



Classifieds/Bids

Multnomah County Aging & Disability Services

Case Management Assistant

Support Case Managers in department of Aging & Disability Services by completing paperwork, organizing and updating client files. Accompany clients to medical appointments; assist with various tasks and errands; visit clients to check status, resolve business transactions and conduct other personal duties. Operate computer terminals and other standard office machines. \$11.20 to \$13.78 per hour full salary range. Apply by 3-16-01.

Application materials and formal job announcements for this position are available at www.multnomah.lib.or.us/jobs/ or by calling Multnomah County Human Resources (503) 988-5015. Assisted access to Multnomah County job information and web site is available at Multnomah County Libraries.

Program (District) Managers

The Aging and Disability Services department of Multnomah County seeks creative leaders with excellent consensus-building skills. Responsible for promoting partnerships with local community-based organizations and advocacy groups to deliver services to residents in North/Northeast and Southeast Portland. Will promote cultural diversity, support continuous improvement through the application of innovative practices and effectively communicate agency goals between various target audiences. The salary range for this position is \$52,420 to \$80,936 annually. The most competitive candidates for these positions will be proven leaders who have successfully applied concepts of effective change management and have advocated for funding and legislative change in support of special interests.

For the Program Manager positions only, please forward chronological resume and cover letter of interest to: Carolyn Edgett, Multnomah County, Aging & Disability Services, Human Resources, 421 SW 5th Avenue, 3rd Floor, Portland, OR 97204-2220 or forward email to carolyn.edgett@co.multnomah.or.us or FAX to (503) 988-3656. Deadline for applying is March 16, 2001.

Multnomah County is actively recruiting candidates from various ethnic and cultural backgrounds to enhance service to our diverse community.

The Multnomah County Health Department is currently recruiting for the following positions:

Fiscal Assistant-Bilingual Spanish

Clinical Health Assistant- Bilingual Spanish

Medical Records Technician
Application materials and formal job announcements are available at: www.co.multnomah.or.us/jobs/. In person or by mailing a self-addressed stamped envelope requesting application forms to: Multnomah County Human Resources Division, 1120 SW 5th Avenue, First Floor Lobby, PO Box 14700, Portland OR, 97293-0700. Assisted access to Multnomah County job information and web site is available at Multnomah County Libraries.

Multnomah County Health Department is actively recruiting persons from various ethnic and cultural backgrounds to enhance service to our diverse communities. Bilingual/bicultural candidates are encouraged to apply. An Equal Opportunity Employer



Metro

Providing regional services * Creating livable communities

Labor Relations Manager, \$48,050 - \$67,269, annually, FT, Open Until Filled.

Metro is seeking a Labor Relations Manager. The ideal candidate will possess the ability to conduct professional level contract negotiations, prepare written proposals, and provide contract interpretation for managers and supervisors; resolve grievances through mediation and arbitration; conduct internal EEO inquiries and prepare responses to complaints; coordinate and participate in Joint Labor Management Committees; design and present labor relations training; perform research and analysis; develop policy and procedure recommendations; maintain labor relation records files and databases; and provide advice or counsel on labor relation issues. Submit a resume with a cover letter which describes why your background and experience make you the ideal candidate to: Karol Ford, Recruitment and Selection Specialist, Metro Human Resources, 600 NE Grand Avenue, Portland, OR 97232, or email jobs@metro.dst.or.us Please call (503) 797-1570 if you would like a complete job announcement mailed to you. Web address: www.metro-region.org

Parks Supervisor,

\$43,583 - \$61,015/annually, FT, Deadline 3/19/01. Monitors and supervises the operation, maintenance, and security of a group of regional parks/facilities including Howell Territorial Park, Chinook Landing Marine Park, Gleason Boat Ramp, Pioneer Cemeteries, Glendoveer Gold Course and Smith & Bybee Lakes. Exercises functional and technical supervision over assigned technical, maintenance, seasonal and volunteer workers. Required application materials available at: Metro Human Resources, 600 NE Grand Avenue, Portland, OR Resumes are not accepted. Please call (503) 797-1570 if you would like application materials mailed to you. Web address: www.metro-region.org AA/EEO Employer



METRO

Custodial Temporary Custodians Oregon Legislature

\$9.00 per hour

- Flexible Weekly Hours
- Must be available to work immediately
- Possibility of continuing employment
- Apply in person

For more information contact:

Karen Hupp
Legislative
Administration
900 Court St NE
Room 140-B
Salem OR 97301
(503) 986-1373
Job Line
(503) 986-1375



Business Opportunity/ Franchise

Printing/Coping/Graphic Franchise; Owner Retiring!!
No Exp. Nec. Turnkey Operation.
Low Invest. W/Finan. Avail. (800) 645-3006



Clark County, Washington Job Opportunities

We are seeking qualified candidates to be part of our dynamic public Service organization.

Assistant Engineering Technician/Engineering Technician

\$14.91 - \$19.05/hr DOQ
Program Coordinator II
\$3,638 - \$5,139/mo DOQ
SR. Management/Budget
Analyst

\$3,823 - \$5,402/mo DOQ
Job information, applications,
and Benefits information are
available from:

Clark County Human Resources
1013 Franklin St, Vancouver WA
Job Hotline: (360) 397-6018
TDD: (360) 397-6032
www.co.clark.wa.us
Equal Opportunity Employer



Employment Opportunities

Clark County, Washington is an equal opportunity employer seeking qualified candidates to fill current temporary openings for our Department of Public Works Road & Park Maintenance divisions. These positions are employed through a temporary staffing agency, but will be assigned to Clark County. Duties include traffic flagging, general labor and maintenance duties during peak season.

Entry level pay rate begins at \$8.02 per hour. Candidates with a flagger's certificate & experience, who are assigned to flagging and/or difficult road maintenance positions, may receive pay between \$8.02 - \$12.38 per hour. Salary rate will be determined upon hire. Detailed info & applications are available @ Clark County Human Resources, PO Box 5000, 1013 Franklin St, Vancouver, WA. 98666-5000. Job Hotline (360) 397-6018; TDD (360) 397-6032; www.co.clark.wa.us.
EQUAL OPPORTUNITY EMPLOYER

Social Services

Volunteers Of America Oregon
Family Advocate I - Overnight
Domestic Violence program seeks
overnight advocate.

Responsibilities include shelter/crisis line coverage, case mgt. Duties, and some facilities mgt. Req: Domestic violence advocacy exp., knowledge of local resources, ODL and reliable vehicle. Must have experience with diverse populations and/or be either bilingual, bicultural, or from a community of color (your cover letter MUST address how you meet this requirement). Full time, benefits. Resume/cover letter by March 23 to Marcia Rodden, VOA Family Center, 537 SE Alder, Portland, OR 97214. Equal Opportunity Employer.

Employment



In Oregon, opportunity means a variety of careers available statewide, competitive salaries and great benefits. Currently, openings exist in the following agencies:

OREGON ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT Database Programmer/Analyst Information Systems Specialist 5

The Oregon Economic and Community Development Department invites applications for a Database Programmer/Analyst. This is a permanent position located in Salem. This position provides support to the Oregon Economic and Community Development Department by providing a variety of professional and technical support activities, including maintenance and enhancement of existing software and hardware applications; analysis, design, and implementation of purchased and in-house applications; feasibility and cost/benefit analysis; integration of data from various platforms; performance tests and troubleshooting; and production of system specifications, procedures, and documentation. Salary range is \$3,207 to \$4,437 a month with excellent benefits. **Announcement #LE990088.** Contact the Human Resources Office at (503) 996-0095 for more information and the required application packet or visit www.econ.state.or.us. Closing date is March 13, 2001.

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: www.oregonjobs.org. The State of Oregon and all its divisions are proud to be equal opportunity employers.

COORDINATOR OF INTERPRETATION' AND TRANSLATION SERVICES FOR TITLE I PORTLAND PUBLIC SCHOOLS

Bachelor's degree in field directly related to communication or foreign languages. Minimum of 3 years experience with facilitation of translation and interpretation services. Experience working with organizations and/or systems for producing professional translations and interpretations in multiple languages. Fluent in at least one of the following; Spanish, Vietnamese, Russian. Excellent oral and written communication skills in English. Proficiency with Microsoft Word, Excel, Outlook and Publications programs. Experience securing funding for translations and interpretation services from a variety of resources including, but not limited to public/private partnership, businesses, grant funds, etc. This is a 210-day work year position with a salary range of \$29,501-\$36,855, top range \$44,209. For more information please contact Portland Public Schools, Human Resources Department, 501 N. Dixon, Portland, 503.916.3544, e-mail: hinfo@pps.k12.or.us for application and position announcement. PPS web site: www.pps.k12.or.us

AN EQUAL OPPORTUNITY
EMPLOYER - A DRUG-FREE/
SMOKE FREE WORK PLACE



PARKING FACILITY OPERATOR

Immediate opening for full and Part-time attendants with Portland's leading parking Co. We are seeking dependable individuals with a neat appearance and a Positive attitude. \$8.00+ starting wage Huge overtime potential Advancement opportunities Medical, Dental, 401K available Applicants must submit to drug test and background check. Apply in person daily between 12-1, Monday - Friday. 130 SW STARK Portland, OR

Washington County



Cartographer II

\$2,784 - \$3,382/month
Closes March 23, 2001

Utility Worker

\$2,201 - \$2,659/month
Closes March 23, 2001

Call (503) 846-8606/TTY (503) 846-4898 for information. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply. Apply To: Washington County Human Resources Division 155 N. First Avenue, Suite 320 Hillsboro, OR 97124

Multnomah County



Leading the way for good
government

**For Careers In: IT & Finance * Planning,
Administration & Clerical * Engineering,
Appraising, Drafting * Law, Public Safety
& Corrections * Counseling, Guidance &
Social Work * Primary Care, Public
Health, Dental Services * Library Ser-
vices***

Multnomah County offers a wide variety of careers, competitive salaries, and excellent benefits to include fully paid medical, dental, and vision coverage for spouses, domestic partners and other eligible dependents; life insurance, long term disability, EAP, and fully paid participation in the Public Employees' Retirement System (PERS).

Application materials and job announcements are available at www.co.multnomah.or.us. Application materials can also be obtained in person at 1120 SW 5th Ave. Portland or by mailing a self-addressed, stamped envelope, requesting application materials to: Multnomah County Human Resources, P.O. Box 14700, Portland, OR 97293-0700. Assisted access to Multnomah County job information and web site is available at Multnomah County Libraries.

Multnomah County welcomes applicants of various ethnic and cultural backgrounds, who are able to enhance service to our diverse community.



PORT OF PORTLAND

Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by visiting the Port's website at www.portofportland.com or by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett Street, Portland.

The Port of Portland is an
Equal Opportunity Employer

get involved

At Providence Health System everyone gets involved. Our commitment to the highest quality of care and the well-being of our community carries over into our commitment to your future. As a recognized leader in health care and Oregon's second largest private employer, we offer the most advanced technology and a caring work environment. Get more - at Providence.

- Human Resources Assistant
- Registrars
- PBX Operator
- Information Desk
- Scheduling Supervisor
- Housekeeping
- Compensation Manager
- Billing & Scheduling Coordinator
- Program Manager - Dept. of Medicine
- Home Health Aide
- Collector
- Lab Services
- Medical Management
- Benefits Manager

We offer a generous flexible benefits program and great pay for your valuable skills. Applications are required and may be obtained through our website or at one of our main hospital locations. Pre-employment screening is required and includes drug screen. AAP employer. An equal opportunity organization.

Providence Health System
4805 NE Gilsan St., Portland, OR 97213
Phone 503.215.5770

Please reference #PONM0301 on your application.



Providence Health Plan

A caring difference you can feel

■ unmistakable success @ www.providence.org