



Classifieds/Bids

Employment

General 235

Fund Development Coordinator

The Clark County Council for the Homeless has an immediate opening for a fulltime Fund Development Coordinator. The Council for the Homeless is an affiliate of the Vancouver Housing Authority and is the principle planning body for homeless issues in Clark County. The primary responsibilities of this position is developing, planning, organizing and implementing fundraising events to benefit shelter and programs that help the homeless in Clark County.

Requires the ability to communicate effectively in written and verbal communication; spreadsheet and word processing proficient; ability to exercise independent judgement in discharging responsibilities; maintain effective working relationships with council members, service provider, corporate and individual donors, and the general public. Qualifications include high school graduation, four years of college highly desirable, with one/two years of experience as an Events Coordinator or equivalent.

Salary range is \$2497-3333 per month with excellent benefits. Interested applicants should contact the Vancouver Housing Authority at 360-694-2501 ext. 9702 or 503-289-5539 ext. 9702 or hvra@vhausa.com to receive complete application materials. Resumes without completed application packet will not be accepted.

Submit complete application materials to the Vancouver Housing Authority, 2500 Main Street, Vancouver, WA 98660. This position is open until filled.

General 235

Become a 9-1-1-Dispatcher with the City of Portland

The City of Portland, Oregon's Bureau of Emergency Communications (BOEC) is recruiting for Emergency Communications Operator Trainees. Qualified people will be trained in call taking and dispatch for the City of Portland and Multnomah County with a starting salary of \$27,960 per year. Dispatch services are provided for five (5) law enforcement agencies, four (4) fire agencies and emergency medical services.

In this fast paced, exciting urban communications center, almost 1,000,000 (emergency and non-emergency) calls were received last year.

Career opportunities and advancement exist at this cutting edge, high-tech center. It is your determination that will allow you to become successful.

Qualifications

- High School graduate or equivalent, preferably with one year of college.

- Minimum of two years customer service work experience
- Proof of net typing speed of at least 45 words per minute. Verification of Typing Speed Certificate must be submitted with application
- Ability to read maps and distinguish directions.

Successfully pass all steps of the examination process including a background check.

For more information or to have your name added to the list to receive an application call (503) 823-0911. Applications will be available after September 1, 2000. Also you can apply on line after the date: www.ci.portland.or.us/jobs

Employment

General 235

The Multnomah County Health Department is currently recruiting for the following:

Clinical Health Assistant - Corrections Health
Community Health Nurse
Office Assistant 2 - (Part-Time)
Psychiatrist (Part-Time) - Corrections Health

Application materials and formal job announcements are available at: www.co.multnomah.or.us/jobs/, in person or by mailing a self-addressed stamped envelope requesting forms to: Multnomah County human Resources Division, 1120 SW 5th Avenue, First Floor Lobby, PO Box 14700, Portland OR, 97293-0700. Assisted access to Multnomah County job information and web site is available at Multnomah County Libraries.

Multnomah County Health Department is actively recruiting persons from various ethnic and cultural backgrounds to enhance service to our diverse communities. Bilingual/bicultural candidates are encouraged to apply. An Equal Opportunity



General 235

Job Position #1: Parent-Child Specialist I

Section Requested: Social Services

FT Position. Duties include parent education and support, advocacy and facilitation of parent/child playgrounds for birth-5yr and activities. Must be bilingual in Spanish and English. \$10.50 - \$12.00 entry wage. Apply at Portland Impact, 4707 SE Hawthorne Blvd. Questions call 988-6000. EOE/AA

Job Position #2: Parent-Child Program Assistant

Section Requested: Social Service

Half time position. Duties include preparation of activity room(s) and supervision of birth-5yr whose parents are participating in Center services. \$8.75 - \$9.75 entry wage. Apply at Portland Impact, 4707 SE Hawthorne Blvd. Questions call 988-6000. EOE/AA

Job Position #3: Parent-Child Specialist II

Section Requested: Teacher/Education & Social Service

Half time position. Duties include facilitating parent-child interactive groups for birth-5yr, parent support groups, home visits, advocacy for families and service coordinator. \$11.00 - \$13.50 entry. Apply at Portland Impact, 4707 SE Hawthorne Blvd. Questions call 988-6000. EOE/AA

A Big Hug Could Be Yours!!!

Just Call

1-900-226-4878

Ext: 5357

Must Be 18 Yrs Old

Serv-U-(619)645-

8434

Employment

General 235

Budget & Finance Administrator

The Budget and Finance coordinates and reviews the performance of nine staff in three program areas within the Department. Those program areas are budget, grant accounting, and accounts payable. This position directs the fiscal activities of the unit, reviews and approves departmental disbursements, monitors revenue tracking, collecting, and reporting, and plans, develops, and implements the adopted budget for the Department.

Requires three years of fiscal administration experience, including one year of supervisory experience, and a Bachelor's degree in a related field. Salary range is \$49,920 - \$69,889 annually. Apply by October 6. Further information and application materials are available at: www.co.multnomah.or.us or by calling (503)988-5035



General 235

CITY CENTER PARKING
PARKING FACILITY OPERATOR

Immediate opening for full and Part-time attendants with Portland's leading parking Co. We are seeking dependable individuals with a neat appearance and a Positive attitude. \$8.00+ starting wage Huge overtime potential Advancement opportunities Medical, Dental, 401K available Applicants must submit to drug test and background check. Apply in person daily between 12-1, Monday - Friday. 130 SW STARK Portland, OR

General 235

Washington County

SR Administrative Specialist Bilingual - English/Spanish
 \$2,400 - \$2,915/month
 Closes October 6, 2000

SR Program Educator
 \$3,310 - \$4,022/month
 Closes October 6, 2000

Call (503) 846-8606/TTY (503) 846-4898 for information. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

Apply To: Washington County Human Resources Division
 155 N. First Avenue, Suite 320
 Hillsboro, OR 97124

General 235

Office Manager Nobody Bakes It Better

Come work for a 100 year old Portland tradition! Franz Bakery is looking for a high energy office manager. Requirements include minimum 3 to 5 years experience with accounting/taxes, computer systems, payroll and proven management abilities. Excellent benefit package. Salary depending on Experience. Please apply North Portland Employment Office, 30 No. Webster, Job #1121955, or Franz office, 340 NE 11th. EEO/AAP

Employment

General 235

Postal Jobs \$9-14.27/HR
 + Federal Benefits
 No Experience, exam info
 Call 1-800-391-5856 X6802
 8am-9pm Local not guar.

Wildlife Jobs \$8-19/HR
 + Federal Benefits
 Park Rangers, Security, and Maintenance
 No experience for some. For info call 1-800-391-5856 X6803
 8am-9pm Local not guar.

General 235

Community Organizer
 Working with renters in diverse, low income neighborhood in Portland Community Alliance of Tenants, 460 9702

ACCOUNT EXECUTIVE

Great opportunity for the right individual. Expanding Conventional National Wholesale Mortgage Lender is seeking an Account Executive for Oregon. Conforming wholesale mortgage and sales experience required. Excellent compensation and benefit programs.

Please send resume to:
 Washtenaw Mortgage Company
 315 E. Eisenhower, Ste. 12
 Ann Arbor, MI 48108
 Or fax to: 734-662-9517.
 Hr@washtenawmortgae.com

PORT OF PORTLAND

Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 944-7480. Hearing impaired applicants may call TDD, (503) 944-7485. Applications are available by calling (503) 944-7400 or by visiting the Port's office, located at 121 NW Everett St, Portland. Office hours are Monday through Friday, 8am to 12pm ar 1 1pm to 5pm. You may also apply online at our website. www.portofportlandor.com

The Port of Portland is an Equal Opportunity Employer

Dennis Neeley, I Miss You
 Call Me Collect
 Lamora

Columbia Sportswear Company®

International Regional Assistant

Are you seeking to be part of an internationally recognized apparel manufacturer? Does working with upbeat, friendly people that hike, bike, snowboard, ski, and fish in their free time make you want to sign up right now? If you answer is YES read on - there's more!

Columbia Sportswear Company, a global leader in the design and manufacture of outerwear and sportswear is currently seeking a Regional Assistant to join our international department. Duties include assisting the Regional Coordinator for the Southern Hemisphere in all aspects of sales and order processing from receipt of order to delivery and invoicing. Establish and maintain accurate purchase order/shipping document files by account. Coordinate shipment of materials including export documentation preparation. Provide superior customer service to our partners in Latin America, Australia and New Zealand.

Our benefit package includes Medical/Dental plus 1-2 years of related experience in administrative or office support assignment or equivalent combination of education/experience required. Proficient in Excel and Word. Spanish language skills a plus.

Employment

General 235

Branch Leader 1 - Library Branch Supervisor

Multnomah County Library is seeking applicants for Library Branch Supervisor positions. This position supervises the small to medium branch libraries in the Multnomah County Library system. Current openings are at the Holgate branch Library and the Rockwood branch Library. Other Library Branch Supervisor vacancies occurring during the next 12 months may be filled from the list established by this recruitment. Requires two years of responsible readers' advisory and reference experience in a library.

One year of lead or supervisory experience with paid and volunteer staff is desirable; And equivalent to a bachelor's degree from an accredited college or university with major course work in human resources, business administration, information technology or a related field. Salary: \$39,136 - \$54,790 annually, (\$39,136 - \$46,963 annual, standard hiring range, depending on qualifications). Apply by September 29, 2000. For more information, please see our website at: <http://www.co.multnomah.or.us> or by calling Multnomah County Human Resources 503-988-5016. Ask for Exam No. 978403. Multnomah County is an equal opportunity employer. Applicants representing the diversity of Multnomah County are invited to apply.

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The Portland Observer Classifieds

Call Today 503.288.0033
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\$14.00.....	RFP/Bids
\$90.00.....	Sub-Bids(2 column by 3") each additional inch = \$10.00

All Classified Ads and Bids will be accepted up until 5 p.m., Friday.
 Via Post, e-mail, facsimile or in person at 4747 N.E. MLK Blvd