

# CLASSIFIEDS / BIDS



## WASHINGTON COUNTY

**APPRAISER II**  
\$3,437-\$4,178 / month  
Closes December 20, 2002

**HOUSING REHABILITATION SPECIALIST**  
\$3,701-\$4,499 / month  
Closes December 20, 2002

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website:

www.co.washington.or.us. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

**APPLY TO:**

Washington County Human Resources Division  
155 N. First Avenue, Suite 320  
Hillsboro, OR 97124

**Search # 3277**  
**Associate Director of Operations Dining Services**  
**Washington State University**  
**Advertisement**

**Responsibilities:** Oversees the management of daily operations of three Dining Centers, Compton Union Dining, Vending, and Campus Markets; with combined annual budget of \$13 million, which includes a staff approximately 14 management, 50 classified staff, and 650 student employees. Acts as the liaison to the other campus departments regarding Dining Services operations and available services.

**Minimum Qualifications:** Bachelor's degree, five years of food service management experience, supervisory responsibility for at least 40FTE employees, experience managing multiple units and in major renovations.

**Preferred Qualifications:** Degree in business or a food service management related field, management experience in a College/University, involvement in major renovations for food service design conversions, experience with diverse culinary concepts, strong written and oral communication skills, demonstrated growth in financial performance, exhibit commitment to excellent customer service, and knowledge of computerized menu management systems.

**Remuneration:** Salary commensurate with experience plus full University benefits. Send letter of application, resume and list of 3 professional references to: Brian Keithley, Search Chair, c/o Wilmer/Davis Dining Center, PO Box 643400, Pullman, WA 99164-3400. **Application Deadline: January 6, 2003.**

WSU is an EEO employer. Protected group members are encouraged to apply.

## TRIMET

We are seeking an Executive Director, Finance & Administration for TriMet, Portland's public, mass-transit system. Candidates must be proven, successful finance executives with significant management experience in government finance positions. Experience working with public processes and budgeting is desirable.

If you qualify, please contact The Pringle Company, 6441 SW Canyon Ct., Suite 200, Portland, OR; (503) 221.0048, or email TriMet@pringleco.com.

### Bilingual Office Manager

The Oregon Health Action Campaign (OHAC) is seeking a Bilingual office manager with word processing, Internet database, and office management experience. Annual PTE salary is \$28K. The position starts at 5FTE plus benefits. Bilingual / bicultural candidates encouraged to apply. Please call 1-800-789-1599, ext. 15 or, in Salem, 503 581-6830 for more info. Cover Letter and Resume must be received by end of business day December 17, 2002.

### Major Portland Radio Station

has immediate openings for Radio Sales Reps - Minimum two years sales experience required. Send resume attention Local Sales Manager, KXL AM, 0234 SW Bancroft, Portland, Oregon 97239. No phone calls. Equal Opportunity Employer.

### Development Director/Program Coordinator

The Oregon Health Action Campaign (OHAC) is seeking a Development Director/Program Coordinator experienced in successful grants writing, coalition building and health care policy. Annual PTE salary range is \$38K to \$40K, plus benefits. The position starts at 8FTE Bilingual/bicultural candidates encouraged to apply. Please call 1-800-789-1599 ext, 15, in Salem, 503-581-6830 for more info.



### PARKING FACILITY Operator

**Immediate full and part-time openings. Seeking dependable, well-groomed, positive individuals.**  
\$8.00 + Starting wage  
Overtime/advancement potential  
Medical & Dental, 401K avail.  
Drug test/Background Check  
New hires must have acceptable documentation to confirm both identity and eligibility to work.  
Apply 12:00-12:30 PM, Tues & Thurs at  
City Center Parking  
130 SW Stark, Portland

## SUB BIDS REQUESTED

**City of Oakland Water System Improvements**  
**Bid Date: December 18, 2002 Bid Time:10:00p.m.**  
**JOHN HYLAND CONST., INC**  
P.O. Box 7867 CCB# 46071  
Eugene, OR 97401 Phone: 541-726-8081  
Fax: 541-741-0896  
We are an equal opportunity employer and request sub-bids from disadvantaged, minority, women, and emerging small business enterprises.

## SUB BIDS / SUPPLIER QUOTES REQUESTED

**Children's Receiving Center-Phase II Renovation**  
**10225 E. Burnside**  
**Portland, OR 97216**  
**All Divisions**  
**Bids due**  
**Tuesday, December 17 at 8 A.M.**  
**WALSH CONSTRUCTION CO., CCB # 11398**  
2905 SW First Avenue, Portland, OR 97201  
Phone: (503) 222-4375 Fax: (503) 274-7676  
Contact: Don Mueller Kim Lane or Matt Nicely

Walsh Construction Co. is an equal opportunity employer and requests subBids from Minority, women, disadvantaged and emerging small business enterprises

## SUB BIDS REQUESTED FOR

**8 NW 8th (Danmoore Bldg.) - PORTLAND, OREGON**  
**Post Tensioned Concrete Building**  
**180 Units Plus Alternative Health Care Clinic**  
**Bid Date: December 13, 2002 by 2:00 PM**  
**WALSH CONSTRUCTION CO., CCB # 11398**  
2905 SW First Avenue, Portland, OR 97201  
Phone: (503) 222-4375 Fax: (503) 274-7676  
Contact: Dean Lindstrom or Jill Husemann  
**Plans available on November 18, 2002 at: Walsh Construction Co., DJC Plan Center, Oregon Contractor Plan Center, Construction Market Data, Inc., McGraw Hill Construction-Dodge Plan Center, OAME (Oregon Association of Minority Entrepreneurs), Housing Development Center, and SW Washington Contractors Assn.**  
**Trades Excluded: Mechanical, Electrical, Plumbing, Fire Protection, Low Voltage and Signage**  
**Emerging Small Business Enterprises, Minority Business Enterprises and Woman-owned Business Enterprises are encouraged to bid on this work.**

**ADMINISTRATIVE MANAGER** wanted for progressive non-profit. Must have Quickbooks and financial management background. Low to mid-\$20K for part-time hours. Full benefits. For more information, go to [www.oregonaction.org](http://www.oregonaction.org) or email [rachel@oregonaction.org](mailto:rachel@oregonaction.org).

**IMMEDIATE OPENING** for full-time Jock for one of Portland's FM radio stations. Four years experience required. Send tape and resume attention  
FM Program Director, 0234 SW Bancroft, Portland, OR 97239. No phone calls.  
Equal Opportunity Employer.

## BEST BIDDER SALE: OWN YOUR NEW HOME BY CHRISTMAS!

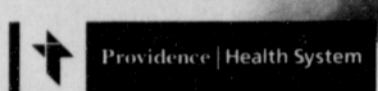

Bad credit or no credit OK! Zero down loans available!  
Qualify immediately! Call Mike at 503-624-1513  
House to be sold by owner December 21 to highest qualified bidder!  
\$142,000 or best reasonable offer!  
3BD/2BA Built 1999 1224 sf  
**Open Houses at 4603 N. Commercial:**  
**Sunday December 15, 1-4 pm and Wednesday December 18, 7-9 pm**

## CONTRACTING OPPORTUNITIES WITH THE CITY OF PORTLAND

For contracting and vendor opportunities with the City of Portland, please log on to the Bureau of Purchases Web Page:  
[www.ci.portland.or.us/purchase/purchase.htm](http://www.ci.portland.or.us/purchase/purchase.htm)  
**City of Portland**  
**Bureau of Purchases**  
1120 SW Fifth Ave, Room 750 Portland OR 97204 503.823.6855

## A better career could be yours!

**Learn about job openings available now.**  
Call 503-215-5770 or visit the Providence Employment Center, 1235 NE 47th Avenue, Suite 200.  
You also can apply online at [www.providence.org](http://www.providence.org)

Providence Health System is an equal-opportunity, affirmative-action employer. Pre-employment drug and health screens are required.

## Requesting Bids

The Albina Community Development Corporation is **REQUESTING BIDS** for Landscaping Services. We are seeking a contractor to provide yard service (cutting only) 2x per months per year for approximately 25 properties. Most are plexes or houses, 1, multi-family complex (42-unit). Request for property list/ preview can be requested from B.L Moody 503.335.0947 x 305. Bid must include rate proposal, business information (including liability coverage provisions) and reference information Closing Date: January 10, 2003. Pls submit bid and supporting info to: Albina CDC, 3987 N. Mississippi Ave., Portland, OR 97227, Fax (503) 281-0933 or email [albina.edc@albinacdc.org](mailto:albina.edc@albinacdc.org) Closing Date: January 10, 2003


## PORT OF PORTLAND Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at [www.portportlandor.com](http://www.portportlandor.com) or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.  
**The Port of Portland is an Equal Opportunity Employer**

## Requesting Bids

"Bids are requested from MBE/WBE/ESB subcontractors for Divisions: Demolition, Doors & Windows, and Finishes & Mechanical Project: OHSU, ADP, Son SIMULATION & OBSERVATION ROOM. Bid date 12-19-02. Call or fax John May Construction Co. 244-0743, Fax 244-0485."

## ATTENTION: military service members and their families...



Need help with processing a discharge?  
Need a legal or medical referral?  
Feel like you're being treated unfairly?  
Harassed or abused?  
Know someone who is absent w/o leave?  
**CALL: War Resisters League - (503) 238-0605**

## SUB-BIDS REQUESTED

**Children's Receiving Center Phase II Renovation**  
**Portland, Oregon**  
Bid Date: December 17, 2002 - 11:00 am  
**silco**  
**CONSTRUCTION COMPANY**  
P.O. Box 83299 • Portland, OR 97283-0299  
(503) 286-8155 FAX #286-8079 CCB#33578  
We are an equal opportunity employer and request sub-bids from emerging small businesses, small disadvantaged sub-contractors, women and minority business enterprises.

Advertise with diversity in **The Portland Observer**  
Call 503.288.0033  
or email [ads@portlandobserver.com](mailto:ads@portlandobserver.com)

*The State of Opportunity.*

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: [www.oregonjobs.org](http://www.oregonjobs.org). The State of Oregon and all its divisions are proud to be equal opportunity employers.

**OREGON DEPARTMENT OF HUMAN SERVICES MAKE A DIFFERENCE IN THE LIVES OF OREGONIANS**  
by joining the Oregon Department of Human Services (DHS), the statewide health and human services agency. We help Oregonians be independent, healthy, and safe. We are absolutely committed to ongoing innovation in the delivery of services, and we are committed to recruiting, developing and retaining a diverse workforce.

**CLINICAL**

- Physician Specialist**  
Staff Psychiatrist  
Salary Range: \$114,000 - \$121,843 annually  
Announcement #UC3093839 - Pendleton  
Open until filled
- Mental Health Registered Nurse**  
Registered Nurse  
Salary Range: \$2,976 - \$4,117  
Announcement #LE001382 - Pendleton  
Continuous Recruitment

**PUBLIC HEALTH**

- Project Coordinator**  
Emerging Infections Program Surveillance Coordinator  
Salary Range: \$2,971 - \$4,141  
Announcement #LEHS2453 - Portland  
Closes December 13, 2002

To obtain a detailed job announcement and application materials, visit the DHS website: <http://personnel.hr.state.or.us>; call the DHS job line at (503) 945-5742; TTY (503) 945-6214 or contact any local Oregon Employment office. Information is available by referencing the announcement number(s).

**OREGON ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT**  
**Valley/Mid-Coast Regional Team Manager**  
**Principal Executive/Manager E**  
This is a permanent position with Valley/Mid-Coast Regional Team located in Salem. This position manages and provides leadership to the Valley Regional Team, which is responsible for facilitating planning, assessing needs and delivering Department and other resources to the region. This position is a member of the agency management team and participates in the development and delivery of statewide initiatives. Salary is \$4,099 - \$6,048 monthly. **Announcement #LE200853. Contact the Human Resources Office at (503) 986-0095 for the required application packet, which provides full details on qualifications/requirements, or access the full job announcement including application process at: [www.econ.state.or.us](http://www.econ.state.or.us). Closing date is December 13, 2002.**

**OREGON DEPARTMENT OF TRANSPORTATION (ODOT) CAREER OPPORTUNITIES...JOIN OUR TEAM!**  
ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day.  
Explore our variety of rewarding occupations...

**ACCOUNTING/FINANCIAL**

- Grants/Contracts Coordinator**  
Salary \$2,709 - \$3,762/month  
Limited Duration position - end date June 30, 2003  
Announcement #OCDT2546 Salem

**ENGINEERING/ENVIRONMENTAL**

- Consultant Project Manager**  
Salary \$3,720 - \$6,048/month  
See our ad under "Engineering"  
Announcement #OCDT2572 Corvallis
- Transportation Engineer**  
Access Management Coordinator  
Salary \$3,068 - \$4,393/month  
Announcement #OCDT2570 Salem
- Survey Crew Leader**  
Salary \$2,782 - \$3,762/month  
Announcement #OCDT2596 Portland
- Quality Assurance Technician**  
Salary \$2,521 - \$3,616/month  
Announcement #OCDT2582A Portland

**MANAGEMENT/PROFESSIONAL**

- Support Services Unit Manager**  
Salary \$2,185 - \$3,062/month  
Announcement #OCDT2470A Salem
- Local Program Policy Coordinator**  
Neg. Annual Salary up to \$59,736  
Announcement #OCDT2638 Salem
- Community Affairs Coordinator**  
Salary \$3,115 - \$4,346/month  
Announcement #OCDT2417 Portland

**TRADES**

- Landscape Maintenance Specialist**  
Salary \$1,892 - \$2,586/month  
Announcement #OCDT2712 Portland Metro Area
- Heavy Equipment Shop Mechanic**  
Salary \$2,554 - \$2,941/month  
Announcement #OCDT2548 Bend
- Field Mechanic**  
Salary \$2,840 - \$3,272/month  
Announcement #OCDT2547 Prineville
- Intelligent Transportation System Technician**  
Salary \$2,521 - \$3,616/month  
Announcement #OCDT2593A Salem

To apply, you must obtain a copy of the appropriate announcement number, which provides full details, qualifications/requirements, and how to apply instructions. Call (503) 986-4030 [TTY (503) 986-3854 for the hearing impaired], or visit [www.odot.state.or.us/jobs](http://www.odot.state.or.us/jobs). As an AA/EEO employer, ODOT is committed to integrating the promotion and management of workforce diversity and affirmative action into every facet of our business.

[www.OregonJobs.org](http://www.OregonJobs.org)