



# Classifieds/Bids

### Production

Nabisco currently has openings for entry level production employees. Qualified applicants will have the following skills and experience:

- Two years experience as machine/equipment operators
- Computer skills
- Basic math, reading and writing ability
- Minimum High School diploma or GED
- Excellent communication and interpersonal skills
- Ability to work in a team based environment

Prior food manufacturing experience is a plus. Nabisco offers an excellent pay and benefits package. No phone calls or applications will be accepted at the Bakery. Qualified candidates should send resumes to Nabisco, Dept. OB, PO Box 3496, Portland, OR 97208. Nabisco is an Equal Opportunity/Affirmative Action Employer, M/F/D/V.

### Sub-Bids Requested

PSU-Fab Plaza Level, Suites 120, 130, & 140  
1900 SW 4th Ave., Portland, OR  
Interior remodel of 13,000 sq ft of computer & office facilities  
Bid Date: February 17, 2000 @ 3:00 PM  
Merrill Contractors, Inc.  
3205 N.E. 78th St.  
Vancouver, WA 98665  
(360) 574-4339 Fax: (360) 574-5082  
Attention: Mike Merrill  
CCB# 103184

We are an equal opportunity employer and request sub-bids from women and minority owned business enterprises. MBE/WBE/ESB participation is encouraged.

### LIQUOR STORE OPERATOR PUBLIC NOTICE

The Oregon Liquor Control Commission has vacancies for independent contractors to operate the following retail liquor stores  
A-36 LaGrande, A-8 Silverton, A-135 Dayville, A-78 Richland  
Starting Date May 1, 2000  
We evaluate all applicants on background, knowledge and work experience in:

- retail business management;
  - inventory/cash management;
  - Retail sales;
- The successful applicant must be able to:
- enter into an agency agreement contract with the OLCC;
  - qualify for a fidelity bond;
  - negotiate the lease or purchase of the store location or propose a more suitable location serving the same community subject to staff requirements;
  - meet the operating expense of the agency;
  - purchase the fixtures and equipment as specified in the agency information sheet;
  - begin operation on the date specified above.

Selected finalists will be notified and interviewed by the staff screening committee in Portland. Final selection will be made by the Commission, based on set criteria, at its public meeting in April.

The appointed agent is an independent contractor for the State of Oregon. This person will operate the liquor store on behalf of the OLCC and have no ownership or property rights in the agency. Only individuals may be appointed agents.

For application forms and additional information contact:  
OLCC, 9079 SE McLoughlin Blvd., Portland, OR 97222 or phone 872-5015 (toll-free 1-800-426-2004). Separate application forms are required for each store. Applications are due in the Store Operations office, Room 124 at the above address, by 5:00 PM, Friday, February 18, 2000.

### WESTERN STATES CHIROPRACTIC COLLEGE

#### Development Secretary & Clerical Assistant

Western States Chiropractic College is seeking an experienced office person to perform a variety of clerical support duties for the Development & Alumni Office; and the Division of Continuing Education. Duties include provision of secretarial services for the Director of Development and Alumni Affairs and the Director of Public Relations; and assisting with the arrangements for continuing director of Public Relations; and assisting with the arrangements for continuing education seminars. Responsibilities also include preparing correspondence, keeping minutes, answering phones, greeting visitors, coordinating arrangements for Alumni related functions, preparing seminar registration packets, and updates to alumni and Continuing Education computer databases. Qualifications: High School diploma with at least two years of business/secretarial training required and a minimum three years experience. Excellent oral and written communication skills, strong word processing skills with experience in Windows/Word, and competency in computer data entry also required. Prefer candidates with superior communication and interpersonal skills who are well-organized, versatile, and possess experience arranging meetings and functions.

Qualified Candidates Submit Resume To:  
HR/Development Secretary & Clerical Assistant  
Western States Chiropractic College  
2900 NE 132nd Avenue  
Portland, OR 97230  
Fax 503-251-5723  
WSSC is an Equal Opportunity Employer

### Employment



In Oregon, opportunity means a variety of careers available statewide, competitive salaries and great benefits. Currently, openings exist in the following agencies:

#### OREGON DEPARTMENT OF TRANSPORTATION Systems Analyst Information Systems Specialist 5

Innovative, customer-oriented systems expert sought in Salem! Provide technical and professional support for complex, automated engineering systems throughout ODOT and our partners. Manage small projects and application development tasks. Develop/negotiate resources, cost/time estimates, and project plans. Identify issues within existing systems and recommend improvements. Perform cost, volume frequency, and procedural analysis. Research, evaluate and recommend selection of automation tools, software, and engineering techniques. Requires: 3 years of experience designing, constructing or analyzing information systems in an IBM mainframe environment using Cobol, JCL, CICS, and Easytrieve Plus AND at least 30 qtr credit hours in Computer Science or 2 more years of experience. Applicants with experience in FOCUS, REXX, CLIST and Xpediter are preferred. ODOT offers salaries of \$38,184 - \$52,656 annually, plus excellent benefits. Email your resume to [experience.IT@dot.state.or.us](mailto:experience.IT@dot.state.or.us) in the e-mail subject line include OCDDT0003 or fax it to ODOT, Attn: OCDDT0003, (503) 378-2016. Applicants with Veteran's points refer to announcement for more information. Additional information is available on the State of Oregon Technology web site at <http://www.oregonjobs.org>. ODOT is an AA/EEO employer committed to a diverse workforce. Deadline is February 17, 2000.

#### Engineering Technician 3\* Design Technician

The Aeronautics Section is looking for an individual possessing strong communication and organizational skills for an immediate vacancy in Salem. This position will provide technical assistance in zoning, planning and construction activities; inspect construction projects for compliance with specifications; oversee production and maintenance of aerial photographs of airports in Oregon; research and review property rights and ownership and easements; and produce manual and CAD drawings. \* Although this position is classified at the Engineering Technician 3 level, we encourage candidates who meet the minimum qualifications for Engineering Technician 2 to apply as we may consider underfilling the position until the selected candidate meets the minimum qualifications for an Engineering Technician 3. For specific minimum qualification requirements, request recruiting announcement (instructions follow). Salary \$2,268 - \$3,145/month (Underfill option \$2,061 - \$2,856/month) + excellent benefits: health insurance; paid vacation; sick and personal leaves; 10 paid holidays; and full employer-paid retirement contribution. Announcement #OCDDT0040. Contact ODOT Recruitment at (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired), or visit [www.hcdas.state.or.us/jobs](http://www.hcdas.state.or.us/jobs) for announcement and application materials. ODOT is an AA/EEO employer committed to a diverse workforce. Deadline is February 25, 2000.

#### DEPARTMENT OF ADMINISTRATIVE SERVICES Facilities Division

**Construction Project Manager**  
The Department of Administrative Services, Facilities Division in Salem, is seeking an experienced Construction Project Manager. This person

acts on behalf of state agencies and the Department in managing major construction projects of varying scope, size and duration. Requirements are: two years of experience as a project manager involving large scale building construction and site development and a Bachelor's degree in Architecture, Civil Engineering, Construction Engineering, or a closely related field. Three additional years of experience may substitute for the degree.



OR an advanced degree in Architecture, Civil Engineering, Construction Engineering, or a closely related field. Salary is \$3,371 to \$4,747 a month, with a benefit program contribution toward family health and dental insurance, term life insurance, short- and long-term disability insurance. Other benefits include a retirement program, paid holiday, vacation, and sick leave. For a detailed Job Announcement #LE000155, contact your local employment office, look it up on the State of Oregon web site at [www.oregonjobs.org](http://www.oregonjobs.org), or call (503) 378-4688. Closing date is February 22, 2000.

#### Facilities Division Refrigeration Mechanic

The Department of Administrative Services, Facilities Division, is seeking an experienced Refrigeration Mechanic. This position is located in Salem, Oregon. It provides skilled installation and repairs to refrigeration and building mechanical equipment to state owned/leased buildings. Requirements are: Journey-level refrigeration mechanic experience which shows skill installing, maintaining, and repairing refrigeration equipment and air conditioning systems; OR completion of an approved refrigeration mechanic apprenticeship. This position also requires the possession of a valid Refrigerant Transition and Recovery Certification to the universal level as required by 40 CFR Part 82, Subpart F; AND a valid driver's license and a good driving record. Preference may be given to those candidates who possess a Limited Maintenance Electrician License. Salary is \$2,729 to \$3,145 a month, with a benefit program contribution toward family health and dental insurance, term life insurance, short- and long-term disability insurance. Other benefits include a retirement program, paid holiday, vacation, and sick leave. For detailed Job Announcement #LE000011A, contact your local employment office, visit the State of Oregon web site at [www.oregonjobs.org](http://www.oregonjobs.org), or call (503) 378-4688. Close date is February 23, 2000.

#### DEPARTMENT OF CORRECTIONS Corrections Food Service Coordinator

Four vacancies located at the Two Rivers Correctional Institution in Umatilla. These positions coordinate, instruct, and direct inmates in the production and serving of meals and participates in the preparation of large volume cooking in a correctional setting. Requires a High School diploma or GED and three years' experience in a commercial food service facility or an Associates degree in Food Service Management or a related field. Salary is \$2,327 to \$3,060 a month, plus excellent benefits. Job Announcement #LE9450504H and state application may be obtained through any Oregon Employment Department or call 877-888-5234 (Toll Free) or visit our web site at [www.doc.state.or.us](http://www.doc.state.or.us). Apply soon, screening could begin at any time.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and a more complete announcement listing, call the State Job line (Oregonian Inside Line) (503) 225-5555 ext. 7777, TTY (503) 378-4672, visit your local employment department or visit our web site at [www.oregonjobs.org](http://www.oregonjobs.org). The State of Oregon and all its divisions are proud to be equal opportunity employers.

### Employment

#### 235 General



**Parking Facility Operator**  
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#### 235 General

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