

Classifieds/Bids

Employment

Professional 205

Business Consultant
Expanding National Wholesale Mortgage Lender seeks a Business Consultant for Oregon. Wholesale mortgage and sales experience preferred. Excellent compensation and benefit plans. Please send resume to: Washtenaw Mortgage Company, HR Dept., 315 E. Eisenhower, Ste. 12, Ann Arbor, MI 48108 or Fax to: 734-662-9517.
www.washtenawmortgage.com

Comp/Tech 210

Controller: Entercom Portland, a leading 7-radio station cluster in Oregon and 4-station cluster in Washington has an excellent opportunity for an experienced controller. This high level position requires "big picture" strategic and conceptual thinking, fiscal analysis/forecasting, budget process/management, advanced computer skills and experience in all aspects of accounting functions. This position will manage a 5 1/2 employee department that includes a business mgr. Who oversees the day-to-day operation. Accounting degree required. CPA/MBA and broadcasting experience preferred. Send resume/cover letter to HR, 0700 S.W. Bancroft Street, Portland, OR 97201. Fax (503) 223-6797. Email: judy@kgon.com. Equal Opportunity Employer.

Employment

Education 227

Financial Aid Counselor
The National College of Naturopathic Medicine seeks an energetic, experienced & self-motivated person to assist in coord & implementing all aspects of the Financial Aid prog. Incl the FFELP & Federal Work Study prog. Req: B.A. or equiv + 1 yr F.A. exp incl in-depth knowl of Title IV regs. Successful candidate will demonstrate good analytical & exc. Cust. Serv. Skills. Basic knowl of MS Office, Excel spreadsheet & typing skills req. Vehicle trans & valid dr lic nec. Comp salary + excl benefits pkg. Send cover letter, resume & refs to: NCNM Human Resources/F A Counselor, 049 SW Porter, Ptd 97201, or fax 499-0026. Equal Opportunity Employer

General 235

Development Director
Seeking highly motivated person w/ 3 yrs exp. In annual fund, major donor, large spec. events, volunteer coord., planned giving. Req. exc. Interpersonal/communication skills, BA, working knowledge/understanding of Roman Catholic mission/structure desired. Salary: \$40,000-\$55,000 DOE. Exc. Benefits. App. Req. Obtain at: Catholic Charities, 231 SE 12th Ave., Portland, OR 97214. Out of area applicants call 503-231-4866, ext. 123. Closes 4-28-00. Equal Opportunity Employer.

Employment

235 General



Parking Facility Operator
Immediate opening for full and part-time lot attendants with Portland's leading parking Co. We are seeking dependable individuals with a neat appearance and a positive attitude. \$7.50 + starting wage Huge overtime potential Advancement opportunities Medical, Dental, 401k available Applicants must submit to drug test And background check. Apply in person daily between 12-1 PM, Monday - Friday. 215 SW 6th Portland, OR

General 235

Oregon State Library Talking Book and Braille Services Regional Librarian
Oversee operations of Oregon regional library for blind and physically handicapped; work with dedicated team in delivery of audio & Braille reading materials to print disabled. Requires ALA-accredited MLS. Compensation range is \$2,856 - \$3,980. Application information is available from Karen Nelson, Oregon State Library, 250 Winter St., NE, Salem, Oregon, 97301-3950. Call (503) 378-4243, Ext. 221, or e-mail karen.nelson@state.or.us. The Oregon State Library is an equal opportunity, affirmative action employer committed to workforce diversity. Application deadline is May 8, 2000.

General 235

Communications Manager
Highly motivated person to manage media initiatives and relations activities, newsletter and annual report development/production, fundraising print/media design/production. Min 2 yrs communications/media exp. And excellent oral/written skills. BA in Communications, Journalism, Marketing, English or related field. Knowledge of Roman Catholic mission, teachings structure desirable. Salary - DOE. Application req. Pick up at: Catholic Charities, 231 SE 12th Ave., Portland, OR. 97214. Out of area applicants call 503-231-4866, ext. 123. Position closes 4-28-00. Equal Opportunity Employer.

Employment

General 235

Manufacturing PRODUCTION WORKERS MANUFACTURING

Rexam Image Products is a multi-billion dollar company with manufacturing and sales worldwide. We are seeking talented Sheeter/Bundler production workers to work in our Portland plant, which manufactures inkjet media and other coated paper products primarily for the high tech industry. Candidates must possess a minimum of 1-2 years' experience working in a production, manufacturing, industrial, process or mechanical environment. A high school diploma or GED is required. Teamwork and communication skills are also essential.

Positions will require repetitive assembly of packing materials with some bending and lifting (up to 50 lbs.). Must be able to work shift work and overtime when necessary. Starting hourly wage is \$8.98 per hour. We offer an excellent benefits package, including medical, dental, 401K, and vacation, with excellent opportunities for advancement. Qualified individuals should send resumes to: **Rexam Image Products, Attn: Human Resources Mgr., P.O. Box 3349, Portland, OR 97208-3349. Equal Opportunity Employers.**

Health Care 240

New Grad RNs
Sutter Coast Hospital is offering an 8-week preceptor program for New Graduate RNs. 14 nursing positions will be hired to Med/Surg, Special Care Unit, ICU, OB, OR, ER, House Float & Home Health. Applications will be accepted starting immediately; deadline is April 7th. Interviews will be conducted in April & May. The program will begin June 19th & will be a combined didactic/clinical training. We are a 59-bed rural hospital in the heart of the Redwood Forest in a beautiful coastal community. As part of the Sutter Health System we are a non-profit hospital with excellent resources & a variety of nursing services & opportunities. Call 707/464-8880 for more information & to receive application packets. EOE

Employment



In Oregon, opportunity means a variety of careers available statewide, competitive salaries and great benefits. Currently, openings exist in the following agencies:

OREGON DEPARTMENT OF TRANSPORTATION Project Coordinator
Facilities Services Coordinator
Customer-focused, facilities-oriented project manager sought for opportunity in Salem to work in ODOT's statewide facilities leasing and space planning programs. You will work with agency representatives to determine facility needs, develop and implement plans to meet customer needs, determine lease terms and conditions, prepare space plans and develop systems furniture layouts. Requires four years experience performing administrative duties, providing technical assistance, or performing operational reviews, including 2 years' administering or overseeing an on-going project or program. Background in facilities management preferred. Salary \$2,856 - \$3,980/month + excellent benefits: health insurance; paid vacation; sick and personal leaves; 10 paid holidays; and full employer-paid retirement contribution. Announcement #OCDD0064. Call (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired), or visit www.oregonjobs.org for announcement and application. ODOT is an AA/EEO employer committed to a diverse workforce. Application and required supplements must be received by May 1, 2000.

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: www.oregonjobs.org. The State of Oregon and all its divisions are proud to be equal opportunity employers.

Employment

General 235

McMenamins Kennedy School
McMenamins Kennedy School (5736 N.E. 33rd) now hiring FT Servers for the Courtyard Restaurant. Flexible schedule and wknd avail a must. We are open 365 days a year. We offer excellent benefits! Apply at any McMenamins location or on line at www.mcmenamins.com. No phone calls please! E.O.E.

General 235

VISTA
FT VISTA needed for non-profit in Svc Access Prgm. Duties include information and referral, community basket, tutoring and other tasks as assigned. Apply at Portland Impact, 4707 SE Hawthorne Blvd. EOE/AA

Health Care 240

New Grad RNs
Sutter Coast Hospital is offering an 8-week preceptor program for New Graduate RNs. 14 nursing positions will be hired to Med/Surg, Special Care Unit, ICU, OB, OR, ER, House Float & Home Health. Applications will be accepted starting immediately; deadline is April 7th. Interviews will be conducted in April & May. The program will begin June 19th & will be a combined didactic/clinical training. We are a 59-bed rural hospital in the heart of the Redwood Forest in a beautiful coastal community. As part of the Sutter Health System we are a non-profit hospital with excellent resources & a variety of nursing services & opportunities. Call 707/464-8880 for more information & to receive application packets. EOE

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Request For Proposals
Notice is hereby given that the Tri-County Metropolitan Transportation District of Oregon (Tri-Met) will receive proposals at its Contracts Department, 710 N.E. Holladay Street, Portland Oregon 97232, Attn: Brian Woodall, Contracts Administrator. Proposals will be evaluated after the below times and dates for:

Interstate MAX
Rose Quarter Segment (LS10a)/Upper Interstate (LS10b)
Construction Manager/General Contractor (CM/GC)
RFP No. RA000622BW

Due on May 18, 2000, at 10:00 a.m., Pacific Standard Time
The Request for Proposals allows for multiple awards for each segment. Contract award will be based on weighted criteria as cited in the RFP document. Standard criteria includes, but is not limited to, proposed fee, experience, and schedule. Tri-Met strongly encourages prime Contractors to attend a pre-Proposal Conference on April 27, 2000 in the Portland Conference Center's Morrison Room. The Pre-Proposal Conference will begin at 9:00 a.m. PST. Following the pre-proposal conference, Tri-Met representatives will provide a tour of the alignment where work will be performed. Limited transportation will be made available by Tri-Met. The successful proposer shall be required to comply with all applicable Equal Opportunity and DBE laws and regulations. For DBE Directory or certification information, contact:
State of Oregon
Office of Minority, Women and Emerging Small Business
350 Winter St. NE, Room 21
Salem, Oregon 97310
(503)947-7976
All respondents shall be required to certify that they are not on the Comptroller General's list of ineligible contractors.

Advertisement For Bid
Sealed bids for the Bloss Hall Piping Rehabilitation project will be received by the Oregon State Board of Higher Education until 2:30 PM, local time, May 9, 2000. Bids will be opened and publicly read aloud on May 9, 2000 at 2:30 PM local time. All bidders must be registered with the Construction Contractor's Board. Additional information may be obtained by contacting Facilities Services, 100 Adams Hall, Corvallis, Oregon 97331-2001 or telephone 541-737-7694.

SUB-BIDS REQUESTED
Grant Community School Addition
Bid Date: April 18, 2000 * 11:00 am
Grady, Harper & Carlson Inc.
2945 N.E. Argyle * Portland, OR 97211
(503) 284-9151 Fax (503) 284-6057
CCB #063005
We are an equal opportunity employer and request sub-bids from minority, women and emerging small business enterprises.

Portland Police Bureau
Join the Premier Law Enforcement Agency in the Northwest

Career Opportunities in Support Positions

Police Records Specialist Trainee	Police Administrative Support Specialist
■ \$9.77 Per Hour to Start	■ \$1,978 Per Month at Entry
■ \$10.61 Per Hour after Six Months	■ \$2,758 after Three Years
■ \$15.91 Per Hour Top Pay after Three Years	■ Excellent Benefits
■ Excellent Benefits	

Career Opportunities for Police Officer Positions

Minimum Requirements

- 21 Years Old
- Four Year Degree from an Accredited Institution (or be Within 6 Months of Obtaining it)
- No Felony Convictions
- U.S. Citizen or be One Within 1 Year from Date of Hire.

For More Information Call: (503) 823-0346 or Toll Free (888) 735-4259

or visit our web site at www.portlandpolicebureau.com
An Equal Opportunity / Affirmative Action Employer

The Portland Observer Classifieds

Call Today 503.288.0033
Facsimile 503.288.0015
Email to classifieds@portlandobserver.com

\$11.50.....	per column inch
\$13.00.....	per column inch and boxed
\$15.00.....	per column inch boxed and shaded
\$14.00.....	RFP/Bids
\$90.00.....	Sub-Bids (2 column by 3") each additional inch = \$10.00

All Classified Ads and Bids will be accepted up until noon, Monday.
Via Post, e-mail, facsimile or in person at 4747 N.E. MLK Blvd