



CLASSIFIEDS / BIDS

Social Services Volunteers Of America Of Oregon, INC.

Volunteers of America of Oregon, a not-for-profit social services organization with a 105 year history serving this community, has a job opening:

Parent Educator

Plans and implements child development and family support services for children 0-5 years. Conducts home visits, coaches parents, facilitates play groups, prepares and conducts parent groups, knowledge of child development/parenting skills

VOA Oregon is a great place to work for appreciation and support. Send a letter and resume to Volunteers of America of Oregon, Inc., 537 SE Alder Street, Portland, Oregon 97214, Attn: Merry Nera

Equal Opportunity Employer.

Social Services Volunteers Of America Oregon Residential Services Coordinator

Domestic Violence program recruiting for a dynamic, organized, and experienced coordinator of residential services to oversee our 12-bed emergency shelter. Responsibilities include oversight of service delivery, supervision of staff, scheduling, program development, networking, and provision of vision and leadership. Req: supervisory and domestic violence advocacy exp., computer literacy, knowledge of local resources, ODL and reliable vehicle. Cover letter must address your experience with diverse populations. Women of color strongly encouraged to apply. Salary 26-28K, benefits, pension. Join a growing program in an exciting leadership position! Resume/cover letter by March 27 to Kris Billhardt, VOA Family Center, 537 SE Alder, Portland, OR 97214.

Equal Opportunity Employer.



Clark County, Washington Job Opportunities

We are seeking qualified candidates to be part of our dynamic public service organization.

**FAMILY ASSISTANCE
SPECIALIST**
\$12.61 - \$16.06/ Hr. DOQ

**FOOD SERVICES
COORDINATOR**
\$13.90 - \$17.72/ Hr. DOQ

Job information, applications, and benefits information are available from:

Clark County Human Resources
1013 Franklin St, Vancouver WA
Job Hotline: (360) 397-6018
TDD: (360) 397-6032

www.clark.wa.gov
EQUAL OPPORTUNITY EMPLOYER

OFFICE/CLERICAL

Program Secretary

Morrison Center Child and Family Services is seeking a full time Program Secretary for front office duties for a busy nonprofit mental health organization. Responsibilities include greeting clients and visitors; answering multi-line phone; word processing; and other duties as assigned. Position requires experience in general office duties and ability to work independently. Send cover letter and resume to Michele Connors, c/o Morrison Center, 310 SW 4th Avenue, Suite 910, Portland, Oregon 97204. Position closes on Friday, February 22nd at 5:00pm. Equal Opportunity Employer.



Nobody Bakes It Better Accounts Receivable

Franz Bakery is seeking a seasoned, accurate; detail oriented Accounts Receivable Clerk with excellent written and oral communication skills with a solid understanding of accounting processes. Requires proficiency with 10-key, Dos, Excel, accounting software and general office equipment. Duties include: receiving, sorting, tabulation, detail verification, data entry and filing. Applications are available at Franz Bakery, 340 NE 11th, Portland, or at the State Employment Office at 30 N. Webster, Job Ref # 1122532. Position closes March 22nd, 2002, at 5:00 p.m. EEO/AAP Employer



METRO Metro PEOPLE PLACES OPEN SPACES

Assistant Management Analyst, Planning Department. \$27,324.15 - \$36,636.03, annually, PT (30 hours/week), Deadline 3/21/02. Provides technical support in budgeting; maintains databases; performs research; analyzes financial reports; maintains/monitors contracts; processes payments; creates/maintains filing system.

Required application materials available at: Metro Human Resources, 600 NE Grand Avenue, Portland, OR. Resumes are not accepted. Please call (503) 797-1570 if you would like application materials mailed to you. Web address: www.metro-region.org

AA/EEO Employer

Regional Electronic Technical Representative

Work with PC-based Electronic Motion Controls installed on CNC Milling Machines, Lathes, Routers and other industrial equip.

www.centroidcnc.com

TURN SPARE TIME INTO \$\$\$
Mail-order/E-commerce business. P/ft. Free Info. Full Training
www.systemforyou.com
Employment

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon Jobs page at: www.oregonjobs.org. The State of Oregon and all its divisions are proud to be equal opportunity employers.

BUREAU OF LABOR & INDUSTRIES Apprenticeship Representative - Eugene

The Bureau of Labor & Industries has a current opening in its Eugene office for an Apprenticeship Representative. The person in this position will assist industry in establishing apprenticeship and training programs; assist industry leaders in developing strategies to attract new employers to participate in existing apprenticeship programs; interpret and communicate State and Federal laws/requirements related to apprenticeship and training; conduct program compliance reviews for Apprenticeship Committees to determine compliance with State/Federal laws; and research, prepare, and present information at public meetings, community colleges, labor unions, employee associations, employers, schools, colleges, career education groups, etc. Salary: \$2,596 - \$3,590 per month plus full benefits. To receive application materials through the mail, call 503-731-4070. Application materials are also available online: www.oregonjobs.org. Closing date for this recruitment is March 25, 2002.

OREGON DEPARTMENT OF TRANSPORTATION (ODOT) CAREER OPPORTUNITIES...JOIN OUR TEAM!

ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day.

Explore our variety of rewarding occupations...

COMMUNICATIONS

• **Public Information Representative**
Salary \$2,472 - \$3,426/month
Announcement #OCOT2075 Salem

ENGINEERING/ENVIRONMENTAL

• **Senior Hydraulics Engineer**
Salary \$4,113 - \$5,893/month
Announcement #OCOT2199 Salem

Policy Director \$3,000 - \$3,800 OREGON LEGISLATURE House Democratic Office

- Assist Legislators in Developing Legislation
- Build Coalitions with Legislators and Interest Groups
- Staff and Organize Workgroups
- Write Policy Papers

For application information contact:

Karen Hupp
900 Court Street NE RM 140-B
Salem OR 97301
(503) 986-1373

http://www.leg.state.or.us

Deadline for Application is 3/29/02



ATTORNEY Oregon Legislature JUDICIARY STAFF ATTORNEY \$4,745 - \$6,996 per month

- Facilitate Committee Meetings
- Act as Counsel to the Judiciary Committee
- Perform Legal and Legislative Research
- Must be current member of the Oregon State Bar

For application information contact:

Karen Hupp
900 Court St NE Room 140-B
Salem OR 97301
(503) 986-1373

http://www.leg.state.or.us

Deadline for Application is 3/29/02



Public Notice Copyright Notice

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Clackamas County Court House, 807 Main St. Oregon City Date Mar. 01, 2002

Oregon City Library 362 Warner Milne Rd Oregon City Date Mar. 01, 2002

SUB-BIDS REQUESTED

Museum Place South Bid Package # 6

Drywall, Doors & Millwork, Floor Covering, Window Installation, Painting and Miscellaneous Interior Finishes

Bid Date: April 2, 2002 @ 2:00 pm

Plans & Specification available

at DJC Plan Center, Construction Data Westside, Construction Market Data, Oregon Contractors Plan Center, DAME, HDC & HSICC Main Office, or online @ www.bxwa.com

Howard S. Wright Construction Co.

425 NW 10th Ave, Suite 200, Portland, OR 97209
503-222-6634 Fax 503-222-6555

We are an equal opportunity employer and request sub-bids from minority, women, and emerging small business enterprises. CCB #89229

Subsidized Units May Be Available At This Time.

If subsidized units are not available at this time, qualified applicants will be placed on a Waiting List.

Guardian Management LCC is committed to "EQUAL HOUSING OPPORTUNITY"



Wilsonville Heights Apartments
30125 SW Brown Rd.
Wilsonville, Oregon 97070
(503) 682-3336
TDD/TDY #1-800-735-1232



THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER.

- **Junior Surveyor**
Salary \$2,288 - \$3,277/month
Announcement #OCOT2276 Portland
- **Survey Crew Party Chief**
Salary \$2,782 - \$3,982/month
Announcement #OCOT2113A Springfield
- **Region Assurance Specialist**
Salary \$3,068 - \$4,393/month
Underfill Option Available
Announcement #OCOT2303 Portland Area

PLANNING

• **Associate Transportation Planner**
Underfill Option Available
Salary \$2,782 - \$3,982/month
Announcement #OCOT1715A Salem

PURCHASING/CONTRACTING

- **Agreements Specialists (2 positions)**
Underfill Option Possible
Salary \$2,521 - \$3,616/month
Announcement #OCOT2022 Salem
- **Asst. Construction Contracts Coordinator**
Underfill Option Possible
Salary \$2,521 - \$3,616/month
Announcement #OCOT2023 Salem

TRADES

- **ODOT Storeroom Property Supply Specialist**
Salary \$1,735 - \$2,359/month
Announcement #OCOT2301 Salem
- **Transportation Maintenance Specialist**
Salary \$2,053 - \$2,840/month
Announcement #OCOT2200 Central Point & Ashland
- **Roadway/Highway Maintenance Specialist**
Salary \$2,053 - \$2,840/month
Announcement #OCOT2278 Central Point & Ashland
- **Landscape Maintenance Specialist**
Salary \$1,892 - \$2,586/month
Announcement #OCOT2277 LaGrande

To apply you must obtain a copy of the appropriate announcement number, which provides full details, qualifications/requirements, and how to apply instructions. Call (503) 986-4030 [TTY (503) 986-3854 for the hearing impaired], or visit www.odot.state.or.us/jobs. As an AA/EEO employer, ODOT is committed to integrating the promotion and management of workforce diversity and affirmative action into every facet of our business.

www.OregonJobs.org



PORT OF PORTLAND

Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at www.portofportland.or.com or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.

The Port of Portland is an
Equal Opportunity Employer

A Better Career, A Better Way Of Life!

Search our extensive list of career opportunities for openings in these areas:

- Nursing
- Diagnostic Imaging
- Admitting
- Secretarial/Clinical Support
- and much more!

Apply on-line from your home computer:

www.providence.org



or visit our
Providence Employment Center
1235 NE 47th Ave. (Just off Halcyon)
503-215-5770



Providence Health System

A caring difference you can feel

Providence Health System is an equal opportunity affirmative action employer. Pre-employment drug and health screens are required.

CITY OF VANCOUVER, WASHINGTON REQUEST FOR QUALIFICATIONS

for PROFESSIONAL CONSTRUCTION MANAGEMENT and INSPECTION SERVICES

The City of Vancouver is seeking qualification statements from third-party firms with the intent of writing contracts for the provision of on-call professional construction management and/or inspection services to supplement in-house management and inspection staff. It is intended that contracts be written with two firms for on-call, task order based services on multiple projects. Contracts will have a "not to exceed" value and be effective for a minimum of two years. At the City's discretion, negotiations may be entered into for an additional term after the initial two years.

Qualification information packets may be obtained from the office of Procurement Services, 1400 Main Street, Vancouver, Washington, (360) 696-8231.

Questions regarding this Request for Qualifications should be directed to Dan Swensen, Public Works Construction Manager at (360) 696-8050.

Sealed responses will be received by the Procurement Services Manager of the City of Vancouver, Washington up to the hour of 3:00 p.m., Wednesday, April 3, 2002. Responses delivered later will not be accepted. The City of Vancouver is not responsible for delays in delivery.

All responses to this request that are mailed through the United States Postal Service shall be addressed to the Procurement Services Manager, City of Vancouver, P.O. Box 1995, Vancouver, Washington 98668-1995. Hand-delivered responses, or responses not sent through the USPS, shall be delivered to the Procurement Services Manager, City of Vancouver, 1400 Main Street, Vancouver, Washington 98660. The United States Postal Service will NOT deliver to the street address.

All proposals shall be placed in a sealed envelope, which is clearly marked "PROFESSIONAL CONSTRUCTION MANAGEMENT & INSPECTION SERVICES". Responses by Fax will not be accepted.

The City of Vancouver is committed to providing equal opportunities to State of Washington certified Minority, Disadvantaged and Women's Business Enterprises in contracting activities. (Section 4 of Chapter 56, Laws of 1975, 1st Ex. Sess., State of Washington.)

The City of Vancouver reserves the right to cancel this request or reject any and all responses submitted or to waive any minor formalities of this call if the best interest of the City would be served.

No respondent may withdraw his response after the hour set for the opening thereof, unless the award of contract is delayed for a period exceeding sixty days (60) days.

ELIZABETH GOTELLI
Procurement Services Manager

Advertise with diversity in
The Portland Observer
call 503.288.0033
or email: ads@portlandobserver.com