



Classifieds/Bids

Case Manager/ JOB DEVELOPER

Career Development Case Manager needed to develop full-time job placement opportunities and tracking student successes for up to one-year, as well as to provide counseling services and agency collaboration to meet student needs (housing, childcare, food, transportation). This is for a vocational training school for students ages 16-24, and is located in near NE Portland. **Requires individual with a bachelor's degree in counseling, social work or related field and minimum of one year related experience in counseling.** Please send OR FAX resume and letter of interest to:

Human Resources
31224 E. Historic
Columbia River Hwy.
Troutdale, OR 97060
Fax # (503) 695-2248
**RESPONSES MUST BE
RECEIVED NO LATER THAN
MONDAY, JAN 10, 2001**

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; all qualified applicants will be considered.



Washington County

JUVENILE COUNSELOR II
Bilingual-English/Spanish
\$3,437-\$4,178/month
Closes December 28, 2001

**SENIOR PUBLIC HEALTH
NUTRITIONIST**
\$3,611-\$4,389/month
Closes December 21, 2001

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website www.co.washington.or.us. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

APPLY TO:

Washington County Human Resources Division
155 N. First Avenue,
Suite 320
Hillsboro, OR 97124

Community Strategic Training Initiative (CSTT) Coordinator

Western States Center is seeking an event coordinator to coordinate the Center's major, annual, training event. Our successful candidate must have previous non-profit experience working with grassroots and progressive organizations and the ability to coordinate all aspects of a conference. The coordinator will possess strong interpersonal, computer and database skills. Must have the ability to multi-task and work effectively with deadline demands. This is a limited duration (January through August), half-time position. Excellent benefits, salary \$10,720-\$11,725. Send cover letter/resume/references to: Administrative Director, Western States Center, POB 40305, Portland, OR 97240.



PARKING FACILITY OPERATOR

Immediate opening for full and part-time attendants with Portland's leading parking company. We are seeking dependable individuals with a neat appearance and a Positive attitude. \$8.00+ starting wage. Huge overtime potential. Advancement opportunities Medical, Dental, 401K available. Applicants must submit to drug test and background check. Apply in person daily between 12-1, Monday-Friday. 130 SW STARK Portland, OR

Multnomah County Aging & Disability Services

GRANT PROJECT COORDINATOR

Position will last through September 30, 2003. \$17.90-\$21.91 per hour full salary range. Apply by December 14, 2001

Application materials and formal job announcements available at: www.co.multnomah.or.us/jobs/, in person at 1120 SW Fifth Avenue, 1st Floor Lobby, or by mailing a self-addressed stamped envelope requesting application forms to: Multnomah County Human Resources Division, PO Box 14700, Portland OR, 97293-0700. Assisted access to Multnomah County job information and web site is available at Multnomah County Libraries.

Multnomah County is actively recruiting candidates from various ethnic and cultural backgrounds to enhance services to our diverse community.



Clark County, Washington Job Opportunities

We are seeking qualified candidates to be part of our dynamic public service organization.

COMMUNICATION DISPATCHER

\$14.81-\$22.97/hr. DOQ

TREASURY SYSTEMS COORDINATOR

\$3,638-\$5,139/mo. DOQ

Job information, applications, and benefits information are available from:

Clark County
Human Resources
1013 Franklin St.
Vancouver WA

Job Hotline: (360) 397-6018
TDD: (360) 397-6032
www.co.clark.wa.us
Equal Opportunity Employer

FAMILY CASE MANAGERS - needed in the housing department of a non-profit agency. Duties include developing resources, facilitating interventions, and providing support to A&D recovering and formerly homeless families. Must have exp. Working with recovering families, a valid driver's license and insured vehicle, and be able to work a flexible schedule. In recovery preferred. Full time, great benefits, \$22-27,000. Send resume to, or apply at, CCC, 232 NW 6th, Portland, OR 97209. Equal Opportunity Employer.

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Is looking for a Hair Stylist and a Barber
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METRO People Places Open Spaces

Solid Waste Facility Analyst, \$44,328.94-\$59,377.04/annually, FT, Deadline Jan. 25, 2002. Works directly with solid waste facilities that remit fees and taxes to Metro. Ensures that Metro revenues and fee & tax credits are consistent with Metro code and administrative procedures, and with the enterprise activities at the facilities. Plans, prepares, and conducts field reviews and desk audits of solid waste facilities; formulates recommendations and reports findings; and works with other Metro staff who perform related duties. To apply, submit a resume with a cover letter which describes why your background and experience make you the ideal candidate to Metro Human Resources, 600 NE Grand Avenue, Portland, OR, 97232; or fax to (503) 797-1798; or email jobs@metro.dst.or.us.

Animal Keeper, Elephants, Oregon Zoo. \$14.05-\$19.02/hour, FT, Deadline Jan. 11, 2002. The Oregon Zoo is seeking an experienced Elephant Keeper. This position will work full-time and will be required to provide basic care and handling of the Zoo's large elephant collection. Performs educational presentations about the animals in their care. Requires two years of experience working in an elephant management program, implementing husbandry procedures within established guidelines or two years experience with operant conditioning training of animals in a zoo setting. Required application materials available at: Metro Human Resources, 600 NE Grand Avenue, Portland, OR. Resumes are not accepted for this position.

Please call (503) 797-1570 if you would like a complete job announcement/packet mailed to you. Web address: www.metro-region.org

AA/EEO Employer

Secretary

HS grad with minimum 2 yrs. Clerical experience. Must type 70 WPM and proficient in use of transcribing machine. WP required.

Submit resume to U.S. Probation Office
1000 S.W. Third, Rm. 340,
Portland, OR 97204
Open Until Filled

Holiday Art Sale

Fri. & Sat. Nov. 23 & 24 10-5. Fine art photography, greeting cards, handmade books. Wide selection & price.
2623 NE 9th Ave. Portland.
503-335-3921.

Advertise with diversity

The Portland Observer
call 503.288.0033

HUMAN RESOURCES

Human Resources Director

Are you interested in working for a large state-of-the-art nonprofit administrative services organization that is committed to "serving those who serve others?"

This highly visible position is responsible for leading the organization's HR functions, providing guidance and counsel to exec. Mgmt, in all areas of HR including AA/EEO, benefits, compensation, employee relations, HRIS, organizational development, performance management staffing, workforce development, succession planning and training. Develops HR programs that continually enhance and support overall strategic business objectives of organization. Creates and promotes organizational culture that values difference; thrives on a friendly and open environment as well as recognizes and rewards key accomplishments and team work.

Requires BA in related field or SPHR Prefer MA/MBA or equiv. Progressive experience in executive HR mgmt role is required. Must have: hands-on experience in all areas of the human resource function; a demonstrated history of creating innovative HR programs that are cutting-edge and forward thinking; have the ability to positively influence senior mgmt and champion HR initiatives across the organization; be proactive in developing and implementing strategic HR initiatives; policies and practice; knowledge of HRIS and data analysis, compensation programs, and workforce development.

Position offers comprehensive/flexible benefits, and competitive salary. Send resume w/cover letter and salary requirements to Arras, Inc., HR director ad, c/o MBL Group, LLC, 1220 SW Morrison, Suite #900, Portland, Oregon 97205, or fax to: 503-224-6707, or email to: employment@mbgroup.com. For additional information, please refer to our website at www.arrasinc.org. Position closes on Friday, November 30, 2001 at noon. We value diversity and are an Equal Opportunity Employer.

Office Assistant II

210 Days - 8 hrs day
Salary: \$9.47/hr

Closes: 5 PM 12/13/01

To be part of the Multnomah Education Service District team obtain application materials M-F 8:00-5:00 in person or via mail self-addressed stamped legal envelope (\$.64) indicating position to: Multnomah ESD, Attn. Receptionist, 11611 NE Ainsworth Circle, Portland, OR 97220 or via WEB @ www.mesd.k12.or.us
Application materials will not be faxed.



PORT OF PORTLAND

Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at www.portofportlandor.com or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.

**The Port of Portland is an
Equal Opportunity Employer**

Employment



OREGON ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT Economist

(Research Analyst 4)

This is a permanent position with our Program Development Team located in Salem. The Economist provides comprehensive economic analysis services and develops sound data sets for use in decision making by top agency management, the Governor's Office, legislators and their staff, and business leaders in the state. The person in this position must work collaboratively and effectively as a team member in devising economic strategies and helping to solve complex problems for the state. The economist must also represent the agency in private and public settings to present and discuss economic issues facing Oregon. Salary is \$3,360-\$4,684 monthly with excellent benefits. **Announcement #LE10079. Contact the Human Resources Office at (503) 986-0095 for the required application packet, which provides full details on qualifications/requirements, or access the full job announcement including application process at: www.econ.state.or.us. Close date: December 19, 2001.**

OREGON DEPARTMENT OF TRANSPORTATION (ODOT) CAREER OPPORTUNITIES...JOIN OUR TEAM!

ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day.

Explore our variety of rewarding occupations...

ENGINEERING/ENVIRONMENTAL

• Traffic Operations/Design Specialist
Salary \$3,068 - \$4,393/month
Announcement #OCDDT1702 Salem
• Construction Engineer
Salary \$3,008 - \$4,307/month
Announcement #OCDDT1726 Salem

MANAGEMENT/PROFESSIONAL

• Transportation Maintenance Supervisor
Salary \$2,443 - \$3,438/month
Announcement #OCDDT1685 Manning/Washington County
• Business Architect
Salary \$3,438 - \$4,842/month
Limited Duration Appointment thru 6-2003
Announcement #OCDDT1646 Salem
• Customer Assistance Unit Manager
Salary \$2,142 - \$3,002/month
Announcement #OCDDT1647 Salem
• Web Content Coordinator
Salary \$3,054 - \$4,261/month
Limited Duration Appointment thru 6-2003
Announcement #OCDDT1645 Salem

PROJECT MANAGEMENT/PLANNING

• Information Technology Project Coordinator
Salary \$2,913 - \$4,060/month
Limited Duration Appointment thru 6-2003
Announcement #OCDDT1643 Salem
• Business Change Leader (2 positions)
Salary \$2,913 - \$4,060/month
Limited Duration Appointment thru 6-2003
Announcement #OCDDT1644 Salem

TRADES

• Field Mechanic (2 positions)
Salary \$2,784 - \$3,208/month
Announcement #OCDDT1728 Moro/East Portland

To apply you must obtain a copy of the appropriate announcement number, which provides full details, qualifications/requirements, and how to apply instructions. Call (503) 986-4030 [TTY (503) 986-3854 for the hearing impaired], or visit www.odot.state.or.us/jobs. As an AA/EEO employer, ODOT is committed to integrating the promotion and management of workforce diversity and affirmative action into every facet of our business.

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon Jobs page at: www.oregonjobs.org. The State of Oregon and all its divisions are proud to be equal opportunity employers.

www.oregonjobs.org

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advertise your business at
288-0033

ADVERTISERS

PLEASE NOTE:

For the week of
December 26

The
Portland
Observer
Classified/Bids
deadline is
December 20th.



Visit our WebCenter at www.oregonlottery.org

Senior Financial Analyst, OL177322

The Financial Analyst performs complex accounting functions including fiscal interpretation and analyses.

APPLY NOW, if interested. The Lottery may accept applications/resumes until the position is filled and the recruitment may close at anytime without notice.

The position is located in Salem, Oregon. Applications and complete job announcements can also be obtained at any office of the Oregon Employment Department or by calling the Lottery Jobline at (503) 540-1328 in Salem. Successful applicants are subject to extensive background check.

The Oregon Lottery is an equal opportunity, affirmative action employer committed to workplace diversity.

Applications and complete job announcements can be obtained at www.oregonlottery.org, at any office of the Oregon Employment Dept. or by calling the Lottery Jobline at (503) 540-1328 in Salem. Successful applicants are subject to extensive background check.