January 08, 2003

The Portland Observer

CLASSIFIEDS/BIDS

SELF ENHANCEMENT, INC.

AN EQUAL OPPORTUNITY EMPLOYER

SEI is committed to achieving and maintaining a drug-free workplace

The following positions are currently open at the Center for Self Enhancement, Inc. Job implementation descriptions and applications are improvement, fund investment, available at the Center for Self budget management, and Enhancement located at 3920 N. reporting to the Board of Kerby, Portland, OR 97227. You may fax your resume to (503) 249-1955 or e-mail to debis@selfenhancement.org

DATABASE ADMINISTRATOR (1 full-time position)

Responsible for managing the daily operations for database related projects. Degree in Information Technology or related with major course work in feld highly desired.

HNANCE CLERK

Responsible for handling the billing process for government contracts and third-party reimbursements as well as general office support. Must have a high school diploma or comprehensive benefit package. equivalent. Knowledge and experience with billing and reimbursement systems desired. Salary Range: \$10.00 to \$14.00 per hour

TRANSITION (MST) COORDINATOR (Family Wrap-Around Program; 1 full-time position)

Responsible for providing "wraparound" services to gang impacted youth and their families. MSW preferred plus a minimum of three years' of related experience. Must have a clean driving record, valid driver's license and be insurable under SEI's auto insurance policy. Salary Range: \$2,000 to 2,750 per month

IN SCHOOL SERVICE COORDINATOR (2 High School Level, full-time positions)

Responsible for implementing SEI's in-school program and case managing students at an assigned high school. A degree in a related field desired. At least 2 years of experience directly working with youth in an education

STRATEGIC INVESTMENT

Program Manager

The person in this position will manage all aspects of County's Strategic Investment Program (SIP) agreements with LSI Logic and Microchip Technology including: agreement negotiation and compliance, program and Commissioners and the public.

Requires two years of responsible program planning, development, implementation, or evaluation experience; budget and fiscal management experience; excellent verbal and written communication skills; and the equivalent to a Bachelor's degree business administration, finance, Salary Range: \$3,300 to \$4,038 economics, communications, political science, or a directly related field. Experience in workforce development for the High Tech Industry is a plus.

> The salary is \$40,000 annually. Multnomah County offers a

> Application materials are available on-line at www.multcojobs.org or information on how to obtain by calling our Job Hotline at (503) 988-5035. Please apply by January 17, 2003.

Multnomah County is an equal opportunity employer and welcomes people from various backgrounds to enhance service delivery to our diverse community.



POLICY AND OUTREACH ASSOCIATE

Children First for Oregon seeks a full-time Policy and Outreach Associate. Qualified candidates will have two years of public policy development, political and/or community organizing experience. Start date is February 1.2003.

environment. Must have a clean Please send cover letter, resume. driving record, valid driver's and contact information for three professional references by Wednesday, January 22, 2003 to: Children First for Oregon, PO Box 14914, Portland, OR 97293; or fax, (503)236-3048; or email, marie@cffo.org.

DIVISION A ADVERTISEMENT FOR BIDS

Sealed bids for the East Campus Children's Center project, University of Oregon, will be received by the Oregon State Board of Higher Education at U of O Facilities Services Dept., Conference Room #2, 1295 Franklin Blvd. (physical address), 1276 University of Oregon, Eugene, OR 97403-1276 (mailing address), until 4 PM PST, Wednesday, January 29, 2003. Bids thus received will be publicly opened and read aloud at 4 PM PST, Thursday, January 30, 2003. At this time documentation of bidders good faith efforts to utilize emerging small business and minority or women-owned business enterprises, as required to conform with Affirmative Action Requirements for Bids to the Board of Higher Education (Division AA, AA-1 and AA-2), shall be submitted to the Undersigned or his designated representative.

Briefly, the work includes the construction of a one-story child care facility and associated on-site and off-site work. On site work will consist of a 12,000 square foot (approximate) one-story building, and development of the .75 acre site. Off-site work will include public alley and storm drain improvements, sidewalk and curb work, and landscaping and utility connections in the public rightof-way.

Bidding documents may be examined at the UO Facilities Services Dept., Eugene Builders Exchange, Eugene Daily Journal of Commerce Plan Center, and Construction Market Data, Portland; Construction Data Plan Center, Portland and Wilsonville offices, Oregon Contractors Exchange, Clackamas; Douglas County Plan Center, Roseburg; Medford Builders Exchange, Medford, Salem Builders Exchange, Salem; Dodge/Scan, Wilsonville; and Valley Plan Center, Kent, WA.

Prime bidders may obtain up to two sets and subcontractors one set of bidding documents at Central Print and Reprographic Services (Mark), 47 West 5th St., Eugene, OR 97401, 541-342-3624, upon receipt of a refundable deposit of \$100 each set. with a check or money order made payable to the UO. Deposits will be refunded for documents returned in "good condition" within ten days after the opening of bids. After that date the deposit checks will be deposited by UofO

A Mandatory Pre-Bid conference and walk-through has been scheduled for Monday, January 13, 2003, at 10 AM PST, in Conference Room #2, UO Facilities Services Dept. At this time compliance regarding minority-owned, women-owned and emerging small business will be discussed. A tour of the site will follow the meeting.

All bidders must comply with ORS 279.348 - 279.365 relating to prevailing wage rates, and ORS 279.029 relating to resident of non-resident status. All bidders must be registered with the Construction Contractors Board, as required by ORS 701.035.

Bids will be received on a lump sum basis for all of the work. No bid will be considered unless fully completed in the manner provided in the Division B "Instruction to Bidders" upon the Bid Form provided and accompanied by bid security. Any and all bids may be rejected for good cause upon finding that it is in the public interest to do so.

OREGON STATE BOARD OF HIGHER EDUCATION

CONTRACTING OPPORTUNITIES WITH THE CITY OF PORTLAND

For contracting and vendor opportunities with the City of Portland, please log on to the Bureau of Purchases Web Page:

www.ci.portland.or.us/purchase/purchase.htm

City of Portland **Bureau of Purchases**

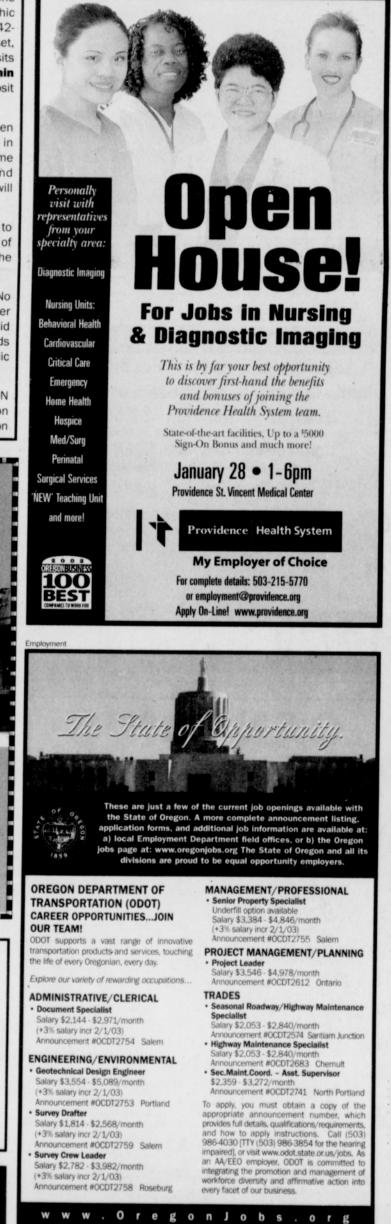
1120 SW Fifth Ave, Room 750 Portland OR 97204 503.823.6855

City of Portland West Side CSO Project Project 1206-026 **INVITATION TO BID GEOTECHNICAL INSTRUMENTATION**

Notice to bidders:

Impregilo Healy JV will be receiving proposals for the Geotechnical Instrumentaion for the West Side CSO Project. Proposals are due by 11:00 a.m. on Tuesday, January 21, 2003. For information regarding this Project, please contact Gary Anderson of Impregilo Healy JV at 503-595-4924. Also, the request for proposal for this project is available for review at the local plan centers and through Mr. Vernell West of V. West Contracting and Consulting. Those interested in submitting a proposal for this project are directed to solicit M/W/ESB participation from firms who are capable of providing trucking, traffic control, paving, landscaping, and concrete flat work.

Impregilo/Healy has identified the installation of the Surface Settlement Markers as a mentoring opportunity for the development of a Sheltered Market Program (SMP) Firm. If you are interested in this opportunity and are registered as an SMP Firm please contact Vernell West at 503-493-6027 for additional information.



license and be insurable under SEI's auto insurance policy. Salary Range: \$1,875 to \$2,500 per month.

NUTRITION/FOOD SERVICE **COORDINATOR (1 part-time position)**

Responsible for providing assistance to SEI's after school snack program. High school diploma or equivalent required. Willing to obtain food handler's card. Must have a clean driving record, valid driver's license and be insurable under SEI's auto insurance policy. Salary Range: \$9.00 to \$11.00

MAINTENANCE WORKER (1 part-time position)

per hour.

The Maintenance Worker is responsible for a variety of .daytime facility maintenance and .custodial tasks including painting, carpentry, plumbing, minor electrical repairs and groundskeeping. High school diploma or equivalent required. Related trade or apprentice experience preferred. Ability to communicate in English, both written and spoken. Must have valid driver's license and must be insurable under SEI's auto insurance.

Salary Range: \$12.00 to \$15.00 per hour.

SEI offers an excellent benefits package for eligible full-time employees

Contact Us to participate n the upcoming Martin Luther King and Black History publications

We look forward to hearing from you. Call 503-288-0033

For a complete job description, visit

www.childrenfirstfororegon.org

ADVERTISEMENT FOR **PROFESSIONAL SERVICES**

The University of Oregon is soliciting qualifications from architectural firms interested in providing professional services for design of an intercollegiate basketball arena in Eugene, Oregon. The selection and retention of the consultant will be accomplished in accordance with the Oregon State Board of Higher Education's Administrative Rule OAAR 580-050-0020.

Firms interested in obtaining more information about the project, a copy of the Request for Qualifications (RFQ), and the application and selection procedures should phone or write:

University Planning Office 1276 University of Oregon Eugene, OR 97403-1276

Telephone: (541) 346-5562

Submissions of qualifications must be received in the University Planning Office by 4:00 P.M> PST, Friday, January 31, 2003.

The University of Oregon is an Affirmative Action/Equal Opportunity institution committed to cultural diversity and compliance with the Americans with Disabilities Act.

By: Daniel A. Williams, Vice President for Administration Eugene, Oregon

