

CLASSIFIEDS / BIDS



SURVEY SUPERVISOR
\$4,293 - \$5,217 / month
Closes November 5, 2004

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: www.co.washington.or.us. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

APPLY TO:

Washington County Human Resources Division
155 N. First Avenue, Suite 320
Hillsboro, OR 97124

City of Portland, Portland Parks & Recreation seeks qualified executive management candidates for four senior positions immediately.

- Parks & Recreation Services Manager**, \$79,685 - \$106,163
- Strategy, Finance & Business Development Manager**, \$79,685 - \$106,163
- Workforce & Community Alliances Manager**, \$74,152 - \$98,738
- City Nature Division Manager**, \$74,152 - \$98,738

For more information, 503-823-4140, or www.ci.portland.or.us/jobs/

Radio Board Operator

KPDQ AM/FM, Christian formatted radio, an equal opportunity employer, needs board operators for part-time employment with the possibility of full-time. Must have radio board operating experience and working knowledge with the Prophet Automation System beneficial. Must be willing to work overnights and/or weekends.

All candidates must be team players and of strong moral character and integrity. If you are a person who meets the above criteria and also enjoys a smoke-free work environment, please send your resume to Human Resources, KPDQ AM/FM Radio, 6400 SE Lake Road, Suite #350, Portland, Oregon 97222 or email to sherylm@kpdq.com or fax 503-786-1551 - Absolutely no phone calls please. Deadline to apply is November 19, 2004.

Salem Communications is an Equal Opportunity Employer



Program Coordinator NE Portland This position provides program management and clinical supervision of a strength based recovery oriented rehabilitation program for adults with severe mental illness. Requires MA, prior supervisory experience and experience working with adults with severe mental illness. Program management experience and experience/knowledge of the African American community preferred.

Case Mgr/Service Coordinators (3 Positions) Provide strengths based case management services to adults with severe mental illness. One position provides integrated dual diagnosis treatment for clients with co-occurring substance abuse issues and another position requires a LCSW. BA required and CAD/C or MA with CD treatment. Exp with adults with severe mental illness. Prior work experience within the African American community and understanding of community resources preferred.

Interested applicants may submit resumes with cover letters via e-mail at: hr@lifeworksnw.org; fax: 503-690-9605 or mail to: LifeWorks NW, 14600 NW Cornell Rd, Portland, OR 97229 Attn: Human Resources. Please include in your cover letter the position for which you are applying. To learn more about LifeWorks NW please visit our web site at www.lifeworksnw.org.

Equal Opportunity Employer

Director of Registration & Records Linfield College Portland Campus seeks qualified candidates for a full-time Director of Registration & Records. This position is responsible for management, scheduling, and registration of undergraduate nursing and health sciences students. Requirements include a Masters Degree plus three years of experience in college registration & records or academic advising. Candidates familiar with Datatel's Colleague system will receive preference. Submit application, curriculum vitae, transcripts and three references to: Dr. David Groff, Associate Vice President for Academic Affairs, Linfield College, 2255 NW Northrup, Portland, OR 97210. Screening begins 11/5/04

EOE.

CITY OF WEST LINN
Administrative Assistant
Public Works Department

\$3108 - \$4035/mo DOQ
Position performs a variety of responsible, complex and advanced secretarial and clerical work in direct support of a municipal Public Works Department. Duties are varied and require a high level of independent judgment. Ability to obtain considerable knowledge of City policies and procedures and the ability to apply policies without the presence of clear procedures are required. May train or assign duties to other secretarial or clerical staff.

Requires graduation from High School or equivalent GED certificate. Supplemental related college course work and/or AA degree or equivalent combination preferred. Three (3) years of progressively responsible office assistance, record keeping and secretarial work required. Must have experience or training in word processing and spreadsheet software. Successful candidate will pass a pre-employment drug screen and background check.

Applications are available at West Linn City Hall, 22500 Salamo Road, West Linn, OR 97068 or by calling the Human Resource Department at (503) 657-0331 (or TDD (503) 657-7845). Completed application and Letter of Interest must be received at West Linn City Hall by 4:00 p.m. November 8, 2004. EEO



PARKING FACILITY Operator

Immediate full time and part-time openings. Seeking dependable, well groomed, positive individuals

\$8.00 + starting wage
Overtime/advancement potential
Medical & Dental, 401k avail.
Drug test/Background check

New hires must have acceptable documentation to confirm both identity and eligibility to work.

Apply 12:00-12:30PM, Mon, Wed & Thurs at City Center Parking
130 SW Stark, Portland.

Employment

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at www.oregonjobs.org. The State of Oregon offers employees competitive salaries and comprehensive benefits that includes employer paid health insurance, paid holidays, vacation, sick and personal leave; membership in the Oregon Public Service Retirement Plan (OPSRP) and opportunities to participate in the Oregon Savings Growth Plans. The State of Oregon and all its divisions are proud to be equal opportunity employers.

OREGON DEPARTMENT OF HUMAN SERVICES MAKE A DIFFERENCE IN THE LIVES OF OREGONIANS by joining the Oregon Department of Human Services (DHS), the statewide health and human services agency. We help Oregonians live independent, healthy and safe. We are absolutely committed to ongoing innovation in the delivery of services, and we are committed to recruiting, developing and retaining a diverse workforce.

CHILDREN, ADULTS & FAMILIES

- **Training & Development Specialist 2**
Child Welfare Training Specialist
Salary range: \$3,208 - \$4,476/month
Announcement #LEHS4596 - Salem
Position closes on October 25, 2004

ADMINISTRATIVE SERVICES

- **Accountant 1**
Contract Accountant/Fiscal Services/Contract Payments
Salary range: \$2,430 - \$3,370/month
Announcement #LEHS4597 - Salem
Position closes on October 27, 2004
- **Information Systems Specialist 8**
Senior Security Analyst
Salary range: \$4,354 - \$6,011/month
Announcement #LEHS4629 - Salem
Position closes October 27, 2004

FINANCIAL POLICY ANALYSIS (FPA)

- **Principal Executive/Manager E**
Budget Administrator
Salary range: \$4,099 - \$6,048/month
Announcement #LEHS4550A - Salem
Position closes November 8, 2004

HEALTH SERVICES

- **Public Health Educator 2**
Public Health Educator
Salary range: \$2,925 - \$4,065/month
Announcement #LEHS4611 - Portland
Position closes October 25, 2004
- **Communicable Disease Investigator**
Disease Intervention Specialist - HIV Specialized
Salary range: \$2,546 - \$3,529/month
Announcement #LEHS4580 - Portland
Position closes October 28, 2004

Oregon Legislature Session Positions

Apply now for the 2005 Regular Legislative Session which begins January 10, 2005. The following Positions are open:

- 18 Committee Assistants
- 12 Committee Administrators
- 3 Custodians
- 2 Media Assistants

Secretary of Senate's Office

- 1 Sergeant-at-Arms
- 1 Assistant Sergeant-at-Arms
- 1 Distribution Manager
- 1 Reading Clerk
- 4 Doorkeeper/Pages
- 1 Receptionist

Application information is available on our website or call for paper copies.

www.leg.state.or.us

Karen Hupp
Legislative Administration
900 Court St. NE Rm 140-B
Salem, OR 97301

(503) 986-1373

Apply now. Interviews begin in November



SOCIAL SERVICES

Program Specialist II-Parent Child:
FT/ben \$13,211-\$14,777/hr BS or equiv in social work or related field; knowledge of child dev & early childhood edu w/child(n) birth to 5yrs; exp providing home visits & parent child groups. Send resume and online application to Portland Impact, 7211 SE 62nd Ave, Portland, OR 97206. Online application available on www.portlandimpact.org EOE

Experienced Grant and Technical Writer. Promote our great school to strong resources for funding. Help develop and coordinate lesson plans into a successful comprehensive curriculum for our teachers and self-paced learning students. Apply for Grant Writer, Technical Writer, or both. Strong resume and references required. Call Victory Middle School. 503-789-9099

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page: www.portlandonline.com/omf/purchasing



City of Portland
Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204
503-823-6855

HOUSING AUTHORITY OF PORTLAND
PHASE 2 HOMEOWNERSHIP LOTS (147) - NEW COLUMBIA

Proposals are requested from qualified homebuilders for the purchase and development of 147 residential lots for Phase 2 of the redevelopment of Columbia Villa.

The Housing Authority of Portland (HAP) will accept proposals until 3:00 PM Pacific Time, Friday, December 3, 2004, at the HAP office, 135 SW Ash St., 5th Floor, Portland. Proposals should be clearly marked with the respondent's name and address.

HAP is redeveloping the 80-acre north Portland Columbia Villa site as a livable, mixed income community that will enhance the quality of life of Columbia Villa's residents and the adjacent Portsmouth neighborhood. When completed in 2006, New Columbia will feature new infrastructure, a comprehensive park system, 620 rental units, 230 homeownership units and 35,000 square feet of community and commercial space.

The offering document is available from 8:30 AM to 4:30 PM, Monday through Friday, beginning Monday, October 25, 2004, at the HAP office located at 135 SW Ash St., Portland, OR 97204, 5th Floor.

Attendance is encouraged for homebuilders and other interested parties at an informational conference that will be held on Monday, November 8, 2004 at 10:00 am in the Hall of Fame Room, Chiles Center, University of Portland Campus. The Chiles Center is located at the intersection of North Portsmouth Ave. and Willamette Blvd.

HAP encourages participation of disadvantaged, minority-owned, women-owned and emerging small businesses in this and all HAP projects.

Offering contact: Elaine Holt, 503-802-8509.

You Belong on Our Team!
Job Hotline: 503-988-5035
TTY: 503-988-5170
an equal opportunity employer
www.multcojobs.org

Summer Run Retirement Apartments

- Studio & One-Bedroom Apartments
- Affordable Rent with No Costly Buy-Ins or Application Fees
- Federal Rent Subsidies Available
- Ideal Urban location near shopping, bus lines, restaurants, and more!
- Enjoy our small community atmosphere that's relaxed and friendly!

7810 SE Foster Road
Portland, Oregon 97206
503.774.8885

Retirement Living

Westmoreland's Union Manor
6404 SE 23rd Avenue • Portland 97202
503-233-5671

Marshall Union Manor
2020 NW Northrup Street • Portland 97209
503-225-0677

Kirkland Union Manors
3530 SE 84th Avenue • Portland 97266
503-777-8101

Kirkland Union Plaza
1414 Kauffman Avenue • Vancouver 98660
360-694-4314

- Studio & One-Bedroom Apartments with Kitchens
- Affordable Rents with No Buy-In or Application Fees
- Garden Areas & Planned Activities
- Easy Access to Bus Lines & Shopping
- Federal Rent Subsidies Available for those that qualify

TDD 503-771-0912
www.theunionmanors.org

Principal Executive/Manager C Pre-Hospital Systems Manager
Salary range: \$3,223 - \$4,745/month
Announcement #LEHS4608 - Portland
Position closes October 28, 2004

Program Technician 2 Sentinel Technician
Salary range: \$3,208 - \$4,476/month
Announcement #LEHS4622 - Portland
Position closes October 29, 2004

Program Technician 2 Children with Heritable Conditions infrastructure Coordinator
Salary range: \$3,208 - \$4,476/month
Announcement #LEHS4635 - Portland
Position closes November 5, 2004

Research Analyst 4 Senior Research Analyst
Salary range: \$3,698 - \$5,157/month
Announcement #LEHS4513A - Portland
Position closes November 2, 2004

Research Analyst 2 Research Analyst
Salary range: \$2,546 - \$3,529/month
Announcement #LEHS4641 - Portland
Position closes November 5, 2004

Principal Executive/Manager C Tuberculosis Program Manager
Salary range: \$3,223 - \$4,745/month
Announcement #LEHS4444A - Portland
Position closes November 8, 2004

Program Technician 2 Diabetes, Heart Disease & Stroke Health Systems Coordinator
Salary range: \$3,208 - \$4,476/month
Announcement #LEHS4642 - Portland
Position closes November 12, 2004

Principal Executive/Manager C Diabetes, Heart Disease & Stroke Prevention Program Manager
Salary range: \$3,223 - \$4,745/month
Announcement #LEHS493A - Portland
Position closes November 12, 2004

Research Analyst 3 Research Analyst
Salary range: \$3,050 - \$4,265/month
Announcement #LEHS4612 - Portland
Position is Open Until Filled

Epidemiologist 2 Immunization Surveillance Coordinator
Salary range: \$3,529 - \$4,921/month
Announcement #LEHS4643 - Portland
Position is Open Until Filled

Principal Executive/Manager D Data Management & Compliance Assurance Unit Manager
Salary range: \$3,720 - \$5,486/month
Announcement #LEHS4620 - Portland
Position is Open Until Filled

Principal Executive/Manager F State Emergency Services Medical Director
Salary range: \$4,223 - \$6,059/month
Announcement #LEHS4593 - Portland
Position is Open Until Filled

To obtain detailed job announcement and application materials, visit the DHS website: www.dhs.state.or.us/jobs/; call the DHS job line at (503) 945-5742; TTY (503) 945-6214 or contact any local Oregon Employment office. Information is available by referencing the announcement number.

PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)
PERS covers nearly 300,000 members and administers retirement, disability benefits, health insurance, and deferred compensation plans statewide. We strive to serve our members by delivering retirement and health benefits, effectively and efficiently. The following positions are currently open at PERS:

Principal Executive/Manager E
Manager of the Budget and Fiscal Operations Section and agency liaison with state on budget and fiscal analysis matters.
Salary range: \$4,099 - \$6,048/month
Announcement #LE40908
Closing date: November 12, 2004

You can obtain job announcements, which may include test questions, and the State of Oregon application form (PD100) from the local Employment Department, the state website: www.oregonjobs.org. PERS website: www.pers.state.or.us, or call PERS Human Resources at (503) 603-7794 or TTY (503) 603-7766. Criminal history will be checked prior to hire. EOE/AA.

OREGON DEPARTMENT OF TRANSPORTATION (ODOT) CAREER OPPORTUNITIES...JOIN OUR TEAM!
ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day. Explore our variety of rewarding occupations...

ENGINEERING/ENVIRONMENTAL

- **Assistant Project Manager Transportation Engineer 2**
Salary \$3,661 - \$5,242/month
Announcement #OCOT4530 - La Grande
- **Roadway Inventory Specialist**
Salary \$2,357 - \$3,375/month
Announcement #OCOT4649 - Salem
- **Transportation Analyst**
Salary \$2,865 - \$4,101/month
Announcement #OCOT4648 - Salem
- **Video Log Coordinator**
Underfill Option Available
Salary \$2,728 - \$3,911/month
Announcement #OCOT4637A - Salem

HUMAN RESOURCES

- **Employment Services Program Mgr.**
Salary \$3,546 - \$4,978/month
Announcement #OCOT4670 - Salem

INFORMATION SYSTEMS

- **Technical Support Specialist**
Salary \$4,038 - \$5,570/month
Announcement #OCOT4643 - Salem

MANAGEMENT/PROFESSIONAL

- **Alternative Delivery Unit Program Manager**
Salary \$4,099 - \$6,048/month
Announcement #OCOT4613 - Salem

PLANNING/PROJECT MANAGEMENT

- **Sr. Transportation Rail & Freight Planners**
Two vacancies
Salary \$3,486 - \$4,991/month
Announcement #OCOT4638 - Salem
- **Transportation System Planner**
Salary \$3,486 - \$4,991/month
Announcement #OCOT4457 - Roseburg

TRADES

- **Parts Supply Specialist**
Salary \$1,949 - \$2,664/month
Announcement #OCOT4716 - LaGrande

Working @ ODOT. The Way to Go. Detailed job announcements include qualifications, requirements, and instructions on how to apply for these jobs. Go to www.odot.or.state.us/jobs/ for a complete copy or call (503) 986-4030; TTY (503) 986-3854 to request by mail. ODOT is proud to operate as an equal opportunity, affirmative action employer. Announcements will be made available in alternate format upon request: (503) 378-6202, TTY (800) 993-8898.

www.oregonjobs.org