

# CLASSIFIEDS / BIDS

## Sub Bids / Supplier Quotes Requested

**Portland Community College**  
**Moriarty Arts & Humanities Building**  
 705 N. Killingsworth St.  
 Portland, OR 97217

### All Divisions

Mandatory Demo Prebid  
 N. Borthwick & N. Killingsworth  
 2:30 PM June 28<sup>th</sup>, 2004

Voluntary Prebid at  
 Walsh Construction Co. Conference Room  
 2 PM June 24<sup>th</sup>, 2004

**Bids due on Friday, July 9<sup>th</sup>**  
**At 2:30 P.M.**



**Walsh Construction Co./Oregon**  
 2905 SW First Ave \* Portland, OR 97201  
 (503) 222-4375 FAX (503) 274-7676  
 Contact Eric Stevens & Ken Bello  
 ORCCB #147267

Walsh Construction Co./Oregon is an equal opportunity employer and requests sub-bids from Minority, women, disadvantaged and emerging small business enterprises.



**LIFEWORKS**

**Chemical Dependency Therapist (2 positions)** Located in Astoria, Oregon one position works with DHS and DUI/Outpatient clients the other with corrections clients. Both positions provide assessments, group, individual and family therapy. Both require a BA, experience with Motivational Interviewing and Cognitive Behavioral Therapy preferred.

**Residential Housing Administrator** Oversees residential treatment home for young adults with severe mental illness. Responsible for hiring, scheduling, maintaining licensure standards, developing and maintaining policies/procedures, assists with program development. Requires BA in mental health field (MA preferred), excellent organizational skills, prior residential experience helpful.

**Prevention Specialist** Located in SE Portland this position provides after-school programming for youth in low income housing sites. BA in human services field or equivalent experience, bi-lingual (English/Spanish) preferred.

**Prevention Specialist (32 hrs/wk)** Located in Beaverton this position will serve families in the Beaverton School District offering resources, a family engagement program and administering the Parenting Consortium. Requires BA in human services field or equivalent experience. Prior experience working with families and familiarity with school settings.

Interested applicants may submit resumes with cover letters via e-mail at: hr@lifeworksnw.org; fax: 503-690-9605 or mail to: LifeWorks NW, 14600 NW Cornell Rd, Portland, OR 97229 Attn: Human Resources. Please include in your cover letter the position for which you are applying. To learn more about LifeWorks NW (formerly Tualatin Valley Centers) please visit our web site at [www.lifeworksnw.org](http://www.lifeworksnw.org).

Equal Opportunity Employer



**PARKING FACILITY Operator** Immediate full time and part-time openings. Seeking dependable, well groomed, positive individuals

\$8.00 + starting wage  
 Overtime/advancement potential  
 Medical & Dental, 401k avail.  
 Drug test/Background check

New hires must have acceptable documentation to confirm both identity and eligibility to work.

Apply 12:00-12:30PM, Mon, Wed & Thurs at City Center Parking  
 130 SW Stark, Portland.

### SELF ENHANCEMENT, INC.

AN EQUAL OPPORTUNITY EMPLOYER  
 SEI IS COMMITTED TO ACHIEVING AND  
 MAINTAINING A DRUG-FREE  
 WORKPLACE

[www.selfenhancement.org](http://www.selfenhancement.org)

### JOB ANNOUNCEMENT

The following position(s) are currently open at the Center for Self Enhancement, Inc. Full job announcement and applications are available at 3920 N. Kerby, Portland, OR 97227. You may fax your resume to (503) 249-1955 or e-mail to [debs@selfenhancement.org](mailto:debs@selfenhancement.org).

**IN SCHOOL SERVICE COORDINATOR**  
 @ Boise/Elliott Elementary School (1 full-time position)

**RECREATION COORDINATOR** (1 full-time position)

**TEACHER** (SEI Academy; 2 full-time positions; math/science & language arts/social studies)

**TEACHER ASSISTANT** (2 part-time classroom positions)

**ADMINISTRATIVE ASSISTANT** (to support SEI Academy staff)

**EDUCATION COORDINATOR** (1 full-time position)

SEI offers an excellent benefits package for eligible employees that includes:

- Paid medical/dental/vision for employee, one-half paid for dependents.
- 401k Retirement Plan - up to 3% company match.
- 125 Plan (Health Expense Reimbursement Account).
- 4 weeks accrued vacation.
- Accrued sick leave.
- Paid life and disability insurance (after waiting period).
- Employee Assistance Program

### SOCIAL SERVICES

**Substitute Workers and Full-time Residential Counselors** needed immediately at agency serving at-risk youth and families. Positions provide direct service and supervision of clients at a crisis shelter for runaway and displaced youth. Prior experience working with adolescents in a residential treatment setting preferred. Must have current Oregon drivers license and be insurable under agency policy for full-time positions. Spanish speaking a plus. Must be able to work weekends and swing shifts. Flex-time. Positions are open until filled. Send resume and cover letter to Owen Gibson at Harry's Mother, 3942 SE Hawthorne Blvd., Portland, Oregon 97214 or fax to 503-233-8174. No phone calls please. We value diversity and are an Equal Opportunity Employer.

\$250 to \$500 a week  
 Will train to work at home  
 Helping the US Government file HUD/FHA mortgage refunds  
 No experience necessary  
 Call Toll Free 1-866-537-2906

### Racial Hate In The Workplace.com

"Racism is still alive in 2004. Tell your story! Everyone has one! Read my story about racial hate in the workplace. <http://www.racialhateintheworkplace.com>."



### WASHINGTON COUNTY

**ASSISTANT VETERAN SERVICES OFFICER (PART-TIME)**  
 \$16.68 - \$20.27 / hour  
 Closes July 2, 2004

**ENVIRONMENTAL HEALTH SPECIALIST I**  
 \$3,192 - \$3,879 / month  
 Closes July 2, 2004

**MANAGEMENT ANALYST II (ADMINISTRATION SUPERVISOR)**  
 \$4,086 - \$4,966 / month  
 Closes July 2, 2004

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: [www.co.washington.or.us](http://www.co.washington.or.us). County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

### APPLY TO:

Washington County Human Resources Division  
 155 N. First Avenue, Suite 320  
 Hillsboro, OR 97124

### ACADEMIC POSITION ANNOUNCEMENT

**POSITION:** Research Associate (1.0 FTE; federally funded grant project)

**QUALIFICATIONS:** Ph.D. in special education, psychology or equivalent content areas

- RESPONSIBILITIES:**
- Active participation in workgroups involved in the design, implementation and formal evaluation of positive behavior support technology within school and community contexts
  - Write and obtain external funding for research, training, model development and/or evaluation of positive behavior support efforts
  - Conduct research and publish professional papers
  - Develop curricula, write training materials, and deliver training workshops for personnel acquiring skills related to positive behavior support
  - Provide support to state agencies developing statewide plans for systems change

**Knowledge, Skills, Experience, Ability:**

- Documented experience conducting research and professional publication in the area of school-based positive behavior support
- Documented experience writing and managing external grants
- Experience leading, and working within, research workgroups
- Documented experience delivering personnel preparation workshops
- Ability and willingness to travel

Yearly contract, renewable annually depending on performance. Current funding available until Fall 2007.

**SALARY:** \$50,000-\$63,000 based on 1.0 FTE for 12 months

**START DATE:** October 1, 2004 or when possible

**CLOSING DATE:** Review of applications will begin July 17, 2004. Position will remain open until filled.

**APPLICATION PROCESS:** Mail letter of interest, vita, sample of current professional products, and names of three professional references to:

**Educational and Community Supports**  
 Attn: P. Phillips  
 1235 University of Oregon  
 Eugene, OR 97403-1235

The University of Oregon is an Equal Opportunity/Affirmative Action Employer committed to Cultural Diversity and compliance with the Americans with Disabilities Act



### METRO

**Environmental Education Grants Coordinator, 1 PT position, 20 hours/week**  
 \$22,009.64 - \$29,508.22/annually (equivalent to .50 FTE). Limited duration position (approximately 18 months). Deadline July 9, 2004. Responsible for coordinating with partners at the U.S. Fish and Wildlife Service to successfully implement the Metropolitan Greenspaces Program. Primarily responsible for overseeing the Environmental Education grants program. Works with project managers to coordinate, review and set up contracts; provides assistance to grant applicants, including site visits; provides technical advice; prepares outreach and education materials; participates inter- and intra-agency partnership opportunities.

**Administrative Secretary, Planning.** Two FT positions. \$13.59-\$18.20/hour. Deadline 7-1-2004. Serves as a confidential secretary and performs routine administrative duties to support department staff and office operations.

To access the complete job announcement and required application materials you may visit our website at [www.metro-region.org/jobs](http://www.metro-region.org/jobs) or you may pick up a complete packet at Metro Human Resources, 600 NE Grand Avenue, Portland. Resumes are not accepted.

AA/EEO Employer

### NEW SEASONS MARKET

New Stores Opening. Now Hiring for all positions. Join us for the ultimate grocery store experience! We are a friendly, fun workplace and known for legendary quality and customer service. We offer a positive and diverse work environment and great benefits. See our website for positions & applications [www.newseasonsmarket.com](http://www.newseasonsmarket.com) Or apply at any of our 4 Portland area stores!

Employment

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: [www.oregonjobs.org](http://www.oregonjobs.org). The State of Oregon offers employees competitive salaries and comprehensive benefits that includes employer paid health insurance; paid holidays, vacation, sick and personal leave; membership in the Public Employees Retirement System (PERS / [www.pers.state.or.us](http://www.pers.state.or.us)); and opportunities to participate in the Oregon Savings Growth Plans. The State of Oregon and all its divisions are proud to be equal opportunity employers.

**OREGON DEPARTMENT OF HUMAN SERVICES MAKE A DIFFERENCE IN THE LIVES OF OREGONIANS** by joining the Oregon Department of Human Services (DHS), the statewide health and human services agency. We help Oregonians be independent, healthy and safe. We are absolutely committed to ongoing innovation in the delivery of services, and we are committed to recruiting, developing and retaining a diverse workforce.

### PUBLIC HEALTH/HEALTH SERVICES

- **Public Health Educator 1 Immunization Health Educator**  
 Salary range: \$2,664 - \$3,698/month  
 Announcement #LEHS4395 - Portland  
 Position closes July 1, 2004
- **Natural Resource Specialist 3 Capacity Assessment Program Coordinator**  
 Salary range: \$3,208 - \$4,476/month  
 Announcement #LEHS4396 - Portland  
 Position closes July 1, 2004
- **Principal Executive/Manager F WIC Program Manager**  
 Salary range: \$4,523 - \$6,659/month  
 Announcement #LEHS4064A - Portland  
 Position closes July 7, 2004
- **Public Health Nurse 2 Community Liaison, DSPHO**  
 Salary range: \$3,529 - \$4,921/month  
 Announcement #LEHS4372 - Portland  
 Position is open until filled

### ADMINISTRATIVE SERVICES

- **Information Systems Specialist 7 - 2 positions Senior Systems Analyst**  
 Salary range: \$4,038 - \$5,570/month  
 Announcement #LEHS4377 - Salem  
 Position closes June 21, 2004
- **Information Systems Specialist 6 Network Consultant - Servers & Directory Services**  
 Salary range: \$3,646 - \$5,031/month  
 Announcement #LEHS4392 - Salem  
 Position closes June 29, 2004

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page: [www.portlandonline.com/omf/purchasing](http://www.portlandonline.com/omf/purchasing)



**City of Portland**  
 Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204  
 503-823-6855



### PORT OF PORTLAND Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at [www.portportland.or.com](http://www.portportland.or.com) or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.

The Port of Portland is an

Subsidized units may be available at this time for persons who are 62 years of age or older, or handicapped or disabled regardless of age. If subsidized units are not available, qualified applicants will be placed on a waiting list. These are elderly units with Federal assistance. Rental Range from \$0 to \$756 / m. Rental assistance may be available based on income.

Guardian Management LLC is committed to Equal Housing Opportunity. This institution is an Equal Opportunity provider.



**Carriage Court**  
 728 NW 5<sup>th</sup> Drive  
 Canby, Oregon 97013  
 (503)266-4434 TDD# 1-800-735-2900



Subsidized units may be available at this time for persons who are 62 years of age or older, or handicapped or disabled regardless of age. If subsidized units are not available, qualified applicants will be placed on a waiting list. These are elderly units with Federal assistance. Rental Range from \$0 to \$648 / m. Rental assistance may be available based on income.]

Guardian Management LLC is committed to Equal Housing Opportunity. This institution is an Equal Opportunity provider.



**Canby West**  
 621 N Douglas Ln  
 Canby, Oregon 97013  
 (503)266-4434 TDD# 1-800-735-2900



Subsidized units may be available at this time for persons who are 62 years of age or older, or handicapped or disabled regardless of age. If subsidized units are not available, qualified applicants will be placed on a waiting list. These are elderly units with Federal assistance. Rental Range from \$0 to \$618 / m. Rental assistance may be available based on income.]

Guardian Management LLC is committed to Equal Housing Opportunity. This institution is an Equal Opportunity provider.



**Canby Village**  
 488 NW 6<sup>th</sup>  
 Canby, Oregon 97013  
 (503)266-4434 TDD# 1-800-735-2900



### Maintenance Engineer

\$23.07/hour-Franz Family Bakeries is looking for an experienced Journeyman Engineer. Must have a minimum of three years experience in an automated manufacturing environment. LME and CFC preferred with Electrical & Refrigeration License differential. Must be available for all days and shifts and be able to work temperatures exceeding 100 degrees. Union position with excellent benefits. Apply No. Portland Emp. Ofc., 30 N Webster or Franz Sales Office, 340 NE 11<sup>th</sup> Avenue. AAP/EEO

- **Principal Executive/Manager E Policy & Planning Manager**  
 Salary range: \$4,745 - \$6,996/month  
 Announcement #LEHS4388 - Salem  
 Position closes July 6, 2004
- **Principal Executive/Manager E Project Management Office Manager**  
 Salary range: \$4,745 - \$6,996/month  
 Announcement #LEHS4399 - Salem  
 Position closes July 8, 2004

To obtain detailed job announcement and application materials, visit the DHS website: [www.dhs.state.or.us/jobs/](http://www.dhs.state.or.us/jobs/); call the DHS job line at (503) 945-5742; TTY (503) 945-6214 or contact any local Oregon Employment office. Information is available by referencing the announcement number.

### DEPARTMENT OF PUBLIC SAFETY STANDARDS AND TRAINING (DPSST)

**Principal Executive/Manager D Human Resources Division Director**  
 Salary: \$3,720 - \$5,486/month

Be responsible for handling a variety of employee relations issues in a diverse organization with employees at multiple sites. The HR Director will work closely with the management team to provide HR support, anticipate employee and organizational issues, and make recommendations and implement solutions to attract, motivate, and retain employees. Candidates must have 6 years' experience in supervision, staff/technical, or professional-level work related to HR, which included at least 2 years' participation in a program, section, or unit with responsibility for the development of program rules and policies, development of long- and short-range goals and plans, program evaluation, and budget preparation. For announcement #ES29009 and application materials, please visit [www.oregonjobs.org](http://www.oregonjobs.org) or [www.dpsst.state.or.us](http://www.dpsst.state.or.us). Position closes on June 30, 2004 at 5 pm. DPSST is an Equal Opportunity/Affirmative Action Employer committed to cultural diversity.

### OREGON DEPARTMENT OF TRANSPORTATION (ODOT) CAREER OPPORTUNITIES...JOIN OUR TEAM!

ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day.

Explore our variety of rewarding occupations...

### ACCOUNTING/FINANCIAL

- **Fuels Tax Auditor (5 positions)**  
 Salary \$2,664 - \$3,698/month  
 Announcement #OCOT4317 - Salem
- **Fiscal Analyst 2**  
 Salary \$3,208 - \$4,476/month  
 Announcement #OCOT4318 - Salem

### ENFORCEMENT

- **Motor Carrier Enforcement Officer**  
 Salary \$2,208 - \$3,060/month  
 Announcement #OCOT4316 - Eugene

### MANAGEMENT/PROFESSIONAL

- **Audit Section Manager**  
 Salary \$4,099 - \$5,763/month  
 Announcement #OCOT4315 - Salem

### PROJECT MANAGEMENT/PLANNING

- **Title/Closing Specialist**  
 Salary \$3,208 - \$4,476/month  
 Announcement #OCOT4420 - Salem

To apply, you must obtain a copy of the appropriate announcement number, which provides full details, qualifications/requirements, and how to apply instructions. Call (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired), or visit [www.odot.state.or.us/jobs](http://www.odot.state.or.us/jobs). As an AA/EEO employer, ODOT is committed to integrating the promotion and management of workforce diversity and affirmative action into every facet of our business.