CLASSIFIEDS/BIDS

Crime Prevention Program Administrator

The Crime Prevention Program Administrator for the Office of Neighborhood Involvement is responsible for designing, implementing and managing specialized crime prevention and community education programs located in City neighborhoods. Duties include designing, developing, implementing and managing programs and funding to address the special needs of vulnerable populations or a specific geographical area and representing the Office of Neighborhood Involvement and the City to the community, outside agencies and the public on specialized crime prevention issues. The position will be required to attend community meetings in the evening and on weekends. The current vacancy is responsible for covering neighborhoods in North Portland. Approximate Monthly Salary: \$3,243 at entry - \$4,219 after 3

Application deadline is 4:30 pm, Monday, November 7, 2005

To learn more about this position, or to apply online, visit our website at www.ci.portland.or.us/jobs/ or pickup an application at 1120 SW 5th Ave. Portland, Oregon 97204

ATTORNEY

LEGISLATIVE COUNSEL \$6,469 - \$9,543

Communicates with Legislators and staff regarding bill drafting and amendments

Clarifies legal questions that may arise out of drafts or amendments and provides alternatives

Assigns bill drafting requests to **Deputy Counsel**

Analyzes issues and applicable law to provide written and verbal legal opinions

Provides office administration and management of Legislative Counsel staff (approx 50 employees)

For application information contact: http://www.leg.state.or.us

Karen Hupp

900 Court St NE Room 140-B Salem, OR 97301

(503) 986-1373 Deadline for application: 11/23/05



City of Portland Vision Project **Administrative Assistant Temporary Position**

This position will support the Vision Project Team by providing administrative support to staff and community volunteers. Minimum qualifications: Excellent organizational skills, office management and database experience. Ability to work flexible hours and a strong knowledge and skill using Microsoft Office 2000 is required. To apply: submit a cover letter, resume with 2 references by mail to: Mayor's Office, Attn:

> Hiring, 1221 SW 4th Ave., Ste. 340, Portland, OR 97204 or by e mail:

Vision Project

Iwendt@ci.portland.or.us by Nov. 10th, 2005.

LEGAL NOTICES



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Oregon

California

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The Portland Observer

ACCESS MONITOR

Legislative Administration

\$1,619 - \$2,145

- · Monitors Security Cameras in the Capitol Buildin
- Issues Capitol Access Badges · Provides clerical support in
- **Facility Services** Part-time position working 12:30 p.m. - 6:00 p.m.

For application information contact: http://www.leg.state.or.us

Karen Hupp 900 Court St NE Room 140-B Salem, OR 97301

(503) 986-1373 Deadline for application: 11/14/05



Minority w/Million \$ Mind? Sow action to reap \$\$\$ results.

2-min msg: 800-366-1375 X2316 ExtremeHighIncome.com **OFFICE**

EXECUTIVE ASSISTANT: Clark College

Executive Assistant to the President, full-time administrative position performing administrative and secretarial duties in support of the President and the Board of Trustees. Starting salary range is \$45,000 - \$50,000 per year. Four years of administrative assistant experience providing support to CEO level or senior management., and working knowledge of software computer programs. Closing date 5 p.m., November 14, 2005. For position requirements or to apply access our website at www.clark.edu, Jobs at Clark, or contact Clark College Human Resources, 1800 E. McLoughlin Blvd., Vancouver, WA 98663 (360) 992-2105 [JOBLINE (360) 992-2836. Hearing impaired (360) 992-2317. AA/EEO employer.

ADVERTISEMENT UNIVERSITY OF OREGON **ONAMI at the UNIVERSITY OF OREGON** CONSTRUCTION MANAGEMENT SERVICES

ADVERTISEMENT FOR CONSTRUCTION MANAGEMENT SERVICES

The Oregon State Board of Higher Education/OUS is seeking qualified construction management firms interested in providing Construction Management/General Contractor (GMGC) services in connection with the ONAMI at the University of Oregon project on the University of Oregon campus.

Briefly this project will be constructed primarily as an underground facility, between two existing science buildings on the University of Oregon campus. There is a known rock shelf in the vicinity that may impact excavation. The two science buildings are also vibration sensitive and will need to be considered in scheduling how the project proceeds. The facility will be ~18,000 square feet with probable connections to at least one of the two science buildings.

Written proposals completed in accordance with the RFP must be received by the Oregon State Board of Higher Education at the University of Oregon Facilities Services Department, Capital Construction, by 4PM PST, December 2, 2005.

If submitted by mail, send to: **Department of Facilities Services** 1276 University of Oregon Eugene, OR 97403-1276

If delivered by messenger or other delivery service:

Department of Facilities Services Capital Construction 1295 Franklin Boulevard **Eugene, OR 97403**

A mandatory pre-proposal conference and examination of the site conditions will be conducted at: the Facilities Services Large Conference Room, November 17, 2005 at 3:30 PM, PST.

All proposers must comply with requirements of the prevailing wage law in ORS 279C.800 through ORS 279C.870. All proposers must be registered with the Construction Contractor's Board at the time of proposal submission.

Documents will be ready for distribution Friday, November 4, 2005.

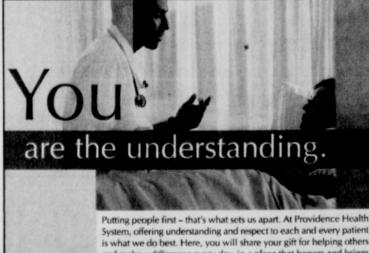
Firms interested in obtaining the Request for Proposals (RFP), which describes the application and selection process, should phone or write to:

University of Oregon Facilities Services **Attn: Charlene Lindsay** 1276 University of Oregon

Phone: 541-346-5276 Fax: 541-346-6769 Eugene, OR 97403-1276

OREGON STATE BOARD OF HIGHER EDUCATION

By: Frances Dyke, Vice-President of Finance and Administration, Eugene, Oregon



and make a difference every day, in a place that honors and brings out the very best in you. And that's what healthcare is meant to be

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Apply 12:00-1:00PM, Mon, Wed, Thurs & Fri; 3:00 - 4:00PM Tues. City Center Parking, 130 SW Stark, Portland.

Portland Development Commission

Portland's premier economic development, redevelopment & housing agency seeks:

Business Loan Officer Closes: 11/11/05

Sr. Project/Program Coordinator [5 positions in Development dept] Closes: 11/18/05

Project/Program Specialist [in MWESB program] Closes: 11/18/05

Deputy General Counsel Assistant General Counsel Associate General Counsel

Closes: 11/22/05

Application & job description at: www.pdc.us/jobs or 222 NW 5th Ave, Ptld, OR 97209 jobline: 503.823.3463 **Equal Opportunity Employer**

> International Student Specialist Ft, \$2498 to \$3520/mo Deadline 11/18/05 Please Contact us at: **Chemeketa Community College HR Department** 503-399-5009

> > www.chemeketa.edu EEO/AA

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page:

> www.portlandonline.com/omf/purchasing City of Portland Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204 503-823-6855

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REQUEST FOR PROFESSIONAL SERVICES

The University of Oregon is soliciting qualifications from architectural firms interested in providing professional services for expansion and remodel of the College of Education facility on the University of Oregon campus in Eugene, Oregon.

Briefly, the work as currently envisioned consists of a 100,000 grosssquare-foot building of three to four stories surrounded by a series of campus spaces and courtyards with parking for 260 cars below portions of the building and portions of the courtyards. Renovation of about 17,000 gross square feet was proposed as well.

Firms may obtain the Request for Qualifications by registering electronically at the following web address:

http://uplan.uoregon.edu/coeRFQ.html or may phone or write to:

University Planning Office 1276 University of Oregon Eugene, OR 97403-1276 Telephone: (541) 346-5562

Submissions of qualifications must be received in the University Planning Office by 4:00 P.M. PST, Monday, November 21, 2005.

The University of Oregon is an Affirmative Action/Equal Opportunity institution committed to cultural diversity and compliance with the Americans with Disabilities Act.

EMPLOYMENT



These are just a few of the current job openings available with the State of Oregon. A more complete announcemen listing, application forms, and additional job information are available at: a) local Employment Department field offices or b) the Oregon jobs page at: www.oregonjobs.org. The State of Oregon offers employees competitive salaries and mprehensive benefits that includes employer paid health insurance; paid holidays, vacation, sick and personal leave embership in the Oregon Public Service Retirement Plan (OPSRP): and opportunities to participate in the Oregon Savings Growth Plans. The State of Oregon and all its divisions are proud

OREGON DEPARTMENT OF HUMAN SERVICES

to be equal opportunity employers

HEALTH SERVICES Compliance Specialist 2 Operations & Programs Coordinator Salary: \$2,984 - \$4,146/month

Announcement #LEHS5566 Portland Close Date: November 9, 2005 Compliance Specialist 2 **Compliance Assurance Coordinator** Salary: \$2,984 - \$4,146/month Announcement #LEHS5567 Portland

Close Date: November 9, 2005 Client Care Surveyor - Spanish Salary: \$3,121 - \$4,350/mont Announcement #LEHS5565 Portland

Close Date: November 9, 2005 · Research Analyst 3 - Diabetes Salary: \$3,121 - \$4,350/month Announcement #LEHS5575 Portland Close Date: November 10, 2005

Operations & Policy Analyst 3 Public Health Preparedness Liaison Salary: \$3,617 - \$5,078/month Announcement #LEHS5574 Portland Close Date: November 10, 2005 **Project Coordinator**

Oregon Adult Immunization Coalition Coordinator Salary: \$3.121 - \$4.350/month Announcement #LEHS5572 Portland Close Date: November 10, 2005

PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) - Tigard

PERS covers nearly 300,000 members and administers retirement, disability benefits, health insurance, and deferred compensation

Office Specialist 2

Receive, process, and reconcile forms of member accounts. Salary: \$1,913 - \$2,597/month Announcement #LE050643 Close Date: November 4, 2005

OREGON STATE UNIVERSITY (OSU)

Marketing Writer

Help us tell the story of Oregon State University. If you are a creative, team player, and have experience communicating to diverse audiences by writing multi-page publications, promotional advertising, and feature stories, we want to hear from you. Oregon State University is Oregon's premier research institution and we have exciting messages to share. Join us and be a voice for OSU. For complete announcement and application materials, visit http://oregonstate.edu/jobs or contact cation materials, visit http://oregonstate.edu/jobs or contact comment Services, 122 Kerr Admin Bidg, 15th & Jefferson, Hills, OR 97331-2132, (541) 737-3103; TTY (800) 735-1232.

OREGON DEPARTMENT OF TRANSPORTATION (ODOT)

ODOT People drive Oregon's Department of Transportation. If great benefits, a professional work environment, job innovation, and career growth opportunity drive you, then come to ODOT. Current recruitments include

ACCOUNTING/FINANCIAL/AUDITOR Senior Internal Auditor

Announcement #OCDT5831 Salen

Work Coordinator Salary: \$2,258 - \$3,121/month Announcement #OCDT5938 Salem

Accountant 3

Salary: \$3,272 - \$4,566/month Announcement #OCDT5940 Salem Senior Fiscal Analyst Salary: \$3,794 - \$5,334/month

Announcement #OCDT5942 Salem CUSTOMER SERVICE/ENFORCEMENT

 Permit Analyst Salary: \$2,251 - \$3,122/month

Announcement #OCDT5334A Salem **Motor Carrier Enforcement Officer 1** Salary: \$2,258 - \$3,121/mon

Announcement # OCDT5823 Woodburn **Motor Carrier Enforcement Officer 1** Salary: \$2,258 - \$3,121/month Announcement #OCDT5821 Ashland

ENGINEERING/ENVIRONMENTAL Traffic Signal Technician 2

Salary: \$2,922 - \$4,183/month Announcement #OCDT5994 Salen Senior Survey Member

Salary: \$2,783 - \$3,989/month Announcement #OCDT5869 Corvallis Inspector Salary: \$2,922 - \$4,183/month

Announcement #OCDT5959 Springfield Assistant Project Manager Salary: \$3,916 - \$5,614/month Announcement #OCDT5964 Corvallis

Salary: \$2,922 - \$4,183/month Announcement #0CDT5965 Springfield **HUMAN RESOURCES** Senior Human Resources Consultant

Quality Control Compliance Specialist

Salary: \$3,123 - \$4,394/month Announcement #0CDT5939 Salem INFORMATION SYSTEMS Network Applications Analyst

Salary: \$3,719 - \$5,132/month Announcement #OCDT5966 Salem MANAGEMENT/PROFESSIONAL

 Highway Budget Manager Salary: \$4,181 - \$6,169/month Innouncement #OCDT5996 Sale Technology Management Manager

Salary: \$6,469 - \$9,543/mont Announcement #OCDT5822 Salen Planning & Implementation

Unit Manager Salary: \$4,181 - \$6,159/month Announcement #OCDT5902 Salen

PROJECT MANAGEMENT/PLANNING Environmental Program Manager Salary: \$3,734 - \$5,347/month Announcement #0CDT5998 Salem

TRADES

 Dispatcher Salary: \$2,258 - \$3,121/month

Announcement #OCDT5968 Saler Heavy Equipment Mechanic Salary: \$2,984 - \$3,437/month Announcement #OCDT5967 Ona Beach

· Lead Electrician Salary: \$3,437 - \$4,784/month Announcement #OCDT5969 Ona Beach

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Detailed job announcements include qualifications, requirements, and instructions on how to apply for these jobs. Go to www.odot.state.or.us/jobs for a complete copy or call 503-986-4030 [TTY 503-986-3854] to request by mail. ODOT is proud to operate as an equal opportunity, affirmative action employer. Announcements will be made available in alternate format upon request: (503) 378-6202, TTY 1-800-993-8898.

ww.OregonJobs.org