



# CLASSIFIEDS / BIDS

Employment

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: [www.oregonjobs.org](http://www.oregonjobs.org). The State of Oregon and all its divisions are proud to be equal opportunity employers.

**OREGON DEPARTMENT OF TRANSPORTATION (ODOT)**  
**CAREER OPPORTUNITIES...JOIN OUR TEAM!**  
 ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day. Explore our variety of rewarding occupations...

**ACCOUNTING/FINANCIAL**

- Accounting Technician 1  
Salary \$1,664 - \$2,252/mth  
Announcement #OCCT204, Salem
- Cost/Financial Analyst  
Salary \$3,115 - \$4,346/mth  
Announcement #OCCT2040, Salem

**ADMINISTRATIVE/CLERICAL**

- Files Coordinator  
Salary \$1,603 - \$2,144/mth  
Announcement #OCCT2031, Salem

[www.OregonJobs.org](http://www.OregonJobs.org)

**CUSTOMER SERVICE/ENFORCEMENT**

DMV Information Specialist (3-4 positions)  
 Salary \$1,809 - \$2,472/mth  
 Announcement #OCCT2147, Salem

**ENGINEERING/ENVIRONMENTAL**

Transportation Engineer 2  
 Cost Estimator/Scheduler  
 Salary \$3,554 - \$5,089/mth  
 Announcement #OCCT2043, Salem

Survey Crew Leader  
 Salary \$2,782 - \$3,982/mth  
 Announcement #OCCT2045, Salem

Assistant Project Manager  
 Salary \$3,554 - \$5,089/mth  
 Announcement #OCCT2239, Ontario

**INFORMATION SYSTEMS**

GIS Project Coordinator (Limited Duration Position)  
 Salary \$2,964 - \$4,087/mth  
 Announcement #OCCT2434, Salem

**PROJECT MANAGEMENT/PLANNING**

Project Manager  
 Neg. Annual Salary up to \$72,415  
 Announcement #OCCT2330A, Astoria

Project Leader  
 Salary \$3,546 - \$4,978/mth  
 Announcement #OCCT2243, La Grande and Ontario

**TRADES**

Roadway/Highway Maintenance Specialist  
 Salary \$2,053 - \$2,840/mth  
 Announcement #OCCT2244, La Grande

To apply, you must obtain a copy of the appropriate announcement number, which provides full details, qualifications/requirements, and how to apply instructions. Call (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired), or visit [www.odot.state.or.us/jobs](http://www.odot.state.or.us/jobs). As an AA/EEO employer, ODOT is committed to integrating the promotion and management of workforce diversity and affirmative action into every facet of our business.

**City Of West Linn  
 Director Of Public Works**

The City of West Linn is accepting applications for the Director of Public Works. The successful candidate will have a Bachelor's degree in public administration, engineering or a related field and at least five (5) years of successful experience managing a municipal public works department. The position requires sound management, supervision and communication skills.

The salary range is \$4800-\$6880/mo. (DOQ). Management benefit package provided. Qualified candidate must pass pre-employment background check, reference check and drug screen.

Application packets are available at West Linn City Hall, 22500 Salamo Road, West Linn, OR 97068, or by calling (503) 722-3427 (Voice Mail) or (503) 657-7845 (TDD). A Letter of Interest with resume and City of West Linn employment application must be received by the Department of Human Resources at 22500 Salamo Road, West Linn, Oregon 97068, no later than 4:00 pm, Friday, August 2, 2002. EEO [www.ci.west-linn.or.us](http://www.ci.west-linn.or.us)



**METRO  
 People Places  
 Open Spaces**

**Operating Engineer**, Portland Center for the Performing Arts. \$20.53/hour, PT, Deadline 7/15/02. Performs manual work in the operation and maintenance of all heating, cooling, plumbing, electrical and mechanical equipment used in the daily operations of PCPA facilities

**Hazardous Waste Technician (Temp)**. \$12.47-\$16.19/hour, FT, Deadline 7/18/02. Participates in the handling of incoming hazardous waste loads at Metro's Hazardous Waste Facilities and collection sites, including receiving, identifying, sorting and preparation for disposal of hazardous wastes from households and small businesses.

**Accounting Management Technician**. \$15.83/hour, FT/Temporary, Deadline 7/8/02. Performs a variety of entry-level professional and paraprofessional administrative and technical duties associated with accounting, according to established accounting principles and procedures. Maintains accounts, reconciles accounts, assists in credit management, assists in general ledger processing and control and prepares financial reports for accounts receivable.

Required application materials available at: Metro Human Resources, 600 NE Grand Avenue, Portland, OR. Resumes are not accepted. Please call (503) 797-1570 if you would like application materials mailed to you. Web address: [www.metro-region.org](http://www.metro-region.org)

**AA/EEO EMPLOYER**

**KWBP-TV, WB 32  
 Entry Level**

**Sales Account Executive**

WB32, Acme Television of Oregon in Portland, seeks to hire an entry-level salesperson for Portland's fastest growing TV station. Must possess great enthusiasm, energy and creativity. Self-starters who work well in a team environment are desired. Recent college graduates are encouraged to apply for entry-level position. A minimum four-year college degree is required.

Send resume or submit an application to Local Sales Manager, KWBP-TV, 10255 SW Arctic Drive, Beaverton, Oregon 97005. Position applications can be obtained at the offices during normal business hours. Resumes may be faxed to (503) 626-3576.

**KWBP IS AN EQUAL  
 OPPORTUNITY EMPLOYER.**

**Senior Project/  
 Program Specialist**

This position provides admin and project support to the Housing Director and members of the Housing management team. Successful candidate will have an ability to perform a wide variety of executive level admin duties; expertise in governmental functions and processes preferred. High school education with college level courses in writing and business or equivalent experience. Minimum of four years related experience, with two years at the executive admin support level. This is a one-year limited duration position.

Position closes **July 8, 2002**. Application and job description available at [www.portlanddev.org/jobs](http://www.portlanddev.org/jobs) or you can pick up an application packet at:

**Portland Development Commission  
 1900 SW Fourth Ave., Suite 7000  
 Portland, OR 97201**

If outside the Portland metro area, please call our job hotline at (503) 823-3463 and request a packet. EEO employer.

**Advertisement For Bid**

Sealed bids for the EPDM Roof Repair Project will be received by the Oregon State Board of Higher Education until 2:00 PM local time July 23, 2002. Bids will be opened and publicly read aloud on July 23, 2002 at 2:00 PM local time. All bidders must be registered with the Construction Contractor's Board.

Additional information may be obtained by contacting Facilities Services, 100 Adams Hall, Corvallis, Oregon 97331-2001 or telephone 541-737-8410.

**Advertise in The Portland Observer,  
 Call today! 288-0033**

**Joint Child and Family  
 Studies/University  
 Studies Position**

Applications are invited for a fixed-term position for 2002-03 at Portland State University. Responsibilities include teaching the University Studies Family Studies Sophomore Inquiry class as well as classes in the Child and Family Studies Program. Preferred candidates are those who have a) a Ph.D. in Family Studies, or closely related field; b) a strong foundation in the theoretical/conceptual knowledge base for Family Studies from a feminist and critical social science perspective; and c) experience teaching at the university level using interactive approaches, working in collaborative teams, and working with diverse groups of people. Send a letter of application, vita, statement of teaching philosophy, and contact information for three references: Search Committee, Child and Family Studies, PSU, PO Box 751-OCCD, Portland, OR 97207. Applications will be accepted until an interview pool is established. Open until finalists are identified. The position will remain open for a minimum of 30 days from the first public notice. Portland State University is an AA/EEO institution and, in keeping with the President's Diversity Initiative, welcomes applications from diverse candidates and candidates who support diversity.



Join a dynamic organization that is dedicated to public service! Clark County has a number of challenging positions available for qualified and talented individuals. We are looking for candidates to fill current and future open positions in several areas such as:

- Office administration
- Information Technology
- Finance and Management
- Law Enforcement & Public Safety
- Environmental Services
- Planning & Development
- Road Operations and Maintenance
- Civil Engineering

Clark County provides a generous benefits package with medical, dental, life insurance, paid holidays, vacation & sick leave. For more detailed information about current job openings check our website: [www.clark.wa.gov](http://www.clark.wa.gov) or call our job hotline: 360-397-6018. Application materials for all open positions are available @ Clark County Human Resources, PO Box 5000, 1013 Franklin St, Vancouver, WA 98666-5000 TDD 360-397-6032.

**EQUAL OPPORTUNITY EMPLOYER**

**Notice To Contractors**

**Stormwater Sump Replacement Project, CIP No. 902800**

Sealed bids for the **Stormwater Sump Replacement Project, CIP No. 902800** will be received by Robert Brown, Project Coordinator, Department of Environmental Services (DES) at Gresham City Hall, 1333 N.W. Eastman Parkway, Gresham, Oregon 97030, until **Tuesday, July 16, 2002 at 4:00 p.m.** local time. The bids will be publicly opened at **July 17, 2002 at 9:00 a.m., in Conference Room 2-A.**

The character of the work is **Sump Retrofit and Sump Installations**. The major quantities involved are:

[Quantity]	[Measurement]	[Item]
2	Each	Sedimentation Manhole and Storm Sump System Retrofit
1	Each	Sedimentation Manhole System new Installation
1	Each	Sump Manhole System new installation
1	Each	Sedimentation Manhole System new Installation over existing pipe
1	Each	Sump Manhole System new Installation over existing pipe
170	Ft	12" pipe
1	Each	Catch Basin

Questions concerning this project should be addressed to **Robert Brown, Project Coordinator, at 503-618-2389.**

Contract Documents may be reviewed at the office of the Department of Environmental Services at the Gresham City Hall. Copies may be obtained from the Department of Environmental Services by paying a non-refundable fee of \$25 for each set of Contract Documents requested. If ordered by mail, add a \$5 processing and mailing charge. Prior to obtaining Contract Documents, potential bidders must have purchased the current edition of the City of Gresham Public Works Standards as shown by the records of the Department of Environmental Services.

Bidders must pre-qualify with the City of Gresham by July 16, 2002 for **Sump Retrofit and Sump System Installations.**

This project is for a public work and is subject ORS 279.348 to 279.380, the Oregon Prevailing Wage Law.

All proposals must be submitted on the forms furnished by the City of Gresham, mailed or delivered to the Department of Environmental Services, City of Gresham, in a sealed envelope plainly marked, "SEALED BID" for the **Stormwater Sump Replacement Project, CIP No. 902800**, bearing the name and address of the bidder. The bid must be accompanied by a certified check, cashier's check or bid bond in an amount not less than ten percent (10%) of the total bid.

The City of Gresham requires all Contractors to comply with equal opportunity policies. The City's programs, services, employment opportunities, volunteer positions and contracts are open to all persons without regards to race, religion, color, national origin, sex, age, marital status, handicap, or political affiliation.

advertise in **The Portland Observer**  
 503.288.0033 [ads@portlandobserver.com](mailto:ads@portlandobserver.com)

Employment

**"Doing Good Things for Oregon!"**

Have you ever thought about working at the Oregon Lottery? Here is your chance, check out our current openings. We may have the right job for you!

Field Service Technician - OL177354 & OL177356  
 Marketing Project Coordinator - OL177349  
 Payroll/Accounting Specialist 2 - OL177346  
 Retailer Application Analyst - OL177344  
 Contracts Officer - OL177333  
 Database Analyst - OL177342  
 Distribution Specialist - OL177352  
 Electronic Technician - OL177355

Visit our WebCenter at [www.oregonlottery.org](http://www.oregonlottery.org)

Applications and complete job announcements can be obtained at [www.oregonlottery.org](http://www.oregonlottery.org), any office of the Oregon Employment Dept or by calling the Lottery JobLine at (503) 540-1328 in Salem. Successful applicants are subject to extensive background check.

The Oregon Lottery is an equal opportunity, affirmative action employer committed to workplace diversity.

**PORT OF PORTLAND**  
 Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at [www.portofportlandor.com](http://www.portofportlandor.com) or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.

**The Port of Portland is an  
 Equal Opportunity Employer**

For contracting opportunities with the City of Portland, please log on to the Bureau of Purchases Web Page [www.ci.portland.or.us/purchase/purchase.htm](http://www.ci.portland.or.us/purchase/purchase.htm)

**City of Portland**  
 Bureau of Purchases

1120 SW Fifth Ave, Room 750 • Portland Oregon 97204 • 503-823-6855

MORTGAGE

**ACCOUNT EXECUTIVE**

Great Opportunity for the right individual. Expanding Conventional National Wholesale Mortgage Lender is seeking an Account Executive for Oregon. Conforming wholesale mortgage and sales experience required. Excellent compensation and benefit programs. Please send resume to:

**Washtenaw Mortgage**  
 3767 Ranchero Dr.  
 Ann Arbor, MI 48108  
 Or fax to: 734-662-9517.  
[Hr@washtenawmortgage.com](mailto:Hr@washtenawmortgage.com)

**COORDINATOR**/ one yr collaborative project involving community partners and the Ptd Police Bureau. Exp in project mgmt and implementation. Bkgnd working with the faith community very desirable. Salary DOE. Send resume and cover letter that includes salary req. to: NCCJ, 921 SW Morrison, #503, Portland, Oregon 97205 or e-mail [Lsneddon@nccj.org](mailto:Lsneddon@nccj.org)



**Clark County, Washington  
 Job Opportunities**

We are seeking qualified candidates to be part of our dynamic public service organization.

**COMMUNICATIONS  
 DISPATCHER**

\$14.81-\$22.97/Hr. DOQ

**CUSTODY OFFICER**

\$14.99-\$19.31/Hr. DOQ

**GROUNDS MAINTENANCE  
 SPECIALIST**

\$15.47-\$18.05/Hr. DOQ

Job information, applications, and benefits information are available from:

**Clark County Human Resources**  
 1013 Franklin St, Vancouver WA  
 Job Hotline: (360) 397-8038  
 TDD: (360) 397-8032  
[www.clark.wa.gov](http://www.clark.wa.gov)

**EQUAL OPPORTUNITY EMPLOYER**