

# BIDS / CLASSIFIEDS

## HOUSING AUTHORITY OF PORTLAND

### HOMEOWNERSHIP LOTS - NEW COLUMBIA

Proposals are requested from qualified homebuilders for the purchase and development of residential lots for the redevelopment of Columbia Villa. The Housing Authority of Portland ("HAP") will accept proposals until 4:00 PM, January 15, 2004 at the HAP New Columbia Project Office at 135 SW Ash Street, 5<sup>th</sup> Floor, Portland, Oregon 97204. Proposals should be clearly marked with the respondent's name and address and the RFP name.

HAP is redeveloping the 80-acre north Portland Columbia Villa site as a livable, mixed-income community that will enhance the quality of life of Columbia Villa's residents and the adjacent Portsmouth neighborhood. When completed in 2006, New Columbia will feature new infrastructure, a comprehensive park system, 620 rental units, 230 homeownership units and 35,000 square feet of community and commercial space.

HAP is seeking homebuilders to purchase finished lots and develop 230 homes for sale as part of the New Columbia Community over a three-phase, 3-year homeownership development. The subject of this RFP is Phase 1, which includes 76 lots.

Hard copies of this RFP will be available beginning Monday November 3, 2003 between 8:30 AM and 4:30 PM at HAP's New Columbia offices at 135 SW Ash Street, 5<sup>th</sup> Floor, Portland, Oregon 97204.

Attendance is encouraged at a pre-proposal conference for homebuilders and other interested parties that will be held on November 17, 2003, 9:00 AM to 11:00 AM at the Hall of Fame Room in the Chiles Center located on the University of Portland Campus. The Chiles Center is located at the intersection of North Portsmouth Ave. and Willamette Blvd.

RFP Contact: Elaine Holt, 503-802-8509.

### NORTHEAST COALITION NEIGHBORHOODS, INC. YOUTH GANGS PROGRAM OUTREACH SPECIALIST

Previous knowledge and experience with youth gangs in the Portland Metropolitan area. Salary range, \$15.00 hourly. Resumes are not accepted in lieu of a completed Northeast Coalition application. Apply in person to Northeast Coalition of Neighborhoods, Inc., 4815 N.E. 7<sup>th</sup> Avenue, Portland, Oregon on or before November 14, 2003

5:00 p.m. No Phone Calls!! Equal Opportunity Employer

\$250 to \$500 a week  
Will train to work at home  
Helping the US Government file HUD/FHA mortgage refunds  
No experience necessary  
Call Toll Free 1-866-537-2906



### PARKING FACILITY Operator

Immediate full and part-time openings. Seeking dependable, well-groomed, positive individuals.

\$8.00 + Starting wage  
Overtime/advancement potential  
Medical & Dental, 401K avail.

Drug test/Background Check  
New hires must have acceptable documentation to confirm both identity and eligibility to work.

Apply 12:00-12:30 PM, Tues & Thurs at  
City Center Parking  
130 SW Stark, Portland

## OFFICE ASSISTANT 2

Office Assistant duties vary by department and location, but may include reception or front counter check-in, word processing, filing, answering telephones, data entry, processing information on a computer and cash handling.

Applicants must have training and experience equivalent to completion of the twelfth grade; two years of general clerical experience involving public contact or customer service and computer experience.

Salary is \$12.49 per hour. Multnomah County offers a comprehensive benefit program.

Application materials are available **on-line** at [www.multcojobs.org](http://www.multcojobs.org) or information on how to apply may be obtained by calling our Job Hotline at (503) 988-5035. **This job does not have a closing date.**

Multnomah County is an equal opportunity employer and welcomes people from various backgrounds to enhance service delivery to our diverse community.



### CITY OF WEST LINN OFFICE SPECIALIST Part-time

\$13.14-\$17.08/hr DOQ. The City of West Linn is accepting applications for an Office Specialist in the Public Works Department. Position will work a minimum of 20 hours per week on a set schedule. This position is eligible for pro-rated benefits. The successful candidate will have one year of progressively responsible office experience including computerized record keeping and other secretarial work. Work activities include, but are not limited to: answering telephone and walk-in inquiries, requesting locates, ordering supplies, data entry and formatting/typing of handwritten documents.

Qualified candidate must pass pre-employment reference check and drug screen.

Application packets are available at West Linn City Hall, 22500 Salamo Road, West Linn, OR 97068 or by calling (503) 722-3427 (Voice Mail) or (503) 657-7845 (TDD). A Letter of Interest and City of West Linn application must be received at West Linn City Hall, Department of Human Resources, no later than 4:00 pm, Monday, November 17, 2003. EEO

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1-866-834-6795



### WASHINGTON COUNTY

#### JOURNEY ELECTRICIAN \$3,354-\$4,075 / month Closes November 17, 2003

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: [www.co.washington.or.us](http://www.co.washington.or.us). County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

#### APPLY TO:

Washington County Human Resources Division  
155 N. First Avenue, Suite 320  
Hillsboro, OR 97124

#### Sales Manager (BLIND AD)

Nationally recognized distributor of building materials is looking for a Sales Manager for our Oregon territory

This position will direct and coordinate the activities of a specific area, consisting of 2 to 3 branch locations, to optimize the effectiveness of the sales organization.

Considered candidates will have 5-10 years Building Products/Millwork Distribution Management/Sales experience; 4 year degree required; Or equivalent combination of education and experience. Must have the ability to define problems, collect data, establish facts and draw valid conclusions. Strong math aptitude plus demonstrated management, communication, organizational and interpersonal skills are required.

**HR Specialist** - for employee recruitment, retention and training. Applicants must have Associates degree, PHR or SPHR with preferred two years in HR pr related personnel services. Ability to work effectively with employees and managers. Proficient computer, database and above average communication skills. Forward resume to HR Director PO Box 368 Marylhurst, Oregon 97036 or to [jobs@ChristieSchool.org](mailto:jobs@ChristieSchool.org). The Christie School is an equal opportunity employer who values diversity in the workplace.

### Notice of TriMet Public Hearings

#### Proposed Service Changes

TriMet proposes to increase and revise bus service in North and Northeast Portland when Interstate MAX Yellow Line opens on May 1, 2004. MAX will replace bus Line 5-Interstate, and those service hours will be redirected into the area.

Lines proposed for increased service are: 4-Fessenden, 6-Martin Luther King Jr Blvd, 8-NE 15th Ave, 16-Front Ave/St Johns, 40-Mocks Crest, 72-Killingsworth/82nd Ave, 75-39th Ave/Lombard and 85-Swan Island.

Lines proposed for revision are: 1-Greeley, 6-Martin Luther King Jr Blvd, 8-NE 15th Ave, 16-Front Ave/St Johns and 33-Fremont.

Public Hearing  
Monday, Nov. 17, 2003  
6 p.m.

Kaiser Town Hall  
3704 N. Interstate Avenue in Portland  
Served by Line 5-Interstate

Public comment will also be accepted until 5 p.m. on Nov. 17, 2003, as follows:

Mail: TriMet Interstate Access Plan, 4012 SE 17th Ave, Portland, OR 97202

FAX: 503-962-2282

Email: [interstate\\_accessplan@trimet.org](mailto:interstate_accessplan@trimet.org)  
TTY 503-238-5811

To request an interpreter for the hearing impaired or other accommodations for persons with disabilities, please call 503-962-2455 or TTY 503-238-5811 (7:30 a.m. to 5:30 p.m. weekdays) by November 13, 2003.



See where it takes you.

### PORTLAND COMMUNITY COLLEGE DISTRICT PRESIDENT

The position of District President at Portland Community College is now open.

For application information and profile, go to: [www.pcc.edu/pres](http://www.pcc.edu/pres) or contact Presidential Search Chair, c/o Neal Naigus, PO Box 6119, Beaverton, OR 97007-9911. For additional information, call Neal Naigus at 503-977-4122 or email [nnaigus@pcc.edu](mailto:nnaigus@pcc.edu). A Gold Hill Associates assisted search.

PCC is an Equal Opportunity/Affirmative Action Employer

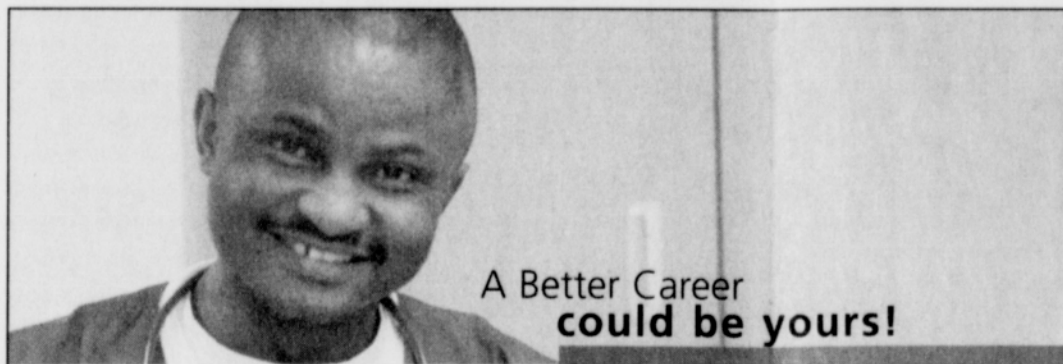
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### PORT OF PORTLAND Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at [www.portportlandor.com](http://www.portportlandor.com) or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.

The Port of Portland is an Equal Opportunity Employer



A Better Career could be yours!

Learn about job openings available now.

View current job openings and apply online: [www.providence.org](http://www.providence.org)

Or visit the Providence Employment Center at 1235 NE 47th Avenue, Suite 200 (Just off Halsey)



Providence Health System

A caring difference you can feel

Providence Health System is an equal opportunity, affirmative-action employer. Pre-employment drug and health screens are required.

Advertise with diversity in

The Portland Observer

call 503.288.0033 or email: [ads@portlandobserver.com](mailto:ads@portlandobserver.com)

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page: [www.portlandonline.com/omf/purchasing](http://www.portlandonline.com/omf/purchasing)



### City of Portland Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204  
503-823-6855

## CALL FOR NEW

### Minority Business Owners

If you perform Construction Work or Construction Services and if you have a new business or recently formed a business in the last 2 years and are interested in doing future work with the City of Portland.

Please contact:

Group AGB LLC, Andre Baugh - 503 281-3638  
[andre@i2x4.com](mailto:andre@i2x4.com)

or

FM Burch & Assoc., Faye Burch - 503 735-9455  
[fmburchpr@aol.com](mailto:fmburchpr@aol.com)

We are working to create a database of new companies that includes the services they can provide. Let us help you take the next step to increase your opportunities and Profits.



The City of Portland is an equal opportunity employer

## Request for Proposal for

Parking Management Services for Metro Regional Center's Parking Structure RFP 04-1087-OP

### INTRODUCTION

Metro is soliciting written Proposals from qualified operators to provide Parking Management Services for its Grand & Irving Parking Structure (Garage). Metro requires parking management services that are of the highest quality. A Contractor is sought who can reliably provide consistent and effective services which meet standards that are beneficial to Metro, its employees, visitors and customers. The tasks necessary to perform the work are described in the RFP 04-1087-OP. To obtain a copy of the RFP, contact Brian Phillips, Metro's Operations Department at (503) 797-1815 or by visiting Metro's website, [www.metro-region.org](http://www.metro-region.org) under "Contracts: Requests for Bids and Proposals."

Responses to the RFP are due to be received no later than **3:00 p.m. Thursday, November 13<sup>th</sup>, 2003** at the Metro Operations Department, 600 NE Grand Avenue, Portland, OR 97232 to the attention of Brian Phillips.

Proposals must conform to the RFP format and be complete including the use of any forms. Metro may accept or reject any or all proposals, in whole or in part, or waive irregularities not affecting substantial right if such action is deemed in the public interest.

Metro and its contractors will not discriminate against any person(s) based on race, color, national origin, sex, sexual orientation, age, religion, physical handicap, political affiliation, or marital status.



Metro extends equal opportunity to all persons and specifically encourages minority and women-owned businesses to access and participate in this and all Metro projects, programs, and services.

Employment



These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: [www.oregonjobs.org](http://www.oregonjobs.org)  
The State of Oregon and all its divisions are proud to be equal opportunity employers.

### OREGON DEPARTMENT OF TRANSPORTATION (ODOT) CAREER OPPORTUNITIES...JOIN OUR TEAM!

ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day.

Explore our variety of rewarding occupations...

#### ACCOUNTING/FINANCIAL

• Principal Contract Auditor  
Salary \$3,000 - \$4,200/month  
Announcement #OCOT3275 Salem

#### ADMINISTRATIVE/CLERICAL

• Financial Processor  
Salary \$1,863 - \$2,546/month  
Announcement #OCOT3702 Salem

#### ENGINEERING/ENVIRONMENTAL

• Junior Surveyor  
Salary \$2,357 - \$3,375/month  
Announcement #OCOT3470 Tigard

#### PURCHASING

• Specification Writer  
Salary \$3,208 - \$4,476/month  
Announcement #OCOT3767 Salem

To apply, you must obtain a copy of the appropriate announcement number, which provides full details, qualifications/requirements, and how to apply instructions. Call (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired), or visit [www.odot.state.or.us/jobs](http://www.odot.state.or.us/jobs). As an AA/EEO employer, ODOT is committed to integrating the promotion and management of workforce diversity and affirmative action into every facet of our business.

[www.OregonJobs.org](http://www.OregonJobs.org)