



Classifieds/Bids

Employment

Professional 205

Marketing/Promotions
Come Work for One Tough Mother...

Columbia Sportswear Company
Columbia Sportswear Company, a global leader in the design and manufacture of outerwear and sportswear, is looking for a dynamic person to head up our global promotions department. Promotions Manager

If you're interested in being part of a team effort to take a popular outdoor brand to the next level, then Columbia Sportswear's Promotion Manager position may be the ideal opportunity for you. In this key position, you will develop and implement promotion strategies for product groups that range from ski parkas to dishing apparel. Competitive candidates must also have negotiation skills in order to manage events, sponsorships, media and vendor contracts.

Requirements: Bachelor's degree in Business Administration, Marketing or Communications and a minimum 5 to 8 years Promotions experience. Strong negotiation skills, and a minimum 1 year supervisory experience. What sets us apart from other companies? In addition to regular health/life insurance and 401(k)/profit sharing, our benefit/compensation package includes corporate bonuses, an employee stock purchase plan, tuition assistance, product discounts and 28 IAID days off per year to enjoy the active lifestyle of a Columbia Sportswear employee!

Please send resume to Human Resources, Dept. PROMGR, PO Box 83239, Portland, OR 97283 or FAX to (503) 735-4597, or email to jamie_milhorn@ccmail.columbia.com. Equal Opportunity Employer.

Education 227

Education Assistant 1A
Migrant Education/Bus Driver
190 Day position 7 hrs day
Salary: \$12.41/hr
Closes: 7/6/00
School Health Assistant
185 4 hr and 6 hr days
Salary: \$10.71/hr
Closes: 7/14/00
Application materials are available M-F 8:00-5:00 in the Lobby of the Ainsworth Building. Apply in person or send self-addressed, stamped legal envelope (\$.64) indicating position to receive materials by mail to: Multnomah ESD, Attn: Receptionist, 11611 NE Ainsworth Circle, Portland, OR 97220 or via WEB @ www.mesd.k12.or.us. Application materials will not be faxed.

PART-TIME JOBS FULL-TIME REWARDS

EDUCATIONAL BENEFITS

- Additional \$455 per month
- Tuition Assistance Program
- Student Loan Repayment Program

BONUS MONEY

Initial \$5,000 to \$8,000

MANY OTHER FULL-TIME BENEFITS

- Dental, life insurance, vacation/travel for free, retirement, etc.

OREGON CAREER COUNSELOR
Cornelius Curtis
(503) 335-5115

Employment

General 235

Administrative
Work for One Tough Mother

Columbia Sportswear Company
Columbia Sportswear Company has proven that quality construction, engineering and innovation in sports apparel is a formula for success. Join our Product Development group in the following position:

Materials Research Assistant - Requirements include high school diploma or equivalent and two to three years administrative experience preferably in a manufacturing environment. Advanced knowledge of computer data entry, proficiency in Microsoft Word, Excel and Access, report generations, and file maintenance techniques. Ability to read, write, and speak English.

Columbia Sportswear offers competitive compensation/benefits package, and a team environment. Please send resume and salary history to: Human Resources, Dept. MRA, PO Box 83239, Portland OR 97283, or FAX to: (503) 735-4597. Equal Opportunity Employer.

General 235

Washington County Management Analyst II

Sheriff's Office - Operations
\$3,552 - \$4,317/month
Closes July 7, 2000

Mental Health Services Coordinator I

(Developmental Disabilities Program)
\$2,776 - \$3,373/month
Closes July 7, 2000

Program Educator Environmental Health

(Bilingual - Spanish/English)
\$2,918 - \$3,544/month
Closes July 7, 2000

Call (503) 846-8606/TTY (503) 846-4898 for information. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply. Apply To: Washington County Human Resources Division
155 N. First Avenue, Suite 320
Hillsboro, OR 97124

Education 235

Tour Guide/School Liaison
Guides walking tours for groups of school children/adults through large production facility. Gives presentations at local schools. Teaching certificate or three years professional experience working with groups of children. Strong organizational, customer service, and presentation skills. Must be able to walk four miles a day, clean driving record and current CPR Card. Possible full or part time. Salary DOE. Apply State Emp. Ofc., 30 N. Webster, Job reference #1129778. AAP/EEO

General 235

Radio Morning Show Producer for 94-7NRK: Must have a minimum of 3 yrs. Broadcast experience, production and organizational skills, extensive knowledge of the Northwest and a huge rolodex. Send tape/resume to Program Director, KNRR Radio, 0700 SW Bancroft St., Portland, OR 97201. No phone Calls. Equal Opportunity Employer.

Employment

General 235

CITY CENTER PARKING
Parking Facility Operator

Immediate opening for full and part-time lot attendants with Portland's leading parking Co. We are seeking dependable individuals with a neat appearance and a positive attitude.

\$7.50 + starting wage
Huge overtime potential
Advancement opportunities
Medical, Dental, 401k available
Applicants must submit to drug test and background check.
Apply in person daily between 12-1 PM, Monday - Friday.
130 SW Stark Portland, OR

Office 250

Rose City Digital seeking Assistant to maintain the accounting system for a major web based marketing company. Knowledge of software primarily used to prepare monthly financial statements for ownership as well as accounts payable, receivable check preparation and various supporting records. Word and Excel are used for a variety of related analysis. Also responsible for general secretarial and administrative support. No phone calls. Rose City Digital is an Equal Opportunity Employer.

Office 250

1/2-3/4 Office Manager
Office manager for small nonprofit working on progressive housing policies. Must have excellent organizational skills and the ability to anticipate evolving administrative needs and implement solutions. Mac proficiency, excellent phone etiquette, writing/editing skills required. \$10-\$11/hour + benefits EOE. Contact CDN for full job description: cdn@teleport.com or 335-9884. Apply ASAP.

Office 250

Administrative Assistant
PT position. Duties include oversight and implementation of agency central purchasing system, property mgmt, mail distribution and gen ofc tasks. \$10.50 - \$12.00 entry wage. Apply at Portland Impact, 4707 SE Hawthorne Blvd. Questions call 988-6000. EOE/AA

Social Services 265

Family Advocate
FT position. Duties include svc access and coordination, advocacy, support and encouragement. \$10.00 - \$12.00 entry wage. Apply at Portland Impact, 4707 SE Hawthorne Blvd. Questions call 988-6000. EOE/AA

STOP GUN VIOLENCE
Gather voter signatures to require background checks at gun shows. Part-time/full-time, \$15-\$20/hour paid per signature, weekly pay.
Call Mutual Aid: 503-236-7208.

Employment

Social Service 265

Volunteers of America Of Oregon, Inc.

Volunteers of America of Oregon, a not-for-profit social services organization with a 107 year history serving this community, has a job opening:

Teaching Assistant
Flexible, multi tasked child care experience person wanted to work in multi-cultural parent child development program, serving children 0-5 in North and Northeast Portland.

VOA Oregon is a great place to work for appreciation and support. Send a letter and resume to Volunteers of America of Oregon, Inc. 537 SE Alder Street, Portland, Oregon 97214, referencing - Attn: Arika Bridgeman

General 235

Technical Trainee
Mechanical, welding, electronics, etc. No experience required. We will train. Salary, benefits, tools provided. Ages 17-34. H.S. diploma and be willing to relocate. Call 1-800-914-8536.

Employment



In Oregon, opportunity means a variety of careers available statewide, competitive salaries and great benefits. Currently, openings exist in the following agencies:

OREGON DEPARTMENT OF TRANSPORTATION

Transportation Engineer 3
Region 1 Access Management Engineer
Advance your engineering career with ODOT if you possess a comprehensive knowledge of traffic engineering and highway design principles and are proficient in verbal and written communications, take a moment to consider this challenging high-level engineering opportunity located in Portland. This position serves as the ODOT representative and Region expert on Access Management policies, standards and program elements. The position has authority in dealing with complex access management and private development issues; performs complex traffic engineering analysis on proposed development and project developments by consultants, local governments and developers; and is responsible for making decisions on granting or denying access. Requires registration as a Professional Engineer plus a Bachelor's degree in Civil or Transportation-related Engineering and four years of professional-level engineering experience in the practice of transportation engineering; OR a PE plus seven years of equivalent engineering experience. Annual salary \$47,436 - \$67,968 plus excellent benefits: health insurance; paid vacation and sick leave; 9 paid holidays; and full employer-paid retirement contribution. **Announcement #OCOT0199.** Call (503) 986-4030 (TTY) (503) 986-3854 for the hearing impaired, or visit www.odot.state.or.us/hrod/jobindex.cfm for announcement and application. ODOT is an AA/EEO employer committed to a diverse workforce. Application and required supplements must be received by July 17, 2000.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Disbursement Accountant
Accountant 2
The Department of Administrative Services is seeking an experienced Disbursement Accountant to prepare all statewide disbursements and assist in releasing vouchers and balanced transfers. This position is located in Salem. The goal is to fill the position at the full level of Accountant 2, but we may consider underfilling the position for not more than two years. The minimum qualifications for the Accountant 2 are extensive. Please refer to the announcement for details. Salary for this position is \$2,485 to \$3,451 a month. The underfill salary will be determined by the level of underfill. The position offers a benefit program contribution toward family health and dental insurance, term life insurance, and short and long term disability insurance. Other benefits include a retirement program, paid holiday, vacation, and sick leave. **Announcement #LE000871.** For a detailed Job Announcement #LE000871, contact your local Employment Office, look it up on the Web at www.oregonjobs.org, or call (503) 378-4688. The close date is July 10, 2000.

BUREAU OF LABOR AND INDUSTRIES

Apprenticeship and Training Division
Office Specialist 2
Work in Oregon's Apprenticeship and Training Division as an Office Specialist 2. Requires 2 years or equivalent of general clerical experience. Duties include data entry and reports from state database, phone and walk-in assistance to prospective apprentices and members of the public. Work as part of a team to support apprenticeship field staff. Excellent support position in state agency with full benefits including paid holiday, sick, vacation and personal leave; fully paid family health insurance; membership in the Public Employees Retirement System (PERS). Modern office building in the Lloyd district with subsidized transit pass for easy bus and MAX access. Salary is \$1,734 to \$2,376 per month. **Announcement #LE000850.** To receive application materials through the mail, call (503) 731-4070 (Portland). The job announcement (including test questions and skill codes) and application form are also available online at www.oregonjobs.com. Deadline for applying is July 7, 2000.

HEALTH LICENSING OFFICE

Program Representative 1
Communications Coordinator
Put your communication skills to work by applying for this full-time position in the Health Licensing Office (HLO) located in Salem. This position serves as the primary individual responsible for all agency communications including communication outreach, strategies, public relations, marketing, and web site coordination. Salary is \$2,376 to \$3,293 a month, plus an excellent benefit package. A great job, great benefits, and a great team. Check us out! Application materials and detailed Job Announcement #LE000843 may be obtained by visiting our web site at www.oregonjobs.org or by visiting your local Employment Department field office. All application materials must be submitted by 5:00 p.m., on July 5, 2000.

DEPARTMENT OF REVENUE

Principal Executive/Manager C
Portland District Unit Managers
There are two positions available with the Department of Revenue's Personal Tax and Compliance Division in Portland. These positions supervise, direct, coach, counsel, train, and evaluate a professional audit, collection and support staff. This includes planning for and assigning work to achieve section goals and objectives. These positions serve as members of the Compliance Section's management team and carry out and have responsibility for assignments and projects, which support the Division mission. These positions assist the management team in executing the responsibilities of the sections' various programs and are responsible for ensuring equitable and consistent treatment of Oregon taxpayers. Salary \$3,061 to \$4,524 a month. To request Job Announcement #LE000838 and an application, call (503) 945-8555 (TTY) (503) 945-8617 or (800) 886-7204 for the hearing or speech impaired only, or visit our web site: www.dor.state.or.us. EOE/AE/ADA. Recruitment closes July 7, 2000.

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: www.oregonjobs.org. The State of Oregon and all its divisions are proud to be equal opportunity employers.

Health Care 240



Are you a fun, loving person who wants to make a difference?

Provide Direct care for three individuals with developmental disabilities in a NE Portland residential setting. Starts at \$7.25/hr. \$8.25/hr after 90 Day Training period. Part-time, full-time (includes benefits), sign-on Bonuses, & 26 paid days off per year. Must be at least 18 years of age & have HS diploma or GED. Experience with autism & valid driver's license Preferred.

Call Dan at (503) 261-0255 to schedule an interview
Or apply in person/send resume to: BETHPHAGE
Attn: Human Resources
7931 NE Halsey St., Suite 305
Portland, OR 97213
Fax: (503) 261-0259
dmarsden@bethphage.org
Visit us at www.bethphage.org

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