



Classifieds/Bids



PARKING FACILITY OPERATOR

Immediate opening for full and Part-time attendants with Portland's leading parking Co. We are seeking dependable individuals with a neat appearance and a Positive attitude. \$8.00+ starting wage Huge overtime potential. Advancement opportunities Medical, Dental, 401K available. Applicants must submit to drug test and background check. Apply in person daily between 12-1, Monday - Friday, 130 SW STARK Portland, OR

E-Commerce Manager

Columbia Credit Union is seeking an enthusiastic, high energy individual to oversee E-Commerce Management responsibilities for our organization. This experienced individual will manage the development, maintenance and operation of e-commerce products within Columbia Credit Union including the website, electronic banking, and alternative delivery channels. Responsible for researching new products, updating and revising policies and managing staff.

Requires proven capabilities of delivering quality Electronic Commerce hardware and software products/programs on time and within budget, excellent analytical and organizational skills with strong technical background in Electronic Commerce with specific experience in ATM, debit, and home banking systems. Ideal candidate has strong managerial-level understanding of current Microsoft and Internet products used in deploying scalable systems.

Minimum of 5 years experience in installing/running Electronic Commerce technologies with 3 years of progressively responsible management experience, including management skills in planning, project management, budgeting, people development and teamwork required. BS in Business Administration, Finance or related field or relative experience, post-graduate work preferred.

Must be able to be on pager call duty in order to diagnose and solve problems from home. Generous benefits include medical, dental, vision, 401K, paid vacation and sick, wellness program, education and tuition assistance. Send resume and Salary requirements to: Columbia Credit Union PO Box 324 Vancouver, WA 98666 e-mail angelp@columbiacu.org or fax (306) 891-1226. Position is open until filled. Interviews will be by appointment only, no phone calls please. EOE/AA

Radio Marketing Consultant

Salem Media of Oregon, Inc., KPQD AM/FM Christian formatted radio, has an immediate opening for Marketing Consultants. The ideal candidate should have demonstrated a record of success in outside, commissionable sales. In order to receive consideration, candidates also must be able to demonstrate that they possess our five must have characteristics: CRATIVE/INNOVATIVE * GOAL/ACHIEVEMENT ORIENTED * INFLUENTIAL * PERSISTENT/TENACIOUS * SENSE OF URENCY. All candidates must be team players and of strong moral character and integrity. Base pay with excellent commission package and benefits. Professional, stable, positive and smoke free working environment. FAX your resume to Brad London, General Sales Manager at (503) 238-7202 or mail to 5110 SE Stark, Portland, OR 97215-no calls please. The deadline is March 30, 2001. AN EQUAL OPPORTUNITY EMPLOYER

Business Opportunity/ Franchise

Printing/Coping/Graphic Franchise; Owner Retiring!! No Exp. Nec. Turnkey Operation. Low Invest. W/Finan. Avail. (800) 645-3006

The Multnomah County Health Department is currently recruiting for the following positions:

Fiscal Assistant - Bilingual Spanish

This part-time bilingual position will work in a Primary Care clinic and act as a resource for clients to ensure they receive all insurance benefits that are due to them. Specifically, the Fiscal Assistant will develop personal plans with the clients to assist the clients in contributing to the cost of their care more consistently.

Clinical Health Assistant - Bilingual Spanish

Nutritionist
Environmental Health Specialist
Pharmacist (Part-Time)
Medical Records Technician

Application materials and formal job announcements are available at: www.co.multnomah.or.us/jobs/, in person or by mailing a self-addressed stamped envelope requesting application forms to: Multnomah County Human Resources Division, 1120 SW 5th Avenue, First Floor Lobby, PO Box 14700, Portland OR 97293-0700. Assisted access to Multnomah County job information and web site is available at Multnomah County Libraries.

Multnomah County Health Department is actively recruiting persons from various ethnic and cultural backgrounds to enhance service to our diverse communities. Bilingual/bicultural candidates are encouraged to apply.

An Equal Opportunity Employer



Customer Service Claims Specialist

CareOregon is a progressive Medicaid managed care health plan committed to the values of diversity, empowerment, and open communication. Team members work in an environment that encourages decision-making, initiative, flexibility, and creativity in meeting the needs of our plan members and their communities.

We are recruiting for a Claims Specialist, who will respond to telephone and written inquiries regarding claims and provider issues from members, providers, agencies, vendors and physician staff. Essential duties of this position include: Providing feedback and resolution in a timely manner; Delivering direct customer service to all CareOregon members, clinics, OMAP providers, as well as out of state providers and other non-OMAP plans; acting as first point of contact for claims appeal from providers and members; resolving claims in accordance with CareOregon claims appeals procedures; researching member and provider claim appeals for payment, eligibility, authorization and errors, or other discrepancies.

Two years experience in medical claims adjudication or health insurance customer service; or any work experience and/or training that would likely provide the ability to perform the essential functions of the position.

Hiring range \$24,177 to \$32,276 annually. This position will be open until filled. Please submit cover letter and resume to CareOregon, HR-CS, 522 SW 5th Ave., Suite 200, Portland, OR 97204, or you may fax it to (503) 416-3720.

Equal Opportunity Employer

For Sale Complete DSL Modem Kit \$100.00

Sony Playstation 1 and 7 Games \$100.00

and many other items call 503-281-2280

Health Services

Credentialing Assistant

CareOregon is a 90 employee, team-based, Medicaid managed care health plan committed to the values of diversity, empowerment and open communication, located in downtown Portland.

We are currently recruiting for Credentialing Assistants join our Network Development team to produce contracts and credentialing applications, you will communicate with provider offices regarding completion of credentialing and recredentialing applications and maintain a provider database. One year experience in health plan credentialing, medical staff office, or human resources office required. One year experience with high-production word processing; Access or other databases preferred. Excellent oral and written communication skills and ability to work in a team environment with diverse groups necessary.

Please submit cover letter and resume to CareOregon-HR-CA, 522 SW 5th Ave., Suite 200, Portland, OR 97204, or fax to (503) 416-3721. Position may close at any time.

Equal Opportunity Employer

Accounting

Accountant

CareOregon is a growing progressive Medicaid managed care health plan located in downtown Portland. Our excellent benefits include fully paid health/dental insurance and matched 401(k).

We are recruiting an Accountant to join our diverse Accounting/Finance team.

Job duties include: process accounts payable, general ledger, daily deposit preparation, bank reconciliation, and other banking duties.

Requirements: Business or Accounting degree or 2 years college education with 2 years accounting experience and strong spreadsheet skills. Grant accounting experience helpful. Normal hiring range \$17,700-\$32,155.

Send a cover letter and resume to CareOregon-HR-Actg., 522 SW 5th Ave., Suite 200, Portland, OR 97204, or fax to (503) 416-3721. Position may close at any time.

CareOregon is an equal opportunity employer and does not discriminate on the basis of race, religion, color, sex age, national origin, disability, veteran status, or any other classification protected by law.

Community Organizer

Work with members in eastern Oregon on issue campaigns, actions, organization building and leadership development. Commitment to social justice, grassroots democracy and multi-issue organizing. Willing to work flexible hours. \$23-\$25K. Experience, Spanish speaker preferred. Send cover letter, resume and references to ORA Personnel Committee, P.O. Box 1231, La Grande, OR 97850; or maray@worc.org.

Washington County



Senior Administrative Specialist
County Administrative Office
\$2,400-\$2,915/month
Open until filled
Call (503) 846-8606/TTY (503) 846-4898 for information. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply. Washington County Human Resources Division
155 N. First Avenue, Suite 320 Hillsboro, OR 97124

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Join a dynamic organization that is dedicated to public service! Clark County has a number of challenging positions available for qualified and talented individuals. We are looking for candidates to fill current and future open positions in several areas such as:

- Office Administration
- Information Technology
- Finance an Management
- Law Enforcement & Public Safety
- Environmental Services
- Planning & Development
- Road Operations and Maintenance
- Civil Engineering

Clark County provides a generous benefits package with medical, dental, life insurance, paid holidays, vacation & sick leave. For more detailed information about current job openings check out website: www.co.clark.wa.us or call our job hotline: 360-397-6018. Application materials for all open positions are available @ Clark County Human Resources, PO Box 5000. 1013 Franklin St. Vancouver, WA 98666-5000 TDD 360-397-6032.

EQUAL OPPORTUNITY EMPLOYER

Community Alliance of Tenants is hiring: Renter Education Program Director. Train tenants, coord hotline, supervise vols. FT, send/ e-mail resume by 3/27 anitacat@aracnet.com Office Admin Manage bd, oversee office, provide tech support. FT, send/ e-mail resume by 3/22 anitacat@aracnet.com Tenant Organizer HUD bldgs outreach & group development. Americorps VISTA. FT, send/e-mail resume by 3/23 anitacat@aracnet.com CAT, 2710 NE 14th Ave. Ptdl, 97212. 503-460-9702

Development Director

Western States Center is seeking an experienced development professional with a successful fundraising track record to plan, implement and manage fundraising strategies and campaigns. The successful candidate will be a passionate fundraiser, possessing excellent communication skills. This is senior management position in a fast growing, progressive organization with an annual budget in excess of \$1.3 million. Excellent benefits. Salary \$40,000-\$45,000.

Send resume and cover letter to: Administrative Director, Western States Center, PO Box 40305, Portland, OR 97240.



PORT OF PORTLAND

Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicant - may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at www.portofportlandor.com or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.

The Port of Portland is an Equal Opportunity Employer

Employment



"Doing Good Things for Oregon!"

Visit our WebCenter at www.oregonlottery.org

Currently recruiting for the following positions:

- Legal Assistant
- Sustaining Engineer
- Electronic Technician
- Systems Analyst
- Marketing Support Manager
- Research Analyst
- Network Operations Center Operator

All the above positions are located in Salem, Oregon.

Applications and complete job announcements can also be obtained at any office of the Oregon Employment Department or by calling the Lottery Job Line at (503) 540-1328 in Salem. Successful applicants are subject to extensive background check.

The Oregon Lottery is an Equal Opportunity Employer. Women, Minorities & People with Disabilities are encouraged to apply.

Employment



In Oregon, opportunity means a variety of careers available statewide, competitive salaries and great benefits. Currently, openings exist in the following agencies:

OREGON ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT

Public Health Engineer 3

Staff Engineer

The Oregon Economic and Community Development Department invites applications for a Staff Engineer. This is a permanent position located in Salem. The Staff Engineer is responsible for providing engineering services including: advanced technical review and advice on approval/denial of applications, studies, plans, specifications, final designs, on-site surveys, and inspections of infrastructure (road, water, wastewater, dock, airport) projects. This position will provide the agency's Regional teams with technical/professional consultation, and promote sustainable practices, in the area of complex public works infrastructure construction. This position is the only Public Health Engineer in the Department and is considered an expert in the public works infrastructure field. Salary range is \$3,016 to \$4,223 a month, with excellent benefits. Announcement #LE1000045A. Contact the Human Resources Office at (503) 986-0095 for the required application packet or access the full job announcement including application process at: www.econ.state.or.us. Closing date is March 29, 2001.

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon Jobs page at: www.oregonjobs.org. The State of Oregon and all its divisions are proud to be equal opportunity employers.

Retail

Meier & Frank

A Division Of The May Department Stores
Retail Managers

Meier & Frank, one of the nation's leading retailers is seeking individuals to fill the position of Retail Manager. These important positions are responsible for maximizing sales through superior merchandising, exceptional customer service and inventory control. 2-3 years prior retail experience is required. Meier & Frank offers a competitive salary/ benefit package, and exciting career growth opportunity. Please send resumes to:

Meier & Frank

Attn: 1277-0

621 SW 5th Ave.

Portland, OR. 97204

Fax: (503) 241-5790

E-mail: jobs@meierandfrank.com

EOE

SUB-BIDS REQUESTED

Tri-Met Interstate Max Project Line Section 10C
Bids Due On or Before April 24, 2001

SUBCONTRACTOR OPEN HOUSE

March 28, 2001 - 4:00-6:00pm

OAME Conference Room

4134 N. Vancouver Avenue, Portland, Oregon

F.E. Ward, Inc. is seeking to build a diverse and competitive team and encourages DBE firms located within the Portland Enterprise Zone and the Portland metropolitan area, and all other interested subcontractors and suppliers to attend the open house and submit quotations.

F.E. WARD, INC.

2710 NE 78th St. - Vancouver, WA 98665
(360) 573-8929 - FAX (360) 573-4507
Oregon CCB #63296

We are an Equal Opportunity Employer.

Advertise your business in
The Portland Observer
call 288-0033 today