

CLASSIFIEDS/BIDS

SELF ENHANCEMENT, INC.
AN EQUAL OPPORTUNITY EMPLOYER
SEI IS COMMITTED TO ACHIEVING AND
MAINTAINING A DRUG-FREE
WORKPLACE

www.selfenhancement.org
JOB ANNOUNCEMENT

The following position(s) are currently open at the Center for Self Enhancement, Inc. Full job announcement and applications are available at 3920 N. Kerby, Portland, OR 97227. You may fax your resume to (503) 249-1955 or e-mail to debis@selfenhancement.org.

IN SCHOOL SERVICE COORDINATOR
@ Boise/Elliott Elementary School (1 full-time position)

RECREATION COORDINATOR (1 full-time position)

TEACHER (SEI Academy; 2 full-time positions; math/science & language arts/social studies)

TEACHER ASSISTANT (2 part-time classroom positions)

ADMINISTRATIVE ASSISTANT (to support SEI Academy staff)

EDUCATION COORDINATOR (1 full-time position)

SEI offers an excellent benefits package for eligible employees that includes:

- Paid medical/dental/vision for employee, one-half paid for dependents.
- 401k Retirement Plan - up to 3% company match.
- 125 Plan (Health Expense Reimbursement Account).
- 4 weeks accrued vacation.
- Accrued sick leave.
- Paid life and disability insurance (after waiting period).
- Employee Assistance Program

SUN Ext Day Coord. @ Buckman

Assist SUN site mgr w/extended day and family night programs for youth/families. Supervise in absence of manager. Track students, tutor-mentor, data mtn, academic support, organize, develop, train vol., staff, parents. AA/equiv.PT/w benefits \$11.49-\$13.13/hr. Valid ODL/WDL; Apply at Portland Impact, 4707 SE Hawthorne, Portland, OR 97215 www.portlandimpact.org EEO

Position: City Controller, Recruitment No. 04-100

Approximate Annual Salary: \$79,688 - \$106,165

Position Description: The City of Portland, Oregon, is seeking qualified applicants for the position of City Controller. The City Controller is responsible for administering activities of the Accounting Division which oversees citywide accounting operations and reporting for all financial transactions, activities and funds. The position's scope is broad, supervising approximately 30 employees at varying levels throughout the organization and involves significant accountability and decision making to establish and enforce citywide fiscal policies and practices. **Please see the complete job announcement, application requirements and recruitment activity schedule at www.ci.portland.or.us/jobs/ or call Gail Thompson at 503-823-3515. Completed applications must be received by 4:30 p.m. on Friday, July 30, 2004.** The City of Portland is An Equal Opportunity Employer.

Morrison Child and Family Services has an opening for a **Bilingual - Spanish speaking Parent Educator** for families with very young children who also have multiple risk factors. Position responsibilities include parent education/preventative services via home visits, assessments and parent-child groups. Bachelor's in early childhood or related field OR equivalent education, training, and experience required; Master's preferred. Bi-lingual English/Spanish required. Position involves driving for work purposes and employee must have their own reliable vehicle, maintain a valid driver's license for state of residency, personal auto liability coverage at the \$100,000/\$300,000 level, and a driving record permitting coverage under the corporate auto liability policy. Send letter and resume to: J Blem, 11456 NE Knott, Portland, Oregon 97220, or fax to 503-256-9601. Position is open until filled. Equal Opportunity Employer

**Dept of Public Safety Standards & Training (DPSST)
Oregon State Public Training Academy
Bid Package #2 -
Site Concrete, Asphalt Paving, Steel & Elevators
Pre-Bid Meeting: July 8, 2004 at 2:00pm
Bids Due: July 29, 2004 at 2:00pm**

Hoffman Construction Company of Oregon, as Construction Manager/General Contractor ("CM/GC"), requests sub-bids for the above on behalf of the Owner, State of Oregon Department of Public Safety Standards and Training. A single lump sum bid is requested for each Bid Item in this bid package, i.e., Bid Item #1 - Site Concrete; Bid Item #2 - Asphalt Paving, Markings & Signage; Bid Item #3 - Steel; and Bid Item #4 - Elevators.

A non-mandatory pre-bid meeting and site visit has been scheduled for 2:00pm, July 8, 2004 at the Oregon State Public Training Academy jobsite. Attendees shall meet at jobsite entrance located at 4100 Aumsville Hwy SE, Salem, Oregon 97301. All bidders are encouraged to attend in order to acquaint themselves with the local conditions under which the work is to be performed and to correlate personal observations with the requirements of the contract documents.

Bids must utilize the attached PROPOSAL FORM and be delivered or faxed to arrive at Hoffman Construction Company, 805 SW Broadway, Suite 2100, Portland, Oregon 97205, Bid Fax 503/221-8888, no later than 2:00pm, July 29, 2004. A BID BOND in the form of a surety bond, cashier's check or certified check in an amount equal to ten percent (10%) of the bid must be attached to bids in excess of fifty thousand dollars (\$50,000). Bid Bond may be faxed providing that the original Bid Bond is delivered no later than the next business day. A CERTIFICATE OF INSURANCE with the specified coverages; per project aggregate; additional insureds; primary, excess and non-contributory language; etc must be attached to the bid.

A completed Subcontractor/Vendor Questionnaire must accompany the bid, unless it was previously submitted within the last 24 months. Bids received after the bid deadline will not be considered.

Bidders must be licensed by the Oregon Construction Contractors Board at the time of submission of their bids. This is a prevailing wage project and includes contracting goals of awarding at least fifteen percent (15%) of all work of this project to State of Oregon certified Minority, Women and Emerging Small Businesses (M/W/ESBs). Refer to bid documents for complete bidding requirements and additional information.

Bid documents may be examined at local plan centers, viewed on-line at http://www.bxwa.com/bxwa_toc/generals/hoffman.html (Username: hoffman, Password: hcc - Be sure to "Register as a Bidder" at the website to receive notification of new documents) or obtained with a \$200.00 deposit from Salem Printing and Blueprint, 503/363-6097. Fifty percent (50%) of the deposit will be refunded providing bid documents and all addendums are returned in good condition to the printer within 30 days of the bid opening.

We are an equal opportunity employer and request bids from all interested firms including disadvantaged, minority, women, disabled veterans and emerging small business enterprises. CCB License # 28417.

DISCLAIMER: This message and any attachments are intended for the sole use of the individual or entity to whom it is addressed. It may contain information that is privileged, confidential, and exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that you may not use, copy, disclose, or distribute this message or any information contained within to anyone. If you have received this message in error, please immediately advise the sender and delete the message and any attachments. Although we have taken steps to ensure that our e-mail and attachments are free from viruses, the recipients should also ensure that they are virus free.

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Obituary

Oregon State Alum Dies

Derek J. Warren

A memorial service was held Tuesday, June 29, in Mt. Olivet Baptist Church in Portland for Derek J. Warren, who died June 24 at age 42.

Mr. Warren was born July 19, 1961, in Portland, where he lived all his life. He graduated from Lake Oswego High School and Oregon State University. He was a self-employed business consultant. In 1988, he married Leni Igitol.

Survivors include his wife; son, Christian Warren; stepson, Jovaan Ross; father, Johnnie B.; sister, Carmen; and brother, Aaron.

Remembrances to a trust fund for his son Christian through Bank of America. Arrangements by Killingsworth Little Chapel of the Chimes.



**Happy 21st
Birthday!
Jamaica**

Come to a...
COMMUNITY OPEN HOUSE
to learn about tenant leasing opportunities at the redevelopment of the corner of **NE MLK & Fremont** (the old King Food Mart)
Monday, July 12th, 6:30 - 8:30 p.m.
at the Lutheran Center, 4219 NE MLK Blvd.



Mixed-Use Redevelopment Planned
10,000sf retail office space
7 for-sale townhomes
High quality design

Come Learn More.....

- Meet the Developer Team and Leasing Agent on the project
- Learn more about tenant opportunities
- Give input on community tenant objectives
- Understand next steps and schedule for project implementation

If you would like additional information about the Open House, please contact
Ronald Dykes, Project Partners, LLC at (503) 425-0223

CANNON'S

RIB EXPRESS

(FORMERLY CHUCK HINTON'S)

Catering & Take-Out

OUR SPECIALTY:

REAL HICKORY SMOKED BAR-B-Q

- Sandwiches • Salads
- Chicken • Pork Ribs
- Beef Ribs



HOURS:

Monday 11:00 - 9:00
Tuesday CLOSED
Wed. & Thurs. 11:00 - 9:00
Fri. & Sat. 11:00 - 10:00
Sunday 11:00 - 8:00

CATERING ALL EVENTS

**Low Carb (1 carb)
Special: Chopped Pork \$5.00
w/side sm. greens**

***** NEW LOCATION ***
5410 N.E. 33RD 503-288-3836**

PORT OF PORTLAND Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at www.portportlandor.com or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.

The Port of Portland is an



These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at www.oregonjobs.org. The State of Oregon offers employees competitive salaries and comprehensive benefits that includes employer paid health insurance; paid holidays, vacation, sick and personal leave; membership in the Public Employees Retirement System (PERS; www.pers.state.or.us); and opportunities to participate in the Oregon Savings Growth Plans. The State of Oregon and all its divisions are proud to be equal opportunity employers.

PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)

PERS covers nearly 300,000 members and administers retirement, disability benefits, health insurance and deferred compensation plans statewide.

**Principal Executive/Manager D
Procurement and Contracts Unit Manager**

Administer the contracts unit; supervise the preparation of all contracts, agreements, and procurements; and prepare highly complex contracts for information technology, benefits, construction, and risk management. Salary is \$3,720 - \$5,486/month DOE. **Announcement #LE040564.** Closing dates is July 13, 2004 at 5 pm.

Executive Support Specialist 1

Support the agency administrators and training staff's day-to-day activities. Salary is \$2,019 - \$2,790/month, DOE. **Announcement #LE040375A.** Closing date is July 15, 2004 at 5 pm.

You can obtain job announcements, which may include test questions, and the State of Oregon application form (PD100) from the local Employment Department, the state website: www.oregonjobs.org. PERS website: www.pers.state.or.us, or call PERS Human Resources at 503-603-7794 (TTY 503-603-7766). Criminal history will be checked prior to hire. EOE/AA.

OREGON DEPARTMENT OF TRANSPORTATION (ODOT)

**Office Specialist 2
Management Assistance**

The ODOT Civil Rights Unit is seeking an Office Specialist to assist the manager and program staff with administrative and confidential functions. Salary is \$1,863 - \$2,546/month. ODOT is an AA/EEO Employer, committed to building workforce diversity. Visit www.odot.state.or.us/jobs or call (503) 986-4030 (TTY 986-3854 for the hearing impaired) for **Announcement #OC04478** and application. Application and required supplements must be received by 5:00 pm PST on July 20, 2004.

www.OregonJobs.org

OREGON HISTORICAL SOCIETY



PRESENTS

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CALL 503.222.1741 FOR DETAILS OR VISIT US ONLINE AT WWW.OHS.ORG