



# Classifieds/Bids

## Employment

210 Comp/Tech

**Columbia Sportswear Company**  
 DATA ENTRY OPERATOR  
 Columbia Sportswear Company. A leading manufacturer of sportswear and outerwear, is seeking a Data Entry Operator. Duties include entering data into data processing system via keyboard data entry devices such as computer terminals and PC's. Includes data entry of international purchase orders (PO's), receiving, invoicing, stylemaster maintenance and reversing pick tickets.  
 Qualified candidates will possess high school education or equivalent and 1 to 2 years related experience performing a variety of data entry assignments and office support assignments. Strong computer skills a must.  
 Please send resume to: Columbia Sportswear Company, Human Resources, Dept. DEO, PO Box 83239, Portland, OR 97283 or FAX (503) 735-4597. Equal Opportunity Employer.

## Employment

230 Financial

**Account Executive**  
 Expanding National Wholesale Mortgage Lender seeks Account Executive for Portland surrounding areas. Wholesale mortgage and sales experience preferred. Excellent compensation and benefit plans. Please send resume with salary requirements to:  
 HR Dept., Washtenaw Mortgage Company  
 315 E. Eisenhower, Ste. 12, Ann Arbor, MI 48108 or fax to: 734-662-9517. www.washtenawmortgage.com

## Employment

235 General

Neil Kelly Co., a nationally recognized design/build remodeling firm, has an immediate opening in its Home Repair division. The Home Repair Journey Level Carpenter will be responsible for carpentry labor, job clean up, and job safety. The position requires that the carpenter be a member of the carpenters' union, and work hours and benefits are outlined in the Carpenters Union Contract. Site management, ability to work independently, and completing required paperwork and processes required. Mostly residential remodeling. Team organizational structure. One of Oregon Business Magazine's 100 Best Companies to Work For. For immediate consideration, mail a resume and brief letter describing your experience aligned to this opportunity to: Diane Stark, Human Resources Department, Neil Kelly Company, 804 N. Alberta St., Portland OR 97217 or email to dstark@neilkelly.com.


## Employment

240 Health Care

102 Years in the Heart of Portland Mt. St. Joseph is a long term care facility in Southeast Portland. We are seeking new team members who share our core values: Reverence, Integrity, Compassion and Excellence and will dedicate themselves each day to providing our residents with exceptional care.  
 We offer great benefits including medical, dental and 100% paid retirement. Our facility is conveniently located near bus lines 15, 20 and 75. We have a variety of jobs on our campus. For a complete list of opportunities call our jobline.  
 We also offer FREE NURSING ASSISTANT TRAINING, which prepares you for state certification. Call 535-4739 to schedule an interview.  
 Apply: Mt. St. Joseph  
 3060 SE Stark  
 Portland OR. 97214  
 Job Line: 503-797-6899  
 Fax: 503-797-6701  
 Phone: 503-535-4739  
 Equal Opportunity Employer

## Employment

253 Legal

**Claims Attorney**  
  
 The Oregon State Bar Professional Liability Fund Seeks a full-time claims attorney to join our claims department team. Responsibilities include managing a caseload of legal malpractice claims and working with covered attorneys on a broad range of matters involving professional liability. The position requires an advanced level of legal knowledge and experience. OSB membership, and at least 5 years of Oregon private practice experience. Competitive salary and benefits.  
 Send resume and cover letter Jeff Crawford  
 Director of Administration  
 Professional Liability Fund  
 PO Box 1600  
 Lake Oswego, OR 97035  
 Application deadline April 17, 2000. No telephone calls or e-mails please. Equal Opportunity Employer.

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## Employment

217 Education

**DIRECTOR**  
 ASUOMULTICULTURAL CENTER  
 University Of Oregon

The director will manage, organize and oversee all aspects of the Center. Bachelor's degree required. Strong listening, speaking and communication skills, and experience working with multicultural issues in administration, supervision and program management are desired. Complete job description available: ASUO Women's Center, Suite 3-EMU, 1228 University of Oregon, Eugene, OR 97403; (541) 346-4095. Review of applications will begin March 20, 2000 and will continue until the position is filled. The University of Oregon is an AA/EO/ADA institution committed to cultural diversity. For more information, visit our Diversity website at http://DIVERSITY/ Please call Lori @ 541-346-4099 or ljbrown@oregon.uoregon.edu for questions. Otherwise, please quote as soon as possible. P.O. and index information to follow.  
 Lori Brown  
 Office Coordinator

## Employment

227 Education

**Non-profit organization** seeking qualified individual to coordinate community educational center. Skills:  
 • Excel communication and org'l skills, work w/ diverse groups  
 • Knowledge of NE Ptd & teaching exp pref  
 • Computer proficiency, design, structure and coordinate programs  
 • Creative, self-motivated, enthusiastic

Equal Opportunity employer  
 Mail cover letter and resume to hiring director @  
 PO Box 11268  
 Portland, OR 97211

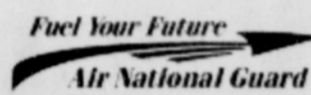
227 Education

**Temp.** 2-mth position for a Family Intervention Spec with the School Attendance Prgm. Duties include svc coordination, advocacy and referrals. Apply at Portland Impact, 4707 SE Hawthorne Blvd. EOE

## Employment

General 235

**Warehouse**  
 The Oregon Air Guard is hiring Part-time administrative and Warehouse Technicians. Get the training and experience you need to further your career. For more info on Training, Educational Benefits. Pay and Enlistment Eligibility call 1-800-392-1801.



Must be U.S. Citizen.

## Employment

235 General

Metro

Providing regional services  
 Creating livable communities

**Seasonal Park Worker, Operations & Maintenance.** \$8.00-\$8.25, Temp/FT. Open untilld. All positions are based out of Blue Lake Park; Curry Building, but perform work throughout the metropolitan area. Assists in providing a safe and enjoyable experience for visitors. Performs ground maintenance including, mowing, trimming, weeding, irrigation, and garbage removal. Requires ability to operate vehicles and equipment with minimal training. Performs strenuous physical labor for long periods.

**Event Receptionist.** Oregon Convention Center - \$8.45 - \$10.27/hour, PT, Deadline 3/7/00. Receives and directs all calls; provides information for the general public concerning events. Coordinates emergency calls and performs related work, including general clerical office tasks.

**Assistant Management Analyst.** Regional Parks & Greenspaces. \$34, 142.19 - \$46,777.60/annually, FT, Deadline 3/3/00. Assists with contract preparation and associated record maintenance; monitors department chart of accounts and assures expenditures and revenues are appropriately credited; establishes and maintains central department files for financial and contract records; provides technical assistance and support for budget preparation and oversight; prepares contract and grant billings and tracks revenues.

Required application materials available at: Metro Human Resources, 600 NE Grand Avenue, Portland, OR 97232. Resumes are not accepted. Please call (503) 797-1570 if you would like application materials mailed to you. Web address: www.metro-region.org

AA/EEO Employer

## Employment

235 General



Parking Facility Operator

Immediate opening for full and part-time lot attendants with Portland's leading parking Co. We are seeking dependable individuals with a neat appearance and a positive attitude.  
 \$7.50 + starting wage  
 Huge overtime potential  
 Advancement opportunities  
 Medical, Dental, 401k available  
 Applicants must submit to drug test And background check.  
 Apply in person daily between 12-1 PM, Monday - Friday.  
 215 SW 6<sup>th</sup> Portland, OR

## Employment

235 General

WASHINGTON COUNTY

Accountant I

\$2,776-\$3,373/month

Closes March 10, 2000

Survey Technician II

\$2,873-\$3,480/month

Closes March 10, 2000

Assistant Watermaster

\$2,641-\$3,210/month

Closes March 10, 2000

Call (503) 846-8606/TTY (503) 846-4898 for information. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

Apply To:

Washington County Human Resources Division  
 155 N. First Avenue, Suite 320  
 Hillsboro, OR 97124

General 235

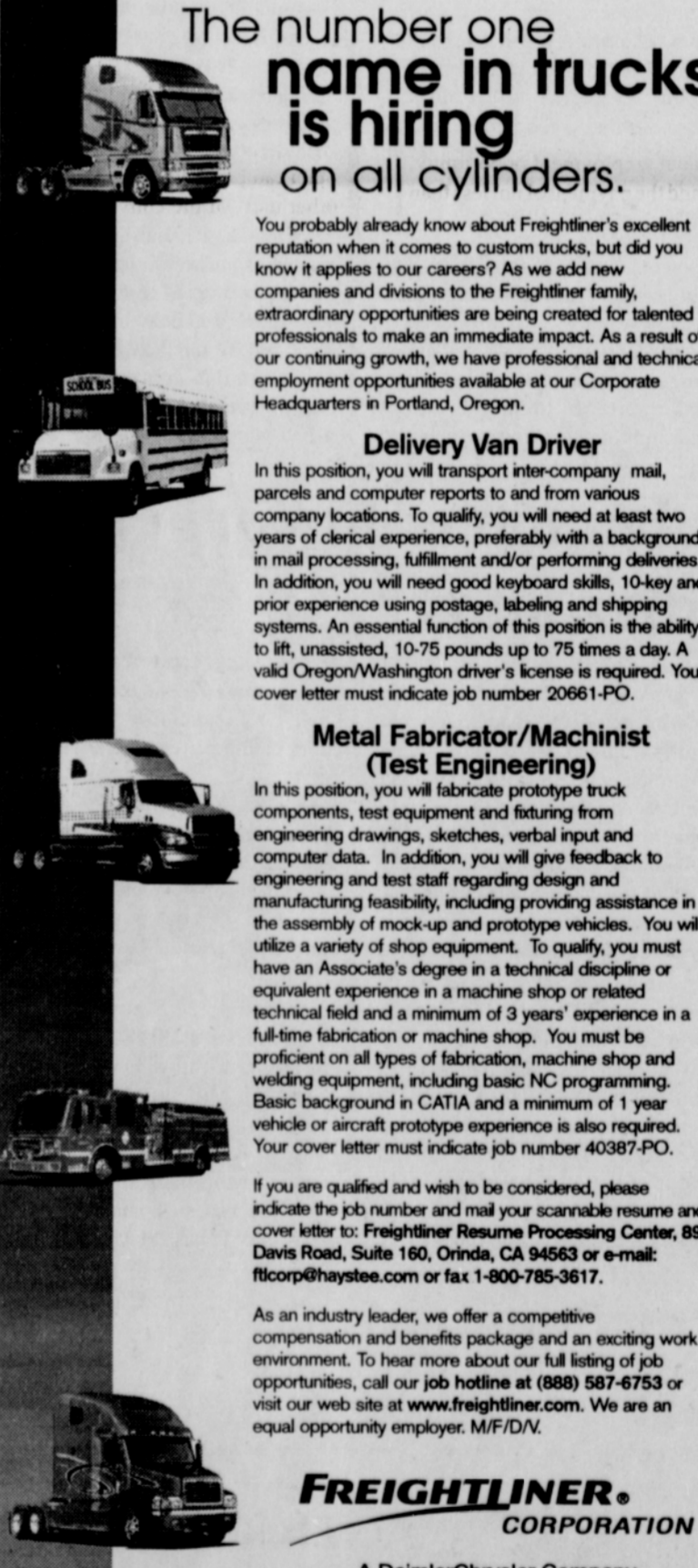
**Emergency Communications Operator Trainee**

City of Portland has 10 entry-level openings to train qualified people in calltaking and dispatch for police, fire, and medical service agencies. Salary starts at \$14.15/hr while training, fully certified personnel earn \$36,000-\$46,000 annually. Excellent benefits for all employees. Requires high school diploma or equivalent (one year of college preferred), ability to type 45 wpm, and experience dealing with people under stressful conditions. Applications taken February 13-March 10, 2000. Call (503) 823-0911 or apply online at http://www.ci.portland.or.us/jobs.

## Employment

240 Health Care

Small Agency hiring Direct Care Workers who want to make a difference. Must be 18 years old. Starting \$7.25-\$7.60. Call 669-6622.



### The number one name in trucks is hiring on all cylinders.

You probably already know about Freightliner's excellent reputation when it comes to custom trucks, but did you know it applies to our careers? As we add new companies and divisions to the Freightliner family, extraordinary opportunities are being created for talented professionals to make an immediate impact. As a result of our continuing growth, we have professional and technical employment opportunities available at our Corporate Headquarters in Portland, Oregon.

**Delivery Van Driver**  
 In this position, you will transport inter-company mail, parcels and computer reports to and from various company locations. To qualify, you will need at least two years of clerical experience, preferably with a background in mail processing, fulfillment and/or performing deliveries. In addition, you will need good keyboard skills, 10-key and prior experience using postage, labeling and shipping systems. An essential function of this position is the ability to lift, unassisted, 10-75 pounds up to 75 times a day. A valid Oregon/Washington driver's license is required. Your cover letter must indicate job number 20661-PO.

**Metal Fabricator/Machinist (Test Engineering)**  
 In this position, you will fabricate prototype truck components, test equipment and fixturing from engineering drawings, sketches, verbal input and computer data. In addition, you will give feedback to engineering and test staff regarding design and manufacturing feasibility, including providing assistance in the assembly of mock-up and prototype vehicles. You will utilize a variety of shop equipment. To qualify, you must have an Associate's degree in a technical discipline or equivalent experience in a machine shop or related technical field and a minimum of 3 years' experience in a full-time fabrication or machine shop. You must be proficient on all types of fabrication, machine shop and welding equipment, including basic NC programming. Basic background in CATIA and a minimum of 1 year vehicle or aircraft prototype experience is also required. Your cover letter must indicate job number 40387-PO.

If you are qualified and wish to be considered, please indicate the job number and mail your scannable resume and cover letter to: Freightliner Resume Processing Center, 89 Davis Road, Suite 160, Orinda, CA 94563 or e-mail: ftcorp@haystee.com or fax 1-800-785-3617.

As an industry leader, we offer a competitive compensation and benefits package and an exciting work environment. To hear more about our full listing of job opportunities, call our job hotline at (888) 587-6753 or visit our web site at www.freightliner.com. We are an equal opportunity employer. M/F/D/V.

**FREIGHTLINER CORPORATION**  
 A DaimlerChrysler Company

# The Portland Observer Classifieds

**Call Today** 503.288.0033  
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\$14.00.....	RFP/Bids
\$90.00.....	Sub-Bids (2 column by 3") each additional inch = \$10.00

All Classified Ads and Bids will be accepted up until noon, Monday.  
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