



Classifieds/Bids



Washington County

LIBRARIAN I
Bilingual - Spanish/English
\$2,891-\$3,515/month
Closes February 1, 2002

PROGRAM EDUCATOR
\$3,271-3,976/month
Closes February 4, 2002

LAW LIBRARIAN
\$3,353-\$4,076/month
Closes February 8, 2002

MANAGEMENT ANALYST II
\$3,889-\$4,727/month
Closes February 4, 2002

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: www.co.washington.or.us. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

APPLY TO:

Washington County Human Resources Division
155 N. First Avenue, Suite 320
Hillsboro, OR 97124

Mortgage

REGIONAL ACCOUNT EXECUTIVE MANAGER

Ann Arbor, Michigan based mortgage wholesale corporation is seeking a qualified individual to manage several out-of-state Sales Representatives. Strategic Planning, Sales, Management and Mortgage Banking experience required. Must have extensive knowledge of FNMA, FHLMC, and FHA products. Will directly supervise 10+ people. Salary, commission, bonus, health benefits, 50% Travel. EOE. For Confidential consideration please send salary requirements and resume to:

Washtenaw Mortgage
3767 Rancho Dr.
Ann Arbor, MI 48108
Or fax to: (734) 662-9517.
Hr@washtenawmortgage.com

Live Girls

Call Now!
1-900-329-0735 Ext. 3626
\$3.99 per min.
Must be 18 yrs.
Serv-U (619) 645-8434

Multnomah County Aging & Disability Services, Gresham

Information & Referral Specialist, BI-lingual Spanish
Provide information and referral services for programs and services to the general public in person and by phone: communicate building usage. Salary range \$12.24 to \$15.06 per hour plus 3% differential. Apply by February 1, 2002.

Application materials and formal job announcements are available at: www.co.multnomah.or.us/ jobs, in person at 1120 SW Fifth Avenue, 1st Floor Lobby, or by mailing a self-addressed stamped envelope requesting application forms to: Multnomah County Human Resources Division, PO Box 14700, Portland OR, 97293-0700. Assisted access to Multnomah County Job information and web site is available at Multnomah County Libraries. Multnomah County is actively recruiting candidates from various ethnic and cultural backgrounds to enhance services to our diverse community.



Meet Your Companion!
1-900-370-3301 Ext. 7658
\$2.99 per min
Must be 18 yrs.
Serv-U (619) 645-8434



Clark County, Washington Job Opportunities

We are seeking qualified candidates to be part of our dynamic public service organization.

Water Resource Scientist I/II
\$18.41-\$27.21/hr DOQ

Job information, applications, and benefits information are available from:

Clark County Human Resources
1013 Franklin St, Vancouver WA
Job Hotline: (360) 397-6018
TDD: (360) 397-6032
www.co.clark.wa.us
EQUAL OPPORTUNITY EMPLOYER

Executive Director Portland Parks Foundation

The Portland Parks Foundation seeks experienced, goal oriented, self-starter to act as the Chief Administrative Officer of the Foundation. The successful candidate must be knowledgeable about fundraising, non-profit management, fiscal management and have good verbal and written communication skills. To receive a copy of the job description contact: Betsy Bergstein 503.802-5757 email: portlandpf@aol.com
The Portland Parks Foundation is an Equal Opportunity Employer.

SUB BIDS REQUESTED FOR Chestnut Lane Assisted Living - Gresham, Oregon 4-Story Wood and Concrete Frame Building, 70-units of Assisted Living Bid Date: January 29, 2002 by 2:00 PM Walsh Construction Co., CCB#11398

2905 SW First Avenue, Portland, OR 97201
Phone: (503) 222-4375 Fax: (503) 274-7676
Contact: Ed Sloop, Don Geddes or Cathy Leece
Plans available on January 15, 2002 at: Walsh Construction Co., DJC Plan Center, Construction Market Data, Inc., Oregon Contractor, OAME (Oregon Association of Minority Entrepreneurs), Construction Data and SW Washington Contractors Association

Trades Excluded: Framing, Mechanical, Electrical, Plumbing, Fire Protection, Low Voltage, Kitchen Equipment and Cabinets.

Please call Walsh Construction Co. For bid forms and instructions.

Emerging Small Business Enterprises, Minority Business Enterprises and Woman-owned Business Enterprises are encouraged to bid on this work.

Executive Director For Economic Opportunity Committee of Clark County, Inc.

Starting Salary \$72,000.00
Established in 1971, the Economic Opportunity Committee (EOC) of Clark County, Washington has long been recognized at state and national levels for its outstanding services to young children and their families through programs such as Early Head Start, Head Start and the Early Childhood Education and Assistance Program. The Board of Directors is now seeking an outstanding individual to serve as the Executive Director.

The successful candidate must possess:

- A minimum of 3 years successful experience in administering educational programs in Head Start, ECEAP and/or other non-profit agencies.
- A Master's degree in public policy, education or related field.
- Strong leadership ability promoting collaborative decision-making.
- Outstanding communication and conflict resolution skills.
- Strong advocate for community and parent involvement.
- Strong commitment to establishing collaborative relationships with outside agencies.
- Commitment to working effectively with varying populations of at-risk and special needs families and with culturally diverse staff and clients.
- Approachable, open, caring and honest.
- Able to maintain and improve the quality of comprehensive services to children birth to five.
- Knowledgeable about all aspect of fiscal management, personnel, grant management, applicable federal regulations, and early childhood programs.

EOC of Clark County, Inc., is located in Vancouver in Southwest Washington, close to Portland, Oregon. Vancouver is a friendly community with urban conveniences, outstanding leisure activities and cultural enrichment opportunities, and is a great place to live, work and play.

Application procedures: application materials can be obtained at EOC's administrative office, 10621 NE Copley Dr. #207, Vancouver, WA 98662, 360-896.9912. Please send the following material: official EOC application form; resume, copies of transcripts and certificates; and letters of recommendation to: **Judy Myers, Chair, EOC Board of Directors PO Box 8910, Vancouver, WA 98668**

Application deadline: Feb. 22, 4 pm. Only complete application packets sent as described above will be considered.

EOC is an Equal Opportunity Employer

Senior Organizer/Trainer

Experienced organizer/trainer for progressive regional organization based in Portland. Candidates will have a minimum of 3-5 years experience in training and community organizing. Job responsibilities include providing organizational and strategy development, regional organizing, training and travel to community-based, social justice organizations. Resume, cover letter and references to: Western States Center, Administrative Director, PO Box 40305, Portland, OR 97240/Fax: 503-228-1965 / email: selenam@wscpxd.org. Women and people of color are encouraged to apply.

Advertisement For Bids Lebanon Schools - Hamilton Creek Elementary School Off Site Septic System Lebanon Community School District No. 9 Lebanon, Oregon

Advertisement for: **Hamilton Creek Elementary School "Off Site Septic System"**

Lease Crutcher Lewis, LLC, serving as the Construction Manager/General Contractor (CM/GC) for Lebanon Community School District No. 9, is soliciting bids for the "Off Site Septic System Package" at Hamilton Creek Elementary School in Lebanon, Oregon. Terms and conditions of the bid are outlined in Lease Crutcher Lewis, LLC (CM/GC) "Invitation to Bid", dated January 22, 2002, attached to and made a part of the Contract Documents.

Bids will be received at the offices of Lease Crutcher Lewis, LLC, 921 SW Washington, Suite 150, Portland, Oregon 97205, until 2:00 PDT, February 5, 2002 at which time the bids will be publicly opened and read aloud. Bids shall be clearly marked "Hamilton Creek Elementary School: Off Site Septic System".

Work will consist of "CSI Division 1 & 16. The utility subcontractor has include all items or work for a complete system including but not limited to a new Off Site Septic System, Drainfield, Dosing Tanks, Conduit, Controls, Utility Meter, Fencing, Gates, Pasture ReSeeding, Piping, Pumps, Valves, Hydro-splitter, etc. for a single package for Hamilton Creek Elementary School Off Site Septic System.

Contract Documents may be reviewed at the following locations: Lease Crutcher Lewis, LLC (CM/GC)/Portland, OR; Construction Data and News/Portland, OR; Oregon Contractors Plan Center/Clackamas, OR; Salem Contractors Exchange/Salem, OR; Eugene Builders Exchange/Eugene, OR; Willamette Valley Builders Association/Tangent, OR.

Contract Documents may be purchased in its entirety or in part from Precision Images, (503) 274-2030.

All bidders must comply with the following requirements: Prevailing Wage law, ORS 279.350, Licensed with Construction Contractors Board ORS 671.530, Resident Status ORS 279.029. Bidders must obtain business licenses to perform work in the City of Lebanon, prior to mobilizing on the job site, drainfield installation must be performed by an Oregon DEQ certified contractor.

No bid will be considered unless received by 10:00am PDT, February 5, 2002, and fully completed in the manner provided by the "Instructions to Bidders", upon the "Bid form" provided.

"NOTICE OF REQUIREMENT FOR AFFIRMATIVE ACTION TO ENSURE EQUAL EMPLOYMENT OPPORTUNITY (Executive Order 11246)"

Lease Crutcher Lewis, LLC (CM/GC) is committed to taking affirmative action to encourage and facilitate the participation of minority/women-owned business enterprises (M/WBE) in State projects and encourage Contractors to provide similar opportunities for their Subcontractors.

LEASE CRUTCHER LEWIS, LLC (CM/GC)
Denny Raley
Project Manager



SUB-BIDS REQUESTED Portland Community College Capital Center Tenant Improvement 18640 NW Walker Road, Beaverton, OR 97006 Eight New classrooms, ADA restroom upgrade and HVAC Areas Totaling 20,683 s.f. on One Floor This is a Prevailing Wage Project.

Bids are due: **January 31, 2002 at 12:00 Noon**, deliver bids to the following: **WALSH CONSTRUCTION CO.** 2905 SW First Ave. • Portland, Oregon 97201 • CCB#11398

Contact: Kirk Welling or Jennifer Sharp (503) 222-4375 phone (503) 274-7676 Fax

Faxed bids will be accepted.

Pre Bid Walkthrough at the site, **January 16, 2002 at 2 PM.**

Plans Available January 17, 2002 at: Walsh Construction Co., Construction Market Data, DJC Plan Center, Oregon Contractor, OAME, and Construction Data
Emerging Small Business Enterprises, Minority Business Enterprises and Women Owned Businesses are encouraged to bid on this work.



PORT OF PORTLAND Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at www.portofportland.com or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.

The Port of Portland is an Equal Opportunity Employer

The State of Opportunity

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a local Employment Department field office, or by the Oregon jobs page at www.oregonjobs.org. The State of Oregon and all its divisions are proud to be equal opportunity employers.

OREGON DEPARTMENT OF REVENUE Collectors

Revenue Agent 1 (English and Bilingual (Spanish) Positions Available) IMMEDIATE OPENINGS IN SALEM - APPLY NOW

Do you want to make a difference? Come join Oregon Department of Revenue's team. We are proud of the work we do in support of Oregon's programs.

WE VALUE:

- Professionalism
- Ethical conduct
- Diversity
- Respect
- Teamwork
- Creativity
- Flexibility

WE OFFER:

- Competitive compensation package
- State-of-the-art collection resources
- Professional advancement opportunities

TO QUALIFY:

You must have six months of collection experience, OR one year of collection related experience OR one year experience doing all of the following: analyzing financial information for ability to pay, explaining regulations, laws, and rules to others; and problem resolution dealing with difficult situations and irate people. No written test required. All applicants meeting minimum qualifications will be considered. To work for the Department of Revenue you must comply with all income tax laws. This means that the department will check to see if you have filed Oregon income tax returns and made arrangements to pay any outstanding liabilities before offering you a

position. Applicants will also be subject to a criminal history check. Circumstances of any criminal conviction will be reviewed to determine whether an applicant is accepted for employment. Salary range: \$1,892 to \$2,586. **Announcement# LERV0074 For required application, call (503) 945-8555 or visit our web site at www.doc.state.or.us. TTY (hearing or speech impaired only) (503) 945-8617 or 1-800-886-7204. EOE/AAE/ADA. Apply now if you are interested. We could stop taking applications at any time.**

OREGON DEPARTMENT OF TRANSPORTATION (ODOT) CAREER OPPORTUNITIES...JOIN OUR TEAM!

ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day.

Explore our variety of rewarding occupations...

ADMINISTRATIVE/CLERICAL
• Receptionist (20 Hr/Wk Job Share Position)
Salary \$1,624 - \$2,185/month (prorated)
Announcement# OODT2078 Salem

ENGINEERING/ENVIRONMENTAL
• Laboratory Technician (ESL/2)
(Underfill Option Available)
Salary \$2,288 - \$3,277/month
Announcement# OODT1711 Salem

• Hydraulics Design Engineer (TE2)
Salary \$3,554 - \$5,089/month
Announcement# OODT1567A Salem

• Sr. Specifications Specialist (2 Positions)
(Underfill Option Available)
Negotiable Annual Salary up to \$61,065
Announcement# OODT1418A Salem

INFORMATION SYSTEMS
• Senior Analyst
(Limited Duration - will end June 30, 2003)
Negotiable Annual Salary Up To \$64,896
Announcement# OODT2108 Salem

MANAGEMENT/PROFESSIONAL
• Region Traffic Operations Manager
Salary \$4,099 - \$6,048/month
Announcement# OODT2012 Roseburg

• Assistant District Manager
Salary \$3,223 - \$4,745/month
Announcement# OODT2014 Portland

To apply you must obtain a copy of the appropriate announcement number, which provides full details, qualifications/requirements, and how to apply instructions. Call (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired), or visit www.odot.state.or.us/jobs. As an AA/EEO employer, ODOT is committed to integrating the promotion and management of workforce diversity and affirmative action into every facet of our business.