



Classifieds/Bids

Employment

General 235

Boy & Girls Clubs Of Portland: Part-Time Jobs - Art & Crafts, Education Program, Gym, Games Room, Extension Site Coords, Front Counter/Program Assistant, Before School Coord. Hours, locations, salaries vary. Experience with youth programs required. Bilingual a plus. Mail/fax resumes to Boys & Girls Clubs of Portland, 7119 SE Milwaukie Ave., Portland, OR 97202; Fax (503) 232-0387.

General 235

Traffic Assistant

KWBP - TV, a Warner Brothers Network Affiliate television station in Beaverton, Oregon is seeking qualified candidates for an immediate opening in the traffic department. Position duties include heavy data input, inventory management, and customer service. Prior experience with Columbine JDS systems a plus, but will train right person. Must be detail oriented, have good communication skills and seek challenges.

Mail or Fax resume to Traffic Manager KWBP-TV, ACME Television of Oregon
10255 SW Arctic Drive, Beaverton, OR 97005
(Fax #503-626-3576)

General 235

The Black United Fund Of Oregon Loaned Executives

Loaned Executive report directly to the Director of Development, and are responsible for assisting The Black United Fund in raising charitable dollars during its annual charitable campaign. Loaned Executives will work in a cooperative and complementary manner to assist the Associate Director with implementation of the annual campaign plan to achieve the fundraising goals established by the BUFO.

Loaned Executive represents the BUFO in public settings and in the daily operation of the annual campaign. As a key volunteer, Loaned Executives are expected to contribute to an oversee, where assigned, activities which result in the smooth functioning of the BUFO's annual campaign.

Primary Responsibilities:

Project Management

- Develops effective workplan which includes strategies, timelines and goals for achieving overall campaign goals
- Supervise campaign volunteers
- Conducts volunteer training programs
- Develops and maintains a systematic and organized program of contract and communication with BUFO accounts and donors
- Participates in campaign planning sessions
- Monitors progress of campaign goals
- Evaluates campaign, identifies gaps and develops strategies for improving future campaigns

Public Relations:

- Works with the Director of Development to coordinate the annual campaign kick-off
- Staff information booths at agency fairs, employee meetings etc.
- Represents BUFO to the public including corporations, public institutions and community groups

General 235

Portland State University is recruiting for the Executive Director, Office of Information Technologies. Please call 503-725-5878 for a copy of the full job announcement, or visit our web-page www.hrc.pdx.edu. The review process will begin October 15, 2000; applications will be accepted until the position is filled. PSU is an affirmative action/equal opportunity institution.

Employment

City Of Vancouver, Washington Invitation To Bid

Mill Plain Interconnect/Adaptive Fiber Optic Communications Improvements Between Columbia Street And Hearthwood Blvd/Parkcrest Drive

Notice is hereby given that the City of Vancouver, Washington, will receive sealed bids up to the hour of 11:00 a.m., Pacific Standard Time, Tuesday, October 10, 2000, and publicly opened and read aloud at that time on the same day in the Council Chambers, 1st Floor of City Hall, 210 East 13th Street, Vancouver, Washington, for the following:

This contract provides for the traffic signal system improvements for Fiber Optic Communications on Mill Plain Boulevard between the intersections of Columbia St and Hearthwood Blvd/Parkcrest Dr. for the construction to furnish and install a 48 fiber optic cable, related fiber optic cable breakout, fiber terminations, fiber optic cable testing, and other related fiber optic communications work, all in accordance with the attached contract plans, these contract provisions, and the Standard Specifications. Some equipment and hardware to be installed by the contractor will be furnished by the City of Vancouver.

Bidding documents may be examined in Owner's office, City of Vancouver, Washington, Financial Services Building, 100 E 13th Street, Vancouver Washington. Bidding documents may be obtained from the Owner's office upon payment of \$50.00 plus sales tax, (if applicable) for each set of documents. Return of the documents is not required, and the amount paid for the documents is nonrefundable. (City Ordinance M-3427) Company/Cashiers Checks or money orders shall be made payable to City of Vancouver. Firms ordering documents shall provide a street address and/or post office box where additional information (Addenda) may be delivered via U.S. Mail. Documents will be delivered via UPS or U.S. Mail. A list of plan centers that have received sets of Bidding Documents for the work contemplated herein is available from Purchasing at (360) 696-8231. Do not send cash.

Bids shall be in accordance with the specifications and other contract documents on file in Purchasing, City Financial Services Building, phone (360) 696-8231, where copies may be obtained. Bid results may be obtained the morning after the bid opening by calling (360) 696-8125.

All bids shall be addressed to the attention of the Purchasing Agent, City of Vancouver Financial Services Building, 100 East 13th Street, P.O. Box 1995, Vancouver, Washington 98668. All bids delivered shall be delivered to the Purchasing Agent, City Financial Services Building, 100 East 13th Street. Bids shall be placed in an envelope which is sealed and which clearly states the name of the bidder, the date of the bid opening, and appropriate wording to indicate definitely the nature of the contents. Do not send bids by FAX. Bids submitted via FAX will not be accepted.

The following is applicable to federal aid projects. The (City of Vancouver) in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federal assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

The City of Vancouver is committed to providing equal opportunities to State of Washington certified Minority, Disadvantaged and Women's Business Enterprises in contracting activities. (Section 4 of Chapter 56, Laws of 1975, 1st Ex. Sess., State of Washington).

All bid proposals must be accompanied by a bid proposal deposit in cash, certified check, cashier's check, or surety bond in an amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the City of Vancouver.

The City of Vancouver reserves the right to cancel this invitation or reject any and all bids submitted or to waive any minor formalities of this call if in the judgement of the City Council the best interest of the City would be served.

No bidder may withdraw his bid after the hour set for the opening thereof, unless the award of contract is delayed for a period exceeding thirty (30) days.

Tim Viles

Interim Purchasing Agent

Request for Proposals # 00-17

City of Portland, Oregon

PORTLAND DEVELOPMENT COMMISSION REQUEST FOR PROPOSALS FOR BROADBAND TELECOMMUNICATIONS CONNECTIONS AT THE CREATIVE SERVICES CENTER

The Portland Development Commission (PDC) is seeking proposals to allow one or more firms to serve as the preferred telecommunications service providers to install a broadband network interface in the proposed Creative Services Center at 234 NW Fifth in Portland's Old Town neighborhood.

Deadline for submittals is 4:00 p.m., Wednesday, September 27, 2000.

All submittals must be received in the offices of PDC no later than this time. Submissions should be directed to:

Stella Martinez

Portland Development Commission

1900 SW Fourth Avenue, Suite 7000

Portland, OR 97201

Phone # (503) 823-3337

Fax # (503) 823-3368

Contractors who are certified as Minority, Women or Emerging Small Businesses are strongly encouraged to apply. Contractors are also recommended to utilize Minority, Women, and Emerging Small Business Enterprises for their subcontracting needs. Portland Development Commission greatly values diversity in contracting and in the workforce, and encourages its contractors to do the same.

NOTICE OF CANCELLATION FOR PUBLIC HEARING

Notice is hereby given that the public hearing previously scheduled to be held by the Tri-County Metropolitan Transportation District of Oregon (Tri-Met) in Room C of the Portland Building, 1120 SW Fifth Avenue, Portland at 9:00 AM on Wednesday, September 27, 2000 will not be held because no requests for a hearing were received. The hearing would have been held to consider projects for which federal assistance from the Federal Transit Administration was being sought. The Proposed Program of Projects will be submitted in five grant applications and includes:

A. Section 5307 FTA Funds PROJECT	Federal Share	Local Share	Total Budget
Bus Prevention Maintenance	\$20,890,400	\$5,222,600	\$26,113,000
Transit Enhancement	211,200	52,800	264,000
Subtotal	\$21,101,600	\$5,275,400	\$26,377,000

B. Section 5309 FTA Funds PROJECT	Federal Share	Local Share	Total Budget
Rail Preventative Maintenance	\$3,356,000	\$839,000	\$4,195,000
Milwaukie Transit Center			
Property Acquisition	560,000	140,000	700,000
Preliminary Engineering 120,000	30,000	150,000	
Final Engineering	120,000	30,000	150,000
Construction	760,000	190,000	950,000
Subtotal	\$4,916,000	\$1,229,000	\$6,145,000

B. Congestion Mitigation Air Quality (CMAQ) Surface Transportation Program (STP) Program Funds

PROJECT	Federal Share	Local Share	Total Budget
Interstate MAX (CMAQ)			
Purchase LRT Rail Cars	\$915,246	\$104,754	\$1,020,000
Track Materials	246,758	28,242	275,000
Construct Line/Structures	717,840	82,160	800,000
Final Engineering	991,517	113,483	1,105,000
Insurance	62,810	7,190	70,000
Contingency	48,657	5,569	54,226
Acquisition-Real Estate	1,817,033	207,967	2,025,000
Other - Real Estate	118,892	13,608	132,500
Project Administration	1,067,787	122,213	1,190,000
Public Art - Construction	13,460	1,540	15,000
TCM Program (CMAQ)			
Customer Support	46,000	5,265	51,265
Marketing Staff	275,000	31,475	306,475
Marketing - M&S	17,000	1,946	18,946
Marketing Info Staff	80,000	9,156	89,156
Marketing Info - M&S	31,000	3,548	34,548
TDM Vanpools	250,893	28,717	279,610
Rail Preventive Maintenance STP	1,424,912	163,088	1,588,000
Lower Albina Overcrossing (STP)			
Roadway	990,000	113,310	1,103,310
Structures	2,744,163	314,082	3,058,245
Signals	181,000	20,716	201,716
Illumination	30,000	3,434	33,434
Traffic Control	55,000	6,295	61,295
Subtotal	\$12,124,968	\$1,387,758	\$13,512,726

While formal public testimony will not be taken on the applications at the meeting of Tri-Met's Board of Directors, the meeting is open to all. A copy of the grant applications will be available for public inspection by contacting Tri-Met's Finance Administrator by telephone at (503) 962-5850 or in writing at 4012 S.E. 17th Avenue, Portland, OR 97202. The program of projects described above constitutes Tri-Met's final FY01 \$5307 \$5309, Congestion Mitigation Air Quality (CMAQ) and Surface Transportation Program (STP) Program of Projects. Any amendment to the program will duly advertised to the public.

General 235

Manufacturing

Blue Heron Paper Cp., a leading Northwest pulp & paper manufacturer, has the following immediate opportunities:

Hourly Entry/Level Production

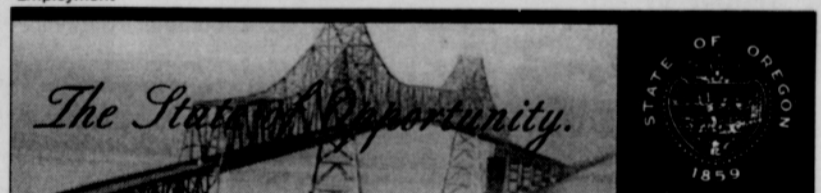
You will receive/store/Deliver/chemicals and supplies and maintain inventory. Requires ability to multitask, operate a forklift lift/move 50 lbs. And work various shifts. Blue Heron offers Competitive wages and an Excellent benefits package, including medical/dental/Vision/lift/AD&D/disab/Pension, 401 (k), profit Sharing, stock ownership Plan and educational reimbursement. Please

Register in person at the Oregon Employment Department, 506 High St., Oregon City, OR 97045. Indicate preference for Blue Heron Paper Company. Apply in person

Blue Heron
Paper Company
EOEM/FAD/V

The Portland
Observer
is the place to be

Employment



In Oregon, opportunity means a variety of careers available statewide, competitive salaries and great benefits. Currently, openings exist in the following agencies:

OREGON CORRECTIONS ENTERPRISES (OCE) Corrections Production Coordinator 3 Metal Shop Coordinator

There is one current vacancy with the newly created OCE, a semi-independent state agency working in partnership with the Department of Corrections located at the Oregon State Penitentiary in Salem. This position oversees the inmate worker force in all phases of metal fabrication, ensuring overall operation of the Metal Shop. Requires two years experience working in metal fabrication, one year of which was lead work. Experience with stainless steel and/or aluminum preferred. Salary is \$2,545 to \$3,343 a month, plus excellent benefits. Job Announcement #LE00049 and State of Oregon application may be obtained through any Oregon Employment Department or call (877) 888-5234 (Toll Free) or visit our web site at www.doc.state.oregon.gov. Recruitment closes September 27, 2000.

BUREAU OF LABOR AND INDUSTRIES

MIS Coordinator Wage and Hour Division

Challenging position for an Administrative Specialist 2 who serves as the Wage and Hour Management Information Systems coordinator. The Wage and Hour Division enforces Oregon's wage laws and investigates child labor, farm labor and prevailing wage violations. Several database applications assist investigators and managers in processing wage claims quickly and effectively. The MIS Coordinator works with the division's users in all offices (Portland, Salem, Eugene, Bend and Medford) and serves as the division's liaison to the agency's technical staff in the Information Systems Unit. Minimum qualifications for the position include two years of experience as an administrative specialist or executive support specialist, which included administrative support for a project, program, or operation. Administrative support includes those duties beyond clerical/secretarial such as: interpretation of laws, rules, and regulations; administrative data collection and analysis; and evaluation of projects, processes, and operations, OR an equivalent combination of training and experience. One year of post-secondary education may be substituted for up to one year of the experience. For this position preference will be given to candidates with advanced training and experience in database applications. Salary range is \$2,061 to \$2,856 a month, with excellent benefits. Announcement #LE001186. To receive application materials through the mail, call (503) 731-4070 (Portland). The job announcement (including test questions) and application form are also available at www.oregonjobs.org. Deadline for applying is September 29, 2000.

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: www.oregonjobs.org. The State of Oregon and all its divisions are proud to be equal opportunity employers.