

BIDS / CLASSIFIEDS

SELF ENHANCEMENT, INC.
AN EQUAL OPPORTUNITY EMPLOYER

SEI is committed to achieving and maintaining a drug-free workplace

JOB ANNOUNCEMENT

The following position(s) are currently open at the Center for Self Enhancement, Inc. Job descriptions and applications are available at the Center for Self Enhancement located at 3920 N. Kerby, Portland, OR 97227. You may fax your resume to (503) 249-1955 or e-mail to debis@selfenhancement.org.

LEAD RECREATION COORDINATOR (1 full-time position)

The Lead Recreation Coordinator (Level III) position plays a lead role in all aspects of recreational and sports-related programming for SEI's Recreation Program. Responsibilities include but are not limited to coordinating the daily activities of the recreation department, ensuring safety and risk management standards are met, ensuring rules and regulations for all game room and gym activities are followed and responsible for opening and closing the facility on assigned days.

- A degree in a related field highly desired. A minimum of three years of experience directly working with youth in a recreation or education environment may be substituted for education.

- Proven effective leadership skills and the ability to effectively motivate others.

- Experience developing and implementing recreation and sports activities.

- Skill in problem solving, organizing and meeting deadlines.

- Ability to build and maintain positive professional relationships with students, parents and staff.

- Knowledge of risk and safety management.

- Willingness to work evenings, weekends and on-call as needed.

- Must have valid driver's license and clean driving record. Must be insurable under SEI's auto insurance.

- Salary Range: \$2,250 - \$3,000 per month.

SEI offers an excellent benefits package for eligible employees that include:

- Paid medical/dental/vision for employee, one-half paid for dependents.

- 401k Retirement Plan - up to 3% company match.

- 125 Plan (Health Expense Reimbursement Account).

- 4 weeks accrued vacation.

- Accrued sick leave.

- Paid life and disability insurance (after waiting period).

- Employee Assistance Program



WASHINGTON COUNTY

MENTAL HEALTH SPECIALIST II
\$3,986 - \$4,844 / month
Closes December 19, 2003

PROGRAM COORDINATOR
Grants Manager
Temporary Position
\$4,086 / month
Closes December 12, 2003

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: www.co.washington.or.us. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

APPLY TO:

Washington County Human Resources Division
155 N. First Avenue, Suite 320
Hillsboro, OR 97124



PARKING FACILITY Operator

Immediate full and part-time openings. Seeking dependable, well-groomed, positive individuals.

\$8.00 + Starting wage
Overtime/advancement potential
Medical & Dental, 401K avail.

Drug test/Background Check
New hires must have acceptable documentation to confirm both identity and eligibility to work.

Apply 12:00-12:30 PM, Tues & Thurs at
City Center Parking
130 SW Stark, Portland

Move In Now. Cash down, no banks needed. Two Locations to choose from: Vancouver, WA or Portland, OR, 3bd/2ba or 3bd/1.5, sunk-in living room, large fenced backyard, new carpet, paint, and tile. Appliances included. Fireplace or wood stove. Single or double car garage, 1200 SF or 1400 SF on large lots, close to I-205, schools, shopping, bus line. Must See. Call for appointment - 503-288-4407.

\$250 to \$500 a week
Will train to work at home
Helping the US Government file HUD/FHA mortgage refunds
No experience necessary
Call Toll Free 1-866-537-2906

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PORT OF PORTLAND Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at www.portportlandor.com or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.

The Port of Portland is an Equal Opportunity Employer

SUB-QUOTES REQUESTED FOR

South Waterfront Infrastructure Project

WE ARE SEEKING SUBCONTRACTING BIDS IN THE FOLLOWING AREAS:

Site Demolition • Trucking • Survey • Traffic Control
Landscaping • Shoring/Tie Backs • Underground (Including Water)
Material Supplies

Call for Details

Bid Date: December 11, 2003

Stacy and Witbeck, Inc.

403 SE Caruthers Street Portland, OR 97214
Phone (503) 231-5300, FAX (503) 231-6692

We are an equal opportunity employer and request sub-bids from all subcontractors and suppliers including Minority and Women-Owned, Disadvantaged, Disabled Veterans, and Emerging Small Business Enterprises.

Subsidized Units May Be Available At This Time.

If subsidized units are not available at this time, qualified applicants may be placed on Waiting lists.

Guardian Management Corporation is committed to "Equal Housing Opportunity"

Stewart Terrace

575 N Sherwood Blvd.
Sherwood, Oregon 97140
(503) 625-7883



Subsidized Units May Be Available At This Time

If subsidized units are not available at this time, qualified applicants may be placed on Waiting lists.

Guardian Management Corporation is committed to "Equal Housing Opportunity"

Linnwood/Sherwood

575 N Sherwood Blvd.
Sherwood, Oregon 97140
(503) 625-7883



Subsidized Units For Seniors, Or Disabled, Or Handicapped Persons May Be Available At This Time.

If subsidized units are not available at this time, qualified applicants may be placed on Waiting lists.

Guardian Management Corporation is committed to "Equal Housing Opportunity"

Sherwood Park

575 N Sherwood Blvd.
Sherwood, Oregon 97140
(503) 625-7883



For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page:

www.portlandonline.com/omf/purchasing



City of Portland Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204
503-823-6855

CALL FOR NEW

Minority Business Owners

If you perform Construction Work or Construction Services and if you have a new business or recently formed a business in the last 2 years and are interested in doing future work with the City of Portland.

Please contact:

Group AGB LLC, Andre Baugh - 503 281-3638
andre@i2x4.com

or

FM Burch & Assoc., Faye Burch - 503 735-9455
fbmurchpr@aol.com

We are working to create a database of new companies that includes the services they can provide. Let us help you take the next step to increase your opportunities and Profits.



The City of Portland is an equal opportunity employer

SUB-BIDS REQUESTED

University of Oregon
Many Nations Longhouse

Bid Date: December 10, 2003
Bid Time: 4:00 p.m.



JOHN HYLAND CONST., INC.

P.O. Box 7867
Eugene, OR 97401

Phone: 541-726-8081 Fax: 541-741-0896
CCB # 46071

We are an equal opportunity employer and request sub-bids from emerging small businesses, small disadvantaged subcontractors, women, minority business enterprises.

SUBCONTRACTING

OPPORTUNITIES WORK FAIR

Fair is Directed To
Small, Small Disadvantaged, Minority, Women-Owned, HUB Zone, Service Disabled Veteran-Owned, and Veteran-Owned Business Concerns.

WAYNE L. MORSE UNITED STATES COURT HOUSE
EUGENE, OREGON

DATE: DECEMBER 4, 2003
1:00 PM - 3:30 PM

LOCATION: Phoenix Inn - 850 Franklin Blvd. Eugene, Oregon
(Phoenix Room) - (541) 344-0001



J.E. DUNN NORTHWEST, INC.

437 N. COLUMBIA BLVD.
PORTLAND, OREGON 97217

Phone (503) 978-0800 * Fax (503) 978-1031 * CCB#84045

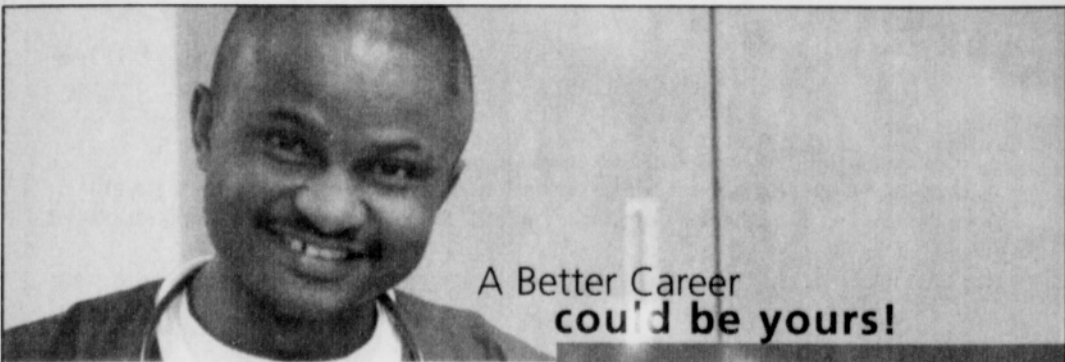
We are an Equal Opportunity Employer

Firefighters Wanted

Must have manual dexterity, good vision & ability to use tools/equipment. Must be physically fit, under 34 with H.S. diploma. Pd relocation. Call M-F 1-877-646-6289

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Learn about job openings available now.

View current job openings and apply online: www.providence.org

Or visit the Providence Employment Center at 1235 NE 47th Avenue, Suite 200 (Just off Halsey)



Providence Health System

A caring difference you can feel

Providence Health System is an equal opportunity, affirmative-action employer. Pre-employment drug and health screens are required.

Advertise with diversity in

The Portland Observer

Call 503-288-0033

email ads@portlandobserver.com

Employment



These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: www.oregonjobs.org. The State of Oregon and all its divisions are proud to be equal opportunity employers.

PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) Retirement Counselor 2B

Salary: \$2,546 - \$3,529/month
PERS covers nearly 300,000 members and administers retirement, disability benefits, health insurance and deferred compensation plans statewide. Perform complex and technical assignments and benefits calculations in relation to retirement eligibility, provide information to members and employers, researching information as necessary; audit calculations; and review contested benefit claims. To review the job description, including minimum qualifications, obtain Job Announcement #LE300658A from your local Employment Department field office, the state job website at www.oregonjobs.org, or by calling PERS Human Resources at (503) 603-7552. Closing date is December 19, 2003 at 5:00 pm. EOE/AA.

OREGON DEPARTMENT OF REVENUE Revenue Agent 3 Collector

The Oregon Department of Revenue is recruiting for a Revenue Agent 3 located in our Gresham Office. This position will perform complex field collection and investigation work under the authority of a variety of revenue producing statutes, which generate a number of different types of delinquent accounts and tax liabilities due the state. Salary is \$2,320 - \$3,208/month. EOE/AAE/ADA. To request Job Announcement #LREV0082A and an application, call (503) 945-8555 or visit our website at www.dor.state.or.us. TTY (hearing or speech impaired only) (503) 945-8617 or (800) 886-7204. Apply now. We could stop taking applications at any time.

OREGON DEPARTMENT OF TRANSPORTATION (ODOT) CAREER OPPORTUNITIES...JOIN OUR TEAM!

ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day.

Explore our variety of rewarding occupations...

Engineering/Environmental

• Survey Technician
Salary \$2,357 - \$3,375/month
Announcement #OCDD3575 White City/Medford

Project Management/Planning

• DMV Medical Programs Coordinator
Salary \$3,208 - \$4,476/month
Announcement #OCDD3243 Salem

To apply, you must obtain a copy of the appropriate announcement number, which provides full details, qualifications/requirements, and how to apply instructions. Call (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired), or visit www.odot.state.or.us/jobs. As an AA/EEO employer, ODOT is committed to integrating the promotion and management of workforce diversity and affirmative action into every facet of our business.

www.OregonJobs.org