

CLASSIFIEDS/BIDS

Residence Life: The University of Oregon Housing Department invites applications for an **Associate Director of Residence Life for Resident Education.** This position is a twelve-month, fixed term, renewable appointment as an Officer of Administration. The Associate Director of Residence Life for Resident Education is responsible for the day-to-day operations of five residence hall complexes; co-advising of RHA; recruiting, hiring, training, and evaluation of Officers of Administration (Complex Directors); on-going professional staff development; and the development of the Resident Assistant (RA) class during spring term. The Associate Director reports to the Director of Residence Life and at times takes direction from the Director of Housing. **Qualifications:** Master's degree required. Demonstrated knowledge of student affairs and housing. Demonstrated professional experience that shows progressive responsibility and ability to work effectively in a 3000+ bed system. Demonstrated cultural competency that encompasses multicultural awareness, knowledge, and skills. Demonstrated experience supervising Housing professional staff. Demonstrated leadership and motivational skills. Demonstrated experience establishing residential communities that contribute to student engagement in learning and community involvement. Ability to work effectively with students, parents, co-workers, supervisor, department staff, and University staff. Ability to gain the cooperation of others through earned respect. **Preferred Qualifications:** Preference will be given to candidates with 5 or more years of mid-level Residence Life management experience. Preference will be given to candidates who have 3 or more years of live-in experience as a complex director, area director, or equivalent experience. Preference will be given to candidates who have a master's degree in College Student Personnel Administration, Higher Education Administration, Counseling and Guidance, Business Administration, and Supervision and Management. Preference will be given to candidates with higher education experience.

Compensation: Annual salary range \$52,000 - \$59,000 based on qualifications; highly competitive benefits package. Priority deadline for consideration is February 15, 2006 but applications will continue to be accepted until position is filled. To apply, send cover letter; resume; the names, addresses, and phone numbers of three references to: Sheri Donahoe, Associate Director of Residence Life for Administration and Family Housing, University Housing, University of Oregon, 1220 University Housing, Eugene, OR 97403

The University of Oregon is an EO/AA/ADA institution committed to cultural diversity.

CLARK COLLEGE

Clark College is accepting applications for a full-time, permanent Library Technician III position in the Cannell Library. This position manages the print and audiovisual reserve collection and directs student/hourly employees in circulation tasks. Salary is \$2,119/month. Closing date is 5 p.m., January 12, 2006. For position description, requirements, and to apply, access our website at www.clark.edu. Jobs at Clark or contact Clark College Human Resources, 1800 E. McLoughlin Blvd., Vancouver, WA 98663 (360) 992-2105 [JOBLINE (360) 992-2836. Hearing impaired (360) 992-2317]. AA/EEO employer.

Residence Life: University of Oregon Housing at the University of Oregon is now accepting applications for a **Complex Director.** This is a full-time, live-in, 12-month, Officer of Administration position. The starting date for the position is flexible from July 1, 2006. The Complex Director is responsible for the overall administration of a residence hall complex consisting of 400-800 residents. The Complex Director is also responsible for the selection, supervision and training of 10-20 residence life student staff and is expected to lead the student staff in the goal setting process, coordinate the student conduct process, support residence hall learning communities, exhibit a commitment to work with a diverse student population and create a culturally-inclusive living community, facilitate programming and community development, and work with the student government. The successful candidate should demonstrate the ability to work effectively with students, parents, co-workers, supervisor, department staff, and University staff from diverse backgrounds. The Complex Director may also supervise 1 Bachelor's level professional. The Complex Director reports to the Associate Director of Residence Life for Resident Education. The remuneration for the position is based on qualifications and expertise and ranges from \$28,000 to \$33,500 plus a furnished apartment, full board during the time the halls are open, and Officer of Administration benefits, including medical insurance, retirement, and reduced tuition. A Master's Degree is required. Preference will go to candidates with degrees in College Student Personnel or related fields. In lieu of a Master's Degree, a Bachelor's Degree and 2 years of full-time, professional experience in Student Affairs is required, with preference going to candidates with full-time experience in housing or group living environments.

Please send resume, cover letter, and list of references to: John Hollan, Assistant Director of Residence Life, University Housing, 1220 University of Oregon, Eugene, OR 97403. Review will begin on February 15, 2006. Applications accepted until all positions are filled, with priority given to applications arriving on or before February 15, 2006.

Call (541) 346-5393 with questions or email jhollan@uoregon.edu. This publication and related information will be made available in accessible formats upon request. For more information about the University of Oregon and University Housing, please visit <http://www.uoregon.edu>. The University of Oregon is an EO/AA/ADA institution committed to cultural diversity.

CLARK COLLEGE

Clark College is accepting applications for a full-time, permanent Program Coordinator in Student Life. This position is responsible for coordinating programs and activities within the Office of Student Life and Student Activities and will oversee the Associated Students of Clark College, its student-funded programs, and chartered student clubs and organizations. Salary is \$2,321/mo. Closing date is 5 p.m., January 13, 2006. For position description, requirements, and to apply, access our website at www.clark.edu. Jobs at Clark or contact Clark College Human Resources, 1800 E. McLoughlin Blvd., Vancouver, WA 98663 (360) 992-2105 [JOBLINE (360) 992-2836. Hearing impaired (360) 992-2317]. AA/EEO employer.

Residence Life: The University of Oregon Housing Department invites applications for an Assistant Complex Director position. This is a full-time, live-in, 12-month, Officer of Administration position. The starting date for the position is flexible from July 1, 2006. The Assistant Complex Director is responsible for assisting the Complex Director with the overall administration of a residence hall complex consisting of 400-800 residents, including assisting with the supervision of 10-20 residence life student staff, hearing lower-level conduct cases, and providing community development, administrative, and student organization advising support. Other responsibilities include overseeing student staff programming and community development in each of the halls. The successful candidate should exhibit a commitment to work with a diverse student population, create a culturally-inclusive living community and demonstrate the ability to work effectively with students, parents, co-workers, supervisor, department staff, and University staff from diverse backgrounds. The Assistant Complex Director reports to the Complex Director for their assigned complex. **Qualifications:** Bachelor's Degree required, demonstrated knowledge of student affairs and housing, one to two years of group living experience as a student staff member, commitment to work with a diverse student population, create a culturally-inclusive living community. **Compensation:** The remuneration for the position is based on qualifications and expertise and ranges from \$25,000 to \$27,000 plus a furnished apartment, full board during the time the halls are open, and Officer of Administration benefits, including medical insurance, retirement, and reduced tuition. Priority deadline for consideration is March 1, 2006, but applications will continue to be accepted until position is filled. To apply, send cover letter; resume; the names, addresses, and phone numbers of three references to: Heather Dumas-Dyer, University Housing, 1220 University of Oregon, Eugene, OR 97403. Call (541) 346-9165 with questions or email hdumas@uoregon.edu. This publication and related information will be made available in accessible formats upon request. For more information about the University of Oregon and University Housing, please visit <http://www.uoregon.edu>. The University of Oregon is an EO/AA/ADA institution committed to cultural diversity.

Human Resource Manager, Metropolitan Exposition-Recreation Commission. \$68,921 - \$96,454. Resume review on 1/20/06. Performs a variety of complex human resource generalist duties in support of MERC Administration, the Portland EXPO Center, Oregon Convention Center and the Portland Center for the Performing Arts.

Administrative Secretary, Oregon Zoo. \$14.36 - \$19.18/hour, PT. Deadline: 1/11/06. Coordinates the office operation of the Marketing Division.

Volunteer Coordinator - Part-time, \$12.84 - \$14.16/hr. Deadline: 1/11/06. Coordinates the work of volunteers providing services to Oregon Convention Center.

Audio Visual Production Person, Oregon Convention Center. \$10.29 - \$11.34/hr, PT. Sets, strikes, operates and demonstrates use of audio visual equipment in support of clients.

To access the complete job announcement and required application materials, visit our website at www.metro-region.org or pick up a complete packet at Metro Human Resources, 600 NE Grand Ave., Portland. AA/EEO Employer



PARKING FACILITY Operator Immediate full and part-time openings. Seeking dependable, well-groomed, positive individuals. \$8.00 + starting wage Overtime/advancement potential Medical & Dental, 401k avail. Drugtest/Background check Apply 12:00-1:00PM, Mon, Wed, Thurs & Fri; 3:00-4:00PM Tues. City Center Parking, 130 SW Stark, Portland.

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page: www.portlandonline.com/omf/purchasing

City of Portland
Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204
503-823-6855

STATE OF WISCONSIN CIRCUIT COURT DANE COUNTY

UNIVERSITY OF WISCONSIN CREDIT UNION,
Plaintiff,
NOTICE IN REPLEVIN
v.
Case No: 05-SC-11423
MARY F. JACKSON and
ANNA L. ABAD,
Defendants.

STATE OF WISCONSIN CIRCUIT COURT DANE COUNTY
TO: **Mary F. Jackson**
4117 SE Division St. Apt. 430
Portland, OR 97202

You are hereby notified pursuant to Sec. 799.16(2), Wis. Stats., that a replevin action has been issued to recover the possession of the following described goods and chattels, to-wit: 1999 Buick Regal ID#: 2G4WB52K9X1515749

which the plaintiff is entitled to possess, but which you have unlawfully detained.

Now, unless you shall appear in the Circuit Court of Dane County, located in the courthouse in the City of Madison, before the presiding Court Commissioner on the 20th day of January, A.D., 2006, at 9:00 a.m. in the forenoon, Judgment will be rendered against you for the delivery of said property to plaintiff and for damages for the detention thereof and for costs.

We are attempting to collect a debt and any information obtained will be used for that purpose.

Dated this 30th day of December, 2005.

DARNIEDER, WEST, DAVIS & GERAGHTY
BY: Mark C. Darnieder
State Bar No: 01017259
P.O. ADDRESS:
735 North Water Street Suite 930
Milwaukee, WI 53202
(414) 277-1400

PORT OF PORTLAND CAREER OPPORTUNITIES

The Port of Portland is a regional government operating airports, marine terminals and industrial parks in the greater Portland metropolitan area, to fulfill its mission of providing competitive cargo and passenger access to world markets while enhancing the region's quality of life.

To view current job openings and to access the application form, visit the Port's website at www.portofportland.com or call (503) 944-7400.

The Port of Portland is an AA/EEO employer committed to workforce diversity and affirmative action.

To Place Your Classified Advertisement

Contact: Kathy Linder
Phone: 503-288-0033
Fax: 503-288-0015

e-mail:
classifieds@portlandobserver.com

LEGAL NOTICES



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The Portland Observer

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TTY: 503-988-5170

an equal opportunity employer

MULTNOMAH COUNTY

www.multcojobs.org

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: www.oregonjobs.org. The State of Oregon offers employees competitive salaries and comprehensive benefits that includes employer paid health insurance; paid holidays, vacation, sick and personal leave; membership in the Oregon Public Service Retirement Plan (OPSRP); and opportunities to participate in the Oregon Savings Growth Plans. The State of Oregon and all its divisions are proud to be equal opportunity employers.

OREGON DEPARTMENT OF TRANSPORTATION (ODOT)
ODOT People drive Oregon's Department of Transportation. If great benefits, a professional work environment, job innovation, and career growth opportunity drive you, then come to ODOT. Current recruitments include:

- ACCOUNTING/AUDITOR/FINANCIAL**
 - Risk and Legal Analyst**
Salary: \$3,600 - \$5,019/month
Announcement #OCDT5883 Salem
- Compliance Specialist 2**
Salary: \$2,984 - \$4,146/month
Announcement #OCDT5983 Portland
- ADMINISTRATIVE/CLERICAL**
 - Administrative Support Specialist**
Salary: \$2,069 - \$2,846/month
Announcement #OCDT5491 Salem
- ENGINEERING/ENVIRONMENTAL**
 - Roadway Inventory Specialist**
Salary: \$1,918 - \$2,698/month
Underfill Option Available
Announcement #OCDT5149 Salem
 - Contract Administration Coordinator**
Salary: \$2,783 - \$3,989/month
Announcement #OCDT5879 Astoria
 - Geotechnical Engineer**
Salary: \$3,916 - \$5,614/month
Announcement #OCDT5877 Salem
 - Archaeologist**
Salary: \$3,223 - \$4,616/month
Announcement #OCDT5501 Salem
- TRADES**
 - Property Specialist**
Salary: \$1,999 - \$2,717/month
Announcement #OCDT5878 Salem
 - Field Mechanic**
Salary: \$3,121 - \$3,600/month
Announcement #OCDT5355 Ashland

ODOT...
Building Careers, Bridging the Future.
Detailed job announcements include qualifications, requirements, and instructions on how to apply for these jobs. Go to www.odot.state.or.us/jobs for a complete copy or call 503-986-4030 (TTY 503-986-3854) to request by mail. ODOT is proud to operate as an equal opportunity, affirmative action employer. Announcements will be made available in alternate format upon request: (503) 378-6202, TTY 1-800-993-8898.

www.OregonJobs.org