



# CLASSIFIEDS / BIDS

## ADVERTISEMENT FOR BIDS

Sealed bids for the **Museum of Art Project**, University of Oregon, will be received by the Oregon State Board of Higher Education at U of O Facilities Services Dept., Conference Rm #2, 1295 Franklin Blvd,

(physical address), 1276 University Of Oregon, Eugene, OR 97403-1276 (mailing address), until **4:00 PM PDT, Tuesday, July 30, 2002**. Bids thus received will be publicly opened and read aloud at **4:00 PM PDT, Wednesday, July 31, 2002**. At this time documentation of bidders good faith efforts to utilize emerging small business and minority or women-owned business enterprises, as required to conform with Affirmative Action Requirements for Bids to the Board of Higher Education (Division AA), shall be submitted to the Undersigned or his designated representative.

Briefly, the work includes a 38,000 SF addition and 25,000 interior renovation of the unoccupied Museum of Art building on the UO campus.

Bidding documents may be examined at UO Facilities Services Department, and Eugene Builders Exchange, Eugene; Daily Journal of Commerce Plan Center, Construction Market Data, and Construction Data Plan Center, Portland; Oregon Contractors Exchange, Clackamas; Douglas County Plan Center, Roseburg; Medford Builders Exchange, Medford; Salem Builders Exchange, Salem; Central Oregon Builders Exchange, Bend; and Valley Plan Center, Kent, WA.

Prime bidders may obtain up to two sets and subcontractors one set of bidding documents at the Central Print and Reprographic Services (Julee), 47 West 5<sup>th</sup>, Eugene, OR 97401, 541-342-3624, upon receipt of a refundable deposit (**\$100 each set**) check or MO made payable to the University of Oregon. Deposits will be refunded for documents returned in "good condition" **within ten days after the opening of bids**. After that date the deposit checks will be deposited by the UO.

A **Mandatory** Pre-Bid conference and walk-through has been scheduled for **10:00 AM PDT, Thursday, July 11, 2002**, in UO Facilities Services Conference Room #2. A tour of the site will follow the conference.

All bidders must comply with ORS 279.348 - 279.365 relating to prevailing wage rates, and ORS 279.029 relating to resident or non-resident status. All bidders must be registered with the Construction Contractors Board, as required by ORS 701.035.

Bids will be received on a lump sum basis for all of the work. No bid will be considered unless fully completed in the manner provided in the Division B - "Instructions to Bidders" upon the Bid Form Provided and accompanied by bid security. Any and all bids may be rejected for good cause upon finding that it is in the public interest to do so.

OREGON STATE BOARD OF HIGHER EDUCATION  
By: Daniel A. Williams, Vice-President for Administration  
Eugene, Oregon

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Call **503-215-5770** or visit the **Providence Employment Center, 1235 NE 47th Avenue, Suite 200.**

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Providence Health System is an equal opportunity, affirmative action employer. Pre-employment drug and health screens are required.

## ADVERTISEMENT FOR BMDS EAST AREA PARKING LOT IMPROVEMENTS JOB NO. MX 99 02-04

Sealed bids will be received at the Housing Authority of Portland (HAP), 8910 N. Woolsey Avenue, Portland, Oregon 97203, until 2:00 p.m., **Tuesday, July 23, 2002** for labor and materials for work at an existing apartment complex parking lots. Shortly thereafter, bids will be opened and publicly read. No bidder may withdraw their bid after the hour set for opening until after the lapse of sixty (60) days from the bid opening.

The basic work consists of installing asphaltic overlay to existing parking lots.

Bid Documents are available at the HAP Office noted above. A \$50 (fifty) deposit for one set and \$20 (twenty) for each additional set is refundable when documents are returned within 10 days after bid opening.

Attendance of bidders is mandatory at a pre-bid tour of the project at 30001 S.E. 136<sup>th</sup>, Portland, OR, 97236, commencing at 10:00 a.m., **Thursday July 11, 2002**. Questions posed during the tour, not addressed in the documents will be answered by addendum.

Execution of an Affidavit of MBE Participation (HAP form 421) is required of each bidder in order to qualify as a qualified bidder for this work.

The Housing Authority of Portland may reject any bid not in compliance with the prescribed bidding procedures and requirements and may reject any or all bids and waive all informalities if, in the judgement of HAP, it is in the public interest to do so. Questions regarding this project should be directed to **H. David Walter at 735-4210.**

**HOUSING AUTHORITY OF PORTLAND**  
H. David Walter  
Assistant Director, Public Housing

### Underwriter/Finance Coordinator

This position works with production team, target area teams, Economic Development Department, and other City bureaus to solicit, originate and underwrite real estate loans and other financing products to owners of larger income-producing property requiring financing for construction, rehabilitation or acquisition funds. Successful candidate will have advanced knowledge of income property/commercial real estate and financial feasibility analysis. Background and skills in bond financing, tax credits, and other financial packaging and of City of Portland housing and planning policies. Knowledge of federal housing programs. Bachelor degree or equivalent combination of training and experience in real estate financing. Five years related experience in real estate loan origination, processing and underwriting including four years of income property financing. Recruitment is for two positions: (1) regular FTE position and (1) one-year limited duration, temporary position-All applicants will be considered for both positions.

Position closes July 5, 2002. Application and job description available at [www.portlanddev.org/jobs](http://www.portlanddev.org/jobs) or you can pick up an application packet at:

**Portland Development Commission**  
1900 SW Fourth Ave., Suite 7000  
Portland, OR 97201

If outside the Portland metro area, please call our job hotline at (503) 823-3463 and Request a packet. EEO employer.



### Washington County

ADMINISTRATIVE SPECIALIST II  
County Administrative Office  
\$2,315-\$2,815 / month  
Closes July 8, 2002

COMMUNITY HEALTH WORKER II  
(New Parent Network)  
\$2,432-\$2,957 / month  
Closes July 8, 2002

EMERGENCY MANAGENT SUPERVISOR  
\$4,623-\$5,618 / month  
Closes July 8, 2002

MANAGEMENT ANALYST II  
(Facilities Analyst)  
\$3,986-\$4,845 / month  
Closes July 12, 2002

MENTAL HEALTH SPECIALIST II  
\$3,889-\$4,726 / month  
Closes July 8, 2002

SENIOR ENVIRONMENTAL HEALTH SPECIALIST  
\$3,986-\$4,845 / month  
Closes July 12, 2002

RECRUIT DEPUTY  
\$2,919-\$3,340 / month  
Open Continuously

DEPUTY SHERIFF  
\$3,542-\$4,307 / month  
Open Continuously

Call (503) 846-2606/TTY (503) 846-4898 for information or see our website: [www.co.washington.or.us](http://www.co.washington.or.us). County application and supplemental application forms required. Women, minorities, and people with Disabilities are encouraged to apply.

APPLY TO:  
**Washington County Human Resources Division**  
155 N. First Avenue, Suite 230  
Hillsboro, OR 97124

### COMMUNITY RELATIONS SPECIALIST

Tri-Met, the region's progressive public transit agency, has excellent opportunity for a Community Relations Specialist.

The successful candidate will coordinate external and internal communications pertaining to bus stops, park & ride lots and other facilities. Responsibilities include review of customer service inquiries, relevant information and investigation from other staff, to prepare replies. Work directly with property owners, businesses or affected parties as changes are made to bus stops or park and ride lots.

Qualified applicants will have the following background:

- Bachelor's degree in communications, social science, marketing, public relations or related field
- Two years of increasingly responsible experience in public outreach for private or public organizations or sales, market analysis or public relations that draws on verbal and written communication skills. Two years additional outreach work experience may substitute for a Bachelor's degree.
- Personal computer experience with word processing and spreadsheets required. Experience with computer desktop publishing systems and computer databases and GIS desirable.
- Valid driver's license and good driving record.
- Or any equivalent combination of experience and training.

Excellent benefit package and salary range of \$3,013 to \$3,767 per month. Application materials and detailed job description may be obtained from Tri-Met Administration Building, 1<sup>st</sup> Floor, 4012 SE 17<sup>th</sup> Ave., Portland, OR 97202. Deadline for applications is Friday, July 12<sup>th</sup>, 2002. You may fax your application and resume to 503-962-7440.

Those residing outside of the Portland Metropolitan area or who are physically disabled may request application materials by calling 503-962-7635. Or visit our website at <http://www.tri-met.org>.



How we get there matters.  
**TRI-MET IS AN EQUAL OPPORTUNITY EMPLOYER**

Employment

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: [www.oregonjobs.org](http://www.oregonjobs.org). The State of Oregon and all its divisions are proud to be equal opportunity employers.

### DEPARTMENT OF ADMINISTRATIVE SERVICES

#### HVAC Control Technician

The Department of Administrative Services, Facilities Division, is seeking an experienced HVAC Control Technician. This position is located in Portland. It provides skilled installation and repair of the Energy Management Systems and HVAC controls within state owned or leased buildings. Requirements are: graduation from an accredited school (two year program) in heating and air-conditioning; AND two years of full-time experience installing, altering, calibrating, repairing, and maintaining HVAC control systems and performing corrective and preventive maintenance on HVAC systems. Two additional years of qualifying experience may be substituted for the two years of education. Must have or be able to obtain the following licenses within 6 months of hire: 1) Limited Maintenance Electrician License, 2) Restricted Energy Technician License, and 3) Universal Refrigerant Handling License. Salary: \$2,971 - \$3,426 monthly with a benefit program that offers a contribution toward family health and dental insurance, term life insurance, and short/long term disability insurance. Other benefits include a retirement program, paid holiday, vacation and sick leave. For a detailed job announcement, **LEDA2049A**, contact your local Employment Office, look it up on the web at [www.oregonjobs.org](http://www.oregonjobs.org), or call (503) 378-4688. Close date is June 25, 2002.

Vol. Coord. @ Roosevelt HS. 1 yr. AmeriCorps position starts late Aug. Info: Kathy Stephens 916-5260 or [www.redcross-pdx.org](http://www.redcross-pdx.org); AmeriCorps section; under OSSP job listings.

### Project/Program Specialist

This position is responsible for a variety of research and outreach duties including designing and writing reports, making presentations, developing graphic presentations and concepts, creating maps, and managing discrete planning activities. Successful candidate will have training/experience in business practices, interpersonal and communication skills, and office administrative skills; thorough knowledge of Quark Express, Adobe Suite, Windows 2001 Suite, Extensis Font Management, and Norton Utilities programs. Minimum of three years experience or related experience. Two years at senior administrative support level preferred. HTML and web design experience preferred.

Position closes **June 28, 2002**. Application and job description available at [www.portlanddev.org/jobs](http://www.portlanddev.org/jobs) or you can pick up an application packet at:

**Portland Development Commission**  
1900 SW Fourth Ave. Suite 7000  
Portland, OR 97201

If outside the Portland metro area, please call our job hotline at (503) 823-3463 and request a packet. EEO employer.

### Physician/Mental Health Consultant/And Dentist

Management & Training Corporation (MTC), Springdale Job Corps Center (SJCC) in Troutdale, Oregon is soliciting hourly rate quotations for the following: 4 hours per week for physician services. Mental health consultant services 7 hours per week and Dental Services 12 hours per week. SJCC is operated by MTC under contract with The Department of Labor for 165+ student population between the ages of 16-24 years. The period of performance is 10/01/02 through 09/30/03, with two option years extended through 9/30/05. Scope of work is available upon request by calling 503/695-2245 ext 210.

The qualified professional must be fully licensed, accredited, certified and registered to practice in the State of Oregon.

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Springdale Job Corps Center  
31224 E. Historic Columbia River Highway  
Troutdale, OR 97060

**RESPONSES MUST BE RECEIVED NO LATER THAN CLOSE OF BUSINESS MONDAY-JULY 15, 2002**

Employment

## "Doing Good Things for Oregon"

Have you ever thought about working at the Oregon Lottery? Here is your chance, check out our current openings. We may have the right job for you!

- Contracts Officer - OL177333
- Database Analyst - OL177342
- Retailer Application Analyst - OL177344
- Internal Auditor 2 - OL177345
- Payroll/Accounting Specialist 2 - OL177346
- Support Specialist 2 - OL177348
- Marketing Project Coordinator - OL177349
- Distribution Specialist - OL177352
- Electronic Technician - OL177355

Visit our WebCenter at [www.oregonlottery.org](http://www.oregonlottery.org)

Applications and complete job announcements can be obtained at [www.oregonlottery.org](http://www.oregonlottery.org), any office of the Oregon Employment Dept. or by calling the Lottery JobLine at (503) 540-1328 in Salem. Successful applicants are subject to extensive background check.

The Oregon Lottery is an equal opportunity, affirmative action employer committed to workplace diversity.

For contracting opportunities with the City of Portland, please log on to the Bureau of Purchases Web Page [www.ci.portland.or.us/purchase/purchase.htm](http://www.ci.portland.or.us/purchase/purchase.htm)



**City of Portland**  
Bureau of Purchases

1120 SW Fifth Ave, Room 750 • Portland Oregon 97204 • 503-823-6855

### OREGON DEPARTMENT OF TRANSPORTATION (ODOT) CAREER OPPORTUNITIES...JOIN OUR TEAM!

ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day.

Explore our variety of rewarding occupations...

#### ADMINISTRATIVE/CLERICAL

##### Program Specialist

Salary \$2,144 - \$2,971/month  
Announcement #OCDT2145, Salem

##### Administrative/Technical Specialist

Salary \$1,882 - \$2,695/month  
Announcement #OCDT2204A, Salem

#### ENGINEERING/ENVIRONMENTAL

##### Traffic Investigator

Salary \$2,782 - \$3,982/month  
Announcement #OCDT2365, Portland

##### Assistant Project Manager

Salary \$3,554 - \$5,089/month  
Announcement #OCDT2239, Ontario

##### Geotechnical Drilling Specialist - Exploration Assistant

Salary \$1,882 - \$2,695/month  
Announcement #OCDT2036, Bend

#### INFORMATION SYSTEMS

##### Intelligent Transportation Systems Support Coordinator

Salary \$3,540 - \$4,884/month  
Announcement #OCDT2430, Salem

#### MANAGEMENT/PROFESSIONAL

##### Northeast Area Manager

Negotiable Annual Salary up to \$79,908  
Announcement #OCDT2241, La Grande

##### Project Manager

Negotiable Annual Salary up to \$72,415  
Announcement #OCDT2240, Hermiston

##### Grants/Contracts Coordinators

Salary \$2,709 - \$3,762/month  
Announcement #OCDT2024A, Salem

##### Project Manager

Negotiable Annual Salary up to \$72,415  
Announcement #OCDT2330A, Astoria

#### PROJECT MANAGEMENT/PLANNING

##### Region 3 Hazardous Materials Coordinator

Salary \$3,068 - \$4,393/month  
Announcement #OCDT2038, Salem

To apply, you must obtain a copy of the appropriate announcement number, which provides full details, qualifications/requirements, and how to apply instructions. Call (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired), or visit [www.odot.state.or.us/jobs](http://www.odot.state.or.us/jobs). As an AA/EEO employer, ODOT is committed to integrating the promotion and management of workforce diversity and affirmative action into every facet of our business.