



Classifieds/Bids

ATP Assistant

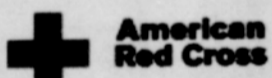
The Tri-Met Accessible Transportation Programs (ATP) team is hiring an ATP Assistant. You will be part of a professional, high energy administrative support team specifically assigned to maintain several critical business and operating databases, produce reports and process eligibility applications. Qualified candidates must have a high school diploma or equivalent certificate with two years' experience in a general office or administrative position, preferably in the areas of customer service or administrative support. Requires intermediate level experience using Access, Excel, Outlook, Word and keyboarding speed of 50 wpm. Excellent benefits package and hiring range of \$11.90-\$14.28/hour. Qualified candidates submit a Tri-Met application with a resume no later than November 17th to the Human Resources Dept., 4012 SE 17th Ave., Portland, OR 97202. You may call (503) 962-7635 for information or visit our website at <http://www.tri-met.org/jobs/>.



Equal Opportunity Employer

Data Entry Processor

Where Your Heart And Mind Go To Work With You. Full-time position currently available to perform computer entry of statistical information, generate variety of reports and maintain computerized and manual records. Qualified candidates will possess HS diploma or equiv. And computer experience. Excel, Access and Word preferred, and excellent customer service. Must have ability to work with minimal supervision, provide highly accurate work, and work in a team environment. Hiring range \$8.27-\$9.00; competitive benefits include medical, dental and life insurance, generous paid-time off and matching 401(k). Drug test administered. To apply please visit in person, on the web or call for an application packet.



American Red Cross
3131 N. Vancouver Avenue
Portland, OR 97227
Hotline (503) 280-1454
Fax (503) 280-1480
www.pdxredx.org
Equal Opportunity Employer
M/F/D/V

Chief Of Staff For Portland City Commissioner Dan Saltzman

Applicants must be highly organized, demonstrate superior writing, budgetary, supervisory, management, and people skills. A one-page cover letter and resume with at least 3 references are required. Please see complete job description and instructions on how to apply at our City of Portland website <http://www.ci.portland.or.us> You can mail, fax or e-mail to: CVT, 1221 SW 4th Avenue, Room 230, Portland, OR 97204 Fax: 503-823-3036. Please no calls. Must apply by November 19.

Attention Work From Home
\$500-\$1,500+P/T;
\$2,000-\$7,000+F/T.
Will Train. Free Booklet
1-888-842-1731
www.free2live.net/4life

Tri-Met is seeking to fill the following positions:

Research Assistant

Tri-Met is looking for a Research Assistant to assist with the development, implementation, and analysis of marketing research studies, primarily concerned with commuter behavior patterns in the Portland region. Qualified candidates will have the following background:
-Degree in business or public administration or related field with course work in market research, mathematics, and/or statistics
-One year experience in a market research environment with exposure to survey design, data gathering, statistical analysis, and report writing
-Experience in a transportation or transit environment desired
-Personal computer experience with word processing, statistical, database, mapping, and spreadsheet software packages
Hiring Range of \$2476-2971/month

Research Analyst

This position assists in the development and implementation of a variety of marketing research studies and service evaluations that address bus, rail, demand management, and agency policy issues. Qualified candidates will have the following background:
-Bachelor's degree in business or public administration or related field with coursework in business or public administration or related field with coursework in market research, mathematics, and/or statistics.
-Two years experience in market research with specific experience in survey design, data gathering, statistical analysis, and report writing.
-Experience in a transportation or transit environment desired
-Personal computer experience with word processing, statistical, database, mapping, and spreadsheet software packages
Hiring Range of \$2843-3554/month

Submit resume and cover letter stating your interest along with your application no later than Friday, November 10, 2000. Application materials and a detailed job description may be obtained from

Tri-Met's Human Resources Office, 1st floor, 4012 SE 17th Avenue, Portland, OR 97202.

You may fax your application to 503-962-7440. Those residing outside the Portland Metropolitan area or who are physically disabled may request application materials by calling 503-962-7635. Visit our web site at www.tri-met.org for more detailed information.



How we get there matters. Tri-Met is an equal opportunity and drug free workplace employer.

COOK

in a program for children in a psychiatric residential treatment center. Experience with Federal School breakfast and lunch program menu planning and purchasing preferred. Full benefit package. The Christie School is an equal opportunity employer. Interested applicants send resumes to the Human Resource Coordinator, The Christie School, P.O. Box 368, Marylhurst, OR 97036.

The Portland Observer is the place to be



Immediate opening for full and Part-time attendants with Portland's leading parking Co. We are seeking dependable individuals with a neat appearance and a Positive attitude. \$8.00+ starting wage Huge overtime potential Advancement opportunities Medical, Dental, 401K available Applicants must submit to drug test and background check. Apply in person daily between 12-1, Monday - Friday. 130 SW STARK Portland, OR

Sales Save This Ad It will Always Remind You Of One Of The Best Moves You Ever Made \$50,000-75,000 Solid Commission Your First Year.

Are you a self motivated, positive person? Are you presently earning \$1,000/wk? If your answers were "yes" and "no", and sales is what you do BEST, we offer:
● \$1,000-\$2,000/Week, From Day One
● 2-3 Pre-Set, Qualified Confirmed Leads Per Day
● In Home Sales
● Management Opportunities
● \$100,000/YR Future
● No slow or Off-Season
● Recession-Proof
● Immediate Delivery
● No Hold-Backs
Solid Financing
Quality leads make quality sales, Our expertise is generating leads. Even a newcomer can earn \$6,000 - their first year...We will show you documented proof that \$25,000.95 can be earned in one week, (individual results will vary). Some people will read this ad. Those who call can go on to make a fortune and a home for life...Where do you stand? If you have what it takes, call 1-800-886-9669. Start Today - Training Begins Tuesday.

Social Services Case Manager

YWCA of Greater Portland seeks a Case Manager for Senior Services This is a temporary assignment, 40 hrs/week to September, 2001. Position will provide support, advocacy and case management to senior clients through needs assessment and coordination of services." Function as a team member with other Case Managers and staff. Submit an agency application and resume to YWCA 1111 SW 10th Ave, Portland, Or 97205 by November 10th or fax to 503-294-7399. EOE

Affordable Technology Products and Services

Internet Cell Phones Web Pages Paging

Call Paul Weinstein 503-284-9863

Caring Community Coordinator

15 hr/wk. Duties include providing admin sprt to the caring community, outreach to youth, parents and the broader community, leadership in the development and implementation of collaborative efforts and resource development. \$29,171-\$32,088 entry salary. Apply at Portland Impact, 4707 SE Hawthorne. Questions call 503-988-6000. EOA/AA



Washington County

Administrative Assistant
\$2,715 - \$3,300
Closes November 10, 2000
Community Health Worker II
(New Parent Network)
Bilingual - Spanish/English
\$2,284 - \$2,778/month
Closes November 10, 2000
Senior Engineer
\$4,232 - \$5,145/month
Closes November 10, 2000
Call (503) 846-8606/TTY (503) 846-4898 for information. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply. Apply To: Washington County Human Resources Division 155 N. First Avenue, Suite 320 Hillsboro, OR 97124

Residential Assistant

YWCA of Greater Portland seeks a Residential Assistant to cover the graveyard shift in the Yolanda House Program. Prefer experience working in a shelter, residential or emergency setting. Knowledge of conflict resolution & problem solving, and ability to establish rapport with diverse populations. Must be able to pass a criminal background check. Must complete an agency employment application. Application and resumes can be mailed or faxed to: YWCA, Attn: Human Resources, 1111 SW 10th Ave, Portland, OR 97205; Fax #503-294-7399. EOE

BOYS & GIRLS CUBS OF PORTLAND

BLAZERS BOYS & GIRLS CLUB CLUB DIRECTOR

(FT, Salary Negotiable) - Director needed for premiere youth development facility. Need 3-5 yrs. management level experience directing youth recreation & education programs. Experience directing operations, supervising staff, budget, spec. events, fundraising. Must be dynamic, well-organized, flexible individual with strong community relations skills.

LEARNING CENTER COORDINATOR

(20-25 hrs/wk., \$8-10/hr) - Need computer tech skills, education program experience, and prior experience working with culturally diverse youth.

KIDS CAFÉ COORDINATOR

(20-25 hrs/wk., Pt-time cook/nutritional ed specialist. Blazers Boys & Girls Club, c/o BGCP, 7119 SE Milwaukie Ave., Portland, OR 97202 or fax to 503-232-0387.

ADMINISTRATIVE OFFICE

DEVELOPMENT DIRECTOR (FTE, Salary Negotiable) - Head fundraising team for top nonprofit youth development agency. Set direction and supervise efforts of other staff (Special Events, Planned Gifts, Grantwriter) and work with volunteers and community leaders to raise funds for youth after-school programs. Dynamic, well-organized, highly motivated individual with 3-5 years experience managing annual campaigns, direct mail, marketing, budgets, database (Raiser's Edge).

Boys & Girls Clubs of Portland is actively recruiting persons from various ethnic and cultural backgrounds. Send resumes to: Executive Director, Boys & Gils Clubs of Portland, 7119 SE Milwaukie Ave., Portland, OR 97202 or Fax 503-232-0387.

Employment



In Oregon, opportunity means a variety of careers available statewide, competitive salaries and great benefits. Currently, openings exist in the following agencies:

OREGON STATE POLICE

Recruit Trooper
These full-time positions enforce state laws (including fish and wildlife laws), patrol highways, investigate crimes, assist the public, and other duties as required. **Minimum Qualifications:** US citizen, 21 years of age or older, High School diploma or equivalent, licensed to operate a motor vehicle, no felony convictions, and good moral fitness. Starting salary is \$2,930 a month (effective 1/1/01), incentive programs, benefit package available. **Call OSP Job Line at (503) 378-3725 ext. 4131; write to, Oregon State Police, Sworn Applicant Processing Section, 1320 Capitol St. NE, Suite B-10, Salem, OR 97303; or visit www.osp.state.or.us.** EOE. Applications received or postmarked no later than December 31, 2000 will be invited to test in January.

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon Jobs page at: www.oregonjobs.org. The State of Oregon and all its divisions are proud to be equal opportunity employers.

Tri-Met is hiring bus drivers.

COME FOR THE BENEFITS STAY FOR THE OPPORTUNITIES

Fully paid medical, dental and vision benefits after only one month of employment. Start with part-time and progress to a full-time career, \$10.19/hour to start, \$12.02 in 6 months, \$18.52 in three years.

Requirements:

- Two years strong customer service skills
- Five years good driving record
- Solid work record

Or for application details call 503-962-7635, stop by Tri-Met, 4012 SE 17th, or visit our website at www.tri-met.org/jobs.

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Columbia Sportswear Company

Come Work for One Tough Mother.... AND LOVE IT!

Customer Service Retail Services Representative

Are you seeking to a part of an internationally recognized apparel manufacture? Have you always wanted to work in retail from "behind the scenes?" Does working with upbeat, friendly people that hike, bike, snowboard, ski, and fish in their free time make you want to sign up right now? If your answer is YES read on - there's more!

Columbia Sportswear Company, is currently seeking a Retail Services Representative to work in or fast paced and friendly Retail Services department.

Qualified candidates in this SUPPORT position will manage retail services. Duties include maintaining and updating a database of retail services for our major accounts and coordinating implementation of services before product shipment.

Potential Columbia team members will possess an Associates Degree, or equivalent experience, and a minimum of 1+ year experience in business environment, preferably in customer service or related field. Must possess above average verbal, written and computer skills. Superior organizational skills, good follow through and sense of urgency.

Our benefit package includes, employee stock purchase plan, 28 paid days off per year, a bonus program, Medical/Dental, 401(K), and a discount on employee product so you look great while enjoying the active lifestyle of a Columbia Sportswear employee!

Please forward resume to
Columbia Sportswear company, Human Resources, Dept. RSR, PO Box 83239, Portland OR 97283, or Fax to: (503) 735-4597. Equal Opportunity Employer.

Sub-Bid Requested

Oregon Regional Rimate Research Center Sheltered Housing
Bid Date: 12:00 pm on November 9, 2000

16427 N.E. Airport Way, #B, Portland, OR 97230
(503) 256-3016 Fax (503) 256-3884
CCB#132982

We are an equal opportunity employer and request sub-bids from minority, women, disadvantaged and emerging small business enterprises.