



# Classifieds/Bids



**Connecting People, Power and Possibilities**  
Portland General Electric (PGE), recently rated by Oregon Business Magazine as one of Oregon's top 100 employers, has an immediate full-time opening at our Coyote Springs Combined Cycle Combustion Turbine Power Plant located in Boardman. We are expanding our operations to include a second unit.

### Power Plant Technician

In this position, you will operate plant systems and equipment to ensure reliability and profitability in a safe, efficient, progressive and responsible manner. All positions are part of self-directed work teams to optimize plant operations and provide challenges and growth opportunities for our employees.

Qualified applicants must have 3-5 years experience in power plant operations preferably in the areas of instrumentation and controls. This should include expertise in calibrations, sensors, instrumentation, logic and solid-state controls and distributive control systems. A valid driver's license with evidence of safe driving habits is required. The starting rate of pay is \$19.80 per hour, increasing to \$21.92 after qualification to Level II, which is usually reached in 6-12 months.

To request an application, please email us at [staffing@pgn.com](mailto:staffing@pgn.com), call us at (503) 464-7250, or fax your request to (503) 464-2672. Please indicate your name, return address and the position for which you are applying. Applications must be completed and returned no later than April 6, 2001. For additional information on PGE, please visit our website at [www.portlandgeneral.com](http://www.portlandgeneral.com)

We are an equal opportunity employer valuing diversity in the workplace.  
No agency referrals, please.

### McMenamins Kennedy School

McMenamins Kennedy School (5736 N.E. 33<sup>rd</sup>) is now hiring FT Servers for the Courtyard Restaurant. High volume, fine dining exp necessary. Flex schedule (wknd/eve avail). We are open 365 days a year. We offer excellent benefits! Pick up an application at any McMenamins location and mail/fax it to: Attn HR, 5736 NE 33<sup>rd</sup> Portland, OR 97211. Fax # (503) 288-6559. You can also apply online @ [www.mcmenamins.com/Employment](http://www.mcmenamins.com/Employment) No phone calls please! E.O.E.

### Health Services

#### Credentialing Assistant

CareOregon is a 90 employee, team-based, Medicaid managed care health plan committed to the values of diversity, empowerment and open communication, located in downtown Portland.

We are currently recruiting for Credentialing Assistants join our Network Development Team to produce contracts and credentialing applications, you will communicate with provider offices regarding completion of credentialing and rec credentialing applications and maintain a provider database. One year experience in health plan credentialing, medical staff office, or human resources office required. One year experience with high-production word processing; Access or other databases preferred. Excellent oral and written communication skills and ability to work in a team environment with diverse groups necessary.

Please submit cover letter and resume to CareOregon-HR-CA, 522 SW 5<sup>th</sup> Ave., Suite 200, Portland, OR 97204, or fax to (503) 416-1462. Position may close at any time.

Equal Opportunity Employer

### Portland Community Land Trust

Outreach Assistant/Member Support  
AmeriCorps\*VISTA position  
PCLT is a community-based organization dedicated to long-term affordable housing and the stewardship of land. PCLT seeks an Outreach Assistant to develop a resident support program and to coordinate bi-lingual outreach activities. This position will work with PCLT staff to identify community partners, expand current outreach activities with Spanish language materials/presentations and coordinate with PCLT residents and members on long-term support needs.

**Requirements:** Strong communication and computer skills, ability to work with people from diverse cultural backgrounds and an interest in affordable housing and/or community organizing helpful. Bi-lingual (Spanish/English) preferred but not required. Position is full-time and a one-year commitment is required. Must be able to work evenings and on weekends when required. Required training in Utah, April 23-25. Preferred start date in Oregon is April 30, 2001. Start date is negotiable for graduating students. Applications are due no later than April 2, 2001. Interviews will be held the week of April 9, 2001 in Portland.

**Compensation:** Cash stipend of \$329 every two weeks. Educational award of \$4,725, or a \$1,200 cash stipend at completion of service. Medical insurance and childcare costs provided. To apply, mail, e-mail or fax resume and cover letter to: Portland Community Land Trust VISTA Position, 2613 NE Martin Luther King Blvd, Suite B, Portland, OR 97232. Phone (503) 493-0293 Fax (503) 493-7333. Email [mary@pclt.org](mailto:mary@pclt.org). Equal Opportunity Employer Committed to Diversity



### Clark County, Washington Job Opportunities

We are seeking qualified candidates to be part of our dynamic public service organization.

#### Administrative Assistant

\$14.14 - \$18.06/hr DOQ

#### Court Assistant I/II

Court Asst. I: \$9.71 - \$12.40/hr DOQ

Court Asst. II: \$11.25 - \$14.36/hr DOQ

#### Custody Officer

\$14.99 - \$19.31/hr DOQ

#### Internal Performance Auditor

\$3,638 - \$5,402/mo DOQ

#### Sheriff's Support Specialist II

\$11.47 - \$14.65/hr DOQ

#### Park Caretaker

\$8.02 - \$9.75/hr DOQ

Job information, applications, and Benefits information are available from:

Clark County Human Resources

1013 Franklin St, Vancouver WA

Job Hotline: (360) 397-6018

TDD: (360) 397-6032

[www.co.clark.wa.us](http://www.co.clark.wa.us)

Equal Opportunity Employer

Social Services / Social Change / Domestic Violence.

**Bradley-Angle House** is seeking a **Facilities / Maintenance Coordinator** Full Time:

\$10.89/Hour plus benefits; **Youth in Transition Program Coordinator**

Half Time or Full time: \$11.65 / Hour plus benefits; **Shelter Youth Program Coordinator** Full Time

\$11.65 / Hour plus benefits; **Shelter Coordinator** \$28,558.40 / year plus benefits. Application packets required and available by calling 503/296-8225 or at One Stop, 3034 NE MLK Jr. Blvd. **Closing date: Monday, April 16, 2001** EEO/AA/ Feminist Employer.

Portland Parks and Recreation seeks individuals to serve as seasonal park rangers. Primary responsibilities are to act as a positive presence, explain and enforce park rules, work closely with police, park neighbors and park staff to promote clean, green, and safe parks and provide information about park programs to citizens: Position requires outdoor work in all types of weather with extensive walking. Experience in conflict resolution, heavy public contact, problem-solving, security, recreation or emergency services preferred. Must pass strict background check, possess current and valid driver's license and be able to be certified in CPR and first aid. Wage is \$9.75/hour. Training provided. Season runs from May through October. Applications available at Portland Parks-1120 SW 5<sup>th</sup>-Room 1302. For specific information call: 823-2223, or Internet [www.portlandparks.org](http://www.portlandparks.org), the City of Portland is an equal employment opportunity employer. Women and minorities are encouraged to apply. Applications must be received by April 27.

### Nursing

#### Care Coordinator Nurse

CareOregon is a growing progressive Medicaid managed care health plan located in downtown Portland. Our excellent benefits include fully paid health/dental insurance and matched 401 (k).

This position will include a wide range of case management and utilization review responsibilities. A key focus will be on addressing special care needs of our members.

The most qualified candidate will have a valid Oregon RN license, experience in case/utilization management, a minimum of 3 years of clinical experience, strong oral and written communication skill and experience working with diverse populations. Valid driver's license required. Experience in public health is strongly preferred. Salary negotiable. Full and Part Time positions available.

Send a cover letter and resume to CareOregon-HR-CC., 522 SW 5<sup>th</sup> Ave., Suite 200, Portland, OR 97204, or fax to (503) 416-1462. Position may close at any time.

CareOregon is an equal opportunity employer and does not discriminate on the basis of race, religion, color, sex, age, national origin, disability, veteran status, or any other classification protected by law.

The Multnomah County Health Department is currently recruiting for the following positions:

#### Information & Referral Specialist - Bilingual Spanish

#### Information Systems Specialist 2

#### Fiscal Assistant - Bilingual Spanish

#### Clinical Health Assistant - Bilingual Spanish

#### Clinic Health Assistant

#### Nutritionist

#### Office Assistant 2 - Bilingual Russian

Application materials and formal job announcements are available at: [www.co.multnomah.or.us/jobs/](http://www.co.multnomah.or.us/jobs/), in person or by mailing a self-addressed stamped envelope requesting application forms to: Multnomah County Human Resources Division, 1120 SW 5<sup>th</sup> Avenue, First Floor Lobby, PO Box 14700, Portland OR, 97293-0700. Assisted access to Multnomah County job information and web site is available at Multnomah County Libraries. Multnomah County Health Department is actively recruiting persons from various ethnic and cultural backgrounds to enhance service to our diverse communities. Bilingual/bicultural candidates are encouraged to apply. An Equal Opportunity Employer

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### Route Sales Person

Order # 1501528

Job Title

#### Sales Route Driver

Dot Code

292.353.010

Pay

\$11.27 per hour

Hours/Week 40

Duration Full Time

Location Clatsop County

Months/Experience 006

Min age 18

REQ: Excellent DMV record, minimum 6 months route sales or customer service in grocery, food delivery or merchandising.

JOB: Load and deliver bakery products to retail and institutional accounts, retrieve stale products to retail and institutional accounts, retrieve stale products and take orders.

HRS: 40 + hrs per week, split days off (Sunday and Wednesday) start time approximately 2:30 am.

### Diversity Director

Catlin Gabel School is seeking a diversity director for the 2001-02 academic year. The director will recommend and assist in the implementation of ways to promote and support diversity at the school and serve as a resource for the head of school, faculty, division heads on curriculum and other issues of diversity. This person will be called upon to lead discussions about diversity among all constituencies of the School and be an advocate for students. The Diversity Council will support and assist the director and division heads in implementing the School's diversity goals. This administrative position will be combined with a teaching assignment that is appropriate for the candidate hired.

Experience as a diversity director, diversity training or multicultural studies, multicultural curriculum assessment is highly desirable. Bachelor's degree required and at least two years' teaching experience preferred.

Catlin Gabel is a coeducational, independent grade day school. We offer a broad curriculum and small classes designed to educate the total person, incorporating the academic along with the arts, physical education, and a strong sense of community service. The school enrolls 670 students in Pre-Kinder through twelfth grade and is committed to diversity amongst the students, faculty, and staff.

For more information and to download an application visit our website at [www.catlin.edu/hr/index.htm](http://www.catlin.edu/hr/index.htm) or call 503 297-1894, ext. 373 to have one mailed to you.

Advertise in The Portland Observer,  
Call today! 288-0033

### Multnomah County Aging & Disability Services Research, Evaluation and Quality Supervisor

Collect data regarding department performance in order to manage, direct, coordinate, and evaluate the organization performance reporting system program functions. Salary range \$49,920 to \$69,889. Apply by March 30, 2001.

Application materials and formal job announcements are available at: [www.co.multnomah.or.us/jobs/](http://www.co.multnomah.or.us/jobs/), in person at 1120 SW Fifth Avenue, 1<sup>st</sup> Floor Lobby, or by mailing a self-addressed stamped envelope requesting application forms to: Multnomah County job information and web site is available at Multnomah County Libraries.

Multnomah County is actively recruiting candidates from various ethnic and cultural backgrounds to enhance services to our diverse community.



### Accounting

#### Accountant

CareOregon is a growing progressive Medicaid managed care health plan located in downtown Portland. Our excellent benefits include fully paid health/dental insurance and matched 401(k).

We are recruiting an Accountant to join our diverse Accounting/Finance team.

Job duties include: process accounts payable, general ledger, daily deposit preparation, bank reconciliation, and other banking duties.

Requirements: Business or Accounting degree or 2 years college education with 2 years accounting experience and strong spreadsheet skills. Grant accounting experience helpful. Normal hiring range \$17,700-\$32,155.

Send a cover letter and resume to CareOregon-HR-Actg., 522 SW 5<sup>th</sup> Ave., Suite 200, Portland, OR 97204, or fax to (503) 416-1462. Position may close at any time.

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### ENTRY LEVEL LAB

Full-time positions available in our Laboratory Services Department (graveyard and swing shifts) either preparing blood components or doing quarantine and labeling. Training provided for fast-paced, detail oriented production work. Science background and previous laboratory experience helpful, but not required. Bilingual candidates encouraged to apply. Hiring rate \$9.61-9.96/hr + shift differentials. Comprehensive Benefit Package: medical, dental, and life insurance, great team environment, strong paid time off program, and immense satisfaction! Drug test administered. Application required. Please apply by visiting our website or in person, or call 503-280-1454 to request an application.



3131 N. Vancouver Ave.  
Portland, OR 97227  
Fax: (5