

CLASSIFIEDS / BIDS

Invitation to Bid

The City of Vancouver (City) is seeking proposals from qualified firms to provide a hardware and software solution, to meet the City's Development Review Services (DRS) records management and document imaging needs. DRS is piloting the document imaging project as the beginning of a future citywide document imaging solution.

Sealed responses will be received by the Procurement Services Manager of the City up to the hour of 3:00 p.m., October 27, 2004. Responses delivered later will not be accepted. The City is not responsible for any delays in delivery.

Wednesday, October 27th, 2004 by 3:00 p.m.

- Proposal Packets may be obtained by/from:
 - Email Request:** www.ci.vancouver.wa.us/procurement
 - Customer Service, Main Lobby, Esther Short Bldg., 610 Esther Street., Vancouver, WA 98660**
 - Phone: 360.619-1030**
- To receive an RFP Packet the requestor must provide:
 - Company Name, Company Address, Company Phone#, Authorized Proposer Contact Name, Email Address, Phone#, Fax# (if available, please provide 800's).
- Envelope(s) shall be sealed and marked with the RFP# and Project Title
- Responses mailed via United States Postal Service (USPS) shall be addressed to:
 - Procurement Services Manager, City of Vancouver P.O. Box 1995 Vancouver, WA 98668-1995**
- Responses mailed via other carriers (e.g., FEDEX), or hand delivered shall be delivered to:
 - Procurement Services Manager City of Vancouver 610 Esther Street, Vancouver, WA 98660**
- Responses received by FAX, Email or other electronic methods, will not be accepted.

The City reserves the right to cancel this request or reject any and all proposals submitted or to waive any minor informalities or irregularities of this call if in the judgment of the City Council the best interest of the City would be served.

No Proposer may withdraw their proposal after the 3:00 pm deadline unless the award of contract is delayed for a period exceeding one hundred eighty (180) days from 'due date' deadline.

JULIANNA M. CSONAKI
Procurement Services Manager

Financial Analyst

Bureau of Development Services
Approximate Monthly Salary:
\$4,089-\$5,449

The Financial Analyst will perform financial analyses for a variety of projects, including studies of fees and charges, financial models and cost allocation plans, financial conditions and future trends, revenues and expenditures, and staffing levels. The Financial Analyst will also prepare budget status and monitoring reports, drafts and/or analyze budget request in the planning development, implementation and administration of the bureau budget. To apply, see instructions on the announcement at <http://www.ci.portland.or.us/jobs>. Application deadline: October 15, 2004. **An Equal Opportunity Employer.**

"Leading financial institution approving small business, mortgage personal and vehicle loans. Immediate response. Give us a call at 1 866 228 7328." Or apply online at www.investmentfinancial.org

Professional Mentor: Friends of the Children - Portland, a dynamic non-profit organization serving high-risk children through professional mentoring, has a full-time opening for a female mentor. Work intensively with eight children to develop a trusting relationship, set positive expectations, nurture talents and abilities, teach life and academic skills, provide enrichment activities, and model responsible behavior. Must work flexible hours, including Saturdays, and provide/use own vehicle. Bachelor's degree required, plus two-five years experience working with children. Bilingual in English and Spanish preferred. Submit cover letter and resume to: jobs@friendsofthechildren.org, or mail to: Friends of the Children, attn: Friend Application, 44 NE Morris, Portland, OR 97212. Equal Opportunity Employer.

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Office **503-281-3552** Cell **503-475-6699**
Email zyxz1@netzero.com



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METRO

Operating Engineer. Portland Center for the Performing Arts. \$24.05/hour, PT. Deadline: 10/14/04. Maintains all heating, cooling, plumbing, electrical and mechanical equipment.

Audio Visual Technician Lead. Oregon Convention Center. \$38,699, FT. Deadline: 10/13/04. Supervises staff; sets, strikes, and techs AV sets; completes billings and reviews accounts.

These opportunities are open to First Opportunity Target Area residents (Columbia Boulevard on the north; 42nd Avenue on the east; the Banfield Freeway on the south, and North Chautaugua Boulevard on the west), whose total annual income does not exceed \$25,000 as an individual, or \$40,000 for an entire household, for the past 12 months.

To access the complete job announcement and required application materials you may visit our website at www.metro-region.org/jobs or you may pick up a complete packet at Metro Human Resources, 600 NE Grand Avenue, Portland. Resumes are not accepted.

AA/EEO Employer

Cook

Full time cook with benefits needed to prepare meals for approximately 150 students in a vocational training school. The individual will work as part of a team of cooks to prepare nutritional meals from a pre-planned menu. High School diploma, food services training and minimum of one year relevant experience needed. Individual must also possess a valid food handler's permit at time of appointment. **Submit letter of interest and resume to:**

Human Resources
31224 E. Historic Columbia River Hwy.
Troutdale, Oregon 97060
Must be received no later than
October 8, 2004

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Workforce Integration Spec., Training & Economic Devel. Ctr. 50%. \$1,546/mo., Req. BA degree or equiv. training w/ coursework in HR mgmt, bus. Admin., social science, career devel., communications or related fld., exp working w/college students, clients who have barriers in achieving self-sufficiency, developmentally or physically disabled adults, at-risk populations. Exp. Developing jobs for & coaching diverse populations & non-native English speakers. Eff. Interpersonal skills, public presentations skills. (see announcement for more info.) Prefer ability to work w/an ethnically & culturally diverse pop. Submit CCC app., cover letter, resume, 2 ltrs of ref., transcripts (official or unofficial at time of app) Closes 10/8/04

Training and Employment Specialist, Workforce Integration Dept., 100% temp. assign: \$2,440/mo., Reg. An AA/equiv. 2 yrs intensive public contact/customer serv. Exp. Mrktng, sales, employment, training or related fld. Good oral & written communications skills; abil. Top organize wrk & wrk independently; keyboarding skills; Prefer Bi-lingual/Bi-cultural (see announcement for more info.) Submit CCC app., cover letter, resume, 2 ltrs of ref., Closes 10/15/04

Information/Testing Asst, Counseling & Career Svcs. Dept., 100% temp. assign. Thru 9/05, \$1,744/mo., Req. HS/GED, 1 yr exp. In public relations/customer serv. W/some clerical include. Wrk. Proc. Comp. Record keeping & data entry exp. Able to wrk well under pressure, to use mult. Phone lines, to learn new info. & to wrk. Independently & make approp. Decisions quickly. Able to wrk. W/individuals from a variety of diverse bckgrds. Bi-lingual English/Spanish (see announcement for more info.) Submit CCC app., cover letter, resume, 2 ltrs of ref., Closes 10/15/04

Please contact us at:
Chemeketa Community College
Human Resources Department
PO Box 14007
Salem, OR 97309
503-399-5009
www.chemeketa.edu

Chemeketa Community College is an equal opportunity institution, values diversity in its workforce, and is committed to affirmative action; we encourage minorities, women and persons with disabilities to apply.



WASHINGTON COUNTY

Housing Maintenance Supervisor
\$4,086 - \$4,965 / month
Closes October 25, 2004

Management Analyst II
\$4,188 - \$5,090 / month
Closes October 15, 2004

Recycling Project Specialist
\$3,794 - \$4,611 / month
Closes October 15, 2004

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: www.co.washington.or.us. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

APPLY TO:
Washington County Human Resources Division
155 N. First Avenue, Suite 320
Hillsboro, OR 97124

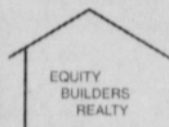
ROSE HAVEN WOMEN'S ADVOCATE:
PT (20 hour/week) position at Catholic Charities' Rose Haven day shelter for women/children. Will provide comprehensive assessment of women's needs and coordinate individualized referrals to outside resources. Requires mastery of multi-tasking and dealing well under pressure. Must be well-versed in local resources for the homeless and strong/secure in oneself. Bilingual a plus! Min. of 2 years experience working with a marginalized population. Prior applicants will not be considered. Excellent communication skills. \$12,600-17,400 annual (0.5 FTE), with excellent benefits. Application form available at 231 SE 12th, Portland, or www.catholiccharitiesoregon.org.

EOE.

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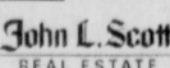
ERNEST J. HILL, JR.
Agent

6527 NE MLK, Jr. Boulevard
Suite A
Portland, OR 97217



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This office is independently owned and operated



Sub-Bid Requested

City of Vancouver Fire Station #87
12503 NE 72nd Avenue, Vancouver, Washington
Project Bid Number 04-19
Bids Deadline: Monday, October 11th, 2004 by 5:00 PM

Precision Construction Company CCB#60684
8025 NE Killingsworth Street
Portland, OR 97218
Off: 503/253-4827
FAX: 503/253-5177
FAX: 971/230-0110
Project Manager: Phil Young

Sub-Bid Requested

National Meeting Company
6360 NE Martin Luther King Jr. Blvd., Portland, OR 97211
Bid Deadline: Friday, October 22nd, 2004 by 12:00 PM Noon

Precision Construction Company CCB#60684
8025 NE Killingsworth Street
Portland, OR 97218
Off: 503/253-4827
FAX: 503/253-5177
FAX: 971/230-0110
Project Manager: Phil Young

Sub-Bid Requested

Metro South Transfer Station Operator Facilities Improvements
2001 Washington Street, Oregon City, Oregon 97045
Request For Bid Number 05-1118-SWR
Bid Deadline: Monday, October 11th 2004 by 5:00 PM

Precision Construction Company CCB#60684
8025 NE Killingsworth Street
Portland, OR 97218
Off: 503/253-4827
FAX: 503/253-5177
FAX: 971/230-0110
Project Manager: Phil Young

G & H MEAT MARKET

Special Orders Gladly Accepted!

Paul Houge



1-887-860-0047



8238 N Denver Avenue, Portland, Or. 97217
Phone: (503) 289-5418