



# Classifieds/Bids

## Employment

### Education 227

**Day Care/Family Development Supervisor** needed for alternative school providing GED and employment training for youth age 16-21. Responsibilities include supervision of on-site day-care operations. Demonstrated experience providing infant and toddler care, 3 yrs. Exp. Preferred. AA degree in early childhood or closely related field or combination of training and exp. required. Starting salary \$23,000 + excellent benefits. Please submit cover letter and resume Attn: Operations Manager, Youth Employment Institute, 1704 NE 26<sup>th</sup>, Portland, OR 97232. Position closes 3/22/00, 5:00pm. We value diversity and are an equal opportunity employer.

### Financial 230

**Account Executive**  
Expanding National wholesale Mortgage Lender seeks Account Executive for Oregon. Wholesale mortgage and sales experience preferred. Excellent compensation and benefit plans.  
Please send resume to: Washtenaw Mortgage Company, HR Dept., 315 E. Eisenhower. Ste. 12, Ann Arbor, MI 48108 or fax to: 734-662-9517. www.washtenawmortgage.com

## Employment

### General 235

**ParkRanger-Seasonal** \$9.00/Hour  
Portland Parks and Recreation seeks individuals to serve as seasonal park rangers from May 15 - October 15, 2000. Primary responsibilities are to act as a positive presence, explain and enforce park rules, work closely with police, park neighbors and park staff to insure safe and enjoyable parks, and provide information about park programs to citizens. Experience in conflict resolution, public contact, problem solving, security, recreation, or emergency services preferred. Work is performed outdoors in all types of weather and requires extensive walking. Although training is provided, applicants must pass a background check and driving record review, and have the ability to obtain CPR and First Aid certification to be considered for final hire. Applications are available at Portland Parks, 1120 SW 5<sup>th</sup> Avenue, Room 1302, or by calling (503) 823-2223. The City is an equal employment opportunity employer. Women and minorities are encouraged to apply. Application Deadline: 4:30p.m., Friday, April 7, 2000.

Advertise in  
The Portland Observer  
Call 288-0033

## Employment

### 235 General

**CITY CENTER PARKING**  
**Parking Facility Operator**  
Immediate opening for full and part-time lot attendants with Portland's leading parking Co. We are seeking dependable individuals with a neat appearance and a positive attitude.  
\$7.50 + starting wage  
Huge overtime potential  
Advancement opportunities  
Medical, Dental, 401k available  
Applicants must submit to drug test And background check.  
Apply in person daily between 12-1 PM, Monday - Friday.  
215 SW 6<sup>th</sup> Portland, OR

**Program Coordinator** - Construction Compliance (Bureau of Purchases)  
Monthly Salary Range: \$3,824-\$4,884  
The Bureau of Purchases is recruiting qualified applicants for two new positions responsible for ensuring disadvantaged, minority, women and emerging small business (D/M/ESB) and apprenticeship and employment program compliance on City construction projects and contracts. Please contact Gail Thompson, City of Portland, Bureau of Human Resources at (503) 823-3526 for an application packet. Application Deadline: 4:30 p.m., Friday, March 31, 2000.

### General 235

**Traffic Continuity position open.** Immediate interviewing.  
3 years experience in broadcast - traffic necessary.  
Send resume to Bill Ashenden, General Sales Manager - KXL and KXJM. 0234 S.W. Bancroft St. Portland, OR 97201  
No phone calls please...Equal Opportunity Employer

## Employment

### 235 General

**WASHINGTON COUNTY Corrections Officer** \$3,220-\$3,916/month  
Closes April 14, 2000  
**Corrections Officer Trainee** \$2,653/month for first year  
Closes April 14, 2000  
**Deputy Sheriff** \$3,220-\$3,916/month  
Closes April 14, 2000  
**Engineer Aide** \$2,163-\$2,611/month  
Closes March 31, 2000  
**Program Coordinator** (Developmental Disabilities) \$3,552-\$4,317/month  
Closes March 31, 2000  
**Recruit Deputy** \$2,653/month for first year  
Closes April 14, 2000  
**Shelter Technician 1** \$1,916-\$2,329/month  
Closes March 31, 2000

Call 503/846-8606/TTY 503/846-4898 for information. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.  
**APPLY TO:** Washington County Human Resources Division  
155 N. First Avenue, Suite 320  
Hillsboro, OR 97214

### Health Care 240

**Multi-Cultural Community Mental Health Center** seeks F/T Dual DX Specialist w/ masters degree in Mental Health + CAD/C/A&D Exp for developing DUAL DX Program. Proficiency in DX, Assessments, RX Plans and CM, indiv/group therapy. Competitive wage/benefits. People of color encouraged to apply. Resume to CCMH, 3716 NE MLK JR. Blvd., Portland 97212.

## Employment

### Health Care 240

**Treatment Coordinator** - Edgefield Children's Center, providing residential and day treatment services for emotionally and behaviorally disturbed children ages 6-12, is currently recruiting a full-time Treatment Coordinator. Responsibilities include relationship and counseling skills, basic care taking skills, utilization of behavior mgmt. Techniques, and participation in treatment reviews. Position requires Bachelor's degree in behavioral science field or combo. Of 3 years work, education, training or exp. Position offers and excellent benefits package and will be open until filled. Please contact Kate Minard at 655-0157, ext. 312 for information. Equal Opportunity Employer

## Employment

### Health Care 240

**New Grad RNs**  
Sutter Coast Hospital is offering an 8-week preceptor program for New Graduate RNs. 14 nursing positions will be hired to Med/Surg, Special Care Unit, ICU, OB, OR, ER, House Float & Home Health. Applications will be accepted starting immediately; deadline is April 7<sup>th</sup>. Interviews will be conducted in April & May. The program will begin June 19<sup>th</sup> & will be a combined didactic/clinical training. We are a 59-bed rural hospital in the heart of the Redwood Forest in a beautiful coastal community. As part of the Sutter Health System we are a non-profit hospital with excellent resources & a variety of nursing services & opportunities. Call 707/464-8880 for more information & to receive application packets. EOE

Don't forget to stop by our  
web page at  
[www.portlandobserver.com](http://www.portlandobserver.com)  
Come see  
the world at  
your fingertips. Just a  
click away.

## SUBBIDS REQUESTED

HOPKINS ELEMENTARY SCHOOL  
SHERWOOD, OREGON

General contractor Bids Due: March 28, 2000 2:00 p.m.

If interested in bidding this project, contact Dee @ 466-2075 x 231

**OC AMERICA CONSTRUCTION, INC.**

1815 NW 196<sup>th</sup> Place, Suite 1060; Beaverton, OR 97006

Phone: (503) 466-2076 Fax (503) 466-2076

Oregon Contractor Registration #104900

We are an Equal Opportunity Employer and request for sub-bids from all interested firms, including disadvantaged minority, women, disabled veterans and emerging small business enterprises.

Note: OC America Construction, Inc. requires all subcontractors submitting bids in excess of \$50,000 to be 100% performance and payment bondable.

## Community Health Worker 2:

The Multnomah County Health Department is looking for people who have experience promoting the health of their communities. Currently, we have four openings for advanced-level Community Health Workers (CHW 2s) in the Field Services Program. In order to qualify for these positions, you need to:

- Be a member of the community being served, or have similar life experience with community members;
- Have at least two years' experience as a CHW or Outreach Worker;
- Have experience with issues that affect pregnant and parenting individuals and families;
- Have a high school diploma or GED;
- Have good oral and written communication skills in English; and
- Be able to demonstrate qualities like patience, open-mindedness, persistence, and flexibility.

Two positions require the ability to speak Spanish. One position requires the ability to speak Russian. One position requires experience working with families at risk of family violence. (The last position is currently a half-time position but may become a full-time position.)

CHW 2s will promote prenatal, postpartum and children's health in the community by:

- planning and sharing interactive health education classes and presentations;
- organizing and conducting support groups;
- coordinating the care of a caseload of pregnant and parenting individuals and families; and
- responding to the changing needs of the community by developing new and innovative activities and programs.

CHW 2s will participate in a six-week initial capacity-building program and they will receive 17 hours of academic credit from Portland Community College (PCC). Other benefits include health insurance and a paid retirement plan. The starting salary is \$13.38 per hour.

There are several ways to get application forms, job announcements and job descriptions:

- Come to Multnomah County application Center in the Portland Building, First Floor Lobby at 1120 SW 5<sup>th</sup> Ave., Portland.
- Send a stamped, self-addressed envelope to Multnomah County Human Resources Division at PO Box 14700, Portland, OR 97293-0700.
- Visit our web-site at [www.co.multnomah.or.us/jobs/](http://www.co.multnomah.or.us/jobs/)

Applications for these positions must be received or postmarked if sent through the US Mail, by 5:00 p.m. on March 31, 2000. If you need more information or assistance with the application process, call Noel Wiggins at 988-3663 x26646, Monday-Friday, 9-5, or send her an e-mail at [noel.wiggins@co.multnomah.or.us](mailto:noel.wiggins@co.multnomah.or.us). You may also contact Melissa Dailey in Human Resources at 988-3056 x26329.

Multnomah County is actively recruiting persons from various ethnic and cultural backgrounds to enhance services to our diverse community.  
An Equal Opportunity Employer



## SUB-BIDS REQUESTED

Portland Public School - Phase 4 \* Lincoln High School

Structural seismic upgrade work including earthwork, pin piles, concrete & steel.

Baugh Construction of Oregon, Inc will be bidding on concrete & steel work.

**Bid Date: April 4, 2000 \* 3:00 pm**

2555 SW 153<sup>rd</sup> Drive, Beaverton, OR 97006

Phone: (503) 641-2500 Fax: (503) 643-0646

CCB#62877

We are an equal opportunity employer and request sub bids from minority, women, disadvantaged and emerging small business enterprises.  
Visit our website: [www.baughent.com](http://www.baughent.com)



## SELF-ENHANCEMENT, INC.

### ANEQUAL OPPORTUNITY EMPLOYER

### POSITIONS ARE OPEN UNTIL FILLED

**DIVERSION COORDINATOR (Lead)** Responsible for providing program leadership and coordination of all services related to SEI's diversion program. A degree in psychology, human services, sociology or related field preferred, extensive work experience may be substituted for education, at least three (3) years of direct social service experience that include youth case management, counseling and service implementation, effective leadership skills, must have excellent communication and interpersonal skills, ability to motivate others and proven effective team building skills. Must be willing to work a flexible schedule when required. Must have a valid driver's license and be insurable under SEI's auto insurance.  
Salary Range: \$2,250 - \$3,000 per month

**DIVERSION SPECIALIST** Responsible for managing a caseload of youth referred by the Juvenile Justice Division to SEI's Family Center Diversion Program. A degree in psychology, human services, sociology or related field desired, minimum two (2) years of related work experience - extensive work experience may be substituted for education, experience working with youth and families in a social service environment preferred. Must be willing to work flexible hours including some evenings and weekends. Must have a valid driver's license and be insurable under SEI's auto insurance.  
Salary Range: 42,206 - \$2,625 per month

**PAMPLIN PROJECT SERVICE COORDINATOR** Responsible for recruiting high school students that demonstrate leadership capabilities and assisting them in developing leadership skills through community activities and special projects. A degree in education, social service or related field preferred, extensive experience may be substituted for education, at least two (2) years of experience directly related to job duties preferably in an academic environment, ability to motivate youth, must be willing to work flexible hours including some evenings and weekends. Must have a valid driver's license and be insurable under SEI's auto insurance.  
Salary Range: \$1,875 to \$2,500 per month

**COMPUTER EDUCATION CENTER COORDINATOR** Responsible for designing and implementing the curriculum and achieving program goals for SEI's Computer Education Center. A degree in computer science, education or related field preferred, must have extensive skills and experience in computer application, programming and network management, knowledge of up-to-date computer technology and the ability to present this information in a classroom environment. Must have a valid driver's license and must be insurable under SEI's auto insurance.  
Salary Range: \$2,205 - \$3,000 per month

**ADMINISTRATIVE ASSISTANT (FAMILY SERVICES)** Responsible for providing office and administrative support services to the Director of Family Services and other department staff as appropriate. Work experience in a social service environment preferred. Must have a high school diploma or equivalent, college level course work a plus, general office skills, strong computer skills to include MS Word, Excel, Access, and Outlook, file maintenance experience, ability to handle multiple tasks with varying deadlines and must be self-motivated, highly organized and detail oriented. Ability to maintain confidentiality of sensitive information a must.  
Salary Range: \$1,708 - \$2,375 per month  
SEI IS COMMITTED TO ACHIEVING AND MAINTAINING A DRUG-FREE WORKPLACE.

## ADVERTISEMENT FOR BIDS

### Dayton Schools Renovation

### Dayton Public Schools

### Dayton, Oregon

Advertisement for: Dayton Schools - Multi-Purpose Building/ Agriculture Shop "Finishes; Elementary, Junior High and High School Renovations; all Phases of Work; Landscaping, Site Concrete, Re-Roofing/New Roof Membranes".

Lease Crutcher Lewis, serving as the Construction Manager/General Contractor (CM/GC) for the Dayton District, is soliciting bids for the renovations work at the existing schools and finish work at the additions in Dayton, Oregon. Terms and conditions of the bid are outlined in Lease Crutcher Lewis (CM/GC) "Invitation to Bid", dated March 17, 2000, attached to and made a part of the Contract Documents.

**Bids will be received at the offices of Lease Crutcher Lewis, 921 SW Washington Suite 150, Portland, Oregon 97205, until 3:00 p.m. PST, April 11, 2000 at which time the bids will be publicly opened and read aloud. Bids shall be clearly marked "Dayton Schools Renovations & Additions".**

Construction includes fire and life safety upgrades to existing schools; strip and reroof of existing schools; new roofing at additions; seismic upgrades to existing buildings; interior finishes at existing schools & additions; exterior cladding to existing multi-purpose building; site concrete & landscaping (note: Bid Package #1-10 previously bid out for new construction Shell & Core work are specifically excluded from this advertisement for bids).

Contract Documents may be reviewed at the following locations: Lease Crutcher Lewis (CM/GC)/Portland, OR; Construction Data and News/Portland, Wilsonville, OR; Construction Market Data/Portland, OR; Daily Journal Plan Center/Portland, Tigard, OR; Impact Business Consultants, P.C./Portland, OR; Oregon Association of Minority Enterprises/Portland, OR; Oregon Contractors Plan Center/Clackamas, OR; Salem Contractors Exchange/Salem, OR; Southwest Washington Contractors Association/Vancouver, WA.

Contract Documents may be purchased in its entirety or in part from Ford Graphics, (503) 227-3424.

All bidders must comply with the following requirements: Prevailing Wage Law, ORS 279.350, Licensed with Construction Contractors Board ORS 671.530, Resident Status ORS 279.029.

No bid will be considered unless received by 3:00 p.m. PST on April, 11, 2000, and fully completed in the manner provided by the "Instructions to Bidders", upon the Bid Form provided.

Lease Crutcher Lewis CM/GC intends to submit a bid on Bid Package #12 - Concrete and Bid Package #15 - Wood Framing and Sheathing.

Lease Crutcher Lewis will conduct two pre-bid job walks, one held on Thursday March 23<sup>rd</sup> and a second on Wednesday March 29<sup>th</sup>. Please report to the Lease Crutcher Lewis site office behind the High School by 3:00 p.m. for sign in.

"Notice Of Requirement For Affirmative Action To Ensure Equal Employment Opportunity (Executive Order 11246)".

Lease Crutcher Lewis (CM/GC) is committed to taking affirmative action to encourage and facilitate the participation of minority/women-owned business enterprises (M/WBE) in State projects and encourage Contractors to provide similar opportunities for their Subcontractors.

Lease Crutcher Lewis (CM/GC)

John Albers

Project Manager