CLASSIFIEDS/BIDS

UNIVERSITY OF OREGON Assistant / Associate Vice Provost The Office of Institutional Equity and Diversity (OIE&D) University of Oregon

This position assists the Vice Provost for Institutional Equity and Diversity in providing leadership, guidance and direction for equity and diversity matters concerning faculty, students and staff of the UO community. This Assistant Vice Provost will provide high-level professional support for a diverse array of projects including coordination of the Oregon Emerging Scholars Program and the Undergraduate Support Program. Responsibilities include assessment, composition and planning of written reports, correspondence and oral communications; presentation of workshops, and related events at the discretion of the Vice Provost; and representing the University of Oregon and the Vice Provost at on and off campus events. This position serves as a resource to the campus and surrounding communities with a primary emphasis on recruitment and enrollment matters concerning Latino/Hispanic communities and other non-traditional populations. Researching, writing, submitting and managing grants are regular responsibilities of this position.

Doctorate or first professional degree is preferred, a Masters degree is required. Exceptional candidates without a Masters degree but who have equivalent professional experience and advanced graduate coursework will be considered with the expectation that they will complete a Masters degree within 18 months of employment. Substantial experience working with education initiatives, including partnerships with higher education institutions that include advocacy for diversity and equity is preferred. Experience in creating and conducting equity preferred. workshops is Experience in working with Latino/ and other Hispanic underrepresented populations is required.

For application instructions, supplemental questions and complete job description refer to http://hr.uoregon.edu/jobs/ posting #5085.

To apply send letter of introduction, resume, supplemental question responses, and two references to:

Dr. Charles Martinez Vice Provost for Institutional Equity & Diversity C/O Jennifer Burton 1258 East 13th Eugene, OR 97403-1237 vpdivers@uoregon.edu Fax: (541) 346-2023

This position is open until filled. To be assured full consideration, completed application materials should be received by 5:00 pm, October 7, 2005.

The University of Oregon is an equal opportunity, affirmative action institution committed to cultural diversity and compliance with the Americans with Disabilities Act.



PARKING FACILITY Operator

Immediate full time and part-time openings. Seeking dependable, well groomed, positive individuals

\$8.00 + starting wage Overtime/advancement potential Medical & Dental, 401k avail. Drug test/Background check

New hires must have acceptable documentation to confirm both identity and eligibility to work.

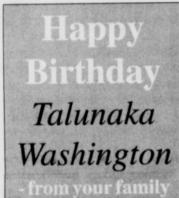
Apply 12:00-12:30PM, Mon, Wed & Thurs at City Center Parking

130 SW Stark, Portland. Advertise with diversity in

Lortland Observer

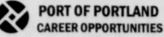
UNIVERSITY OF OREGON Office Manager - University of

Oregon Labor Education & Research Center in Eugene. Responsible for supervising dayto-day office operations, including supervision of staff, managing information technology systems, and fiscal and grant oversight. Requires fiscal management including experience, demonstrated experience in accounting, budget management, and ability to analyze budgets and recommend budget strategies; expertise with spreadsheets and complex database programs; demonstrated experience operating and maintaining information technology systems, determining including department and user needs, upgrading hardware and software, troubleshooting hardware and software problems, and providing user support; excellent communications and interpersonal skills and ability to interact effectively with a diverse group of faculty, staff, students, and university and union officials; demonstrated management and supervisory skills. Salary \$38,000-\$45,000. Application information available at Human Resources, 5210 University of Oregon, Eugene, OR 97403-5210; (541) 346-3159, TTY (541) 346-0852; on the web http:// hr.uoregon.edu/jobs/. Application deadline October 17,



2005. AA/EO/ADA institution

committed to cultural diversity.



The Port of Portland is a regional government operating airports, marine terminals and industrial parks in the greater Portland metropolitan area, to fulfill its mission of providing competitive cargo and passenger access to world markets while enhancing the region's quality of life.

To view current job openings and to access the application form, visit the Port's website at www.portofportland.com or call (503)

The Port of Portland is an AA/EEO employer committed to workforce diversity and affirmative action.

A major broadcast company is seeking to fill a position that supports an outside sales staff of 20. Need a strong team player with solid work ethic, problem solving skills and detail oriented, the position requires complete understanding in Windows Office Suite, Adobe Acrobat, PhotoShop and other sales design software. Applicant must be able to multi-task concurrent projects. Fax resume to: 503-417-7659 or Email to: resumes@kxl.com. No Phone Calls. Equal Opportunity Employer.

Request for Qualifications #05-12

City of Portland, Oregon PORTLAND DEVELOPMENT COMMISSION

Property Maintenance Services

Flexible Service Contracts (As Needed Basis)

October 3, 2005

The Portland Development Commission (PDC) is requesting qualifications for Property Maintenance Services to be contracted on an as-needed basis. From this RFQ firms will be selected to receive a three-year contract, with annual contract reviews.

The full Request for Qualifications may be downloaded from the internet at www.pdc.us, obtained by telephone or FAX request to:

> Dion Glisan, Contract Specialist Portland Development Commission 222 NW Fifth Avenue Portland, OR 97209-3859 Phone 503.823.3363 FAX 503.365.3672

Proposals must be submitted in a sealed envelope to the above address no later than 3:00PM, Friday, October 14, 2005.

Faxed copies will not be accepted

Contractors who are certified as Minority, Women or Emerging Small Business are strongly encouraged to apply. Contractors are also

recommended to utilize Minority, Women, and Emerging Small Business Enterprises for their subcontracting needs. Portland Development Commission greatly values diversity in contracting from your family and in the workforce, and encourages it contractors to do the same.

> Job Hotline: 503-988-5035 TTY: 503-988-5170

an equal opportunity employer www.multcojobs.org

OFFICE • RETAIL

Located in the Heart of **Portland**



Martin Luther King Corridor

For More Details Contact:

Chuck or Mark Washington

503-288-1897

2 Spaces Available Joyce Washington Plaza

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page:

www.portlandonline.com/omf/purchasing City of Portland Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204 503-823-6855

LEATHERMAN MAINTENANCE TECHNICIAN

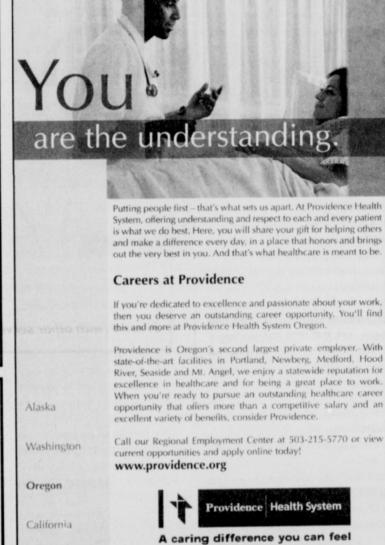
We are the leader in the high quality compact multi purpose tool market. Join our positive, proactive team. We are seeking a person to troubleshoot and repair electro-mechanical equipment and systems requiring the isolation of the malfunction, disassembly of equipment and mechanical systems, machining of replacement parts when necessary. Also the use of drill presses, vertical mills, band saws, cut off saws, engine lathes, gas arc and tig welding equipment. We have a well established PM system where our maintenance mechanics work closely with production employees in solving problems as a team.

Qualified candidates must have:

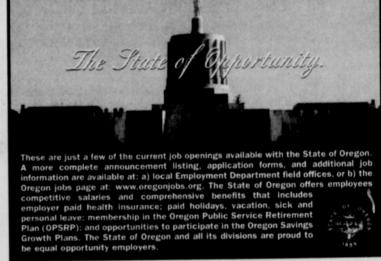
- 5 yrs maintenance & machinist experience
- · Demonstrated record of troubleshooting and problem solving
- · Skilled in the use of drill presses, vertical mills, band saws, cut off saws, engine lathes, surface grinders.
- · PLC knowledge and Electric / electronic exp
- · Some welding experience helpful

We offer competitive wages, medical/dental/vision care, 401K, Life Insurance, and more. Pre-employment drug and alcohol screening is required. Equal Opportunity Employer. M/F/D/V Fax resume and cover letter with wage history by October 10, 2005 to 503-253-7830, email to jobs@leatherman.com or mail in to:

> LEATHERMAN TOOL GROUP, INC., P.O. Box 20595 Portland, OR 97392-0595



EMPLOYMENT



OREGON DEPARTMENT OF HUMAN SERVICES CHILDREN, ADULTS & FAMILIES

 Principal Executive/Manager G **Human Services Delivery Area Manager** Salary: \$5,334 - \$7,857/mon Announcement #LEHS5501 - Saler

Position closes October 21, 2005 OREGON DEPARTMENT OF TRANSPORTATION (ODOT)

ODOT People drive Oregon's Department of Transportation. If great benefits, a professional work environment, job innovation, and career growth opportunity drive you, then come to ODOT.

ADMINISTRATIVE/CLERICAL

Executive Assistant
Salary: \$2,258 - \$3,121/mont
Announcement #OCDT5990

Project Delivery Office Specialist

Salary: \$1,913 - \$2,597/mor

Property Mgmt. Coordinator Salary: \$1,913 - \$2,597/month

Property Distribution Fuel/Storeroom Manager Salary: \$2,533 - \$3,554/mo

Announcement #OCDT5959 **ENGINEERING/ENVIRONMENTAL**

Retaining Walls & Embankments Engineer Salary: \$3,734 - \$5,347/month

ncement #0CDT5988 Salen

Traffic Analyst
Salary: \$3,223 - \$4,616/month
Announcement #0CDT5954 Salem

Survey Technician

Salary: \$1,918 - \$2,698, Announcement #0CDT5955 Salem

Working @ ODOT. The Way to Go. Detailed job announcements include qualifications, requirements, and instructions on how to apply for these jobs. Go to www.odot.state.or.us/jobs for a complete copy or call 503-986-4030 [TTY 503-986-3854] to request by mail. ODOT is proud to operate as an equal opportunity, affirmative action employer. Announcements will be made available in afternate format upon request: (503) 378-6202, TTY 1-800-993-8898.

www.OregonJobs.org