



# Classifieds/Bids

## Information

### Public Notice 000

**Recently Incorporated Non Profit (Black Contractors Cooperative) - General Invitation**  
Meeting for Black Contractors interested in using collective resources to bid, obtain, administer and manage contracts. If you, too, are interested in collectively and proactively affecting the construction industry in Oregon, Please Jon Us. Date: Thursday August 31<sup>st</sup> Time: 6:00PM  
Place: Portland Housing Development Center (2627 NE MLK) For directions, information, or questions please contact: Jayotta Feimoeiafi of Jetta Construction at: 503-288-6803 or jettaco@pacifier.com

### For Rent 125

1/2 off 2nd months rent  
2B.R. Tri-plex \$495 mo.  
4945 NE Grand  
Income Limits Apply  
284-8642  
Franciscan Enterprise



### Professional 205

**Business Consultant**  
Expanding National Wholesale Mortgage Lender seeks a Business Consultant for Oregon. Wholesale mortgage and sales experience preferred. Excellent compensation and benefit plans. Please send resume to: Washtenaw Mortgage Company, HR Dept., 315 E. Eisenhower, Ste. 12, Ann Arbor, MI 48108 or fax to: 734-662-9517.  
[www.washtenawmortgage.com](http://www.washtenawmortgage.com)

### Comp/Tech 210

**Graphic Design**  
Apparel Graphics Assistant Designer  
**Columbia Sportswear Company**  
Do you have a background in Graphic design? Are you seeking to begin a career in the dynamic apparel industry? Would you like to be part of a creative, talented, hardworking group of Sportswear apparel professionals? If so, Columbia Sportswear has an opportunity for you!  
Columbia Sportswear Company, a leader in the design and manufacture of sportswear, outerwear and footwear is currently seeking a Apparel Graphics Assistant Designer to support the senior graphic designer in developing concepts and final art for graphics tees, fabric prints, embroideries, and trim items. Duties will include but are not limited to:  
• Creating final mechanicals/separations for designs.  
• Preparing electronic files/art for final output by printers.  
• Completing artwork for all catalog needs.  
• Assisting in developing repeat patterns for fabric prints.  
• Developing concepts for graphics and prints.  
• Maintaining CAD books  
Potential Columbia team member will possess an Associates degree in graphic design or equivalent work experience and a minimum of one to two years experience in electronic graphic design. Familiarity with garment industry, apparel seasonally, design and production cycles preferred.  
Please send resume to: Columbia Sportswear Company, Human Resources, Dept. AGDA, PO Box 83239, Portland, OR 97283, or FAX to: (503) 735-4597, or e-mail to [jamie\\_milhorn@ccmail.columbia.com](mailto:jamie_milhorn@ccmail.columbia.com). Equal Opportunity Employer.

## Employment

### Comp/Tech 210

Programmer - Database



Join Leatherman Tool Group's MIS team. Leatherman is a leading manufacturer of multi-purpose compact tools that has been recognized for its growing line of innovative products. We are equally proud of our casual yet professional work environment, our dedicated MIS team, and our commitment to provide effective technical support and build winning relationships with our customers.

You will analyze and design, maintain, and troubleshoot database programs in Access, SQL, and other database and programming languages. Req. B.S. in Computer Science, MSSQL Server Certification, 3 yrs database programming exp, and familiarity with MS Office programs. Must be a service-oriented team player able to handle a variety of projects. We offer an excellent benefit package, competitive wages, and a friendly work environment. Pre-employment drug and alcohol screening required. EEOE. Visit our web site at [www.leatherman.com](http://www.leatherman.com). Please send resume and cover letter to fax # 253-7830 or Leatherman Tool Group, INC. P.O. Box 20595 Portland, OR 97294-0595  
Ads: Acct&mis: Progrmr

### Home Care 225

Housekeeping

The Oregon Arena Corporation at the Rose Quarter, Portland's professional sports and entertainment center, is seeking a full time Event Supervisor to oversee event housekeeping staff, facility readiness, general cleaning and minor repair of event equipment. Responsible for training part time staff in all phases of event and housekeeping work. Must be willing and able to work extended hours with flexible schedule, incl nights, weekends and holidays. Minimum req include one year's housekeeping and supervisory experience, valid driver's license. To apply, pick up application at the Rose Quarter, One Center Court, Suite 100 (in lobby next to Box Office); or mail resume to Housekeeping Director, Human Resources Department, c/o Oregon Arena Corporation, One Center Court, Suite 200, Portland, OR 97227. No phone calls please. Equal Opportunity Employer. Minorities and females are encouraged to apply. Wages commensurate with knowledge and work experience.

### Education 227

**Education/Development Specialist** needed for alternative school providing GED and employment training for youth age 16-21. Responsibilities include evening GED instruction and case management. Must be available evenings until 7:00 p.m. Oregon teaching certificate preferred. Starting salary range \$26,500-28,500 plus excellent benefits. Please submit cover letter and resume Attn: Operations Manager, Youth Employment Institute, 1704 NE 26<sup>th</sup>, Portland, Oregon 97232. Position closes 8/28/00 at 5:00 p.m. We value diversity and are an Equal Opportunity Employer.

## Employment

### Home Care 225

Housekeeping

The Oregon Arena Corporation at the Rose Quarter, Portland's professional sports and entertainment center, is seeking a full time candidate with housekeeping and supervisory skills who will provide overnight supervision at all facilities. Must be able to work extended hours with flexible schedule, including nights, weekends and holidays. Must possess valid driver's license with ability to be trained on forklift. Salary commensurate with experience, plus excellent benefit package. To apply, send resume to Housekeeping Director Human Resources Department, c/o Oregon Arena Corporation, One Center Court, Suite 200, Portland, OR 97227. No phone calls please. Equal Opportunity Employer. Minorities and females are encouraged to apply.

### General 235

Security

Seeking an experienced and energetic Assistant Manager, Facility Security, to assist in supervising the scheduling, training and activities of all Facility Security operations and staff. The ideal candidate will have 2-3 years of security supervisory experience. Excellent written and oral communication skills, and proficient computer skills including Windows, MS Word, and Excel. Must be able to work extended hours, including nights, weekends and holidays. To apply, pick up application at the Rose Quarter, One Center Court, Suite 100 (in lobby next to Box Office); or mail resume to Assistant Facility Security Manager, Human Resources Department, c/o Oregon Arena Corporation, One Center Court, Suite 200, Portland, OR 97227. No phone calls please. Equal Opportunity Employer. Minorities and females are encouraged to apply. Salary commensurate with knowledge and experience.

### General 235

**Club Director - Blazers Boys & Girls Club**

Direct staff, programs and budget for premiere youth development agency. Work with Board, coord. special events, some fundraising. College degree; 3-5 yrs. Related experience; strong verbal/writing skills. Experience working with culturally diverse youth and communities. Salary \$30,000+. Mail/fax resumes by 8/25 to Executive Director, Boys & Girls Clubs of Portland, 7119 SE Milwaukie Ave., Portland, OR 97202; Fax: (503) 232-0387  
**Learning Center Coordinator**  
Blazers Boys & Girls Club needs education/tech center coordinator 20-25 hrs/wk. Experience w/ computer & programming for diverse kids. Resumes by 8/25 to Boys & Girls Clubs of Portland, 5250 NE MLK Jr. Blvd, Portland, OR 97211 or Fax: (503) 775-1549.

### General 235

**Postal Jobs \$9-14.27/HR**  
+ Federal Benefits  
No Experience, exam info.  
Call 1-800-391-5856 x 6802

**Wildlife Jobs \$8-19/HR**  
+ Federal Benefits  
Park Rangers, Security, and Maintenance  
No experience for some. For info call 1-800-391-5856 x 6803  
8am-9pm Local not guar.

## Employment

### General 235

The Multnomah County Health Department is currently recruiting for the following positions:

**Community Health Nurse**  
**Human Resources Analyst 1 - Health**  
**Office Assistant 2 - Bilingual (Spanish or Vietnamese)**  
**Office Assistant 2 - Bilingual (Loa, Vietnamese or Russian)**  
**Health Services Administrator - Corrections Health**  
**Fiscal Assistant - Bilingual.**  
**Health Services Specialist - Environmental Health Vector Control**

**Pharmacist**  
**Medical Records Technician (ART)**  
Application materials and form al job announcements are available at: [www.co.multnomah.or.us/job/](http://www.co.multnomah.or.us/job/), in person or by mailing a self-addressed stamped envelope requesting application forms to: Multnomah County Human Resources Division, 1120 SW 5<sup>th</sup> Avenue, First Floor Lobby, PO Box 14700, Portland OR, 97293-0700. Assisted access to Multnomah County job information and web site is available at Multnomah County Libraries.

Multnomah County Health Department is actively recruiting persons from various ethnic and cultural backgrounds to enhance service to our diverse communities. Bilingual/bicultural candidates are encouraged to apply. An Equal Opportunity Employer.



### General 235



**Parking Facility Operator**

Immediate opening for full and part-time lot attendants with Portland's leading parking Co. We are seeking dependable individuals with a neat appearance and a positive attitude.  
\$7.50 + starting wage  
Huge overtime potential  
Advancement opportunities  
Medical, Dental, 401k available  
Applicants must submit to drug test and background check.  
Apply in person daily between 12-1 PM, Monday - Friday.  
130 SW Stark Portland, OR

### General 235

**Community Organizer**  
Working with renters in diverse, low income neighborhood in Portland  
Community Alliance of Tenants, 460 9702

### General 235

**Football Referees Needed**  
Referees needed for Police Activities League (PAL) Youth Football - Prior referee experience helpful, but not required. Pay up to \$25 per game. Training provided. Send resume or letter to PAL, 449 NE Emerson, Portland, OR 97211, or fax: 823-5841.

### General 235

**Program Supervisor**  
Position with anti-poverty, non-prof to oversee and supervise youth and family programs. Apply at Portland Impact, 4707 SE Hawthorne Blvd. Questions call 988-6000. EOE/AA

## Employment

### General 235

Washington County

**Accounting Assistant I**  
\$1,970-\$2,394/month  
Closes September 1, 2000  
**Assistant Planner**  
\$3,000-\$3,643/month  
Closes September 8, 2000  
**Management Analyst I**  
Land Use & Transportation  
\$3,229-\$3,924/month  
Closes September 8, 2000  
**Right-Of-Agent**  
\$3,834-\$4,663/month  
Closes September 8, 2000  
**Mental Health Services Coordinator I**

Developmental Disabilities Program  
Bilingual-English/Spanish  
\$2,854-\$3,467/month  
Closes September 1, 2000  
Call (503) 846-8606/TTY (503) 846-4898 for information. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.  
Apply County Human Resources Division  
155 N. First Avenue, Suite 320  
Hillsboro, OR 97124

### General 235

**Production Control Manager**

Do you want to be part of a winning team? Do you enjoy detail-oriented, challenging work, and close interaction with coworkers? We have an opening where your experience in cabinet or furniture manufacturing materials purchasing inventory control and office management could qualify you to join one of Oregon Business Magazine's 100 Best Companies to Work For as the Production Control Manager for our cabinet division. The ideal candidate will have extensive experience in a wood-products manufacturing environment. APICS certification a plus. - If you strive for excellence, value integrity and deliver high quality work, then Neil Kelly Co., a nationally recognized firm offers the career opportunity for you. This person will have strong computer skills. Will supervise several people. Must be accurate and detail-oriented. Must have own vehicle, current driver's license and verifiable automobile-liability ins. Salaried position with benefits. Drug-free workplace. Job description available on request. Send resume, cover letter and salary requirements, referencing job #1002C to: Diane Stark, H/R Dept. Neil Kelly Company, 804 N. Alberta St., Portland, OR 97217, fax to: 503-288-7464, or E-mail to [dstark@neilkelly.com](mailto:dstark@neilkelly.com).

## PART-TIME JOBS FULL-TIME REWARDS

### EDUCATIONAL BENEFITS

Additional \$455 per month  
 Tuition Assistance Program  
 Student Loan Repayment Program

### BONUS MONEY

Initial \$5,000 to \$8,000

### MANY OTHER FULL-TIME BENEFITS

Dental, life insurance, vacation/travel for free, retirement, etc.

**OREGON YOU CAN CAREER COUNSELOR**  
Cornelius Curtis  
(503) 335-5115

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# The Portland Observer Classifieds

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All Classified Ads and Bids will be accepted up until 5 p.m., Friday.

Via Post, e-mail, facsimile or in person at 4747 N.E. MLK Blvd

CALL US

DEADLINE