

# CLASSIFIEDS/BIDS



WASHINGTON COUNTY

## CITY OF GRESHAM

Cultural Arts Center- Design Services  
RFP No. 03 - 25

### REQUEST FOR PROPOSALS

The City of Gresham's Parks & Recreation Division is seeking the services of a qualified consultant or team of consultants to provide and coordinate the planning, design, engineering and construction contract administration of the development of a Cultural Arts Center in historic downtown Gresham. The City invites qualified individuals or firms to submit proposals based upon the scope of work contained in the RFP.

SEALED PROPOSALS, in writing, will be received by Scott Jury, CPPB, Buyer, City of Gresham, Purchasing Office, 1333 NW Eastman Parkway, Gresham, Oregon 97030, until Thursday, June 12, 2003 at 3:00 PM local time at which time they will be opened publicly, but not read aloud. Facsimile proposals will not be accepted. Late proposals will be returned to the vendor unopened.

A mandatory pre-proposal meeting will be held on Thursday, May 29, 2003 at 10:00 AM in the Barlow Conference Room at Gresham City Hall.

Specifications are on file with, and may be obtained from the Purchasing Office, City of Gresham, 1333 NW Eastman Parkway, Gresham, Oregon 97030, and (503) 618-2376. Specifications can also be obtained from the City's website [www.ci.gresham.or.us](http://www.ci.gresham.or.us) under E-government, Purchasing/Bids/RFPs.

The City of Gresham requires all Bidders to comply with equal opportunity policies. The City of Gresham's programs, services, employment opportunities, and volunteer positions and contracts are open to all persons without regard to race, religion, color, national origin, sex, age, marital status, handicap, or political affiliation.

DATED at Gresham, Oregon, this 21th day of May 2003.

CITY COUNCIL  
GRESHAM, OREGON

BY: Scott Jury, CPPB  
Buyer

### Request for Proposals (RFP) For Hearings Officers Services RFP03-1072-OMA

The Office of Metro Attorney of Metro, a metropolitan service district organized under the laws of the State of Oregon and the Metro Charter, located at 600 NE Grand Avenue, Portland, Oregon 97232-2736, is requesting Proposals from a list of qualified attorneys and/or law firms ("Proposers") that would be under contract to provide services for **Hearings Officers on land use; solid waste and recycling; and miscellaneous matters.** Proposals will be due no later than **June 23, 2003, 5:00 p.m.**, at the Office of Metro Attorney, 600 NE Grand Avenue, Portland, OR 97232-2736, Attention: Daniel B. Cooper, Metro Attorney. Details concerning the RFP are contained in the RFP 03-1072 document. Submittals should be delivered clearly marked as follows:

**Request For Proposal - Hearings Officers Services**  
Attn: Daniel B. Cooper, Metro Attorney  
Office of Metro Attorney  
RFP03-1072-OMA  
600 NE Grand Avenue  
Portland, Oregon 97232-2736

The RFP documents can be obtained by calling (503) 797-1530 or through our website <http://www.metro-region.org/article.cfm?ArticleID=625>.

Proposals must conform to the RFP format and be complete including the use of any forms. Metro may accept or reject any or all proposals, in whole or in part, or waive irregularities not affecting substantial rights if such action is deemed in the public interest.

Metro and its contractors will not discriminate against any person(s) based on race, color, national origin, sex, sexual orientation, age, religion, physical handicap, political affiliation, or marital status.

Metro extends equal opportunity to all persons and specifically encourages minority and women-owned businesses to access and participate in this and all Metro projects, programs, and services.

### Invitation for Bid #02-23

City of Portland, Oregon  
Portland Development Commission  
Office Supplies Contract  
May 27, 2003

The Portland Development Commission (PDC) is inviting bids for office supplies. The IFB may be obtained through an Internet download by visiting the PDC Internet web site at [www.pdc.us/rfp](http://www.pdc.us/rfp) or may be obtained by telephone or FAX request to:

Julie Hoffman  
Portland Development Commission  
1900 SW Fourth Avenue, Suite 7000  
Portland, OR 97201  
Phone (503) 823-3291  
FAX (503) 279-1913

Bids must be submitted in a sealed envelope to the above address no later than 3:00 PM Wednesday, June 18, 2003. Faxed copies will not be accepted

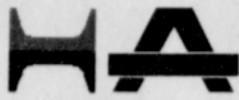
Contractors who are certified as Minority, Women or Emerging Small Business Enterprises for their subcontracting needs. Portland Development Commission greatly values diversity in contracting and in the workforce, and encourages it contractors to do the same.

### SUB BIDS REQUESTED

## OHSU BioMedical Research Building Bid Package #6 - Building Shell

(Architectural Precast, Masonry, Cold-formed Metal Framing, Insulation, Metal Wall Panels, Roofing, Sheet Metal and Flashing, Coiling Doors, Entrances and Storefronts, Windows, and Glazing)

Pre-Bid: June 4, 2003 at 10:00am  
Bids Due: June 17, 2003 at 2:00pm



Hoffman-Andersen, A Joint Venture  
805 SW Broadway, Suite 2100  
Portland, OR 97205  
Tel 503/221-8811 - Fax 503/221-8888  
CCB License 152410

We are an equal opportunity employer and request sub bids from all interested firms including disadvantaged, minority, women, disabled veterans and emerging small business enterprises.

### \*\*\*SUB-BIDS REQUESTED\*\*\*

OHSU @ OREGON GRADUATE INSTITUTE  
BRONSON CREEK BUILDING REMODEL  
Bids Due: June 11th, 2003 at 9:00 am



Howard S. Wright  
Construction Co.

425 NW 10th Avenue ? Suite 200 ? Portland, OR 97209  
(503) 220-0895 FAX (503) 220-0892

We are an equal opportunity employer and request sub-bids from minority, women and emerging small business enterprises.  
CCB#89229

### Pre - Leasing boat and RV Storage

3 miles from Detroit Lake  
Covered/ Hi ceilings/ Open Air Storage  
On site Security  
Call (877) 290 0390  
To reserve space

**Earn Income From Home**  
**Your own business!**  
**Mail-order/Internet**  
**Full training & support.**  
**Free information**  
[www.123wearefree.com](http://www.123wearefree.com)  
888-453-3729

**A.T.F. Mortgage**  
**Loans Officer wanted**  
**Must have experience/ 3 to 5**  
**Appointments provided per week/**  
Serious inquiries only  
Please call 1 (206) 973-5201

### SPECIALIZED TRANSPORTATION PROGRAM COORDINATOR

Salem Area Mass Transit District is seeking a Program Coordinator to join our Specialized Transportation Division. This newly created position reports to the Specialized Transportation

Director and will be responsible for preparing and monitoring District rural public transportation related grant applications and assisting in planning and developing elderly, disabled and rural public transportation services in Marion and Polk Counties.

Salem is located in the Willamette Valley of Oregon, 45 minutes from Portland, one hour from the Oregon coast, and two hours to camping and skiing in the Cascade Mountains.

Requirements: Bachelor's

Degree in public administration or a related field and two years of progressively responsible experience in grant administration or any satisfactory equivalent combination of related experience and training. The annual salary range is \$35,767 to \$46,553. The District also offers an excellent fringe benefit package.

Come in or call 503-588-2424 to obtain an official application form and detailed recruitment announcement. Send completed application form to Salem Area Mass Transit District, Human Resources Division, 555 Court St., NE, Suite 5230, Salem, OR 97301-3736. Position will remain OPEN UNTIL FILLED. Visit our web site at: [www.cherrriots.org](http://www.cherrriots.org).

An Equal Opportunity Employer.

### CITY OF TALENT CITY PLANNER

The City of Talent is seeking an experienced planning professional to serve as the City Planner and manage the Community Development Office. Working knowledge of land use law and experience in small town planning are required with an understanding of regional and local planning relationships. Individual must be a team player who has excellent customer service and effective communication skills. Bachelor's degree (Master's preferred) in planning, public administration or a related field is required. Salary range: \$3221-\$4111. For an application and job description visit the City's website at [www.cityoftalent.org](http://www.cityoftalent.org) or call 541-535-1566. Applications are due no later than 5:00 p.m. on May 23, 2003, P.O. Box 445, Talent, Oregon 97540. Electronic filings will not be accepted. EOE

## TUALATIN VALLEY CENTERS

### CHILDCARE WORKER (6 hrs/wk)

Provides childcare for children of domestic violence. Must have previous childcare experience and available to work Mondays 4:30 - 7:30; Wednesdays 3:30-6:30. This position is located in inner SE Portland.

Interested applicants should call Angela at 503-234-3400. To learn more about Tualatin Valley Centers please visit our web site at [www.tvcenters.org](http://www.tvcenters.org). Equal Opportunity Employer

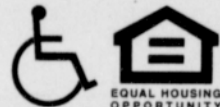
### SOCIAL SERVICES

Youth Employment Institute, a non-profit providing education and employment training for youth ages 14-21 needs full-time front office person to join secretary/reception team. Candidates must be professional, have excellent customer service skills and be computer literate. Looking for an individual interested in working with a dedicated staff and in supporting YEI's mission of promoting self-sufficiency and lifelong learning by nurturing personal, educational and career development of young people. Experience working with a culturally diverse population preferred. Competitive salary plus full benefits. Please submit cover letter and resume to: Attn: Muriel Swanson, Secretary/Receptionist Position, c/o YEI, 1704 NE 26th Avenue, Portland, Oregon 97212. Position open until filled. We value diversity and are an Equal Opportunity Employer.

**Boat / RV Storage facility Mgr.**  
**For property in**  
**Detroit Lake area**  
Compensation negotiable  
On site living quarter included  
Call (877) 290 0390

**Subsidized Units May Be Available For Persons 62 Years of Age or Older, Handicapped or Disabled Regardless Of Age**  
**If not qualified applicants will be placed on a waiting list.**  
**Rentals range between \$337 to \$791 a month.**

Guardian Management LLC is committed to



For more information contact Flora Thompson Manor at 1220 W 8th St The Dalles, OR 97058  
Or call (541) 298-1715 TDD # 1-800-735-1232  
Or E-mail me at [florathompson@guardian-mgmt.com](mailto:florathompson@guardian-mgmt.com)

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: [www.oregonjobs.org](http://www.oregonjobs.org). The State of Oregon and all its divisions are proud to be equal opportunity employers.

**OREGON DEPARTMENT OF HUMAN SERVICES MAKE A DIFFERENCE IN THE LIVES OF OREGONIANS** by joining the Oregon Department of Human Services (DHS), the statewide health and human services agency. We help Oregonians be independent, healthy and safe. We are absolutely committed to ongoing innovation in the delivery of services, and we are committed to recruiting, developing and retaining a diverse workforce.

- LABORATORY**
- **Microbiologist 3**  
Salary range: \$2,925 - \$4,065/month  
Announcement #LEHS305 - Portland  
Open until filled.
  - **PUBLIC HEALTH**
  - **Environmental Health Specialist 3 Contract Coordinator**  
Salary range: \$3,115 - \$4,346/month  
Announcement #LEHS3192 - Portland  
Closing date: May 30, 2003
  - **Office Specialist 2 Bilingual - English & Spanish**  
Salary range: \$1,803 - \$2,605/month  
Announcement #LEHS3031 - Hillsboro  
Closing date: May 30, 2003
  - **Public Health Nurse 2 Public Health Technical Assistant**  
Salary range: \$3,426 - \$4,778/month  
Announcement #LEHS3142 - Portland  
Open until filled.

To obtain a detailed job announcement and application materials, visit the DHS website: <http://www.dhs.state.or.us/jobs/>; call the DHS job line at (503) 945-5742; TTY (503) 945-6214 or contact any local Oregon Employment office. Information is available by referencing the announcement number(s).

- PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)**  
PERS covers nearly 300,000 members and administers retirement, disability benefits, health insurance, and deferred compensation plans statewide. PERS' mission is to provide the highest quality services so that each member has the opportunity for a successful retirement. The following is a list of several positions currently open at PERS in Tigard:
- **Public Service Representative 3**  
Salary range: \$1,863 - \$2,546/month  
Announcement #LE300341  
Closing date: June 6, 2003

- **Retirement Counselor 1**  
Salary range: \$2,320 - \$3,208/month  
Announcement #OC910441T  
Closing date: Extended to June 6, 2003
- **Retirement Counselor 2**  
Salary range: \$2,546 - \$3,529/month  
Announcement #OC940953  
Open continuously.

You can obtain job announcements, which may include test questions, and the State of Oregon application form (PD100) from the local Employment Department field offices, from the state job website at [www.oregonjobs.org](http://www.oregonjobs.org) or the PERS website at [www.pers.state.or.us](http://www.pers.state.or.us) or call PERS Human Resources at (503) 603-7552 (TTY 503-603-7766). Criminal history background investigations will be done. EOE/AA.

**OREGON DEPARTMENT OF TRANSPORTATION (ODOT) CAREER OPPORTUNITIES...JOIN OUR TEAM!**  
ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day.

Explore our variety of rewarding occupations...

- ADMINISTRATIVE/CLERICAL**
- **Driver Programs Office Coordinator**  
Salary \$1,863 - \$2,546/month  
Announcement #OC93348 Salem
- ENGINEERING/ENVIRONMENTAL**
- **Inspector/Surveyor**  
Salary \$2,728 - \$3,911/month  
Announcement #OC93085 Hermiston
- **Assistant Project Manager**  
Salary \$3,661 - \$5,242/month  
Announcement #OC93087 Hermiston
- MANAGEMENT/PROFESSIONAL**
- **Transportation Maintenance Manager**  
Salary \$2,921 - \$4,308/month  
Announcement #OC93261 Yoncalla/Reedsport
- **Transportation Maintenance Manager**  
Salary \$2,921 - \$4,308/month  
Announcement #OC93553 Central Point
- PROJECT MANAGEMENT/PLANNING**
- **Project Team Leader**  
Salary \$3,546 - \$4,978/month  
Announcement #OC93604 Portland
- **Project Manager**  
Annual Negotiable Salary up to \$72,415  
Announcement #OC93605 Portland
- REGULATION/SAFETY/INSPECTION**
- **Track Safety Specialist**  
Salary \$3,003 - \$4,312/month  
Announcement #OC93398 Salem

- TRADES**
- **Landscape Crew Specialist**  
Salary \$1,949 - \$2,664/month  
Announcement #OC93533 The Dalles

To apply, you must obtain a copy of the appropriate announcement number, which provides full details, qualifications/requirements, and how to apply instructions. Call (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired), or visit [www.odot.state.or.us/jobs](http://www.odot.state.or.us/jobs). As an AA/EEO employer, ODOT is committed to integrating the promotion and management of workforce diversity and affirmative action into every facet of our business.