

# CLASSIFIEDS / BIDS

## Notice of Public Hearing on Community Needs for the 2005-2010 Consolidated Plan and FY 2005-06 Action Plans

In May 2005, the City of Portland, Multnomah County, and the City of Gresham will submit the *Consolidated Plan 2005-2010* (the "Plan") and the one-year Action Plan FY 2005-06 to the U.S. Department of Housing and Urban Development.

The Plan is a combined plan and application for federal funds available to cities and counties under four programs: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA). The Plan will guide how Portland, Gresham, and Multnomah County will spend these resources for the coming five years on low- and moderate-income affordable housing, economic opportunities, community development, programs serving the homeless, and programs serving people with special needs. The Action Plans FY 2005-06 will detail spending for the 2005-06 fiscal year.

Before issuing proposed Consolidated Plan 2005-2010 and the FY 2005-06 Action Plans, the jurisdictions want to give local residents and providers the opportunity to present information and views on housing and community development needs and priorities. Two hearings will be held during the Housing and Community Development Commission meetings scheduled for:

**Wednesday, December 1, 2004, 5:00 p.m. to 7:30 p.m.**  
Brentwood Darlington Community Center  
7211 SE 62<sup>nd</sup>, Portland

The topic of this hearing will be local needs and priorities for community development, economic opportunity, and wealth creation, including homeownership.

**Wednesday, January 5, 2005, 5:00 p.m. to 7:30 p.m.**  
The Multnomah Building, Board Room, First Floor  
501 SE Hawthorne, Portland

The topic of this hearing will be local needs and priorities for affordable rental housing and related services, including programs serving people who are disabled and/or homeless.

We will accept testimony both on the hearing topic and on any other housing or community development need. Additional hearings will be scheduled in other locations in Multnomah County during December 2004 and early 2005.

All comments received at the hearings will be considered in preparing the jurisdictions' Consolidated Plan 2005-2010 and FY 2004-05 Action Plans. HCDC will also accept written comments through February 1, 2005. Please address written comments to HCDC, c/o City of Portland, 421 SW 6th Avenue, Portland, OR 97204 or email them to [bkaye@ci.portland.or.us](mailto:bkaye@ci.portland.or.us). A summary of public comments will be included in the final Plan document.

The hearings will be accessible to people with mobility impairments.

Translation services and sign language interpreters will be available upon request. Please notify Ruth Benson, Bureau of Housing and Community Development, (503) 823-2392, (503) 823-6868 (TTY) at least seven days before the hearings if you need these services.

For more information, please contact Beth Kaye, Bureau of Housing and Community Development, City of Portland, at (503) 823-2393 or [bkaye@ci.portland.or.us](mailto:bkaye@ci.portland.or.us). Please check our web site, [www.portlandonline.com/bhcd](http://www.portlandonline.com/bhcd) for:

- updates on hearing times and locations,
- Russian, Spanish, and Vietnamese language versions of this announcement, and
- drafts of the Plans as available.

## Sub Bids Requested

**New Columbia Houghton/Woolsey Housing and Commons Greens**  
Portland, Oregon

Including: 307 Units of Housing and Associated Sitework  
Bid Date: December 14 by 2:00 pm



**Walsh Construction Co./Oregon**  
2905 SW First Ave. Portland, OR 97201  
503-222-4375 Fax 503-274-7676

Contact: Larry Robertson  
ORCCB# 147267

Plans Are Available At:

- Walsh Construction Co./Oregon,
- Oregon Association of Minority Entrepreneurs (OMAE),
- Housing Development Center,
- MCGraw Hill Construction/Dodge,
- Daily Journal of Commerce,
- Oregon Contractor Plan Center,
- African-American Contractors Federation,
- And Reed Construction Data.

We strongly encourage Disadvantaged Business Enterprises, Emerging Small Business Enterprises, Minority Business Enterprises and Women-owned Business Enterprises to submit bids on this work.

DMWESB companies MUST be certified in the scope of work they will be bidding.

**OSU-Student Services Coordinator for the College of Agricultural Sciences Student Advancement Office.** Required: AA degree or equivalent education. Experience in a higher education setting. Experience with event planning or project management, supervision or lead work, office administration, computer databases. Excellent written communications skills. Call 541-737-2211, E-mail [CASstudy@orst.edu](mailto:CASstudy@orst.edu), or see <http://oregonstate.edu/jobs> for full announcement and how to apply. Apply by 11/12/04 for full consideration. TEL: 541 737-2211 FAX: 541 737-2256. OSU is an AA/EOE employer

### Job Announcement

Peninsula Children Center is an expanding state-licensed non-profit childcare center in North Portland. We currently have openings in several programs.

**Site Director/Head Teacher** to lead our new Roosevelt High School Infant/Toddler Program. Minimum one-year experience supervising adults and one year working with infants/toddlers in a certified center.

**Infant/Toddler Teacher** at the Roosevelt site. Minimum one year working with infants/toddlers in a certified center.

**Head Teacher** for the 2-yr old room at our Maryland site. Must have CDA, one-year center-based experience with infant/toddlers. Experience with Early Head Start preferred.

**Teaching Assistant** in mixed-age preschool program at our Maryland site. Must have least one-year center-based experience with preschoolers.

Above positions full-time, competitive wages and benefits.

**Part-Time Van Driver/Teaching Assistant** in After-School Care Program. Must have at least 6 months experience with children 5-12 yrs in a group setting, current driver's license. CDL preferred. Competitive wages.

Call 503-280-0534

Training & Employment Specialist (2 positions), 1 position at Salem Job & Career Center; 1 position at Winema Job & Career, 100%, 12 mon. assign., \$2,4440/mo. Req. Associate's degree or equivalent. 2 yrs exp. in workforce development, human services, career development, or related field. Word processing, spreadsheet and database program experience. Skill in interviewing techniques and w/ career planning. Prof. Bi-lingual (see announcement for more info.) Submit CCC app. Cover letter, resume, 2 letters of ref. - closing November 29, 2004.

Please contact us at:

Chemeketa Community College  
Human Resources Department  
PO Box 14007  
Salem, OR 97309  
503-399-5009  
[www.chemeketa.edu](http://www.chemeketa.edu)

Chemeketa Community College is an equal opportunity Institution, values diversity in its workforce, and is committed to affirmative action; we encourage minorities, women and persons with disabilities to apply.

### Portland State University Continuing Education/ Graduate School of Education Program Administrator-Early Childhood Focus

PSU seeks a program administrator whose primary responsibilities are early childhood program delivery, marketing, & expansion. The successful candidate will have a master's degree, at least one year of experience in marketing education, staff development, &/or contracted or continuing education. Additionally, applicants must be self directed with demonstrated organizational skills, have strong communication skills, & ability to work with a diverse range of people. Preferred skills, knowledge, & exp in: higher education; early childhood content; distance learning & technology education; & academic, administrative procedures, & practices within universities. This is a .75 FTE position with excellent benefits. For a full position description see [www.hrc.pdx.edu/openings/unclassified/index.htm](http://www.hrc.pdx.edu/openings/unclassified/index.htm), or call 503-725-8279. To apply send letter of application, resume, & 3 professional references by mail to Search Committee, CEED/GSE, PO Box 751, Pld, OR 97207, by fax to 503-725-5599, or by email to [leivr@pdx.edu](mailto:leivr@pdx.edu). Review will begin 11/15 & continue until finalists are identified. PSU is an AA/EO institution and, in keeping with the President's diversity initiative, welcomes applications from diverse candidates and candidates who support diversity.



### PARKING FACILITY Operator

Immediate full time and part-time openings. Seeking dependable, well groomed, positive individuals

\$8.00 + starting wage  
Overtime/advancement potential  
Medical & Dental, 401k avail.  
Drug test/Background check

New hires must have acceptable documentation to confirm both identity and eligibility to work.

Apply 12:00-12:30PM, Mon, Wed & Thurs at City Center Parking  
130 SW Stark, Portland.

\$250 to \$500 a week  
Will train to work at home  
Helping the U.S. Government file HUD/FHA mortgage refunds  
No experience necessary  
Call Toll-Free 1-866-537-2907

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page:

[www.portlandonline.com/omf/purchasing](http://www.portlandonline.com/omf/purchasing)



**City of Portland**  
Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204  
503-823-6855

### Oregon Legislature Session Positions

Apply now for the 2005 Regular Legislative Session which begins January 10, 2005. The following positions are open:

- 18 Committee Assistants
- 12 Committee Administrators
- 2 Counter Clerks
- 1 Mail Clerk
- 9 Bill Clerks

Application information is available on website or call for paper copies.

[www.leg.state.or.us](http://www.leg.state.or.us)

Karen Hupp  
Legislative Administration  
900 Court St NE Rm 140-B  
Salem OR 97301

(503) 986-1373

Apply now. Interviews are under way.



**Client Services Technician I**  
\$3,272 - \$3,976 / month  
Closes November 29, 2004

**General Journey Electrician**  
\$3,438 - \$4,177 / month  
Closes November 29, 2004

**Senior Mental Health Services Coordinator**  
\$3,889 - \$4,726 / month  
Closes November 24, 2004

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: [www.co.washington.or.us](http://www.co.washington.or.us). County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

APPLY TO:  
Washington County Human Resources Division  
155 N. First Avenue, Suite 320  
Hillsboro, OR 97124

### CURRENT OPENINGS AT CATLIN GABEL SCHOOL

**Administrative Assistant** in the lively high school office at Catlin Gabel School starting January 3, 2005. Position is FT. Proficiency in word processing, spreadsheets, and database with excellent editing and proofreading skills.

See [www.catlin.edu](http://www.catlin.edu) to download an application or call 503 297-1894, ext 373. Deadline to apply December 9.

Catlin Gabel School is an independent, co-educational day school for students from preschool through twelfth grade. The Catlin Gabel School supports inspired learning, leading to responsible action through dedicated teaching, caring relationships, a challenging curriculum, and community service. We value each person's effort, imagination, and positive contributions to the community. We celebrate being inclusive and the partnership between family and school.

Equal Opportunity Employer

**CATLIN GABEL SCHOOL** is recruiting for the following teaching positions starting September 2005.

- High School History Teacher
- 8<sup>th</sup> Grade English Teacher

See [www.catlin.edu](http://www.catlin.edu) for more information and to download an application or call 297-1894 x 373

Catlin Gabel School is an independent, co-educational day school for students from preschool through twelfth grade. The Catlin Gabel School supports inspired learning, leading to responsible action through dedicated teaching, caring relationships, a challenging curriculum, and community service. We value each person's effort, imagination, and positive contributions to the community. We celebrate being inclusive and the partnership between family and school.

Equal Opportunity Employer

### Employment

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at [www.oregonjobs.org](http://www.oregonjobs.org). The State of Oregon offers employees competitive salaries and comprehensive benefits that includes employer paid health insurance; paid holidays, vacation, sick and personal leave; membership in the Oregon Public Service Retirement Plan (OPSRP) and opportunities to participate in the Oregon Savings Growth Plans. The State of Oregon and all its divisions are proud to be equal opportunity employers.

**OREGON DEPARTMENT OF HUMAN SERVICES MAKE A DIFFERENCE IN THE LIVES OF OREGONIANS** by joining the Oregon Department of Human Services (DHS), the statewide health and human services agency. We help Oregonians be independent, healthy and safe. We are absolutely committed to ongoing innovation in the delivery of services, and we are committed to recruiting, developing and retaining a diverse workforce.

### FINANCIAL POLICY ANALYSIS

- **Fiscal Analyst 3 Senior Fiscal Analyst**  
Salary range: \$3,698 - \$5,157/month  
Announcement #LEHS4668 - Salem  
Position closes November 17, 2004
- **Principal Contributor 2**  
Principal Financial Policy Analyst  
Salary range: \$3,903 - \$5,486/month  
Announcement #LEHS4669 - Salem  
Position closes November 22, 2004

### ADMINISTRATIVE SERVICES

- **Principal Executive/Manager E Accounting Manager**  
Salary range: \$4,099 - \$6,048/month  
Announcement #LEHS4671 - Salem  
Position closes November 19, 2004
- **Information Systems Specialist 7 Senior Systems Analyst/Primary Developer**  
Salary range: \$4,038 - \$5,570/month  
Announcement #LEHS4679 - Portland  
Position closes November 23, 2004

### HEALTH SERVICES

- **Research Analyst 3 Research Analyst**  
Salary range: \$3,060 - \$4,265/month  
Announcement #LEHS4666 - Portland  
Position closes November 15, 2004
- **Environmental Health Specialist 3 Drug Lab Cleanup Program Specialist**  
Salary range: \$3,208 - \$4,476/month  
Announcement #LEHS4667 - Portland  
Position closes November 16, 2004

To obtain detailed job announcement and application materials, visit the DHS website: [www.dhs.state.or.us/jobs/](http://www.dhs.state.or.us/jobs/); call the DHS job line at (503) 945-5742; TTY (503) 945-6214 or contact any local Oregon Employment office. Information is available by referencing the announcement number.

### OREGON PARKS & RECREATION DEPARTMENT (OPRD) Assistant Director, Operations

We are seeking a dynamic individual to serve as Oregon Parks and Recreation Department's Assistant Director, Operations. The Assistant Director, Operations is responsible for the operation and maintenance of all park facilities and properties statewide; comprehensive recreational planning; and master planning for park properties, land use planning, and compliance. The position will manage natural and cultural resources, the state's scenic waterways, trails, ocean shores, ATV, prison product and inmate crew, interpretive, and volunteer programs. **If you are interested, contact OPRD Personnel Services at (503) 986-0653 or visit [www.prd.state.or.us](http://www.prd.state.or.us) to obtain application materials and Announcement #E63403.** Closing date is December 3, 2004 or until applications from a sufficient number of qualified candidates have been received.

### OREGON BOARD OF MEDICAL EXAMINERS Principal Executive/Manager A Personnel/Payroll Manager

This employment opportunity is with the Oregon State Board of Medical Examiners in the Administrative Services Department. This position will provide Human Resources management support for the Board, its employees and job applicants, and ensure that personnel, payroll, personal services contracts, and receptionist/information resource functions are meeting the needs of the Board and are in compliance with state and federal requirements. Salary is \$2,653 - \$3,903/month. **The Board's office is located next to the Marriott Hotel in downtown Portland, 1500 SW First Avenue, Suite 620. For Announcement #LE040878A and application materials, please visit [www.oregonjobs.org](http://www.oregonjobs.org). To find out about the Board of Medical Examiners, visit the Board's website at [www.bme.state.or.us](http://www.bme.state.or.us). This recruitment has been extended and will close at 5 pm on Monday, November 29, 2004.**

### OREGON DEPARTMENT OF TRANSPORTATION (ODOT) ODOT People

drive Oregon's Department of Transportation. If great benefits, a professional work environment, job innovation, and career growth opportunity drive you, then come to ODOT. Current recruitments include:

### ACCOUNTING/FINANCIAL

- **Chief Financial Officer**  
Salary \$62,748 - \$92,436/year  
Announcement #OCOT4675 - Salem
- **Quality Control Compliance Specialist**  
Salary \$2,865 - \$4,101/month  
Announcement #OCOT4511 - Klamath Falls
- **Designer/Drafter**  
Salary \$2,865 - \$4,101/month  
Announcement #OCOT4722 - Flanders
- **Survey Research Analyst/CAD Map Specialist**  
Salary \$2,865 - \$4,101/month  
Announcement #OCOT4723 - Portland
- **Welding and Nondestructive Evaluation Inspector**  
Salary \$2,865 - \$4,101/month  
Announcement #OCOT4587A - Milwaukie
- **Asst. Quality Control Compliance Spec./Inspector**  
Salary \$2,728 - \$3,911/month  
Announcement #OCOT4512 - Bend
- **Sr. Inspector/Survey Crew Chief**  
Salary \$2,865 - \$4,101/month  
Announcement #OCOT4532 - La Grande
- **Quality Control Compliance Specialist**  
Salary \$2,865 - \$4,101/month  
Announcement #OCOT4533 - La Grande
- **MANAGEMENT/PROFESSIONAL**
- **District 5 Manager**  
Salary \$4,099 - \$6,048/month  
Announcement #OCOT4756 - Springfield
- **PROJECT MANAGEMENT/PLANNING**
- **Access Management Planner**  
Salary \$3,486 - \$4,991/month  
Announcement #OCOT4660 - Salem
- **Local Program Data System Coordinator**  
Salary \$3,150 - \$4,525/month  
Announcement #OCOT4620 - Salem

### TRADES

- **Section Maintenance Coordinator**  
Salary \$2,320 - \$3,208/month  
Announcement #OCOT3530 - Basque

**Working @ ODOT. The Way to Go.** Detailed job announcements include qualifications, requirements, and instructions on how to apply for these jobs. Go to [www.odot.or.state.us/jobs/](http://www.odot.or.state.us/jobs/) for a complete copy or call 503-986-4030 (TTY 503-986-3854) to request by mail. ODOT is proud to operate as an equal opportunity, affirmative action employer. Announcements will be made available in alternate format upon request: (503) 378-6202, TTY 1-800-993-8898.