

CLASSIFIEDS / BIDS



PARKING FACILITY Operator

Immediate full time and part-time openings. Seeking dependable, well groomed, positive individuals \$8.00 + starting wage
Overtime/advancement potential
Medical & Dental, 401k avail.
Drug test/Background check

New hires must have acceptable documentation to confirm both identity and eligibility to work.

Apply 12:00-12:30PM, Mon, Wed & Thurs at City Center Parking 130 SW Stark, Portland.



USDOL is conducting free workshops and providing technical advice on how to participate in their prevailing wage survey. It is very important to have as many contractors and interested parties participate in the survey as possible in order to provide sufficient information to produce an accurate federal prevailing wage rate for all of Oregon. For more information check ODOT/Office of Civil Rights website at <http://www.odot.state.or.us/civilrightspub> or contact Debra Wilcox (503) 986-4354.

\$250 to \$500 a week
Will train to work at home
Helping the US Government file HUD/FHA mortgage refunds
No experience necessary
Call Toll Free 1-866-537-2906



WASHINGTON COUNTY

RESIDENTIAL COUNSELOR
\$3,114 - \$3,784 / month
Closes April 9, 2004

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: www.co.washington.or.us. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

APPLY TO:

Washington County Human Resources Division
155 N. First Avenue, Suite 320
Hillsboro, OR 97124

PUBLIC EMPLOYEES RETIREMENT SYSTEM

Procurement and Contracts Specialist 3

PERS covers nearly 300,000 members and administers retirement, disability benefit, health insurance deferred compensation plans statewide. This position will originate, execute, and track complex contracts and other purchase activities. Salary range is \$3,529 - \$4,921/month, DOE. EOE/AA. To review the description, including minimum qualification, obtain Job Announcement #LE040284 from your local Employment Department field office, the state job website at www.oregonjobs.org, PERS website at www.pers.state.or.us, or by calling PERS Human Resources at (503) 431-8905. Closing date is April 7, 2004 at 5 pm.

CFDC Teacher:

The Youth Employment Institute is currently recruiting for a CFDC (Child and Family Development Center) Teacher. Position is responsible for supervising and ensuring the safety and care for infants and children assigned to the Youth Employment Institute's Child and Family Development Center, designing child development curricula, planning and implementing day to day activities, ensuring the safety of the children in care, providing parenting education classes to YEI parenting students, direct care for children, monitors program compliance, and writing reports for funding sources. Please submit cover letter, salary requirements and resume attn: CFDC Supervisor, Youth Employment Institute, 1704 NE 26th Ave, Portland, OR 97212. Position is open until filled. We value diversity and are an equal opportunity employer.

Substitute Teacher Aide:

The Youth Employment Institute is currently recruiting for Substitute Teacher Aides. Position is responsible for caring for children enrolled in the program's child-care unit and maintaining cleanliness and order of childcare areas. Minimum of three years experience in infant and childcare with at least six months experience in a center based program is preferred. Education and training equivalent to a minimum of nine college credit hours in early childhood education is preferred. Please submit cover letter and resume attn: CFDC Supervisor, Youth Employment Institute, 1704 NE 26th Ave., Portland, OR 97212. Position is open until filled. We value diversity and are an equal opportunity employer.

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page: www.portlandonline.com/omf/purchasing



City of Portland Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204
503-823-6855

CALL FOR NEW

Minority Business Owners

If you perform Construction Work or Construction Services and if you have a new business or recently formed a business in the last 2 years and are interested in doing future work with the City of Portland.

Please contact:

Group AGB LLC, Andre Baugh - 503 281-3638
andre@i2x4.com

or

FM Burch & Assoc., Faye Burch - 503 735-9455
fmburchpr@aol.com

We are working to create a database of new companies that includes the services they can provide. Let us help you take the next step to increase your opportunities and Profits.



The City of Portland is an equal opportunity employer

Advertise with diversity in The Portland Observer
Call 503-288-0033
ads@portlandobserver.com



PORT OF PORTLAND Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at www.portportlandor.com or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.

The Port of Portland is an

NOTICE TO CONTRACTORS

N.E. Division St./N.E. Kane Dr Waterline Project No. 419400 Phase I

Sealed bids for the **N.E. Division St./N.E. Kane Dr. Waterline Project No. 419400 Phase I** will be received by **Rick Lillie, Project Manager**, Department of Environmental Services at Gresham City Hall, 1333 N.W. Eastman Parkway, **Room 253, (2nd Floor)** in Gresham, Oregon 97030, until **Thursday, April 15th, 2004 2:00 PM** local time at which time the bids will be publicly opened, in the Barlow Trail Conference Room (1st Floor), of Gresham City Hall.

The character of the work is **waterline installation**. The major quantities involved are:

2,810	L.F.	12" D.I. Waterline
390	L.F.	8" D.I. Waterline
14	EA	12" Butterfly Valves
5	EA	8" Gate Valves
8	EA	6" Fire Hydrant Unit
16	EA	1" Water Service
400	CY	Select Backfill
840	SF	Concrete Sidewalk Cut and Repair
1,925	SY	AC Pavement Cut and Repair

Questions concerning this project should be addressed to **Rick Lillie**, Project Manager, (503) 618-2722.

Copies of Contract Documents and Plans are to be obtained thru Precision Images by calling (503) 274-2030.

Prior to obtaining Contract Documents, potential bidders must have the current edition of the City of Gresham Public Works Standard as shown by the records of the Department of Environmental Services at City Hall. The Gresham Public Works Standard are to be purchased at the office of the Department of Environmental Services. For the convenience of the Contractor, Contract Documents may be reviewed at the office of Environmental Services at the Gresham City Hall.

Contractors who are not currently prequalified with the City of Gresham for **waterline installation**, must submit a prequalification application to the Department of Environmental Services by **April 7th, 2004**. Prequalification application forms are available thru **Precision Images** or Department of Environmental Services at City Hall.

This project is for a public work and is subject to ORS 279.348 to 279.380, the Oregon Prevailing Wage Law.

All proposals must be submitted on the forms furnished by the City of Gresham, mailed or delivered to the Department of Environmental Services, City of Gresham, in a sealed envelope plainly marked, "SEALED BID for the **N.E. Division St./N.E. Kane Dr. Waterline Project No. 419400 Phase I**, bearing the name and address of the bidder. The bid must be accompanied by a certified check, cashier's check or bid bond in an amount not less than ten percent (10%) of the total bid.

The City of Gresham requires all Contractors to comply with equal opportunity policies. The City's programs, services, employment opportunities, volunteer positions and contracts are open to all persons without regards to race, religion, color, national origin, sex, age, marital status, handicap, or political affiliation.

3/25/2004
CITY OF GRESHAM

Sub Bids Requested COLUMBIA MENTAL HEALTH FACILITY ST. HELENS, OREGON

BID DATE: APRIL 6, 2004 AT 12:00 PM



J.E. DUNN NORTHWEST, INC.

437 N. COLUMBIA BLVD. - PORTLAND, OREGON 97217
Phone (503) 978-0800 * Fax (503) 978-1031 * CCB#84045

We are an equal opportunity employer and actively seek participation from Small, Small Disadvantaged, Minority, Women-Owned, HUB Zone, Service Disabled Veteran-Owned, and Veteran-Owned Business Concerns.

Employment



These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: www.oregonjobs.org. The State of Oregon and all its divisions are proud to be equal opportunity employers.

OREGON DEPARTMENT OF HUMAN SERVICES

MAKE A DIFFERENCE IN THE LIVES OF OREGONIANS by joining the Oregon Department of Human Services (DHS), the statewide health and human services agency. We help Oregonians be independent, healthy and safe. We are absolutely committed to ongoing innovation in the delivery of services, and we are committed to recruiting, developing and retaining a diverse workforce.

PUBLIC HEALTH

• Program Technician 2
Heart Disease & Stroke Prevention Program Coordinator
Salary range: \$3,208 - \$4,476/month
Announcement #LEHS4177 - Salem
Position closes April 9, 2004

• Principal Executive/Manager D
Environmental Toxicology Section Manager
Salary range: \$3,720 - \$5,486/month
Announcement #LEHS4159 - Portland
Position closes April 1, 2004

To obtain detailed job announcements and application materials, visit the DHS website: www.dhs.state.or.us/jobs/; call the DHS job line at (503) 945-5742; TTY (503) 945-6214 or contact any local Oregon Employment office. Information is available by referencing the announcement number.

PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)

Principal Executive/Manager H
Executive Director
Tigard, Oregon

The Executive Director serves as the chief executive officer and is responsible for the overall administration of the agency. Candidates must have a degree in Business, Finance, or related experience, including leadership experience in large, diverse organizations, public or private that have a similar scope and complexity of programs related to this position; proven ability to motivate and lead in a challenging environment; strong financial management skills; experience dealing with complex policy issues; superb verbal and written communication skills; and strong human resource management experience. Candidates must also have a proven track record in facilitating consensus between a broad range of stakeholders. Salary is \$69,156 - \$97,056/year, plus an excellent benefits package. The State of Oregon is an equal opportunity, affirmative action employer, committed to workforce diversity. To obtain Announcement #ES459002, please visit www.oregonjobs.org. Mail, deliver, fax or email your application materials to Joe Wahl, Statewide Recruitment Services, Department of Administrative Services, 155 Cottage Street, NE, Salem, Oregon 97310, Phone: (503) 378-4184, Fax: (503) 378-5731, email: Joseph.M.Wahl@state.or.us. This position is open until filled.

OFFICE OF THE GOVERNOR Principal Executive/Manager F Governor's Rural Policy Advisor

The purpose of this position is to help coordinate the formulation of rural policy for the state by researching, promoting, and coordinating activities throughout Oregon; serving as a clearing house for the collection and dissemination of information, as well as serving as the liaison between elected officials in rural Oregon, the Governor, Executive Branch, and the Legislature; and holding town hall meetings throughout rural portions of the state to do a needs and issues inventory assessment in order to develop recommended principles for an economic development plan. Desired candidates will have extensive knowledge and an understanding of rural area issues, service delivery, and stakeholders; a working knowledge of federal and state funding, regulations, and mandates; and the ability to effectively communicate with a variety of audiences in a wide range of settings. Salary is \$4,523 - \$6,659/month, plus excellent benefits. The State of Oregon is an equal opportunity, affirmative action employer, committed to workforce diversity. Please visit www.oregonjobs.org for Announcement #ESD04024 and application materials. Mail, fax or email your application materials to Department of Administrative Services, Personnel Office, Attn: Barbara Mitchell, 155 Cottage Street NE, U130, Salem, Oregon 97310-3974, Phone: (503) 378-4184, Fax: (503) 378-6879, email: Barbara.Mitchell@das.state.or.us. Position closes on April 5, 2004.

Affirmative Action Program Program Representative 1 Executive Assistant

The primary duty of the Governor's Affirmative Action (AA) Program is to direct and monitor affirmative action programs in all state agencies. The person in this position will oversee the program and one or more administrative functions, including related supporting programs; develop, review, monitor, and make recommendations regarding program budget, recruiting management and executive knowledge and ability; and monitor a reporting system to track agency progress in workforce diversity. To qualify, you must have 2 years' staff technical or professional-level experience, including advising and/or instructing the public concerning specific programs or processes; monitoring programs; or performing participant reviews. Salary is \$2,607 - \$3,652/month, plus excellent benefits. To obtain full Announcement #ES121001 and application materials, please visit www.oregonjobs.org. Mail, deliver, fax or email application materials to Department of Administrative Services, Attn: Joe Wahl, Attn: Joseph Wahl, 155 Cottage St. U40, Salem OR 97301-3968; fax to (503) 378-6879; phone: (503) 378-4184; or email: Joseph.M.Wahl@state.or.us. Your application materials must be received by 5:00 pm on April 15, 2004.

OREGON DEPARTMENT OF TRANSPORTATION (ODOT) CAREER OPPORTUNITIES...JOIN OUR TEAM!

ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day.

Explore our variety of rewarding occupations...

CUSTOMER SERVICE/ENFORCEMENT

• Safety Compliance Specialist
Salary \$2,925 - \$4,065/month
Announcement #OCCT4157 - La Grande

MANAGEMENT/PROFESSIONAL

• Region 5 Manager
Salary \$5,229 - \$7,703/month
Announcement #OCCT4041 - La Grande
• Assistant State Project Delivery Manager
Salary \$3,903 - \$5,486/month
Announcement #OCCT4249 - Salem
• OTIA III Bridge Delivery Project Manager
Salary \$3,903 - \$5,486/month
Announcement #OCCT4250 - Salem

To apply, you must obtain a copy of the appropriate announcement number, which provides full details, qualifications/requirements, and how to apply instructions. Call (503) 986-4030 TTY (503) 986-3854 for the hearing impaired], or visit www.odot.state.or.us/jobs. As an AA/EOE employer, ODOT is committed to integrating the promotion and management of workforce diversity and affirmative action into every facet of our business.