Avenue, Suite 320  
Hillsboro, OR 97124

Advertise with diversity in *The Portland Observer*  
Call 503-288-0033



**PARKING FACILITY Operator**  
Immediate full and part-time openings. Seeking dependable, well-groomed, positive individuals. \$8.50 + starting wage

Overtime/advancement potential  
Medical & Dental, 401k avail.  
Drug test/Background check  
Apply 12:00-1:00PM, Mon, Wed, Thurs & Fri; 3:00-4:00PM Tues.  
City Center Parking, 130 SW Stark, Portland.

**SUB BIDS REQUESTED**

I-5: Wilsonville to Hayesville Interchange Design Build Project  
Sub Bids Due: February 24, 2006

Scope of work for this bridge project could include, but not limited to: Survey, Paving, Grading, Erosion/Landscaping, Traffic Control, Striping/Pavement Markings, Perm/Temp Signing, Guardrail, Demolition, and other related work.

**Hamilton Construction Company**

Telephone: 541-746-2426 Fax: 541-746-7635  
PO Box 659 - Springfield, OR 97477 CCB#13877

We are an equal opportunity employer and request Minority, Women-Owned, Disadvantaged, and Emerging Small Business Enterprises to submit bids on this work.

**SUB BIDS REQUESTED**

**South Waterfront Block 38**

**Bid Package #2 - Design Build Façade**

Pre-Bid Meeting: February 6, 2006 at 10:00am

Bids Due: February 22, 2006 at 2:00pm

Bid Documents - Willamette Print & Blueprint (503/223-5011) or [www.bxwa.com](http://www.bxwa.com)



**Hoffman Construction Company of Oregon**

Phone: (503) 221-8811 - Bid Fax: (503) 221-8888  
805 SW Broadway, Suite 2100 - Portland, OR 97205 - CCB LIC# 28417  
We are an equal opportunity employer and request sub bids from all interested firms including disadvantaged, minority, women, disabled veterans and emerging small business enterprises.  
Other Subcontracting Opportunities - Internet <http://www.hoffmancorp.com>

**PORT OF PORTLAND CAREER OPPORTUNITIES**

The Port of Portland is a regional government operating airports, marine terminals and industrial parks in the greater Portland metropolitan area, to fulfill its mission of providing competitive cargo and passenger access to world markets while enhancing the region's quality of life.

To view current job openings and to access the application form, visit the Port's website at [www.portofportland.com](http://www.portofportland.com) or call (503) 944-7400.

The Port of Portland is an AA/EEO employer committed to workforce diversity and affirmative action.

**ELECTRICAL & CONTROLS PLANNER**

Kraft Foods/Nabisco, a major food manufacturer and long-term Portland citizen, currently has an opening for a Plant Electrical & Controls Planner. This position is responsible for all plant electrical & controls systems including planning, installation and maintenance of technologically advanced bakery processing equipment, and supervision of 11 skilled electricians covering three shifts. Minimum qualifications include:

- 4-Year Engineering degree with demonstrated electrical & controls experience.
- Oregon Limited Plant Supervisor's or General Supervisor's level license, or ability to obtain licensing within one year.
- Ability to work all shifts, weekends and holidays.
- Expertise in industrial plant electrical & controls systems including power distribution, Allen Bradley PLCs, Packaging Motion Control, HMIs, smart instrumentation systems, familiarity with Distributed Control Systems.
- Experience with CMMS based maintenance support systems and SAP.
- Knowledge of regulatory and code requirements; NEC, IEEE, NFPA standards.
- Minimum 3 years of manufacturing experience, prior bakery or food manufacturing preferred.
- Minimum 2 years of supervisory experience and excellent communication skills.

Kraft Foods offers an excellent pay and benefits package. Only individuals meeting minimum requirements will be considered. Qualified individuals should send a resume and cover letter, addressing specific requirements to: [pdxbakeryhr@kraft.com](mailto:pdxbakeryhr@kraft.com), or Kraft, Dept. OB, 100 NE Columbia Blvd., Portland, OR 97211. No walk-ins or phone calls please. Kraft Foods is an Equal Opportunity/Affirmative Action Employer, M/F/D/V.



Best People. Best Brands. Brightest Future.

**ENGINEERING MANAGER**

Kraft Foods/Nabisco, a major food manufacturer and long-term Portland citizen, currently has an opening for an Engineering Manager. The person in this position will be responsible for 9 supervisors and 60 mechanics, manage all Plant Engineering and Maintenance activities including human and capital resources, and develop strategies to ensure compliance with operating budgets. Qualifications and experience include:

- 4+ Yr Engineering degree,
- 3+ years' managing maintenance professionals,
- 3+ years' experience with projects up to \$5M,
- Ability to work all shifts, weekends and holidays,
- Demonstrated knowledge of safety and environmental requirements in a manufacturing setting,
- Excellent communication and team skills,
- Experience with MS Office and SAP,
- Knowledge of Lean Manufacturing and Six Sigma a plus,
- Certification in Electrical and/or Process Control technology desired.

Kraft Foods offers an excellent pay and benefits package. Only individuals meeting minimum requirements will be considered. Qualified individuals should send a resume and cover letter addressing specific requirements to: [pdxbakeryhr@kraft.com](mailto:pdxbakeryhr@kraft.com), or Kraft, Dept. OB, 100 NE Columbia Blvd., Portland, OR 97211. No walk-ins or phone calls please. Kraft Foods is an Equal Opportunity/Affirmative Action Employer, M/F/D/V.



Best People. Best Brands. Brightest Future.

**Summer Run**



7810 SE Foster Road  
Portland, Oregon 97206  
503-774-8885

**Retirement Apartments**

- Studio & One-Bedroom Apartments
- Affordable Rent with No Costly Buy-Ins or Application Fees
- Federal Rent Subsidies Available
- Ideal Urban location near shopping, bus lines, restaurants, and more!
- Enjoy our small community atmosphere that's relaxed and friendly!

**You Belong on Our Team!**

Job Hotline: 503-988-5035  
TTY: 503-988-5170

an equal opportunity employer

**MULTNOMAH COUNTY**

[www.multcojobs.org](http://www.multcojobs.org)

EMPLOYMENT

*The State of Opportunity*

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: [www.oregonjobs.org](http://www.oregonjobs.org). The State of Oregon offers employees competitive salaries and comprehensive benefits that includes employer paid health insurance; paid holidays; vacation; sick and personal leave; membership in the Oregon Public Service Retirement Plan (OPSRP); and opportunities to participate in the Oregon Savings Growth Plans. The State of Oregon and all its divisions are proud to be equal opportunity employers.

**OREGON DEPARTMENT OF TRANSPORTATION (ODOT)**

ODOT People drive Oregon's Department of Transportation. If great benefits, a professional work environment, job innovation, and career growth opportunity drive you, then come to ODOT. Current recruitments include:

**ACCOUNTING/FINANCIAL**

• **Financial Coordinator**  
Salary: \$3,272 - \$4,566/month  
Announcement #OCDT6280 Salem

**ENGINEERING/ENVIRONMENTAL**

• **Right of Way Surveyor/Descriptions Writer**  
Salary: \$3,734 - \$5,347/month  
Announcement #OCDT6123 Bend

• **Junior Surveyor**  
Salary: \$2,407 - \$3,443/month  
Announcement #OCDT5172B Portland

**Project Inspector**

Salary: \$2,922 - \$4,183/month  
Announcement #OCDT5811 Medford

**Surveyor/Inspector**

Salary: \$2,783 - \$3,989/month  
Announcement #OCDT6032 Ontario

**Geotechnical Engineer**

Salary: \$3,916 - \$5,614/month  
Announcement #OCDT5877A Salem

**Project Inspector**

Salary: \$2,922 - \$4,183/month  
Announcement #OCDT5880 Corvallis

**Assistant Project Manager**

Salary: \$3,916 - \$5,614/month  
Announcement #OCDT5964A Corvallis

**Traffic Signal Tech 2**

Salary: \$2,922 - \$4,183/month  
Announcement #OCDT6278 Salem

**MANAGEMENT/PROFESSIONAL**

• **Customer Service Manager - DMV**  
Salary: \$2,706 - \$3,981/month  
Announcement #OCDT6125 Ontario

• **Region 2 Right of Way Manager**  
Salary: \$3,794 - \$5,599/month  
Announcement #OCDT6247 Salem

**PROJECT MANAGEMENT/PLANNING**

• **Consultant Project Manager**  
Salary: \$4,613 - \$6,469/month  
Announcement #OCDT6282 Salem

• **Data Management Index Manager**  
Salary: \$2,979 - \$4,394/month  
Announcement #OCDT6222 Salem

• **Data Management Research Coordinator**  
Salary: \$3,556 - \$5,091/month  
Announcement #OCDT6221 Salem

**ODOT...**

*Building Careers, Bridging the Future.*

Detailed job announcements include qualifications, requirements, and instructions on how to apply for these jobs. Go to [www.odot.state.or.us/jobs](http://www.odot.state.or.us/jobs) for a complete copy or call 503-986-4030 [TTY 503-986-3854] to request by mail. ODOT is proud to operate as an equal opportunity, affirmative action employer. Announcements will be made available in alternate format upon request: (503) 378-6202, TTY 1-800-993-8898.