

# BIDS / CLASSIFIEDS

## Invitation To Bid

**Project: Woodland Community Service located at 435 Davidson Ave., Woodland, WA 98674**

**Bid Date: Bids to be received no later than 3:00 PM September 26, 2003. The bid opening will not be public but bid results will be published to all bidders within 5 business days of the bid opening. Bids will be received at Stellar J. Corporation, on behalf of the Woodland Community Services Center, at 1395 Down River Drive, Woodland, WA 98674.**

**PLANS AND SPECIFICATION AVAILABLE:** Electronic format plans are available at no cost.

Printed plans and contact documents require advance payment of \$15.00.

Scope of Work:

1. Rough and finish grade approximately 19,000 sq. ft. parking area.
2. Place base and top course to finished subgrade.
3. Provide paving services for 2" asphalt.
4. Install catch basins to existing drainage.
5. Provide design and installation of striping for parking lot.
6. Install 120 feet of curb and gutter.
7. Install sidewalk.

Special Notes:

The project is subject to Federal Davis Bacon wage rate provisions, affirmative action programs, equal opportunity requirements, and other federal labor standards as described in the attached. This project is financed through the Community Development Block Grant Program with funds obtained from the U.S. Department of Housing and Urban Development. The contract will be subject to regulations of the Departments Labor and Housing and Urban Development. Attention is called to Federal provisions for Equal Employment Opportunity, HUD Section 3 requirement, and the minimum wages as set forth in contract documents.

As this contract is expected to be less than \$25,000, no bid bond is required. However, a performance bond and a materials payment bond will be required by the successful bidder naming the Woodland Community Service Center and the Clark County as joint obligees on the bond forms as provided by the surety. This contract cannot be awarded to any contractor on HUD's list of debarred or suspended contractors.

A pre construction conference will be held for general contractor and subcontractors prior to commencement of the work. CDBG staff will provide forms and review HUD requirement at that preconstruction conference. Site visits can be arranged by contacting Bob Kinghorn at the address below. However, the site is available for inspection at any time.

If you have any questions related to this project contact:

- Bob Kinghorn
- 360-225-7996 Extension #12
- Kinghorn@stellarlj.com

Stellar J. is an equal opportunity employer, and accepts bids from all Minority Business Enterprises (MBE), Women Business Enterprises (WBE), Disadvantaged (DBE) and Small Business Enterprises (SBE).

## Oregon State University Gill Annex

### Request for Qualifications

Oregon State University (OSU) is seeking qualifications from General Contractors interested in providing construction services for the OSU Gill Annex project. The annex is a stand-alone building sited 90 feet west of Gill Coliseum. The site is currently developed as a surface parking lot. The exterior of the building will be constructed of structural brick, metal panels and glazing. The roof will be standing seam metal roof. New parking will be developed as part of the project north and east of the building. The parking area is designed as an auto court and will be constructed of permeable concrete pavers and asphalt. The parking area and pedestrian courtyard will be landscaped in a sustainable manner with native, low-maintenance plants.

The qualifications responses will be used to develop a "short list" of three to five firms who will be invited to participate in bidding on the project.

Interested firms should contact Procurement and Construction Contracts, Attn Donna Thwing, 644 SW 13<sup>th</sup> Street, Corvallis, Oregon, 97333-4238. FAX requests to 541-737-2170. The RFQ statement must be received at the above address no later than 5:00 PM, September 25, 2003. Documents received after that time will not be considered. Responses may be rejected for non-compliance with all response requirements and procedures or for good cause upon a finding that it is in the interest of OSU to do so.

OSU is an AA/EEO employer and encourages the submittal of responses from women, minority-owned and emerging small business enterprises.

### Transit Operators

Salem Area Mass Transit District is now accepting applications for full-time and part-time Transit operators to operate passenger buses over prescribed routes in accordance with designated schedules. No previous bus driving experience required. We train. Starting wage \$14.22 per hour. Come in or call 503-588-2424 to obtain official application form and detailed recruitment announcement. Send completed application form and certified court DMV driving record to Salem Area Mass Transit District, Human Resources Division, 555 Court St., NE, Suite 5230, Salem, OR 97301-3736. Official District application form must be completed and received at District by An Equal Opportunity Employer.

## CITY OF PORTLAND, OREGON REQUEST FOR PROPOSALS FOR PORTLAND STREETCAR PROJECT RFP #102328

ALL PROPOSALS ARE DUE BY 4:00 PM (PDT) ON OCTOBER 2, 2003

Sealed proposals will be received at the City of Portland, Bureau of Purchases, 1120 SW Fifth Avenue, Room 750, Portland OR 97204 for the project detailed below until 4:00 p.m. (PDT), October 2, 2003. Late proposals will not be accepted.

The Request for Proposals document is available at the City of Portland, Bureau of Purchases' website at <http://cityofportland.ebidsystems.com/public/solicitations.asp> or by calling (503) 823-6855. For proposal information, telephone Denise Johnson, CPPB, at (503) 823-2505.

NON-DISCRIMINATION: Proposer must be certified as an EEO Affirmative Action Employer as prescribed by Chapter 3.100 of the Code of the City of Portland, Oregon. Register on-line at <http://cityofportland.ebidsystems.com>.

The City of Portland, Oregon, Office of Transportation is seeking proposals from qualified general contractors to provide Construction Manager/General Construction (CM/GC) services for the expansion of the Portland Streetcar system. Preconstruction and construction services are being solicited for extension of the current Portland Streetcar system in three phases: Phase 3a, a 0.6-mile extension from Portland State University to RiverPlace; Phase 3b, a 0.6-mile extension from RiverPlace to the vicinity of SW Gibbs Street; and Phase 3c, a 0.4-mile

extension south of SW Gibbs. Completion of final design and construction of Phase 3a are expected to proceed immediately after selection of the CM/GC. The schedules for Phases 3b and 3c are presently indefinite.

A mandatory pre-proposal meeting is scheduled for 2:00 p.m. September 25, 2003, at the City of Portland, Office of Transportation, 1120 SW 5<sup>th</sup> Avenue, Portland OR. Check in with the receptionist on the 8<sup>th</sup> floor.

DATE OF FIRST PUBLICATION: September 10, 2003  
DATE OF LAST PUBLICATION: September 10, 2003

Sue Klobertanz  
Purchasing Director  
City of Portland, Oregon



### WASHINGTON COUNTY

ADMINISTRATIVE ASSISTANT  
\$2,964 - \$3,603 / month  
Closes September 19, 2003

PROGRAM EDUCATOR  
(Bilingual - Spanish/English)  
\$3,437 - \$4,177 / month  
Closes September 19, 2003

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: [www.co.washington.or.us](http://www.co.washington.or.us). County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

#### APPLY TO:

Washington County Human Resources Division  
155 N. First Avenue, Suite 320  
Hillsboro, OR 97124



### PARKING FACILITY Operator

Immediate full and part-time openings. Seeking dependable, well-groomed, positive individuals.

\$8.00 + Starting wage  
Overtime/advancement potential  
Medical & Dental,  
401K avail.

Drug test/Background Check  
New hires must have acceptable documentation to confirm both identity and eligibility to work.  
Apply 12:00-12:30 PM, Tues & Thurs at  
City Center Parking  
130 SW Stark, Portland

To place a Classified or Bid advertisement contact

at 503-288-0033

or send an email to [classifieds@portlandobserver.com](mailto:classifieds@portlandobserver.com)



## PORT OF PORTLAND Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at [www.portportland.or.us](http://www.portportland.or.us) or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.

The Port of Portland is an Equal Opportunity Employer



### Children's Investment Fund Specialist

The City of Portland is seeking a Specialist for the Children's Investment Fund. This is an at-will, exempt staff position that will report to the Director of the Children's Investment Fund. The Children's Investment Fund was created by the passage this fall of the Portland Children's Initiative. The Specialist will serve as staff to the Children's Investment Fund Director and for the Outcomes/Program Evaluation Subcommittee and perhaps for other subcommittees or advisory committees established by the 5 person Citizen's Allocation Committee. The Specialist will provide support to help implement the decisions of the Children's Investment Fund Director, the Outcomes/Program Evaluation subcommittee and the Allocation Committee. Experience in the areas of program development and management; policy development; management of complex processes; and public-private partnerships is highly desirable.

Annual salary: \$48,838. The City offers a city-paid core benefits package and participates in Oregon's Public Employee Retirement System (PERS).

To request an announcement (which includes an ideal candidate profile), please contact Allan Messer, 1120 SW 5<sup>th</sup> Avenue, Room 404, Portland, OR 97204 or (503) 823-6821 or [amesser@ci.portland.or.us](mailto:amesser@ci.portland.or.us).

This position will remain open until filled.

The City of Portland is an Equal Opportunity Employer.

PSU seeks a professional with strong organizational skills for its new Native American Student & Community Ctr. The Coordinator provides daily management of the Ctr and support services to students & community users. Req'd: BA/BS with 3+ yrs working directly with Native American/Alaskan Native communities; 2 yrs management; work in education. Pref'd: NA/AN affiliation, Master's degree. See [www.hrc.pdx.edu](http://www.hrc.pdx.edu) or contact 503-725-4457. Review upon receipt. Open until filled. PSU is an AA/EO institution and, in keeping with the President's diversity initiative, welcomes applications from diverse candidates and candidates who support diversity.

**Adviser/Counselor for Student Athletes** to provide academic advising and counseling assistance to student athletes at the University of Oregon. Master's degree and experience providing academic advising or counseling required. Full-time for 12 months with possibility of renewal. For further information, e-mail [advjob@uoregon.edu](mailto:advjob@uoregon.edu) or contact Uri Farkas, Support Services for Student Athletes, (541) 346-5428. Closing date, Friday, September 12, 2003.

The University of Oregon is an equal opportunity, affirmative-action institution committed to cultural diversity and compliance with the Americans with Disabilities Act.

### Parent Child Spec. II

F/t w/benefits. Req'd BS or equivalent in Social work, Child dev. Or related field. Min 3 yrs exp in early childhood edu. 1 yr peds svc w/toddlers/infants. Portland Impact, 4707 SE Hawthorne, Portland, OR 97215. [www.portlandimpact.org](http://www.portlandimpact.org) EEO

Direct mail made easy! Earn \$1200 a Week with your own home-based direct Mail business. FREE Report. 1-877-547-3923 24 hr. rec. msg.

### LIBRARY

#### OREGON STATE LIBRARY State Library Specialist 1

State Library in Salem has an opening for a State Library Specialist 1. The position supports mail room, circulation, collection, stack maintenance, and date entry on a library work team. Salary is \$1,651 - \$2,208/month, plus benefits. The State Library is an EEO/AA employer committed to workforce diversity. For application information on Announcement #LE300659 visit [www.osl.state.or.us/jobs/](http://www.osl.state.or.us/jobs/) or call (503) 378-4243 ext 221.

### Employment

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: [www.oregonjobs.org](http://www.oregonjobs.org). The State of Oregon and all its divisions are proud to be equal opportunity employers.

### OREGON DEPARTMENT OF HUMAN SERVICES

MAKE A DIFFERENCE IN THE LIVES OF OREGONIANS by joining the Oregon Department of Human Services (DHS), the statewide health and human services agency. We help Oregonians be independent, healthy and safe. We are absolutely committed to ongoing innovation in the delivery of services, and we are committed to recruiting, developing and retaining a diverse workforce.

#### MANAGEMENT

• **Administrator Office of Multicultural Health PEME**  
Salary range: \$4,523 - \$6,659/month  
Announcement #LEHS3405 - Portland  
Closing date: Open Until Filled

To obtain a detailed job announcement and application materials, visit the DHS website: [www.dhs.state.or.us/jobs/](http://www.dhs.state.or.us/jobs/); call the DHS job line at (503) 945-5742; TTY (503) 945-6214 or contact any local Oregon Employment office. Information is available by referencing the announcement number(s).

#### OREGON PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)

PERS covers nearly 300,000 members and administers retirement, disability benefits, health insurance and deferred compensation plans statewide.

#### Human Resource Analyst 1 Announcement #LE300678

Perform HR related functions in the areas of recruitment, safety and family leave. Assist HR Analyst 2 on assigned projects. Salary range is \$2,733 - \$3,832/month. Closing date is September 16, 2003 at 5:00 pm.

#### Office Specialist 2 Announcement #LE300684

Receive and process retirement applications, documents, and forms required to establish and maintain monthly benefits for members; provide information to members and employers. Salary range is \$1,863 - \$2,546/month. Closing date is September 18, 2003 at 5:00 pm.

To review the job descriptions, including minimum qualifications, obtain the appropriate job announcement from your local Employment Department field office, the state job website at [www.oregonjobs.org](http://www.oregonjobs.org), or by calling PERS Human Resources at (503) 603-7552. EOE/AA

#### DEPARTMENT OF ADMINISTRATIVE SERVICES Benefits Manager

The Department of Administrative Services, Public Employees' Benefit Board (PEBB) is seeking applicants for the position of Benefits Manager. PEBB is responsible for the design, purchase, and administration of benefit plans for approximately 44,550 state employees, 65,450 dependents, 600 COBRA-eligible former state employees, 3,000 pre-Medicare eligible retirees, and 27 semi-independent agencies. The candidate we are seeking has management experience in health or benefits. Salary is \$4,099 - \$6,048/month, with a benefit program contribution toward family health and dental insurance, life insurance. Other benefits include a retirement program, short- and long term disability insurance, paid holiday, vacation, and sick leave. For the detailed Job Announcement #LEDA3100, go to our website at [www.oregonjobs.org](http://www.oregonjobs.org) or call (503) 378-3622. Close date is September 19, 2003.

#### OREGON DEPARTMENT OF CORRECTIONS (ODOC)

##### Principal Executive/Manager G Assistant Director of Human Resources

ODOC is conducting an executive search to fill the position of Assistant Director of Human Resources. This challenging opportunity will require an individual with an extensive background in human resource practices and policy, an outstanding track record in management, and a passion for leadership. The successful candidate should have a minimum of eight years' progressively responsible experience in human resources that includes management and supervisory responsibilities in a large, highly diverse organization. Salary is \$62,748 - \$92,436/annually, plus excellent

benefits. Job announcement #ES291016 may be obtained through any Oregon Employment Department, by calling (877) 888-5234 (Toll Free), or by logging onto our website at [www.doc.state.or.us/jobs](http://www.doc.state.or.us/jobs). Recruitment closes September 30, 2003.

### OREGON DEPARTMENT OF TRANSPORTATION (ODOT) CAREER OPPORTUNITIES... JOIN OUR TEAM!

ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day.

Explore our variety of rewarding occupations...

#### ADMINISTRATIVE/CLERICAL

• **Executive Support Specialist**  
Salary \$2,019 - \$2,790/month  
Announcement #OCDDT3173, Salem

#### CUSTOMER SERVICE/ ENFORCEMENT

• **Motor Carrier Enforcement Officer**  
Salary \$2,115 - \$2,925/month  
Announcement #OCDDT3733, Roseburg

#### ENGINEERING/ENVIRONMENTAL

• **Environmental Project Coordinator**  
Salary \$3,160 - \$4,525/month  
Announcement #OCDDT3688, Salem

#### HUMAN RESOURCES

• **Equal Employment Opportunity/Affirmative Action Assistant**  
Salary \$2,158 - \$3,009/month  
Announcement #OCDDT3268, Salem

#### MANAGEMENT/PROFESSIONAL

• **Area Manager**  
Salary \$4,523 - \$6,659/month  
Announcement #OCDDT3459, Portland

#### MAINTENANCE/TRADES

• **Incident Response Specialist**  
Salary \$2,208 - \$3,060/month  
Announcement #OCDDT3506, Corvallis

To apply you must obtain a copy of the appropriate announcement number, which provides full details, qualifications/requirements, and how to apply instructions. Call (503) 986-4030 [TTY (503) 986-3854 for the hearing impaired], or visit [www.odot.state.or.us/jobs](http://www.odot.state.or.us/jobs). As an AA/EEO employer, ODOT is committed to integrating the promotion and management of workforce diversity and affirmative action into every facet of our business.

Computer  
IT Information Technology

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At LP we're creating new ways to make the innovative building products of the future. Discover all the resources of an LP career, like a competitive salary and comprehensive benefits package only an industry leader could provide.

Computer Operator & Programmer Analyst Opportunities Available

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Discover industry-leading resources, like a competitive salary and comprehensive benefits package. As an equal opportunity employer, a diverse workforce is material to our success. Apply online at:

[www.lpcorp.com](http://www.lpcorp.com)