



Classifieds/Bids

Transportation Coordinator/Escort Driver

PT 50% @ Senior Center..Resp for ensuring the delivery of transport and related svcs to help elderly clients remain as independ. Prim respon incl scheduling and coordinating transportation for frail, low-income elderly clients. Req'd Valid ODL and history of safe driving; Min of one yr exper provid inform and coord of svcs to frail, low-income seniors \$9.02-\$10.05 hrly. Apply in person at Portland Impact, 4707 SE Hawthorne. Questions call 503-988-6000. EOA/AA

Temporary On Call Positions

Learn a new skill while working with children in a school setting. Substitute are urgently needed for 2001-02 school year for the following programs:

DAY CARE PROVIDER - HELENSVIEW HIGH SCHOOL
4-8 hour day on an as needed basis - Salary: \$7.54/hr

CLASSROOM ASSISTANT - SPECIAL EDUCATION
5-7 hour days on an as needed basis- Salary: \$10.71/hr

ALSO NEEDED - REGISTERED NURSES -
Must hold a valid Oregon RN license
4-8 hour days on an as needed basis Salary: \$22.26

Closes: Applications are being accepted until sufficient application have been received to establish substitute pool for the 2001-02 school year.

To be part of the Multnomah Education Service District team obtain application materials including minimum qualifications M-F 8:00-5:00 in person or via mail send self-addressed stamped legal envelope (\$.64) indicating position to: Multnomah ESD, Attn: Receptionist, 11611 NE Ainsworth Circle, Portland, OR 97220 or via WEB @ www.mesd.k12.or.us
Application materials will not be faxed.

An Equal Opportunity Employer & Drug Free Work Place

Information and Assistance Specialist I

FT @ Senior Center. Resp for provid info, referral, crisis and ST intervention and assist in the coord of srvc delivery to elderly cli. Mintain off data sys. Schedule and coordinate basic transport thru Tri-Met Lift, as well as schedule immed transport needs. Req'd Bach Deg or equiv in SW or related; Min two yrs exp in hmn srves, pref wrkg w/low-income fam. \$10.82-\$12.36 hrly Apply in person at Portland Impact, 4707 SE Hawthorne. Questions call 503-988-6000. EOA/AA

Administration Multnomah ESD Supervisor, Student Attendance Initiative

Requires BA degree in education, education administration, public administration, law or related field, two year experience in program coordination working with multiple agencies and/or at risk youth and families, experience in staff supervision, team approaches, planning and program monitoring
Begin Salary: \$49,090-\$55,227 depending on experience. 220 Day position Closes: 9/7/01

We offer excellent fringe benefits including District paid PERS, LTD, Life, Medical & Dental insurance. To be part of the team obtain application materials M-F 8:00-5:00 in person or via mail send self-addressed stamped legal envelope (\$.64) including position to: Multnomah ESD, Attn. Receptionist, 11611 NE Ainsworth Circle, Portland, OR 97220 or via WEB @ www.mesd.k12.or.us
Application materials will not be faxed.

An Equal Opportunity Employer & Drug Free Work Place

Housing Specialist - Find & manage properties for teen parent housing project. Experience with housing, low income families, and customer relations desired. Strong communication skills, detail-oriented, computer literate a must. BA preferred. Part time, flexible schedule, competitive salary + benefits. Send resume by Aug. 31st to: YSC, 4839 NE MLK Jr. Blvd., Portland 97211, or FAX: 503-281-6753



Clark County, Washington Job Opportunities

We are seeking qualified candidates to be part of our dynamic public service organization.

DRUG COURT COORDINATOR
\$3,296-\$4,657/mo. DOQ

LEGAL SECRETARY II
\$13.56-\$17.29/hr. DOQ

Job information, applications, and benefits information are available from: Clark County Human Resources
1013 Franklin St.
Vancouver WA
Job Hotline: (360) 397-6018
TDD: (360) 397-6032
www.co.clark.wa.us
EQUAL OPPORTUNITY EMPLOYER

ARTS OFFICE MANAGER/DATABASE SPECIALIST, Full-time, Arts Council. Front office reception. Assist with resource library, supplies. Manage office and master database. Supervise work study. Salary: \$11.00 - \$12.00 / hour. Sand cvr letter resume and 3 professional references to OM / DB Search, RACC, 620 SW Main, Suite 420, PDX 97205. Deadline Sept. 10. People of color encouraged to apply. EOE.

Customer Service Representative

Salem Area Mass Transit is seeking both a full-time Customer Service Representative who will perform routine customer service tasks, primarily related to providing route and schedule information to customers and selling bus passes. Bilingual applicants with Spanish/English skills are preferred. Starting wage \$11.18 per hour. Come in or call 503-588-2424 to obtain official application form and detailed recruitment announcement. Visit our web site at: www.cherriots.org. Send completed application form to: Salem Area Mass Transit District, Human Resources Division, 555 Court St., NE, Suite 5230, Salem, OR 97301-3736. Official District application form must be completed and received at District by 4:30 p.m. October 5, 2001. An Equal Opportunity Employer.

EXECUTIVE DIRECTOR
Consider this exceptional opportunity with The Entrepreneurial Community Collaborative (ECC), a newly established non-profit organization committed to building entrepreneurial capacity in redeveloping areas of the Portland Metro region.

Executive Director
Responsibilities include establishing, implementing and managing the organization; facilitating the work of the Board and Advisory Council; and management of high-level volunteer activities. May include providing program design and direction, and administering and monitoring specific projects for quality control to ensure deliverables are met.

E-mail or fax a cover letter and resume to lynda_kotta@pqn.com. For an application and complete position description e-mail lynda_kotta@pqn.com or call (503) 464-8115. Closing date: 9/21/2001. EOE.

Homeless Family Advocate @ RP

FT 100%. Resp for assist homeless fam in overcoming barriers to attaining econ self-sufficiency, educa success and fam well-being. Prim respon to provide SW svcs incl svcs access and coordntn, advocacy, sup and encouragement. Req'd Bach deg or equiv in SW or related; Min two yrs exp in human svcs, pref wrkg w/homeless fam in residential setting; etc. \$10.82-12.36 hourly. Apply in person at Portland Impact, 4707 SE Hawthorne. Questions call 503-988-6000. EOA/AA

Coordinator needed for Neighborhood Food Network project. Part-time contract position at \$15/hour approximately 10 hours per week for 9 months. Responsible for involving low-income inner N/NE community members in identifying where neighbors get their food, the challenges they experience and what food related changes they'd like to see. Familiarity with N/NE Portland and community organizing experience preferred. Send resume to Growing Gardens at 2003 NE 42nd Ave., #3, Portland, OR 97213. Position closes August 30th. EOE

Waves Hair Design

Looking for A Nail Tech, Barber, and licensed Hair Stylist, braiding a plus, Professionalism a must.
Bus (503) 232-6263



Washington County RESIDENTIAL COUNSELOR \$2,964-\$3,602/month

SENIOR MANAGEMENT ANALYST
\$4,292-\$5,217/month
Closes September 10, 2001

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: www.co.washington.or.us. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

APPLY TO:

Washington County Human Resources Division
155 N. First Avenue,
Suite 320
Hillsboro, OR 97124

Southeast Uplift Land Use and Transportation Organizer

Application Deadline: September 7, 2001, 5:00 PM
Land Use Organizer Uplift, seeks energetic person with excellent communication skills to provide technical assistance an organizing support to neighbors regarding land use and transportation issues. Call for job description and application (503) 232-0010. Closes 9/7 at 5:00 PM. Women, people of color, disabled and bi-lingual encouraged to apply.

Financial & Insurance Credit Union Accounting
A North Portland Growing Credit Union wants you, if you enjoy variety, are detail oriented, enjoy number crunching, can multi-task, problem solve, are a self-starter, and enjoy working with the public. Send Resume, Salary Requirements, and a cover letter to: Accounting, 1430 N Killingsworth, Portland, OR 97217

Work From Home
Put PC to Work! \$840-\$7500 PT.FT Also need bilinguals Pd vacations Full training Bonuses www.brilliantmoney.com/20k

Construction - Remodeling Division Journey-level Carpenter

The Neil Kelly Company is the leading residential design/build firm in the Portland area. We need a journey-level, finish carpenter for our Remodeling Division who: takes pride in his/her craftsmanship, likes getting things done right, has good communication skills, has strong listening skills, and does beautiful finish work. If you like quality, you can earn union wage with all benefits; if not a current Carpenters Union member must be eligible to join. We offer you the opportunity to have your personal growth match your effort, to receive recognition for your accomplishments, and to work with people who support your efforts. Expected to provide own vehicle for tool and materials transportation. This vehicle is to be a pickup truck or utility type van. Drug-free company. Must have clean driving record. One of Oregon Business Magazine's 100 Best Companies to Work For. Send resume, cover letter, and tool list, referencing job #1016C to Julia Spence, Human Resources Dept., Neil Kelly Company, 804 North Alberta St. Portland, OR 97217, fax to 503-288-7464 or e-mail jbspence@neilkelly.com.



PARKING FACILITY OPERATOR

Immediate opening for full and part-time attendants with Portland's leading parking company. We are seeking dependable individuals with a neat appearance and a Positive attitude. \$8.00+ starting wage Huge overtime potential. Advancement opportunities Medical, Dental, 401K available. Applicants must submit to drug test and background check. Apply in person daily between 12-1, Monday - Friday. 130 SW STARK Portland, OR



Human Resources Department

ASSOCIATE TRANSPORTATION PLANNER. \$42,185.88 - \$56,558.42/annually, FT, Deadline 9/4/01. This position collects, analyzes, summarizes, and effectively disseminates travel-related information, and assists in the development of enhanced modeling tools. In addition, travel demand forecasts models and the EMME/2 transportation planning software are used to predict travel flows and determine their impact on the transportation infrastructure.

ADMINISTRATIVE ASSISTANT, PIONEER CEMETERIES PROGRAM. \$29,979.69 - \$40,159.28/annually, FT, Deadline 9/5/01. Provides administrative and technical support for the Pioneer Cemeteries Program. Types a variety of correspondence and reports; markets and sells gravesites; collects fees and makes deposits for cemeteries sales and services; prepares and processes contracts; attends cemeteries services; performs genealogical research; establishes record keeping system; maintains inventory and orders supplies; monitors accounting reports for accuracy; assists in developing annual budget.

Required application materials available at: Metro Human Resources, 600 NE Grand Avenue, Portland, OR. Resumes are not accepted. Please call (503) 797-1570 if you would like application materials mailed to you. Web address: www.metro-region.org
AA/EEO Employer

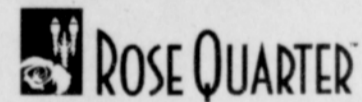


PORT OF PORTLAND

Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at www.portofportlandor.com or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.

The Port of Portland is an Equal Opportunity Employer



WE ARE STAFFING UP!

In preparation for the upcoming Blazer's season, Portland's most exciting entertainment complex is now hiring friendly people for events!
Earn extra money in the evenings by working concerts, basketball games, hockey games and other events.

We are now accepting applications for the following part-time positions:

- Guest Services/Event Ushers and Ticket Takers
- Guest Relations Representatives
- Event Housekeepers and Suite Cleaners (1yr. Experience)
- Conversions Set-up Crew-(Day/Graveyard shift)
- Event Security
- Transportation
- Risk Management

To apply: Complete an application at our Box Office Lobby located at One Center Court suite 200 Portland, OR. 97227 at the Rose Quarter Box Office Lobby. If applying via mail, send all inquiries to, Attn: Prentice Davis, Recruiting Manager to the location listed above. For more information call our Job Hotline at (503) 778-7800 for detailed listings of job descriptions, requirements, and wage information on part time event positions.

Equal Opportunity Employer-Female and Minorities are encouraged to apply.



Advertise in
Portland Observer
Call 503-288-0033

Subsidized Units May Be Available At This Time

If subsidized units are not available at this time, qualified applicants may be placed on Waiting Lists. Guardian Management Corporation is committed to Equal Housing Opportunity.

Firwood Village
Sandy, Oregon
503-668-3132

