



# Classifieds/Bids



## PARKING FACILITY OPERATOR

Immediate opening for full and part-time attendants with Portland's leading parking company. We are seeking dependable individuals with a neat appearance and a Positive attitude. \$8.00+ starting wage. Huge overtime potential. Advancement opportunities Medical, Dental, 401K available. Applicants must submit to drug test and background check. Apply in person daily between 12-1, Monday - Friday, 130 SW STARK Portland, OR

## worksystems inc.

is seeking a dynamic individual for the position of **Youth Development Services Manager** at our Youth Opportunity Center in NE Portland.

Salary range is \$45,000 to \$50,000 per year based on experience.

Please visit our website at [www.worksystems.org](http://www.worksystems.org) for a complete job description and instructions on how to apply for this exceptional career opportunity.

Minorities are encouraged to apply.

**WORKSYSTEMS INC.** is an Equal Opportunity Employer and offers a complete benefit package.

## Development Associate

Western States Center is seeking a development professional with at least three years experience to work with our Executive Director to raise the organization's operating budget. The successful candidate will assist the director in special fundraising and publication projects, coordinating mailings and in developing the Center's individual giving program. Our successful candidate will be a passionate fundraiser, possessing strong interpersonal, computer and database skills. Must have the ability to coordinate multiple tasks and work effectively with demands of deadlines. This is a senior management position in a fast growing, progressive organization with an annual budget in excess of \$1.2M. Excellent benefits, salary \$32,000-\$35,000. Send cover letter/resume/ writing samples/3 references and to: Administrative Director, Western States Center, POB 40305, Portland, OR 97240.

## Residential Advisors Full-Time

Full-time position available for dormitory advisor with a residential vocational program. Requires minimum of a high-school diploma or equivalent and one year experience in counseling, social work, rehabilitation or vocational guidance. Associate's or bachelor's degree in human services preferred. Located only 25 minutes from Lloyd Center. Excellent Benefits. Valid drivers license with an acceptable driving record required. Send cover letter, resume to:

**Human Resources**  
31224 E. Historic Columbia River Hwy.  
Troutdale, OR 97060  
**RESPONSES MUST BE RECEIVED NO LATER THAN FRIDAY, SEPT. 14, 2001**

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

The Multnomah County Health Department is currently recruiting for the following position:

- Laboratory Technician-Primary Care
- Clinic Health Assistant-Bilingual Spanish
- Clinic Health Assistant
- Fiscal Specialist 2-Neighborhood Health
- Health Services Specialist-Healthy Birth Initiative
- Social Worker-Primary Care
- Health Operations Supervisor-Tuberculosis Prevention Clinic

Application materials and formal job announcements are available at: [www.co.multnomah.or.us/jobs/](http://www.co.multnomah.or.us/jobs/), in person or by mailing a self-addressed stamped envelope requesting application forms to: Multnomah County Human Resources Division, 1120 SW 5th Avenue, First Floor Lobby, PO Box 14700, Portland, OR, 97293-0700. Assisted access to Multnomah County job information and web site is available at Multnomah County Libraries.

Multnomah County Health Department is actively recruiting persons from various ethnic and cultural backgrounds to enhance service to our diverse communities. Bilingual/bicultural candidates are encouraged to apply. **An Equal Opportunity Employer**



## Clark County, Washington Job Opportunities

We are seeking qualified candidates to be part of our dynamic public service organization.

**CARE COORDINATOR**  
\$3,296 - \$4,657/mo. DOQ

**CUSTODY OFFICER**  
\$14.99 - \$19.31/hr. DOQ

**JUVENILE DETENTION OFFICER**  
\$15.27 - \$19.47/hr. DOQ

**LEGAL ASSISTANT**  
\$14.94 - \$19.07/hr. DOQ

**SR, PROGRAMMER ANALYST**  
\$3,935 - \$5,023/mo. DOQ

Job information, applications, and benefits information are available from:

Clark County Human Resources  
1013 Franklin St,  
Vancouver WA

Job Hotline: (360) 397-6018  
TDD: (360) 397-6032

[www.co.clark.wa.us](http://www.co.clark.wa.us)  
**EQUAL OPPORTUNITY EMPLOYER**

## Fiscal Manager

Expanding non-profit developer and operator of affordable housing seeks experienced, creative and well organized fiscal department head. Manage acctg. and asset mgmt systems; develop and implement system expansion; prepare budgets; analyze fiscal soundness; administer IT; manage grant contract compliance and supervise accounting staff. Property management, tax credit, & non-profit experience a plus. 3 years of progressively responsible financial mgmt experience req'd. Salary range 37k to 45k plus excellent benefit package. Fax or email resume with cover letter by 9/20/01, attn: Deputy Director, PCRI: 503-288-2891 or [martin@pcrhome.org](mailto:martin@pcrhome.org). Call 503-288-2923 to request detailed job description.



## Washington County

**COOK II**  
\$2,131-\$2,592/month  
Closes September 21, 2001

**DELIVERY CLERK**  
Part-time  
\$11.98-\$14.56/hour  
Closes September 21, 2001

**ENGINEERING ASSISTANT**  
\$3,437-\$4,178/month  
Closes September 21, 2001

**MANAGEMENT ANALYST II**  
Sheriff's Office-Research/Planning  
\$3,889-\$4,727/month  
Closes September 21, 2001

**PROGRAM COORDINATOR**  
Health & Human Services  
Community Engagement Program  
\$3,889-\$4,727/month  
Closes September 21, 2001

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: [www.co.washington.or.us](http://www.co.washington.or.us). County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

### APPLY TO:

Washington County Human Resources Division  
155 N. First Avenue, Suite 320  
Hillsboro, OR 97124

## Franklin Caring Community Coordinator III

Under supervision of the Prgm dir and Franklin HS. Provides admin sup to the Caring Comm, outreach to yth, parents and the broader comm, leadership in the dvlpmnt and implementation of collaborative efforts and resources dvlpmnt. Req'd Masters SW or related field; Know of the Franklin area; Min 4 yrs exp in prgm dvlpmnt, hmn srvc, comm dvlpmnt. 32 hrs/wk \$14.45-\$15.90 hourly Apply in person at Portland Impact, 4707 SE Hawthorne. Questions call 503-988-6000. EOA/AA

### Academic Instructor

Academic Instructor is needed to teach subject areas including but not limited to basic information technology, self management, communication skills and wellness. The facility is a residential academic/vocational training setting for youth ages 16-24. Must possess a Bachelor's degree and valid State of Oregon Teaching Certification. One year secondary instructional experience preferred. If interested and qualified, submit a cover letter of interest and resume to:

**Human Resources**  
31224 E. Historic Columbia River Hwy.  
Troutdale, OR 97060  
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### Work From Home

Put PC to Work! \$840-\$7500 PT.FT Also need bilinguals Pd vacations Full training Bonuses [www.brilliantmoney.com/20k](http://www.brilliantmoney.com/20k)

## Academic Instructor NE Portland

Energetic, experienced and creative instructor needed at an academic/vocational training school for students ages 16-24. This is a full-time, year-round position, and is located in near Northeast Portland. Must possess Bachelor's degree and a valid State of Oregon Teaching Certification. One-year secondary instruction experience preferred. If interested and qualified, submit a cover letter of interest and resume to:

**Human Resources**  
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Troutdale, OR 97060  
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## Customer Service Representative

Salem Area Mass Transit is seeking both a full-time Customer Service Representative who will perform routine customer service tasks, primarily related to providing route and schedule information to customers and selling bus passes. Bilingual applicants with Spanish/English skills are preferred. Starting wage \$11.18 per hour. Come in or call 503-588-2424 to obtain official application form and detailed recruitment announcement. Visit our web site at: [www.cherriots.org](http://www.cherriots.org). Send completed application form to Salem Area Mass Transit District, Human Resources Division, 555 Court St., NE, Suite 5230, Salem, OR 97301-3736. Official District application form must be completed and received at District by 4:30 p.m. October 5, 2001. An Equal Opportunity Employer.

### EXECUTIVE DIRECTOR

Consider this exceptional opportunity with The Entrepreneurial Community Collaborative (ECC), a newly established non-profit organization committed to building entrepreneurial capacity in redeveloping areas of the Portland Metro region.

### Executive Director

Responsibilities include establishing, implementing and managing the organization; facilitating the work of the Board and Advisory Council; and management of high-level volunteer activities. May include providing program design and direction, and administering and monitoring specific projects for quality control to ensure deliverables are met.

E-mail or fax a cover letter and resume to [lynda\\_kotta@pqn.com](mailto:lynda_kotta@pqn.com). For an application and complete position description e-mail [lynda\\_kotta@pqn.com](mailto:lynda_kotta@pqn.com) or call (503) 464-8115. Closing date: 9/21/2001. EOE.

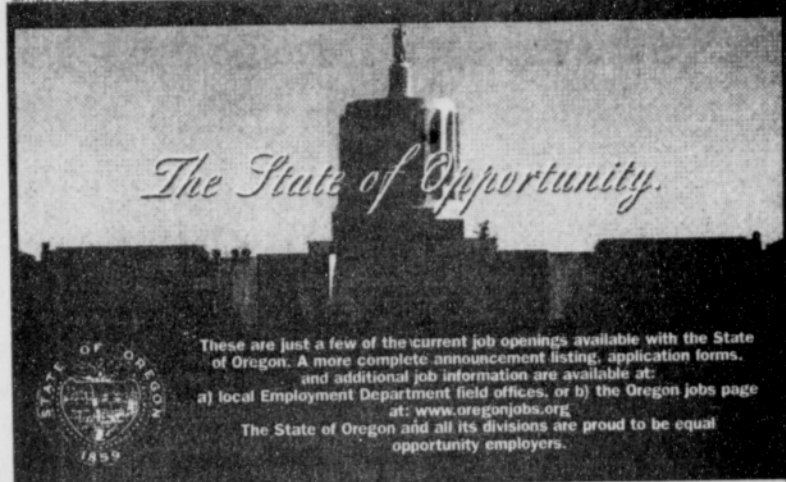
### Housing Specialist - Find & manage properties for teen parent housing project.

Experience with housing, low income families, and customer relations desired. Strong communication skills, detail-oriented, computer literate a must. BA preferred. Part time, flexible schedule, competitive salary + benefits. Send resume by Aug. 31st to: YSC, 4839 NE MLK Jr. Blvd., Portland 97211, or FAX: 503-281-6753

## Waves Hair Design

Looking for A Nail Tech, Barber, and licensed Hair Stylist, braiding a plus, Bus (503) 232-6263

Employment



These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: [www.oregonjobs.org](http://www.oregonjobs.org). The State of Oregon and all its divisions are proud to be equal opportunity employers.

## OREGON DEPARTMENT OF LAND CONSERVATION & DEVELOPMENT

### Principal Executive/Manager G Director

The State of Oregon is seeking a highly skilled leader to serve as the Director of the Department of Land Conservation and Development. To qualify, you must have a Bachelor's degree and six years of management experience; three additional years of experience may be substituted for the degree. This position is located in Salem. Salary range is \$61,056 to \$90,168 annually, negotiable based on qualifications and experience. The State of Oregon provides an attractive, cafeteria-style benefit plan. **Announcement #ES666100. Visit [www.lcd.state.or.us](http://www.lcd.state.or.us) for complete information on how to apply.** The State of Oregon is an equal opportunity, affirmative action employer, committed to workforce diversity. Screening may begin October 19, 2001.

## OREGON DEPARTMENT OF TRANSPORTATION

### Career Opportunities...Join Our Team!

ODOT supports a vast range of innovative transportation products and services, touching the life of every Oregonian, every day. Explore our variety of rewarding occupations...

### ADMINISTRATIVE/CLERICAL

• Executive Support Specialist 1  
Salary \$1,920 - \$2,656/month  
Announcement #OCCT1489, Salem

### ENGINEERING/ENVIRONMENTAL

• Designer/Drafter  
Salary \$2,727 - \$3,904/month  
Announcement #OCCT1420, Salem  
• Associate Structural Designer  
Multiple Vacancies  
Salary \$2,727 - \$3,904/month  
Announcement #OCCT1421, Salem

### INFORMATION SYSTEMS

• Senior Systems Analyst  
Salary Negotiable up to \$57,456/annual  
Announcement #OCCT1485, Salem

### PROJECT MANAGEMENT/PLANNING

• Transportation/Land Use Planner  
Salary \$3,318 - \$4,751/month  
Announcement #OCCT1120A, Central Point

### TRADES

• Roadway/Highway Maintenance Specialist  
Salary \$2,013 - \$2,784/month  
Announcement #OCCT1530, Detroit

To apply you must obtain a copy of the appropriate announcement number, which provides full details, qualifications/requirements, and how to apply instructions. Call (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired), or visit [www.odot.state.or.us/jobs](http://www.odot.state.or.us/jobs). As an AA/EEO employer, ODOT is committed to integrating the promotion and management of workforce diversity and affirmative action into every facet of our business.

[www.oregonjobs.org](http://www.oregonjobs.org)

## Request for Qualifications 01-18

### City of Portland, Oregon PORTLAND DEVELOPMENT COMMISSION Design Service for Street Improvements

Corrected Notice-September 11, 2001

The Portland Development Commission ("Commission") seeks statements of qualifications for consultant firms ("Respondents") with demonstrated skills in engineering and landscape design. The firm should have a strong background in the design, permitting and construction of streetscape improvements in public right-of-ways, feasibility and market analysis utilizing engineering and architectural resources as needed. The Commission will establish a contractual relationship (Personal Services Contracts) with the selected firm to provide the needed services. The range of services are described in Request for Qualifications #01-18, which may be obtained by telephone, in person or e-mail requests to:

Portland Development Commission  
1900 S.W. Fourth Avenue  
Suite 7000  
Portland, Oregon 97201-5304

Telephone: Kimberly Roberts-503/823-3234

E-mail: [DenyseMcGriff-mcgriff@portlanddev.org](mailto:DenyseMcGriff-mcgriff@portlanddev.org)

**Submittals must be received by the Portland Development Commission no later than 3:30 p.m. September 21, 2001.**

The Portland Development Commission strongly encourages the participation of Minority, Women and Emerging Small Business contractors in its projects. The successful contractor must be certified by the City as an Equal Employment Opportunity employer and be licensed to do business in the City of Portland.



## PORT OF PORTLAND

Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at [www.portofportlandor.com](http://www.portofportlandor.com) or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.

The Port of Portland is an Equal Opportunity Employer

Advertise Your Home In  
The Portland Observer  
Call (503) 288-0033