



Classifieds/Bids

Employment Professional 205

Director of Finance and Administration
 Director of Finance and Administration sought for regional non-profit arts organization. Coordinate budget, operating plan, financial plan, and audit. Oversee \$5 million budget and \$3 million investments. Must be able to work with staff, board, committees, and government agencies, CPA or 5 years top level nonprofit accounting experience required. Visit www.racc.org for more. Letter, resume, salary reqs to DFA Search, Regional Arts & Culture Council, 620 S.W. Main St., #420, Portland, OR 97205. EOE.

General 235

RECRUIT DEPUTY SHERIFF-#119
 \$2469 to \$2724 per month*
DEPUTY SHERIFF-#103
 STATE CERTIFIED AND
 EXPERIENCED OFFICERS ONLY
 \$3006 to \$3847 per month*

*Salary subject to change due to bargaining contract negotiations. County-paid PERS retirement contribution, 4% deferred comp. and incentive pay. The Sheriff's Department is developing an eligibility list for Deputy Sheriff and Recruit. Top candidates from these lists will be used to fill vacancies as they occur during the next six months. Deputy Sheriffs must possess at least 1 year. Of experience as a DPSST certified sworn police officer or comparable experience & certification in another state. Recruits are not required to have prior experience or certification. The Sheriff's Department is interested in increasing the diversity of its applicant pool. Qualified minorities and women are urged to apply.

County Employment Application Required. Application materials available at Clackamas County Personnel, 900 Main Street, Oregon City, OR 97045, (503) 655-8459. Web site: <http://www.co.clackamas.or.us/personnel/jobs.html> Closing date: May 17, 2000.

General 235

Development Coord/Dir Birth To Three FT to FT
 Eugene-based non-profit agency specializing in parent education & support invites applications. Pos is responsible for planning & coordinating all aspects of agency fundraising. Required abilities include demonstrated expertise in fundraising, planning, writing as well as exc people skills. Desire a BA & at least 2 yrs develop exp. Payrate \$9.50-\$15/Hr. Call 541-484-5316 for pos descript &/or send resume, cover letter & references to: 86 Centennial Loop, Eugene, OR 97401. Pos closes 5pm May 5.

General 235

Development Assistant
 PT Development Assistant needed for non-profit. Duties include assisting Development Director in managing agency's rsrc development/public relations' prgm, managing donor database, writing/editing correspondence, research and analysis. Must have experience working with Microsoft Access. Resumes will not be accepted in lieu of Agency application. Apply at Portland Impact, 4707 SE Hawthorne Blvd. EOE/AA

Employment General 235

Administrative Analyst 2
 \$2858 - \$3622 Monthly
 Excellent Benefits
 Clackamas County Mental Health Division has an immediate opening for a FT Administrative Analyst 2 to work as part of the Division's fiscal team and support the fiscal and budget manager in the development, preparation and monitoring of the Division's budget and fiscal activities. Competitive candidates will have a minimum of two years knowledge and experience in public sector budgeting processes.

County Employment Application Required. Application materials available at Clackamas County Personnel, 900 Main Street, Oregon City, OR 97045, (503) 655-8459 or download an application from our web site <http://www.co.clackamas.or.us/personnel/jobs.html>. Closing date May 17, 2000, 5:00 PM. EEO Employer

General 235

Portland State University
 The Division of Administration of Justice in the Mark Hatfield School of Government at Portland State University seeks an Assistant Professor, beginning Fall of 2000. Candidates should be able to teach research methodology, policy and analysis, and police dynamics courses, primarily to undergraduates. The position includes university service and student advising.

Candidates must demonstrate the ability to collaborate with other academic units in the College of Urban and Public Affairs. Prior work experience with criminal justice agencies is desirable.

A Ph.D. in Criminal Justice or directly related fields is desired but an ABD may be considered. A J.D. degree is not acceptable. Candidates should submit a letter of application, curriculum vitae, and three letters of reference to: Chair, Search Committee, Administration of Justice, Portland State University, P.O. Box 751, Portland, OR 97207. Review of applications begins May 15, 2000, continuing until the position is filled. P.S.U. is an Equal Opportunity/Affirmative Action Employer.

Audubon Society Of Portland Conservation Director
 Founded 1902, Audubon Society of Portland promotes the enjoyment, understanding, and protection of native birds, other wildlife and their habitats. We seek an exceptional leader for our statewide and regional conservation program. Duties include planning and managing all aspects of the conservation program, including budget, staffing a development, grant proposals, and community relations. Ideal candidate has a Masters in Biology, Natural Resources Management, Regional Planning, Environmental Studies, Ornithology, or similar; 5 years related work experience, thorough knowledge of conservation and Pacific NW natural history. Benefits & salary \$2,700-3,000/month DOE. Call (503) 292-6855 or email general@audubonportland.org for application & job description. Deadline 4:00pm May 17.

General 235

Dock Loader/Transport Driver
 \$17.86 HR, Class A CDL, 2 year OTR w doubles & triples. Excellent DMV record. Avail to work all shifts. Apply N. Portland Emp Ofc. 20 N. Webster. Job Ref# 1115026. We are an EEO/AAP employer.

General 235

Business Consultant
 Expanding National Wholesale Mortgage Lender seeks a Business Consultant for Oregon. Wholesale mortgage and sales experience preferred. Excellent compensation and benefit plans. Please send resume to: Washtenaw Mortgage Company, HR Dept., 315 E. Eisenhower, Ste. 12, Ann Arbor, MI 48108 or fax to: 734 662 9517. www.washtenawmortgage.com

Employment General 235

Sawyer
 Seeking experienced cabinet shop machine operator. Familiarity with Striebig panel saw desired. Experience with shop machinery, 32mm system, and production work required. Full time M-F with likely weekend overtime. Flex shifts either 7 am-3:30pm or 11:30am-8pm. Neil Kelly Company is a 50+ year old Portland firm. Oregon Business Magazine has named us to their 100 Best Companies to Work For list for the last 5 years. To apply, send a resume and brief letter describing your experience to: Diane Stark, Human Resources Department, Neil Kelly Co., 804 N. Alberta St., Portland OR 97217 or by e-mail to: dstark@neilkelly.com

General 235

Are you authoritative...and entertaining? Portland's top news and talk station needs a news anchor/reporter with experience, creativity and versatility. Be part of a station going to the top in 2000. 3-5 years experience in medium/large market. Tapes and resumes to Operations Manager, KXL, 0234 SW Bancroft, Portland, OR 97201. Equal Opportunity Employer. No calls please.

235 General

Parking Facility Operator
 Immediate opening for full and part-time lot attendants with Portland's leading parking Co. We are seeking dependable individuals with a neat appearance and a positive attitude.

\$7.50 + starting wage
 Huge overtime potential
 Advancement opportunities
 Medical, Dental, 401k available
 Applicants must submit to drug test And background check.
 Apply in person daily between 12-1 PM, Monday - Friday.
 215 SW 6th Portland, OR

General 235

Business Consultant
 Expanding National Wholesale Mortgage Lender seeks a Business Consultant for Oregon. Wholesale mortgage and sales experience preferred. Excellent compensation and benefit plans. Please send resume to: Washtenaw Mortgage Company, HR Dept., 315 E. Eisenhower, Ste. 12, Ann Arbor, MI 48108 or fax to: 734 662 9517. www.washtenawmortgage.com

General 235

OHSU/Partnership Project seeks FT Case Mgr. Fort target svcs to African Americans with HIV. Minorities encouraged to apply. Need MSW/ equivalent and min. 1 yr. Clinical exp., preferably in HIV. \$28/32K w/full benefits. EOE Contact: Hyatt Yu, (503) 230-1202.

Health Care 240

Mental Health
 Morrison Center is seeking a full-time Child Development Therapist, for a day treatment program for young children. Work setting is in a milieu environment and the position requires and understanding of early childhood development and the impact of abuse and neglect on young children. Bachelor's degree required. We are committed to hiring staff that match the diversity of our client population. Send letter and resume to: Child Therapist c/o Morrison Center, 11456 NE Knott, Portland, OR 97220. EEO

Employment Health Care 240

Mental Health & Addiction Medicine Manager
 Kaiser Permanente is currently accepting applications for our Mental Health & Addiction Medicine Department. Qualified candidates must have a Master's degree in Health & Business Administration as well as a knowledge of service operations. Experience with contracts development, management and marketing required. Previous experience in clinical field of mental health/addiction plus 5 yrs' progressive management experience in health care required.

For immediate consideration, contact Jean at (503) 813-4779 or fax your resumé to (503) 813-4709. To complete an application visit our website at www.kp.org/nw or visit our employment office. For directions and additional information, call (503) 813-4701.

www.kp.org/nw
 Equal Opportunity Employer.
 Drug free workplace

KAISER PERMANENTE
Marketing 245

Work for One Tough Mother!

Columbia Sportswear Company
 Field Merchandising Program Manager

Columbia Sportswear Company, the world's largest manufacturer of outerwear and sportswear is seeking a Manager for its Field Merchandising Program. In this position you will contribute to the development and management of a visual merchandising strategy which impacts consumer awareness and brand recognition at retail point-of-sale. Responsibilities also include conceiving and implementing National Field Merchandising programs and managing the National Field Merchandising Team.

Qualified candidate will possess a Bachelors degree or equivalent in Visual Merchandising, Marketing, or a related field or equivalent work experience. A minimum of 3-5 years general merchandising experience and 3-5 years experience in retail/marketing sales/management.

Please send resume and salary history to: Columbia Sportswear Company, Human Resources, Dept. FMMGR, PO Box 83239, Portland, OR 97283 or FAX to (503) 735-4597. Equal Opportunity Employer.

Employment



In Oregon, opportunity means a variety of careers available statewide, competitive salaries and great benefits. Currently, openings exist in the following agencies:

OREGON DEPARTMENT OF TRANSPORTATION
Engineering Specialist 2
Jr. Surveyor/Jr. Inspector
Contract Administration
 Bring your survey skills, your knowledge of highway construction design standards and methods, and contract administration background to our Project Manager's Office in Beaverton. You will perform field surveying and mapping using state-of-the-art surveying instruments, assist in construction inspection to ensure daily contract compliance, and assist in contract administration. Requires an Associate's degree in Engineering Technology and two years engineering experience, or 42 months of sub-professional engineering experience. Salary \$2,199 - \$3,150/month + excellent benefits: health insurance; paid vacation and sick leaves; 10 paid holidays; and full employer-paid retirement contribution. **Announcement #0CDT0096. Call (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired), or visit www.odot.state.or.us/hrod/jobindex.cfm for announcement and application.** ODOT is an AA/EEO employer committed to a diverse workforce. Application and required supplements must be received by May 16, 2000.

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon Jobs page at: www.oregonjobs.org. The State of Oregon and all its divisions are proud to be equal opportunity employers.

Employment Accounting 258

General Accountant
 General Accountant to assist the Director of Finance and Administration sought for regional non-profit arts organization. Process accounts payable, deposits, revenue, payroll and general ledger entries, bank reconciliation, and employee time sheets and benefit enrollments. Generate financial reports using Micro Info Product-Non Profit Series (MIP NPS) accounting database and Microsoft Excel. Assist with government reporting. Handle employee, vendor and customer accounting needs. Visit www.racc.org for more. Letter, resume to Regional Arts & Culture Council, 620 SW Main St., #420, Portland, OR 97205. EOE.

Employment

OREGON LOTTERY
 "Doing Good Things for Oregon!"
 Visit our Web site at www.oregonlottery.org

Currently recruiting for:
OPERATIONS PROJECT MANAGER
 Announcement #OL177220
PLANNING & ANALYSIS MANAGER
 Announcement #OL177169
SUSTAINING ENGINEER
 Announcement #OL177196
INTERNAL AUDITOR - AUDITOR II
 Announcement #OL177210
CUSTOMER SERVICE SPECIALIST
 (Various Openings)
 Announcement #OL177212
BUYER 2
 Announcement #OL177216
ELECTRONIC TECHNICIAN
 Announcement #OL177223
FIELD SERVICE REPRESENTATIVE
 (Various Openings)
 Announcement #OL177221
FIELD MANAGER
 (Northwest Oregon)
 Announcement #OL177224
MEDIA BUYER
 Announcement #OL177213
SYSTEMS ADMINISTRATOR
 Announcement #OL177228
SYSTEMS ANALYST/ or SR. SYSTEMS ANALYST
 Announcement #OL177183
PROMOTIONS INTERN
 Announcement #OL177226

Applications and complete job announcements can also be obtained at any office of the Oregon Employment Department or by calling the Lottery Job Line at (503) 540-1328 in Salem. Successful applicants are subject to extensive background checks.

The Oregon Lottery is an Equal Opportunity Employer. Women, Minorities & People with Disabilities are encouraged to apply.

240 Health Care

Small Agency hiring Direct Care Workers who want to make a difference. Must be 18 years old. Starting \$7.25-\$7.60. Call 669-6622.

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All Classified Ads and Bids will be accepted up until noon, Monday.
 Via Post, e-mail, facsimile or in person at 4747 N.E. MLK Blvd