



Classifieds/Bids

Chief Of Staff For Portland City Commissioner Dan Saltzman

Applicants must be highly organized, demonstrate superior writing, budgetary, supervisory, management, and people skills. A one-page cover letter and resume with at least 3 references are required. Please see complete job description and instructions on how to apply at our City of Portland website

http://www.ci.portland.or.us You can mail, fax or e-mail to:

CVT, 1221 SW 4th Avenue,
Room 230,
Portland, OR 97204 Fax:
503-823-3036.

Please no calls. Must apply by
November 19.



PARKING FACILITY OPERATOR

Immediate opening for full and Part-time attendants with Portland's leading parking Co. We are seeking dependable individuals with a neat appearance and a Positive attitude. \$8.00+ starting wage Huge overtime potential Advancement opportunities Medical, Dental, 401K available Applicants must submit to drug test and background check. Apply in person daily between 12-1, Monday - Friday. 130 SW STARK Portland, OR

Clerical Housing Management Staff Support

Vancouver Housing Authority

The VANCOUVER HOUSING AUTHORITY is currently accepting applications for the positions of Housing Management Staff Support. The position performs clerical and record keeping duties for assigned assisted housing programs. This includes maintenance of tenant files, processing of verification of income and household status forms, initiation of review process, monitors completion of review process, monitoring of computer screens, file documents and signatures on leases and amendments. Maintains good working relationships with other agencies and VHA staff. Salary \$1728 to \$2447 per month; excellent benefits. To request required application materials please e-mail hrvha@vhausa.com, or call (503) 694-2501 ext. 9702 or 503-289-5593 ext. 9702. **Resumes without applications will not be accepted.** Completed applications must be received by 5:00 p.m. Monday, November 20, 2000. Vancouver Housing Authority, 2500 Main Street, Vancouver, WA 98660.

Equal Opportunity Employer

SOCIAL SERVICES

Full time **Case Manager** needed at crisis shelter for runaway youth. Responsibility includes providing a range of crisis intervention services to runaway, troubled adolescents and their families. Minimum of 3 years experience working with adolescents and families required. Starting salary \$1,800/mo plus benefits. To apply, send cover letter and resume to Attn:

Steve Olsen, c/o
Harry's Mother,
3942 SE Hawthorne,
Portland, Oregon 97214.

No phone calls please. Position closes on 11/20/00 at 5:00 p.m. We value diversity and are an Equal Opportunity Employer.

Duplex For Rent

2 Bdrm, Avail. 12/11/2000
\$575 Mo. \$500 Dep.
5015 NE 15th
Bus Lines
503-249-1756



CareOregon

Credentialing Assistant

CareOregon is a growing, progressive managed care health plan located in downtown Portland. We are looking for enthusiastic people to join our team. Our excellent benefits include fully paid health-dental and matched 401k.

We are currently recruiting for Credentialing Assistants join our Network Development Team to produce contracts and credentialing applications, you will communicate with provider offices regarding completion of credentialing and recredentialing applications and maintain a provider database. One year experience in health plan credentialing, medical staff office, or human resources office required. One year experience with high production word processing Access or other database preferred. Excellent oral and written communication skills and ability to work in a team environment with diverse groups necessary. Please submit cover letter and resume to
CareOregon HR CA,
522 W 5th Ave, Suite 200,
Portland, OR 97201,
or fax to 503 416-3721.
Positions may close at any time.

EQUAL OPPORTUNITY EMPLOYER



CareOregon

Contracting Coordinator

CareOregon is a growing, progressive Medicaid managed care health plan located in downtown Portland. We are looking for a motivated and enthusiastic person to join our Network development Team. We are currently recruiting for a Contracting Coordinator to negotiate, develop and coordinate contracts with various medical providers throughout the state of Oregon. The person selected for this position will be required to negotiate contract language and terms, coordinate various contracting functions including contract production, contract development, and contract amendments; as well as oversee the accuracy and maintenance of provider relations, or customer service, or health care administration required. Experience in working with models and operations of managed care required. Valid driver's license and ability to travel required. Bachelor's degree in business or Health Care Administration preferred.

Please submit cover letter and resume to
CareOregon-HR-CO
522 SW 5th Ave., Suite 200,
Portland, OR 97201,
or fax to (503) 416-3721.
Positions may close at any time.

EQUAL OPPORTUNITY EMPLOYER

Housing Specialist II

FT position. Duties include being the liaison with housing providers and landlords, coordination of housing education and counseling, technical assistance in housing laws and regulations and advocacy regarding low-income housing issues. \$11.00-\$13.50 entry wage. Apply at Portland Impact, 4707 SE Hawthorne. Questions call 503-988-6000. EOA/AA



CareOregon

Software Developer

CareOregon is a dynamic, growing health plan providing coverage to members eligible for the Oregon Health Plan. We are the collaborative of private and public health care providers to create a community-based health plan. We offer a strongly team-oriented work environment in a company where your contributions will make a difference. Experience in health Insurance preferred. This position required strong systems analysis and design skills. Experience using SQL or Visual Basic a plus. We are committed to maintaining a high-quality computing Infrastructure and to delivering outstanding service to our users. This is an opportunity to work with a great IS team in an environment that supports continuous learning and improvement.

We require a minimum of six years in the analysis, design, coding and testing of integrated computer systems. We require a Bachelor's degree or equivalent. Please submit a cover letter and resume to: HR-SD
CareOregon
522 SW 5th Ave
Portland, OR 97204
We are an equal opportunity

HealthCare - Social Services

Case Management Supervisor, OHSU Partnership Project (clients with HIV/AIDS). Manage staff, provide clinical supervision, assist in budget and program development. Also carry small caseload for direct service. MSW with HIV and supervisory experience. LCSW & bilingual in Spanish preferred. Salary 38-43K with outstanding benefits. Closes 11/24/00.

Call Becky Harmon,
Director at (503) 230-1202.
OHSU is an Equal Opportunity,
Affirmative Action Employer.

Employment

Employment



In Oregon, opportunity means a variety of careers available statewide, competitive salaries and great benefits. Currently, openings exist in the following agencies:

OREGON STATE UNIVERSITY Department of Facilities Services University Planning Manager

The Oregon State University campus, located in Corvallis, Oregon, encompasses 420 acres and 5.6 million square feet of buildings. OSU's Department of Facilities Services is a customer services-oriented organization with a vision and record of continuous improvement. Our department is a leader nationally in the facilities management arena. Here is an opportunity to join forces with a forward-looking department. We have an opening for a University Planning Manager with a verifiable record of excellent customer services and outstanding performance.

The University Planning Manager is responsible for the management of university land use and space allocations; and University Master Plan and Capital Project Approval, Requests and Submittals. The University Planning Manager supervises 2 full-time professional faculty positions.

Qualification for this position includes State of Oregon registered Architect or Planner required. Three years' experience in planning work and experience in use of personal computer preferred but not required.

This position is a professional faculty appointment. Salary is negotiable based upon experience and qualifications. For an application packet, contact Robin Hlobecy at Facilities Services by phone at (541) 737-0951, email at Robin.Hlobecy@orst.edu, or by fax at (541) 737-3724. Please request a packet prior to sending a resume. Check us out at <http://osu.edu/admin/hr/dev/orient/>. This website has links to information about Oregon state University as well as community resources. OSU is an AA/EEO Employer and has a policy of being responsive to dual-career needs. For full consideration, completed application packets should be received at Facilities Services by 5:00 p.m. on the closing date of December 1, 2000. Applications will be accepted until the position has been filled.

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon Jobs page at: www.oregonjobs.org. The State of Oregon and all its divisions are proud to be equal opportunity employers.

SUB BIDS REQUESTED

Alder Basin Phase 6 Mid Basin
Side Sewer Portland OR

Bid Date: November 16, 2000 11:00 am

EMERY & SONS CONSTRUCTION, INC

(503) 769-7751 FAX (503) 769-5266
P.O. Box 398 Stayton, OR 97383
CCB #00312

We are an equal opportunity employer seeking sub-bids from state or Oregon certified MBE, WBE & DBE.

The Multnomah County Health Department is currently recruiting for the following positions:

HEALTH SERVICES SPECIALIST - HELPING C INTEGRATION PROGRAM HEALTH EDUCATOR PROGRAM DEVELOPMENT SPECIALIST - HIV DIVISION LABORATORY SPECIALIST PSYCHIATRIST (PART- TIME) - CORRECTIONS HEALTH

Application materials and formal job announcements are available at: www.co.multnomah.or.us/jobs/, in person or by mailing a self-addressed stamped envelope requesting application forms to: Multnomah County Human Resources Division, 1120 SW 5th Avenue, First Lobby, PO Box 14700, Portland OR, 97293-0700. Assisted access to Multnomah County job information and web site is available at Multnomah County Libraries. Multnomah County Health Department is actively recruiting persons from various ethnic and cultural backgrounds to enhance service to our diverse communities. Bilingual/bicultural candidates are encouraged to apply.
An Equal Opportunity Employer



Residential Assistant

YWCA of Greater Portland seeks a Residential Assistant to cover the graveyard shift in the Yolanda House Program. Prefer experience working in a shelter, residential or emergency setting. Knowledge of conflict resolution & problem solving, and ability to establish rapport with diverse populations. Must be able to pass a criminal background check. Must complete an agency employment application. Application and resumes can be mailed or faxed to: YWCA, Attn: Human Resources, 1111 SW 10th Ave, Portland, OR 97205; Fax #503-294-7399. EOE

Request For Proposal Rock Creek Campus Comprehensive Programming Expansion & Renovation Portland Community College

Section 1

A. Legal Advertisement

Announcement of Request for Proposals (RFP):

Sealed proposals will be received at the Purchasing Office, Portland Community College, Room 1513, Capital Center, 18624 NW Walker Road, Beaverton, Oregon 97006, until **2:00 PM, Pac. Time, Friday, December 15, 2000** for the **Rock Creek Campus Professional Services Project**.

The College intends to enter into a **Professional Services Agreement** with the successful proposer to provide all services required for the **PCC Rock Creek Campus Comprehensive Programming Expansion and Renovation** work which includes approximately 84,000 sq. ft. of new construction and 54,000 sq. ft. of remodel, plus the remodel/renovation of the 10,500 sq. ft. **PCC Cafeteria Building into office area** at our CAPITAL Center complex located at 185th and Walker Road. Services are to include; but are not necessary, plus full professional services related to all other phases of a typical Professional Services Agreement.

In order to be considered for selection, fifteen (15) copies of your response to this RFP must arrive at the time and place designated above, with one copy clearly marked "**Original Copy - Rock Creek Campus Professional Services Project**", and signed by a corporate officer or business partner authorized to do so. The College will require twenty (20) working days from the due date to review and evaluate the proposals. At that time, all firms that responded to the RFP will be notified of their status in the process. Those firms chosen for further consideration will then be invited for a personal interview. The interview process may be two tiered depending on the wishes of the College Review Committee. Once the interviews have been completed, the College Review Committee will make their final selection knowing pending Board approval action on February 15, 2001 at which time the final decision will be announced.

The Board of Directors of Portland Community College District reserves the right to reject any and all proposals and to waive irregularities.

No proposer may withdraw their proposal after the deadline set for openings thereof, before award of a Professional Services Agreement, unless that award is delayed for a period greater than sixty (60) days from the date the submittals are due. Each proposal must contain a statement as to whether the proposer is a resident proposer, as defined in ORS 279.029.

Minority-owned, women-owned and emerging small business enterprises will be afforded full opportunity to submit proposals in response to this solicitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award of any contract entered into pursuant to this advertisement.

The Board of Directors of the Portland Community College District and the officers and staff of the College are committed to encourage that women and members of ethnic minority groups are represented and employed in the College's contracts and agreements.

Responses to this RFP must be directed to the following office:

Stan W. Straub, Contracts
Capital Center - WCWTC #1513
18624 NW Walker Road
Beaverton, Oregon 97006
Published: Daily Journal of Commerce

The Asian Reporter
The El Hispanic News
The Portland Observer

The Scanner
State of Oregon Vendor Information Program (VIP)
Date: November 14, 2000

B. Project Description

Portland Community College intends to enter into a **Professional Services Agreement** with the successful proposer to provide all Professional Services for the **Rock Creek Campus Comprehensive Programming Expansion and Renovation** work, plus the **CAPITAL Center Cafeteria Building Remodel** into an office complex. Work includes, but is not necessarily limited to, Planning Review, Master Plan review and coordination with Washington County Programming, Schematic Design Phase, Design Development Phase, Construction Documents Phase, Bidding and Negotiation Phase and Construction Administration Phase plus any contingent or additional services which may be required during the life of the agreement including but not necessarily limited to landscape design, interior design and furniture selection, cost/claim evaluation and negotiations, services in connection with any public hearings, assistance with CM/GC contractor selection processes including review of CM/GC contractor's subcontract bids and sub-bids, assistance the College may need in contract and construction administration and professional support in any legal proceeding which may grow out of any construction projects resulting from this agreement. Life of the project will extend for roughly six (6) years or until all construction has been completed and projects accepted by the College.

Request for Proposal Fire Alarm Testing and Maintenance

The University of Oregon seeks to obtain the services of highly experienced and highly qualified organization (s) to provide testing, maintenance, and repair of fire alarm systems.

A mandatory, pre-proposal question and answer meeting will be held on Thursday, November 21, 2000, at 11:00 am, in the Facilities Services Conference Room located at 1295 Franklin Blvd., Eugene, Oregon.

For information, or copy of the Request for Proposals, RFP #002 Fire Alarm Testing and Maintenance contact William Kasper, Purchasing Manager, University of Oregon Facilities Services, 1295 Franklin Blvd., Eugene, Oregon, 97403-1276, (541) 346-1525.

The University reserves the right to reject any or all proposals or to waive any specification or requirement when determined to be in the best interest of the University.

The deadline for submitting proposals is 3:00 pm, Monday, December 4, 2000.