

CLASSIFIEDS / BIDS

Chemeketa Community College is currently recruiting for the following positions:

General:

Administrative Secretary. Hospitality & Tourism Mgmt. Dept.; 100%FT; \$1,884/mo.; Req HS grad. Or equiv.; 3 yrs exp. In general office w/records maintenance, and word processing exp. Submit CCC app., cover letter, resume & 3 ltrs. of reference. (see announcement for more info.) Closes 7/29/04.

Graduation/Degree Audit Specialist. Enrollment Center: 100%FT; \$1,963/mo.; Req. Assoc. degree or equiv.; 1 yr exp. Utilizing Student info. Syst. And tech. Tools; demon. Interpersonal, written and oral comm. Skills. Pref. Exp. In training staff, writing doc. And proced.; Pref. Bilingual English/ Spanish; Submit CCC app., Cover ltr, resume. 2 ltrs. of reference & transcripts. (see announcement for more info.) Closes 7/29/04.

Project Specialist. Hospitality & Tourism Mgmt.; 100%FT; \$3,092/mo.; Req Bach. Degree or equiv.; 2 yrs exp. In field related to project area; 2 yrs. Exp. As program manager. Strong interpersonal skills; ability to interact in diverse settings. Submit CCC app., cover ltr, resume, 2 ltrs of reference, & transcripts. (see announcement for more info.) Closes 7/22/04

Training & Employment Specialist (2 positions). New Workforce Dept.; 100%FT; \$2,440/mo.; Req Assoc. degree or equiv.; 2 yrs exp. In workforce development, human services, career development or field in intensive public contact. Pref. Bilingual English/Spanish; Submit CCC app., cover letter, resume, one ltr of reference. (see announcement for more info.) Closes 7/29/04.

Welding Instructor. Trades & Technologies Dept.; 100% academic yr. Assign.; Req 1 yr college coursework in welding or welding related classes; current Oregon driver's license or the ability to obtain within 3 wks of hire; 100 hours of college welding teaching exp; 5 yrs. Of successful occupational exp. In welding or welding related field. Submit CCC app., resume, 3 ltrs of reference & transcripts. (see announcement for more info.) Closes 7/29/04.

Welding Lab Specialist. Trades & Technologies Dept.; 50% 10 mo. Assign.; \$942/mo., Req. High school grad. Or equiv.; 2 yrs. Of related exp.; ability to carry up to 50lbs., ability to operate a fork lift. Submit CCC app.; resume & 2 ltrs of reference. (see announcement for more info.) Closes 7/29/04.



LIFEWORKS NORTHWEST

Senior Manager LifeWorks NW is looking for a dynamic leader to serve as a member of the senior management team in a comprehensive mental health and addictions non-profit service agency. The successful candidate will be a leader in the community; they will have the ability to plan strategically; cultivate external relationships; manage/develop staff; implement/manage change; be an excellent communicator; build teams; attain goals; meet deadlines. LifeWorks NW values diversity and encourages applicants of color to apply. Deadline for applications is 8/13/04.

Program Director, Adult Outpatient Mental Health (32 hrs/wk) Manages programmatic and operational aspects of several adult mental health programs. Requires MA in human services field, minimum 3yrs supervisory and program management experience.

Program Director, Youth Addictions Located in SE Portland this position provides oversight to Youth Addiction Programs in Washington and Multnomah Counties. Coordinates staff/program schedules, provides clinical/programmatic supervision, review/implements budgets, completes reporting for funders, participates in Prevention/Youth Addiction management teams. Requires MA in human services or equivalent, CADC 2 or licensed clinician with 150 hrs alcohol/drug education, experience serving youth, providing addictions services, 2 yrs. supervisory experience. Bilingual (English/Spanish) a plus.

Program Director, Adolescent Day Treatment Program Located in Tigard this position is responsible for managing the daily clinical and operational aspects of the program including management of contracts, service quality, staff deployment, integration with local community and public relations. Master's preferred; 3 yrs clinical supervisory experience required. Experience with milieu based treatment program (day or residential); prior experience working with adolescents. Bi-lingual (English/Spanish) a plus.

Interested applicants may submit resumes with cover letters via e-mail at: hr@lifeworksnw.org; fax: 503-690-9605 or mail to: LifeWorks NW, 14600 NW Cornell Rd, Portland, OR 97229 Attn: Human Resources. Please include in your cover letter the position for which you are applying. To learn more about LifeWorks NW (formerly Tualatin Valley Centers) please visit our web site at www.lifeworksnw.org.

Equal Opportunity Employer

Early Head Start Teachers & Assistant Teachers -FT. Responsible for planning and implementing a developmentally appropriate curriculum for Head Start children ages six-(6) weeks to three-(3) years. All candidates must pass criminal record check, have current First Aid/CPR, current physical and negative Tb test, and current Food Handlers cards.

Teachers: Must have BA in ECE/Related Field or AA in ECE plus three (3) years serving as a lead teacher or supervisor. \$31,474.00 year, with benefits.

Assistant Teachers: Must have AA in ECE or CDA and three-year experience working with infants and toddlers. \$25,781.00 year, with benefits.

Applications available at: Albina Head Start 3417 NE 7th Avenue. Closing date 7/23/04.



Corrections Officer Trainee \$3,037 / month Closes July 30, 2004

Family Services Coordinator (Temporary, Part-time) \$20.33 - \$24.70 / hour Closes July 30, 2004

Information Systems Analyst II \$4,399 - \$5,347 / month Closes July 30, 2004

Management Analyst II (Solid Waste Management) \$4,188 - \$5,090 / month Closes July 30, 2004

Senior Administrative Specialist (Part-time) \$16.52 - \$20.09 / hour Closes July 30, 2004

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: www.co.washington.or.us. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

APPLY TO:
Washington County Human Resources Division
155 N. First Avenue, Suite 320
Hillsboro, OR 97124



Gate Attendant or Usher. Portland Center for the Performing Arts. \$10.07/hour, PT. Deadline: 8/5/04. Gate Attendants take tickets, monitor doors during events, direct patrons and occasionally patrol special events at all MetroERC facilities. Ushers greet patrons with seat locations and assist in making the patrons' stay a pleasant one; develop a detailed knowledge of the seating arrangements in the assigned facility; enforce facility rules and regulations.

To access the complete job announcement and required application materials you may visit our website at www.metro-region.org/jobs or you may pick up a complete packet at Metro Human Resources, 600 NE Grand Avenue, Portland. Resumes are not accepted.

AA/EEO Employer

DOCKWORKERS
Accepting applications for FT **DOCKWORKERS** at our Outlet in Portland. Must be at least 18 years old, a team player, able to work in a fast paced environment and follow directions. Heavy lifting required. Warehouse, dock or forklift experience helpful.

Must pass pre-employment drug screen and criminal background check.

\$8/hr + benefit package. Advancement opportunities available.

Apply in person:
Goodwill Outlet
Transportation Dept.
8300 SE McLoughlin



Equal Opportunity Employer We Honor Diversity

Teacher and Teacher Assistant Now hiring, job description and application available at Albina Head Start 3417 NE 7th Ave. Closing date 7/28/04

NETWORK ADMINISTRATOR

Salem Area Mass Transit District is seeking a Network Administrator to join the Information Systems Division. This newly created position reports to the Information Systems Director and will be responsible for assuring the continued operational status of the District's technical information network and infrastructure. Position is required to share in the responsibility for off-hours coverage and is required to carry a cell phone for off-site accessibility.

Requirements: Bachelor's Degree in Computer Science or related field and four years progressively responsible experience in systems analysis, networking, and Microsoft environments or any satisfactory equivalent combination of related experience and training. The annual salary range is \$48,982 to \$63,786. The District also offers an excellent fringe benefit package.

Come in or call 503-588-2424 to obtain an official application form and detailed recruitment announcement. Application materials may be downloaded from www.cherriots.org. Send completed application form to Salem Area Mass Transit District, Human Resources Division, 555 Court St., NE, Suite 5230, Salem, OR 97301-3736. Official District application form must be completed and received at District by 4:30 p.m., August 13, 2004.

An Equal Employment Opportunity Employer.

OPERATIONS SUPERVISOR

Salem Area Mass Transit is now accepting applications for a front-line supervisor position to help oversee the daily operations of the District's fixed-route transit service. Starting wage \$20.67 per hour. Come in or call 503-588-2424 for official District application form and detailed recruitment announcement. Application materials may be downloaded from website at www.cherriots.org. Send application form to Human Resources Division, Salem Area Mass Transit District, 555 Court St., NE, Suite 5230, Salem, OR 97301-3736. Applications must be received by District by 4:30 p.m., August 13, 2004.

An Equal Employment Opportunity Employer

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page: www.portlandonline.com/omf/purchasing



City of Portland
Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204
503-823-6855

SAIF CORPORATION
On the job for Oregon

SAIF Corporation, Oregon's leading workers' compensation insurance company, is recruiting for the following positions:

Claims Adjusters (Salem)
Claims Adjuster Trainees (Salem)
Insurance Representative (Portland)
Investigators (Portland)

Apply online today and learn more about SAIF at www.saif.com or call 503-373-8047

An Equal Opportunity Employer

Summer Run Retirement Apartments

- Studio & One-Bedroom Apartments
- Affordable Rent with No Costly Buy-Ins or Application Fees
- Federal Rent Subsidies Available
- Ideal Urban location near shopping, bus lines, restaurants, and more!
- Enjoy our small community atmosphere that's relaxed and friendly!

7810 SE Foster Road
Portland, Oregon 97206
503-774-8885

SUB BIDS / SUPPLIER QUOTES REQUESTED

Salvation Army West Women's Renovation and seismic up grade of 2 Buildings. Size 19,200 & 3,500 sq. ft.
Portland, Oregon

Trade Excluded: Concrete, Framing, Electrical, Mechanical, Plumbing & Windows

Bids on Friday, July 23, 2004 at 2:00 PM

Plans available on 7/12/04 at: Walsh Construction Co./ Oregon DJC, Housing Development Center (HDC), Construction Market Data, OR Assoc. Minority Entrepreneurs (OMAE), Oregon Contractor Plan Center, McGraw Hill Construction and SW Washington Contractors Assn.

Special Notes: Requesting In-Kind donations from Subcontractors / Supplier Bidders

Mandatory Jobsite Walk Thru:
July 16, 2004 at 10:00 AM

Walsh Construction Co./Oregon
2905 SW First Avenue, Portland, OR 97201
(503) 222-4375 Fax (503) 274-7676
Contact: Ed Sloop or Sara Thomas
ORCCB# 147267

Walsh Construction Co./Oregon is an equal opportunity employer and requests sub-bids from Minority, women, disadvantaged and emerging small business enterprises.

Please Contact us at:
Chemeketa Community College
Human Resources Department
PO Box 14007
Salem, OR 97309
503-399-5009
www.chemeketa.edu

Chemeketa Community College is an equal opportunity institution, values diversity in its workforce, and is committed to affirmative action; we encourage minorities, women and persons with disabilities to apply.



PARKING FACILITY Operator
Immediate full time and part-time openings. Seeking dependable, well groomed, positive individuals

\$8.00 + starting wage
Overtime/advancement potential
Medical & Dental, 401k avail.
Drug test/Background check

New hires must have acceptable documentation to confirm both identity and eligibility to work.

Apply 12:00-12:30PM, Mon, Wed & Thurs at City Center Parking
130 SW Stark, Portland.

Car Ad

'91 Hyundai Scoupe for sale. Low miles. \$500 OBO. Call Jaymee at 503-288-0033.

THE STATE OF OREGON
The State of Opportunity

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: www.oregonjobs.org. The State of Oregon offers employees competitive salaries and comprehensive benefits that includes employer paid health insurance; paid holidays; vacation; sick and personal leave; membership in the Public Employees Retirement System (PERS - www.pers.state.or.us) and opportunities to participate in the Oregon Savings Growth Plans. The State of Oregon and all its divisions are proud to be equal opportunity employers.

OREGON DEPARTMENT OF HUMAN SERVICES
MAKE A DIFFERENCE IN THE LIVES OF OREGONIANS by joining the Oregon Department of Human Services (DHS), the statewide health and human services agency. We help Oregonians be independent, healthy and safe. We are absolutely committed to ongoing innovation in the delivery of services, and we are committed to recruiting, developing and retaining a diverse workforce.

ADMINISTRATIVE SERVICES

- **Information Systems Specialist 5**
Senior Help Desk Technical Specialist
Salary range: \$3,410 - \$4,703/month
Announcement #LEHS4440 - Salem
Position closes July 21, 2004
- **Research Analyst 3**
Salary range: \$3,060 - \$4,265/month
Announcement #LEHS4446 - Portland
Position closes July 26, 2004

HEALTH SERVICES

- **Research Analyst 2**
Salary range: \$2,546 - \$3,529/month
Announcement #LEHS4456 - Portland
Position closes July 29, 2004
- **Tuberculosis Program Manager**
Salary range: \$3,223 - \$4,745/month
Announcement #LEHS4444 - Portland
Position closes August 9, 2004
- **Principal Executive/Manager F**
State Emergency Medical Services Director
Salary range: \$4,523 - \$6,659/month
Announcement #LEHS4457 - Portland
Position closes August 12, 2004
- **Public Health Educator 2**
Public Health Preparedness Health Educator
Salary range: \$2,925 - \$4,065/month
Announcement #LEHS4416 - Portland
Position is open until filled

To obtain detailed job announcement and application materials, visit the DHS website: www.dhs.state.or.us/jobs; call the DHS job line at (503) 945-5742; TTY (503) 945-6214 or contact any local Oregon Employment office. Information is available by referencing the announcement number.

OREGON DEPARTMENT OF TRANSPORTATION (ODOT) CAREER OPPORTUNITIES...JOIN OUR TEAM!
ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day.

Explore our variety of rewarding occupations...

ACCOUNTING/FINANCIAL

- **Cash Flow Economist**
Salary \$3,698 - \$5,157/month
Announcement #OCOT4302 Salem
- **Program Specialist**
Salary \$3,208 - \$4,476/month
Announcement OCOT4006A Portland
Please see our ad in Section 429 of the Oregonian, Keyword "Finance"

ADMINISTRATIVE/CLERICAL

- **Executive Assistant**
Salary \$2,208 - \$3,060/month
Announcement #OCOT4458 Salem

CUSTOMER SERVICE/ENFORCEMENT

- **Motor Carrier Enforcement Officer**
Salary \$2,208 - \$3,060/month
Announcement #OCOT4400 Woodburn

ENGINEERING/ENVIRONMENTAL

- **Associate Traffic Analyst**
Salary \$2,865 - \$4,101/month
Announcement #OCOT4393 Bend
- **Permit and Wetland Specialist**
Salary \$3,160 - \$4,525/month
Announcement #OCOT4331 LaGrande
- **Senior Specification Engineer/Senior Designer**
Salary \$3,661 - \$5,242/month
Announcement #OCOT4243 Portland
Please see our ad in Section 420 of the Oregonian, Keyword "Engineering"
- **Senior Hydraulics Engineer**
Salary \$4,236 - \$3,070/month
Announcement #OCOT4419 Salem
- **Lead Bridge Designer**
Salary \$4,236 - \$6,070/month
Announcement #OCOT4022B Medford/Roseburg
- **Senior Highway Designer**
Salary \$3,661 - \$5,242/month
Announcement #OCOT4265A Medford

HUMAN RESOURCES

- **Human Resource Consultant**
Salary \$3,062 - \$4,308/month
Announcement #OCOT4482 Salem

PUBLIC SAFETY

- **Traffic Center Operator**
Salary \$2,208 - \$3,060/month
Announcement #OCOT4494 Portland

PROJECT MANAGEMENT/PLANNING

- **Project Manager**
Salary \$3,720 - \$6,035/month
Announcement #OCOT4273 Roseburg

TRADES

- **Heavy Equipment Mechanic**
Limited-duration Appointment
Salary \$2,631 - \$3,029/month
Announcement #OCOT4536 Bend

To apply, you must obtain a copy of the appropriate announcement number, which provides full details, qualifications, requirements, and how to apply instructions. Call (503) 986-4030 [TTY (503) 986-3854 for the hearing impaired], or visit www.oodt.state.or.us/jobs. As an AA/EEO employer, ODOT is committed to integrating the promotion and management of workforce diversity and affirmative action into every facet of our business.

www.OregonJobs.org