

CLASSIFIEDS / BIDS



Children's Therapist (20 hrs/wk) N. Portland Works in a residential setting with primarily African American women in recovery and their children (0 - 3yrs). Provides mental health assessments, individual therapy for children in the program. Requires MA, prior exp working with children of chemically dependent parents. Exp working with 0 - 3 yr olds strongly preferred.

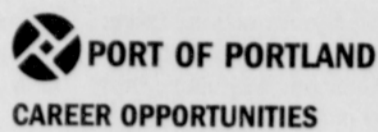
Residential Care Facilitator (On-call) N. Portland Project Network is a program for primarily African American women in recovery who are with their small children. This position is responsible for providing support, facilitating activities and acting as a liaison with clinical staff. Candidates must be able to set boundaries, pass a criminal background check and be able to work evenings and weekends.

Administrative Floater (On-call) This position fills in during staff vacations and absences. Responsible for front office clerical, answering phones, greeting clients, data entry and filing in a fast paced environment. Requires 1 yr previous front office experience preferably in a medical setting. Pay is \$8.00 - 9.00/hr depending on exp.

Interested applicants may submit resumes with cover letters via e-mail at: hr@lifeworksnw.org; fax: 503-690-9605 or mail to: LifeWorks NW, 14600 NW Cornell Rd, Portland, OR 97229 Attn: Human Resources. Please include in your cover letter the position for which you are applying. To learn more about LifeWorks NW please visit our web site at www.lifeworksnw.org.

Equal Opportunity Employer

Advertise with diversity in the Portland Observer



The Port of Portland is a regional government operating airports, marine terminals and industrial parks in the greater Portland metropolitan area, to fulfill its mission of providing competitive cargo and passenger access to world markets while enhancing the region's quality of life.

To view current job openings and to access the application form, visit the Port's website at www.portofportland.com or call (503) 944-7400.

The Port of Portland is an AA/EEO employer committed to workforce diversity and affirmative action.

COMPUTER AIDED DRAFTING TECHNICIAN III

The City of Portland, Oregon seeks a permanent full-time Computer Aided Drafting (CAD) Technician III to perform advanced specialized work in the development and use of computer aided drafting software. This position: provides lead direction to other CAD Technicians, coordinating large, multiple and/or complex CAD projects including developing time lines, schedules and budgets; creates and maintains complex electronic infrastructure and facility maps; prepares detailed drawings for the construction and alteration of buildings; and makes onsite visits to check base map accuracy. Approximate monthly salary range is \$4,295 to \$5,488. For additional information or to apply online visit <http://www.ci.portland.or.us/jobs/>

Faculty Research Assistant. Assistant Botanist/Ecologist, Oregon Natural Heritage Information Center, Oregon State University. Full-time, 12-month fixed-term. Apply by 04/25/2005. See full position announcement at: <http://oregonstate.edu/jobs>.



SENIOR FACILITIES MAINTENANCE TECHNICIAN
\$3,523 - \$4,281 / month
Closes April 22, 2005

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: www.co.washington.or.us. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

APPLY TO:

Washington County Human Resources Division
155 N. First Avenue, Suite 320
Hillsboro, OR 97124

Portland State University Assistant Director

Facilities and Planning seeks full-time Assistant Director managing lead direction to other CAD Technicians, coordinating large, multiple and/or complex CAD projects including developing time lines, schedules and budgets; creates and maintains complex electronic infrastructure and facility maps; prepares detailed drawings for the construction and alteration of buildings; and makes onsite visits to check base map accuracy. Approximate monthly salary range is \$4,295 to \$5,488. For additional information or to apply online visit <http://www.ci.portland.or.us/jobs/>

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Portland State University Advisor/Coordinator, Rec Clubs
Portland State University is seeking an Advisor/Coordinator who, as part of the Campus Recreation leadership team, will provide leadership, vision, and strong strategic direction/supervision for the Recreation Clubs Program. Specifically, this position advises over 30 students organizations and their events, four part-time coaches, administers the Rec Club Council, supports evening Campus Rec activities and general students affairs events.

Minimum Qualifications: Bachelor's Degree with relevant experience in student affairs or recreation. Experience working with diverse college students in university or college environment. Experience in managing, advising, or coordinating student leaders. Scheduling flexibility to meet student organization needs.

Positions will remain open until filled. View complete position, preferred qualifications start date is July 15, 2005. For questions email alexa@psu.edu or call Alex Accetta, at (503) 725-8787

Portland State University is an Affirmative Action, Equal Opportunity institution and, in keeping with President's diversity initiative who support diversity.



PARKING FACILITY Operator
Immediate full time and part-time openings. Seeking dependable, well groomed, positive individuals

\$8.00 + starting wage
Overtime/advancement potential
Medical & Dental, 401k avail.
Drug test/Background check

New hires must have acceptable documentation to confirm both identity and eligibility to work.

Apply 12:00-12:30PM, Mon, Wed & Thurs at City Center Parking
130 SW Stark, Portland.

Leading financial institution approving small business, mortgage personal and vehicle loans. Immediate response. Give us a call at 1 866 228 7063. Or apply online at www.investmentfinancial.org

Legal Secretary

Tonkon Torp LLP, a full-service, downtown Portland business law firm seeks a legal secretary to join our team. This individual will support two partners and an associate in our Business Department. Ideal candidate will possess a professional attitude and appearance and will have 3+ years of experience as a corporate legal secretary. We are seeking a fast learner who thrives on attention to detail, is a self-starter, responsive and team-oriented. Strong organizational, multi-tasking and communication skills are required. Strong computer skills in Word are a must. Tonkon Torp offers a competitive salary, excellent benefits and collegial work environment. We are committed to creating a diverse work environment and are proud to be an equal opportunity employer. If you possess the required qualifications, please send your cover letter and resume to: Human Resources, Tonkon Torp LLP, 888 SW Fifth Avenue, Suite 1600, Portland, OR 97204; fax: (503) 972-7413; email HR@tonkon.com

Employment

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: www.oregonjobs.org. The State of Oregon offers employees competitive salaries and comprehensive benefits that includes employer paid health insurance; paid holidays, vacation, sick and personal leave; membership in the Oregon Public Service Retirement Plan (OPSRP); and opportunities to participate in the Oregon Savings Growth Plans. The State of Oregon and all its divisions are proud to be equal opportunity employers.

OREGON DEPARTMENT OF HUMAN SERVICES MAKE A DIFFERENCE IN THE LIVES OF OREGONIANS by joining the Oregon Department of Human Services (DHS), the statewide health and human services agency. We help Oregonians be independent, healthy, and safe. We are absolutely committed to ongoing innovation in the delivery of services, and we are committed to recruiting, developing, and retaining a diverse workforce.

ADMINISTRATIVE SERVICES
• **Information Systems Specialist 6 Systems Specialist**
Salary range: \$3,646 - \$5,031/month
Announcement #LEHS5043A - Salem
Position closes April 12, 2005
• **Information Systems Specialist 7 Systems Specialist**
Salary range: \$4,038 - \$5,570/month
Announcement #LEHS5047A - Salem
Position closes April 12, 2005
• **Accountant 3 Interface Resource Manager**
Salary range: \$3,208 - \$4,476/month
Announcement #LEHS5193 - Salem
Position closes April 18, 2005

HEALTH SERVICES
• **Client Care Surveyor Acute Care Client Care Surveyor**
Salary range: \$3,060 - \$4,265/month
Announcement #LEHS5123 - Portland
Position closes April 18, 2005
• **Public Health Engineer 2 Regional Engineer Assistant**
Salary range: \$2,790 - \$3,875/month
Announcement #LEHS5195 - Portland
Position closes April 19, 2005

NE Portland Room for Rent
Spacious, good locn, w/bath, private entry, no smoking/pets. Seeking male, professional/full-time student, as roommate. \$450/mo inc. util., cable & internet
503-449-5065

Low Lease \$80 per week!
STYLE SOLUTIONS
Beauty and Barber Salon
Phone: 503.280.4938
Tasha T 503.381.7095
2723 NE 7th Avenue

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page: www.portlandonline.com/omf/purchasing



City of Portland
Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204
503-823-6855

Retirement Living

Westmoreland's Union Manor
6404 SE 23rd Avenue • Portland 97202
503-233-5671

Marshall Union Manor
2020 NW Northrup Street • Portland 97209
503-225-0677

Kirkland Union Manors
3530 SE 84th Avenue • Portland 97266
503-777-8101

Kirkland Union Plaza
1414 Kauffman Avenue • Vancouver 98660
360-694-4314

- Studio & One-Bedroom Apartments with Kitchens
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 - Garden Areas & Planned Activities
 - Easy Access to Bus Lines & Shopping
 - Federal Rent Subsidies Available for those that qualify
- TDD 503-771-0912
www.theunionmanors.org

Summer Run Retirement Apartments

- Studio & One-Bedroom Apartments
- Affordable Rent with No Costly Buy-Ins or Application Fees
- Federal Rent Subsidies Available
- Ideal Urban location near shopping, bus lines, restaurants, and more!
- Enjoy our small community atmosphere that's relaxed and friendly!

7810 SE Foster Road
Portland, Oregon 97206
503.774.8885

ADVERTISEMENT FOR BID

Sealed bids for the Memorial Union Reroofing project will be received by the Oregon State Board of Higher Education until 2:00 PM local time Wednesday, March 11, 2005. Bids will be opened and publicly read aloud on Thursday, May 12, 2005 at 2:00 PM local time. All bidders must be registered with the Construction Contractor's Board.

Additional information may be obtained by contacting Procurement and Construction Contracting, 644 SW 13th Street, Corvallis, Oregon 97333-4238 or telephone 541-737-9635.

To Place Your Classified Advertisement
Contact: Kathy Linder
Phone: 503-288-0033
Fax: 503-288-0015
e-mail: classifieds@portlandobserver.com

Subsidized units may be available at this time
If subsidized units are not available at this time, qualified applicants may be placed on Waiting Lists. Rental Range from \$25 to \$713 Guardian Management LLC committed to "Equal Housing Opportunity"

Fairview Arms Apartments
305 7th Street #33
Fairview, OR 97204
503-667-5337
TDD 800-735-2900

REQUEST FOR SUBCONTRACTOR BIDS
Project: SSMO Athletic Facilities
Beaverton, Oregon
Bid Date: April 20, 2005 Bid Time: 3:00 pm
Plans and specifications can be reviewed in Howard's Wright Construction Co. Portland Regional office.
Howard S. Wright Construction Co.
425 NW 10th Ave. Suite 200 Portland, OR 97209
(503) 220-0895 Fax (503) 220-0892
We are equal opportunity employer and request sub-bids from minority, women and emerging small business enterprises. CCB#89229

LEGAL NOTICES

Need to publish a court document or notice? Need an affidavit of publication quickly and efficiently? Please fax or e-mail your notice for a free price quote!
Fax: 503-288-0015
e-mail: classifieds@portlandobserver.com
The Portland Observer

Program Technician 2 Public Health Preparedness Training Specialist
Salary range: \$3,208 - \$4,476/month
Announcement #LEHS5036A - Portland
Position closes April 19, 2005

CHILDREN, ADULTS & FAMILIES
• **Principal Executive/Manager 6 Service Delivery Area Manager**
Salary range: \$5,228 - \$7,703/month
Announcement #LEHS5191 - Medford
Position closes April 29, 2005

To obtain detailed job announcement and application materials, visit the DHS website: www.dhs.state.or.us/jobs/; call the DHS job line at (503) 945-5742; TTY (503) 945-6214 or contact any local Oregon Employment office. Information is available by referencing the announcement number.

OREGON DEPARTMENT OF TRANSPORTATION (ODOT) Principal Executive/Manager 6 Chief Audit Executive Salem, Oregon
We are seeking an effective leader and experienced government auditor to serve as Chief of Audit Services. The Audit Services Branch conducts audits of the department in accordance with government auditing standards to enhance management decision-making and to improve public accountability. The Branch is a 2002 recipient of the Institute of Internal Auditor's Commitment to Quality Improvement Award and a 2003 ODOT Team Excellence Award. The Branch includes 4 business lines of audit and audit-related work: Internal Audits, which produce 15-20 value-added internal audit reports each year, reporting to an Audit Committee and to the Oregon Transportation Commission; External Audit, which oversees and conducts audits of hundreds of millions of dollars in contracts with private firms; and units within these sections focused on Performance Management and Ethics, including a department-wide employee hotline. The Chief will have daily management responsibility over the Internal Audit Section, oversight responsibility over the Performance Measurement Unit, and oversight through a Section Manager over External Audit and Ethics. ODOT is seeking an accomplished leader and respected auditor to lead this effort. If you possess government auditing, management, and leadership experience over a standards-following government audit organization, and ties to the broader audit community, we encourage your application! ODOT offers a negotiable salary and excellent benefit package. Please see recruitment announcement for details. **Please contact Human Resources for Announcement #OCDT5133-0B and an application packet at 1-866-ODOTJOBS or jobs@odot.state.or.us.** Completed application materials must be received by 5:00 pm on May 6, 2005. ODOT is an AA/EEO Employer, committed to building workforce diversity.

ODOT People drive Oregon's Department of Transportation. If great benefits, a professional work environment, job innovation, and career growth opportunity drive you, then come to ODOT. Current recruitments include:

ACCOUNTING/FINANCIAL
• **Agreements Specialist**
Salary \$3,160 - \$4,525/month
Announcement #OCDT5041-0B Salem

CUSTOMER SERVICE/ENFORCEMENT
• **Field Permit Analyst**
Salary \$2,207 - \$3,061/month
Announcement #OCDT5065-0B Portland & Ashland

ENGINEERING/ENVIRONMENTAL
• **Region Right of Way/Survey Manager**
Salary \$3,720 - \$5,486/month
Announcement #OCDT5085-0B Bend
• **Project Inspector**
Salary \$2,357 - \$3,375/month
Announcement #OCDT5111-0B
• **Quality Control Compliance Specialist**
Salary \$2,865 - \$4,101/month
Announcement #OCDT5110-0B
• **Hydraulics Engineer**
Salary \$3,160 - \$4,525/monthly
Announcement #OCDT5088-0B
• **Traffic Development Review Team Leader**
Salary \$3,661 - \$5,242/month
Announcement #OCDT5086-0B Portland
• **Inspector**
Salary \$2,357 - \$3,375/month
Announcement #OCDT5089-0B Portland
• **Jr. Laboratory Technician**
Salary \$1,868 - \$2,845/month
Announcement #OCDT5006A-0B Salem
• **Btuminous Crew Leader**
Salary \$3,160 - \$4,525/month
Announcement #OCDT5018-0B Salem

MANAGEMENT/PROFESSIONAL
• **Traffic Systems Service Unit Manager**
Salary \$3,223 - \$4,745/month
Announcement #OCDT5066-0B Salem
• **District Manager**
Salary \$2,921 - \$4,308/month
Announcement #OCDT5062A-0B Salem
• **OTIA Administrative Manager**
Salary \$3,546 - \$4,978/month
Announcement #OCDT5016-0B Salem

PROJECT MANAGEMENT/PLANNING
• **Bridge Delivery Region Liaison**
Salary \$3,486 - \$4,991/month
Announcement #OCDT5017-0B Salem

Working @ ODOT. The Way to Go. Detailed job announcements include qualifications, requirements, and instructions on how to apply for these jobs. Go to www.odot.state.or.us/jobs for a complete copy or call 503-986-4030 [TTY 503-986-3854] to request by mail. ODOT is proud to operate as an equal opportunity, affirmative action employer. Announcements will be made available in alternate format upon request: (503) 378-6202, TTY 1-800-993-8898.