

# CLASSIFIEDS / BIDS

**LEATHERMAN®**  
Supplier/Production Scheduler  
Leatherman Tool Group, Inc., a rapidly growing manufacturer of high quality compact tools, is seeking a Supplier/Production Scheduler. Supplier/Production Scheduler coordinates the movement and processing of parts through the manufacturing process. Also identifies and communicates requirements, priorities, and shortfalls in Inventory/WIP with all levels of management, and with outside suppliers, to ensure a smooth and accurate flow of materials in support of the Master Production Schedule.

Duties include: analyzing MRP requirements to determine, publish, and coordinate release of material and components out of the Stockroom to meet lead time and batch size requirements of specific mfg operations. Update production and inventory control system. Develops spreadsheets, charts and reports on inventory and schedule performance. Troubleshoots and initiates action to resolve discrepancies in paperwork or system information.

Successful candidates will have Assoc Degree in Business, Economics, Accounting, or Math preferred or equivalent experience. Excellent written and oral communication required as well as good time management and computer skills including spreadsheets. We offer excellent benefits, a competitive salary, and a team work environment. Equal Opportunity Employer. M/F/D/V Pre-employment drug and alcohol screen. To be considered for this position interested candidates must send their resume and cover letter by June 24, 2005 to fax #503-253-7830 or send your resume to jobs@leatherman.com. No telephone calls please.

**LEATHERMAN TOOL GROUP, INC.**  
P.O. Box 20595  
Portland, OR 97294

**Field Rehab Technician (Carpenter)**  
Works independently and with organization staff to complete home repairs for senior, disabled and low-income homeowners. Directs volunteers to complete needed home repairs. Community outreach to potential program recipients, volunteers and donors. Assist with all aspects of annual REACH Paint-a-thon. TO APPLY: In person, applications available Mon-Fri. 8a.m.-12 / 1-5p.m. at REACH CDC, 1135 SE Salmon, Portland, Oregon, 97214. Resumes and cover letters optional, but welcome. REACH is an equal opportunity employer. www.reachcdc.org



**Appraiser I**  
\$3,113 - \$3,785 / month  
Closes June 24, 2005

**Management Analyst II**  
**Sheriff's office - Patrol**  
\$4,188 - \$5,090 / month  
Closes June 24, 2005

**Management Analyst II**  
**sheriff's office - Research/Planning**  
\$4,188 - \$5,090 / month  
Closes June 24, 2005

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: www.co.washington.or.us. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

APPLY TO:  
Washington County Human Resources Division  
155 N. First Avenue, Suite 320  
Hillsboro, OR 97124

Portland Parks & Recreation seeks to fill seven vacancies. Five **"Parks & Recreation Zone Managers"** who are responsible for developing, implementing and managing Operations and Recreation programs for five geographical zones within the City of Portland which include Recreation Centers, Pools and other parks facilities including gardens, ball fields and playgrounds. Approximate monthly salary is \$4,971 to \$6,678. The two **"Parks & Recreation City Nature Zone Managers"** are responsible for managing forestry programs and natural areas within two City Nature Zones including urban forestry, trail system maintenance and natural area restoration. Approximate monthly salary is \$4,739 to \$6,342. For additional information or to apply online visit <http://www5.ci.portland.or.us/jobs>

**Program Specialist for Civil Rights Organization**

Seeking individual with strong communication and organization skills to answer complaint hotline and assist with: investigations, community outreach, education. Ideal candidate will be bilingual (English and either Russian, Vietnamese, Arabic or any Asian, African, or Pacific Island language). Preference also given to verified member of Native American/Alaskan Native tribe. For detailed job description, see our website [www.fhco.org](http://www.fhco.org). No calls please. Deadline June 24. Mail, fax, or email resume and cover letter to:

**Fair Housing Council of Oregon**  
1020 SW Taylor, Suite 700,  
Portland OR 97205  
fax 503-223-3396/  
information@fhco.org  
FHCO is an equal opportunity employer.

**NE Portland Room for Rent**  
Spacious, good locn, w/bath, no smoking/pets. Seeking male, professional/full-time student. \$350/mo., incl util.  
503-449-5065

**Subsidized units may be available at this time for persons who are 62 years of age or older, or disabled regardless of age. If subsidized units are not available qualified applicants will be placed on a waiting list. These are elderly units with Federal assistance.**  
Rental Range from \$0 to \$639/m

**Guardian Management LLC is committed to Equal Housing Opportunity. This institution is an Equal Opportunity provider.**

**Canby Village**  
488 NW 6<sup>th</sup>  
Canby, Oregon 97013  
(503) 266-4434 TDD#1-800-735-2900

**Subsidized units may be available at this time for persons who are 62 years of age or older, or disabled regardless of age. If subsidized units are not available qualified applicants will be placed on a waiting list. These are elderly units with Federal assistance.**  
Rental Range from \$0 to \$648/m

**Guardian Management LLC is committed to Equal Housing Opportunity. This institution is an Equal Opportunity provider.**

**Canby West**  
621 N Douglas Ln  
Canby, Oregon 97013  
(503) 266-4434 TDD#1-800-735-2900

**Subsidized units may be available at this time for persons who are 62 years of age or older, or disabled regardless of age. If subsidized units are not available qualified applicants will be placed on a waiting list. These are elderly units with Federal assistance.**  
Rental Range from \$0 to \$756/m

**Guardian Management LLC is committed to Equal Housing Opportunity. This institution is an Equal Opportunity provider.**

**Carriage Court**  
728 NW 5<sup>th</sup> Drive  
Canby, Oregon 97013  
(503) 266-4434 TDD#1-800-735-2900

Find out how you can become An Army Of One at [GOARMYRESERVE.COM](http://GOARMYRESERVE.COM), or call 1-800-USA-ARMY.

Where: Army Recruiting Station  
When: Monday - Friday 9:00 am - 5:00 pm  
Who: SFC Raymon Collett

**Call 503-284-4005**  
**Ask About**  
**Enlistment Bonuses**

**ARMY RESERVE**

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**YOU'RE A WOMAN, EDUCATED, TRAINED, PROFESSIONAL AND PROUD**

If you're 16-24, female, and looking for a smart alternative to getting your GED or diploma while training for a high paying career, take a look at PIVOT, a Job Corps Business Technology program. We offer free academic and career training, an allowance, and payment for completion at our beautiful office training facility in Montgomery Park. No paybacks or financial commitments.

The first step is to attend an **Orientation**, held weekly at Montgomery Park on Wednesdays at 2 PM. Call 877-JOB-CORPS (877-562-2677) to reserve your seat.

**Job Announcement**  
Childcare: Head Teachers for the Toddler and Preschool Room at Peninsula Children's Center; a non-profit childcare in North Portland. Must have CDA, at least one year center-based experience, and supervisory experience. Competitive wages and benefits. Call 503-280-0534

Childcare: Teaching Assistants/Subs. Must have at least 6 months center based experience with children 0-12 yrs. Competitive wages and benefits. Call 503-280-0534

**Development Assistant**

PT, 20 hours per week. Assist RD Manager with clerical functions of department. Maintain fundraising database: process all donations, generate thank you letters, and other database functions. Strong organizational skills, detail oriented, requires a high aptitude and experience for computer database systems. 3-5 years experience with databases. Experience with fundraising and FR databases preferred. Cover letter and resume to: Kay Hutchinson; REACH; 1135 SE Salmon St.; Portland OR 97214 by June 30<sup>th</sup>. [www.reachcdc.org](http://www.reachcdc.org)

**Notice of 30 Day Comment Period and Public Hearing on Barriers to Fair Housing.**

The Housing and Community Development Commission (HCDC) will accept public testimony on barriers to fair housing in Multnomah County, including discrimination based on race, color, religion, national origin, gender, disability, sexual orientation, source of income and/or the presence of children in the household (family status). Individuals and organizations are invited to testify on any barriers to fair housing and housing choice, including any bias encountered in financing, renting or buying a home. In addition, testimony will be accepted related to the City of Portland's policy for the location of new publicly funded affordable housing units will also be welcome. The public hearing will be held at the Multnomah Building, 501 SE Hawthorne, First Floor, Boardroom on:

July 6, Wednesday, 6:45 p.m. to 8:30 p.m.

Testimony will be used to develop a new Analysis of Impediments to Fair Housing (AI), a report that describes current barriers and makes recommendations for addressing them. The AI will also include an updated location policy for the City of Portland. The AI will be issued in Fall 2005.

The hearing will be accessible to people with mobility impairments. Translation services and sign language interpreters will be available upon request. Please notify Ruth Benson, Bureau of Housing and Community Development, (503) 823-2392, (503) 823-6868 (TTY) at least seven days before the hearings if you need these services.

Testimony can also be submitted by email to [bhcdinfo@ci.portland.or.us](mailto:bhcdinfo@ci.portland.or.us) or by letter attention Fair Housing, Bureau of Housing and Community Development, 421 SW 6<sup>th</sup> Ave., Room 1100, Portland, OR 97204. All testimony must be received by July 29, 2005.

**The City of Portland, Oregon, Police Bureau seeks a full time Police Desk Clerk.**

This is specialized service work in the Police Bureau. Employees in this class work directly with the public providing information, responding to inquiries and complaints both in person and over the phone. This person must provide support to officers on the street and in a precinct by accessing and providing information as needed. Requested information is accessed and retrieved by using Bureau computer files, LEADS, NCIC, PPDS, DMV, CAD and other information sources. These positions are located in precincts, Traffic, and Records divisions within the Police Bureau. Many of the contacts are of a sensitive or stressful nature. Police Desk Clerks may be required to work day, evening or night shifts, weekends or holidays. Some Positions may require a valid State Driver's License and acceptable driving record. Approximate monthly salary is \$2,004 to \$2,770. For additional information or to apply online visit <http://www5.ci.portland.or.us/jobs/05-084/05-084.htm>

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page:  
[www.portlandonline.com/omf/purchasing](http://www.portlandonline.com/omf/purchasing)

**City of Portland**  
Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204  
503-823-6855

**LEGAL NOTICES**

Need to publish a court document or notice? Need an affidavit of publication quickly and efficiently? Please fax or e-mail your notice for a free price quote!

Fax: 503-288-0015  
e-mail: [classifieds@portlandobserver.com](mailto:classifieds@portlandobserver.com)  
The Portland Observer

**PARKING FACILITY Operator**  
Immediate full time and part-time openings. Seeking dependable, well groomed, positive individuals

\$8.00 + starting wage  
Overtime/advancement potential  
Medical & Dental, 401k avail.  
Drug test/Background check

New hires must have acceptable documentation to confirm both identity and eligibility to work.

Apply 12:00-12:30PM, Mon, Wed & Thurs at City Center Parking  
130 SW Stark, Portland.

**EMPLOYMENT**

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: [www.oregonjobs.org](http://www.oregonjobs.org). The State of Oregon offers employees competitive salaries and comprehensive benefits that includes employer paid health insurance; paid holidays, vacation, sick and personal leave; membership in the Oregon Public Service Retirement Plan (DPSRP); and opportunities to participate in the Oregon Savings Growth Plans. The State of Oregon and all its divisions are proud to be equal opportunity employers.

**PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)**  
PERS covers nearly 300,000 members and administers retirement, disability benefits, health insurance, and deferred compensation plans statewide. We strive to serve our members by delivering retirement and health benefits, effectively and efficiently.

- Principal Executive/Manager D Customer Service Manager**  
Direct, monitor, and control the work of the Customer Service Center in Tigard. Salary range: \$3,720 - \$5,486/month. Announcement #LE050411. Closing date: June 27, 2005
- You can obtain job announcements, which may include test questions, and the State of Oregon application form (PD100) from the local Employment Department, the state website: [www.oregonjobs.org](http://www.oregonjobs.org). PERS website: [www.oregon.gov/pers](http://www.oregon.gov/pers), or call PERS Human Resources at 503-603-7794 (TTY 503-603-7766). Criminal history will be checked prior to hire. EOE/AA.

**OREGON LIQUOR CONTROL COMMISSION (OLCC)**  
**Liquor Regulatory Specialist**  
**Inspector/Investigator**  
The Liquor Commission is looking for people with excellent investigation, report writing, and interpersonal communication skills. Liquor Regulatory Specialists perform compliance and/or license investigation duties in their work with the alcohol beverage industry, community and moderation groups, law enforcement agencies, and the public. Some positions involve night and weekend work schedules, interactions with angry or

intoxicated individuals, and overnight travel. We currently have an Inspector vacancy at our main office in Milwaukie. The applicant list may also be used to fill additional vacancies as they occur at our other offices throughout the state. Candidates must have investigative experience. Salary is \$2,792 - \$3,877/month. Please refer to Job Announcement #LE040881B for a detailed explanation of the minimum qualifications. Announcement and application materials are available at [www.oregonjobs.org](http://www.oregonjobs.org) (job category: "Regulation, Enforcement, Inspection & Public Safety") or by calling the OLCC's Job Line at (503) 872-5238. This recruitment closes on July 5, 2005.

**OREGON DEPARTMENT OF TRANSPORTATION (ODOT)**  
ODOT People drive Oregon's Department of Transportation. If great benefits, a professional work environment, job innovation, and career growth opportunity drive you, then come to ODOT. Current recruitments include:

- ENGINEERING/ENVIRONMENTAL**
  - District Access Management and Engineering Coordinator**  
Salary \$3,160 - \$4,525/month  
Announcement #OC075096 Portland
  - Quality Assurance Specialist**  
Salary \$2,357 - \$3,375/month  
Announcement #OC075119 Coquille
  - Assistant Project Manager**  
Salary \$3,720 - \$6,035/month  
Announcement #OC075161 Tigard
  - Jr. Laboratory Technician**  
Salary \$1,868 - \$2,645/month  
Announcement #OC075006B Salem
  - Development Review Traffic Engineer**  
Salary \$3,661 - \$5,242/month  
Announcement #OC075106A Roseburg
  - Local Agency Liaison**  
Salary \$3,160 - \$4,525/month  
Announcement #OC075185 La Grande
  - Design Build Coordinator**  
Salary \$3,160 - \$4,525/month  
Announcement #OC075317 Salem
  - ADU Document Control**  
Salary \$3,160 - \$4,525/month  
Announcement #OC075314 Salem
  - Inspector/Surveyor**  
Salary \$2,728 - \$3,911/month  
Announcement #OC075042A Salem
- MANAGEMENT/PROFESSIONAL**
  - Property Agent**  
Salary \$3,303 - \$4,310/month  
Announcement #OC075307A Salem
  - Design Build Program Manager**  
Salary \$3,903 - \$5,486/month  
Announcement #OC075315 Salem

**Working @ ODOT. The Way to Go.** Detailed job announcements include qualifications, requirements, and instructions on how to apply for these jobs. Go to [www.odot.state.or.us/jobs](http://www.odot.state.or.us/jobs) for a complete copy or call 503-986-4030 (TTY 503-986-3854) to request by mail. ODOT is proud to operate as an equal opportunity, affirmative action employer. Announcements will be made available in alternate format upon request: (503) 378-6202, TTY 1-800-993-8898.

[www.OregonJobs.org](http://www.OregonJobs.org)