

CLASSIFIEDS/BIDS

SELF ENHANCEMENT, INC.

AN EQUAL OPPORTUNITY EMPLOYER

SEI is committed to achieving and maintaining a drug-free workplace

JOB ANNOUNCEMENT

July 21, 2003

The following position(s) are currently open at the Center for Self Enhancement, Inc. Job descriptions and applications are available at the Center for Self Enhancement located at 3920 N. Kerby, Portland, OR 97227. You may fax your resume to (503) 249-1955 or e-mail to debis@selfenhancement.org.

Elementary Youth Services Supervisor (1 full-time position)

This position directly supervises all elementary level youth services staff and programs related to in-school and after school programming. Also interfaces with school staff and administrators; establishes and maintains positive working relationships with school teachers, principals and other appropriate administration staff; attends regular school administration meetings; facilitates weekly staff meetings; conducts performance evaluations and assist with appropriate staff training; conducts regular site visits for the purpose of monitoring staff and program services; evaluates paperwork completed by staff; assist in hiring and disciplinary processes related to elementary staffing and performs other appropriate duties as assigned and required for program success.

- Degree in related field desired.
- Must have at least 3 years of related experience, preferably in a youth service or education environment.
- Must have excellent supervisory and proven effective leadership skills.
- Experience in program and curriculum planning and implementation.
- Must have excellent verbal, written and presentation skills.
- Must have excellent interpersonal skills with proven ability to successfully problem solve and provide conflict resolution.
- Must have the ability to motivate others.
- Must have a valid driver's license and be insurable under SEI's auto insurance.

Salary Range: \$2,500 - \$3,166 per month.

Community Support Services Network Manager (1 full-time position)

Responsible for managing the development and implementation of specialized integrated services and case management activities for African-American youth ages 12-19 who are referred by the Department of Community Justice and classified as "high risk" and are either on probation or parole through Multnomah County Juvenile Court. Facilitates the Multi-Disciplinary Team (MDT) meetings to discuss client needs and service availability, monitors case management activities provided by the contract service providers, ensures client needs, required documentation and billing deadlines are adequately met.

- Degree in a related field preferred, with at least 5 years work experience related to primary job duties. Extensive experience related to job duties may be substituted for education requirement.
- Must have knowledge and experience involving the Juvenile Justice system to include but not limited to probation/parole, juvenile court, adjudication, detention and transitional release.
- At least 2 years of case management experience involving youth and families.
- Contract management and/or program implementation experience in a social service environment preferred.
- Must have knowledge and familiarity with community-based programs that focus on violence prevention/anti-gang support, substance abuse prevention, behavior awareness/modification, individual/group and family counseling, health/wellness, mental health, recreation, mentoring/advocacy, education/vocation, job training and other service programs designed to meet the needs of "high risk" youth.
- Must have proven effective leadership skills.
- Ability to effectively collaborate and negotiate program objectives involving people with diverse views and interest.
- Ability to successfully work with youth and their families with varying levels of economic, education and social backgrounds.
- Must have strong communication skills to include writing/documentation, verbal and group presentation skills.
- Must be self-motivated, with excellent organizational skills.
- Willingness to work flexible hours; including some evenings and weekends.
- Must have a valid driver's license and be insurable under SEI's auto insurance.

Salary Range: \$3,500 - \$4,166 per month DOE

SEI offers an excellent benefits package for eligible employees that includes:

- Paid medical/dental/vision for employee, one-half paid for dependents.
- 401k Retirement Plan - up to 3% company match.
- 125 Cafeteria Plan.
- 4 weeks accrued vacation.
- Accrued sick leave.
- Paid life and disability insurance (after waiting period).

Subsidized Housing may be available for persons who are 62 years or older, or disabled or handicapped regardless of age.

If subsidized units are not available at this time, qualified applicants may be placed on waiting lists.

Guardian Management LLC is committed to "Equal Housing Opportunity"



1200 Building
1220 SW 12th Street
Portland, Oregon 97205
(503) 248-0260



Subsidized Units May Be Available At This Time

If subsidized units are not available at this time, qualified applicants may be placed on Waiting lists.

Guardian Management LLC is committed to "Equal Housing Opportunity"



Rosewood Terrace Apartments
235 Pearl Street
Oregon City, Oregon 97045
(503) 650-0971



HOUSING AUTHORITY OF PORTLAND PROFESSIONAL DESIGN SERVICES REQUEST FOR QUALIFICATIONS #072203

Proposals are requested from qualified professionals for the provision of architectural and engineering services for the HOPE VI redevelopment of Columbia Villa. The Housing Authority of Portland ("HAP") will accept statements until 4:00 PM, Thursday, August 14, 2003 at the HAP New Columbia Project Office at 135 SW Ash Street, 5th Floor, Portland, Oregon 97204. Proposals should be clearly marked with the respondent's name and address and the RFQ number.

In 2001, HAP received a \$35 million HOPE VI Grant from the US Department of Housing & Urban Development ("HUD"). This money will be leveraged with other federal, state, local & private dollars to redevelop Columbia Villa, an 80-acre public housing development in North Portland's Portsmouth neighborhood.

Through the HOPE VI Revitalization Grant program, the Columbia Villa site is being redeveloped as a livable, mixed-income community that will enhance the quality of life of Columbia Villa's residents and the Portsmouth neighborhood, socially and physically integrate the property with the surrounding community, deconcentrate poverty, and link people to opportunities that will increase self-sufficiency. When completed in 2006, New Columbia will feature new infrastructure, a comprehensive park system, 620 rental units, 230 for sale units and 35,000 square feet of community and commercial space.

Master planning and design of the Phase 1 housing is being completed by MITHUN Architects. The scope of services for this RFQ includes design and project management services for all remaining HAP-owned rental housing—313 affordable and low-income units.

Hard copies of the Request for Qualifications will be available beginning Tuesday, July 22, 2003 between 8:30 AM and 4:30 PM at HAP's New Columbia offices at 135 SW Ash Street, 5th Floor, Portland, Oregon 97204.

Electronic copies of the RFQ and all required forms and exhibits may be obtained on the HAP web site at www.hapdx.org.

Attendance is encouraged at a pre-proposal conference for prime consultants and other interested parties which will be held on Tuesday, July 29, 2003, 10:00 AM to 12:00 PM at the Columbia Villa Community Room, 8920 North Woolsey Avenue, Portland, Oregon 97203.

HAP has established an aspirational goal of 20% participation by disadvantaged, minority-owned, woman-owned and emerging small businesses on this project and requests proposals from interested D/M/W/ESB firms and Section 3 businesses.

RFQ Contact: Elaine Holt, 503-802-8509, eholt@hapdx.org

SUB-BIDS REQUESTED

Creswell Wastewater Treatment System Improvements
Bid Date: August 8, 2003 at 10:00 a.m.

JOHN HYLAND CONST., INC.

P.O. Box 7867
Eugene, OR 97401
Phone: 541-726-8081 Fax: 541-741-0896
CCB# 46071

We are an equal opportunity employer and request sub-bids from emerging small businesses, small disadvantaged subcontractors, women, minority business enterprises.

Summons -Family Law

NOTICE TO RESPONDENT:

JOAN GILL

You are being sued.

PETITIONER'S NAME IS:

JAMES GILL

CASE NUMBER: 565322

You have 30 Calendar Days after this summons and Petition is served on you to file a Response (form 1282) at the court and serve a copy on the petitioner. A letter or phone call will not protect you. If you do not file your response on time, the court may make orders affecting your marriage, your property, and custody of your children. You may be ordered to pay support and attorney fees and costs. If you cannot pay the filing fee, ask the clerk for a fee waiver form. If you want legal advice, contact a lawyer immediately.

NOTICE: The restraining orders on the back are effective against both husband and wife until the petition is dismissed, a judgment is entered, or the court makes further orders. These orders are enforceable anywhere in California by any law enforcement officer who has received or seen a copy of them. The name and address of the court is:

Kern County Municipal Court
1415 Truxtun Avenue
Bakersfield, CA 93301
The name, address, and telephone number petitioner's attorney, or petitioner without an attorney, is:
Darlene Haskins
2122 Foxglove Ct.
Bakersfield, CA 93304
(661) 397-8910
Date June 25, 2003

Computer Repair Trainees

H.S. grads age 17-34. Learn to repair state-of-the-art computers at our expense & receive exc. Salary, benefits pkg. 1-800-914-8536.

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Will train to work at home
Helping the US Government
File HUD/FHA mortgage refunds
No experience necessary
Call 1-800-778-0353

Request for Proposal # 03-05 City of Portland, Oregon PORTLAND DEVELOPMENT COMMISSION Environmental Assessment and Remediation Planning Services: North Macadam Urban Renewal Area

July 21, 2003

The Portland Development Commission ("PDC") is soliciting proposals, from qualified environmental consultant teams, for the North Macadam Brownfield Assessment and Remediation Planning Project. PDC intends to retain an environmental consultant team to complete the cope of services described in its Request for Proposal ("RFP"). The project scope includes, but is not limited to, the following services: characterization of the area, assistance in property selection, conduction of site assessments, and the completion of site specific and general remediation modeling in support of goals to facilitate redevelopment and promote environmental education among stakeholders.

The United States Environmental Protection Agency ("EPA") has awarded the City of Portland a grant for this project. This grant is managed by PDC, and is focused on the North Macadam area - the largest undeveloped area remaining adjacent to downtown Portland. Candidates must be prepared to meet federal requirements for work funded under the EPA brownfields program.

The RFP details the specific requirements that will be necessary for prospective applicants to complete a proposal. Form this RFP, one contract will be awarded for a one-year period. Interested parties may download the RFP from the PDC website at www.pdc.us. The RFP and/or the RFP-holders list may also be obtained by telephone or fax request to:

Kristina Hannon, Portland Development Commission
1900 SW Fourth Avenue, Suite 7000, Portland, OR 97201
Phone: (503) 823-2595, Fax: (503) 823-3368 or email:
HannonK@pdc.us

Proposals must be submitted in a sealed package to the above address no later than 4:00 p.m., Thursday, August 14, 2003

Questions about the RFP and the selection process should be addressed to Lois Cortell, Development Manager, at (503) 823-3303. The successful contractor must be certified by the city as an Equal Employment Opportunity Employer and be licensed to do business in the City of Portland.

Contractors who are certified as Minority, Women or emerging Small Business Enterprises for their subcontracting needs. Portland Development Commission greatly values diversity in contracting and in the workforce, and encourages it contractors to do the same.



PORT OF PORTLAND Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at www.portportlandor.com or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.

The Port of Portland is an
Equal Opportunity Employer

Employment

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing application forms, and additional job information are available at:
a) local Employment Department field offices, or
b) the Oregon jobs page at www.oregonjobs.org
The State of Oregon and all its divisions are proud to be equal opportunity employers.

OREGON DEPARTMENT OF HUMAN SERVICES

MAKE A DIFFERENCE IN THE LIVES OF OREGONIANS by joining the Oregon Department of Human Services (DHS), the statewide health and human services agency. We help Oregonians be independent, healthy and safe. We are absolutely committed to ongoing innovation in the delivery of services, and we are committed to recruiting, developing and retaining a diverse workforce.

NURSING

• **Medical Review Coordinator**
OHP/RN Benefits/Medical Review Analyst
Salary range: \$3,060 - \$4,265/month
Announcement #LEHS3208A - Salem
Closing date: July 24, 2003

PUBLIC HEALTH

• **Program Representative 2**
Pesticide Program Coordinator
Salary range: \$3,060 - \$4,265/month
Announcement #LEHS3068B - Portland
Closing date: July 28, 2003

To obtain a detailed job announcement and application materials, visit the DHS website: www.dhs.state.or.us/jobs/; call the DHS job line at (503) 945-5742; TTY (503) 945-6214 or contact any local Oregon Employment office. Information is available by referencing the announcement number(s).

OREGON EMPLOYMENT RELATIONS BOARD

Mediator Recruitment
There is a vacancy for a full-time Mediator with the Oregon Employment Relations Board. Applicants must have 5 years' full-time experience in collective bargaining negotiations or the mediation of collective bargaining disputes and a Bachelor's degree in Industrial Relations, Business Administration, Law, or related fields. You must have 3 years' additional experience in lieu of a degree. This job requires considerable travel in Oregon and evening work. You must have a valid drivers license and a good driving record. Salary is \$4,065 - \$5,681 a month. For more information and application forms go to www.hr.das.state.or.us/jobs. You can also request information from the Oregon ERB directly by contacting Sandra Elliott at phone: (503) 378-6471, ext. 246; fax: (503) 373-0021; e-mail: Sandra.Elliott@state.or.us or mail: Employment Relations Board, 528 Cottage St. NE, Suite 400, Salem, OR 97301-3807. Closing date is July 31, 2003.

OREGON STATE BOARD OF NURSING

**Systems And Programming Supervisor 1
Database Administrator**
Salary \$3,903 - \$5,486/month
This full-time permanent position is with the State Board of Nursing in Portland. This position manages and maintains the software and data elements of the agency's licensing database, supervises IT Specialists,

and manages IT projects for the agency. Minimum qualifications: 1 year of experience as a Systems Software Programmer, Programmer, Programmer Analyst, or closely related work which included developing systems to meet user needs and project management OR an equivalent combination of experience and training. Preference may be given to applicants with: DBA Certification and/or experience as a senior staff member in a database administration group that included providing expert advice and leadership in the planning, development, coordination and implementation of information systems. This experience should include developing database standards and experience with MS SQL Server and supervising technical staff. If you qualify, complete a State of Oregon application form and required supplemental materials for Job Announcement #LE300496. The Job Announcement and materials are available on the State of Oregon website at www.oregonjobs.org. Mail or deliver your completed application materials to: Human Resources, Oregon State Board of Nursing, 800 NE Oregon Street, Suite 465, Portland OR 97232. Closing date is 4:00 p.m. on July 25, 2003.

OREGON DEPARTMENT OF TRANSPORTATION (ODOT)

CAREER OPPORTUNITIES...JOIN OUR TEAM!
ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day.

Explore our variety of rewarding occupations...

CUSTOMER SERVICE/ENFORCEMENT

• **Registration Specialist**
Salary \$2,017 - \$2,791/month
Announcement #OCOT3444 Salem

ENGINEERING/ENVIRONMENTAL

• **District Permit Specialist**
Salary \$2,728 - \$3,911/month
Announcement #OCOT3538 Klamath Falls

Inspector

Salary \$2,728 - \$3,911/month
Announcement #OCOT3455 Beaverton

Project Manager

Negotiable Annual Salary up to \$72,415
Announcement #OCOT3573 Roseburg

Senior Designer

Salary \$3,661 - \$5,242/month
Announcement #OCOT3186 Salem

Senior Traffic Engineer

Salary \$4,236 - \$6,070/month
Announcement #OCOT3183 Salem

MANAGEMENT/PROFESSIONAL

• **Area Manager**
Negotiable Annual Salary up to \$76,200
Announcement #OCOT3505 Astoria

PROJECT MANAGEMENT/PLANNING

• **Contracting & Budget Analyst**
Salary \$2,664 - \$3,658/month
Announcement #OCOT3174 Salem

TRADES

• **Electrician**
Salary \$3,698 - \$4,265/month
Announcement #OCOT3542 Bend

To apply, you must obtain a copy of the appropriate announcement number, which provides full details, qualifications/requirements, and how to apply instructions. Call (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired) or visit www.odot.state.or.us/jobs. As an AA/EEO employer, ODOT is committed to integrating the promotion and management of workforce diversity and affirmative action into every facet of our business.