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City of Portland, Or has 10 entry-level openings to train qualified people in calltaking and dispatch for police, fire, and medical service agencies. Salary starts at \$27,000 while training; fully certified personnel earn \$37,341-\$46,802 annually. Excellent benefits for all employees. Requires high school diploma or equivalent (one year of college preferred), ability to type 45 wpm, and experience dealing with people under stressful conditions.

Applications taken Sept 27-Oct 22, 1999. For an application call (503) 823-0911 or apply online at <http://www.ci.portland.or.us/jobs>

Full-Time Driver

Year-Round Position With Excellent Benefits On-Call Driver Openings

Full-Time year-round bus driver position open. On-call positions are also available. Requires minimum of a high-school diploma or equivalent, one year experience as a licensed driver with a valid Non-Restricted Class B CDL. Send cover letter, resume and proof of CDL license or come in to fill out an application:

Human Resources

31224 E. Historic Columbia River Hwy.

Troutdale, OR 97060

RESPONSES MUST BE RECEIVED NO LATER THAN

FRIDAY, OCT. 1, 1999

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Homeless Family Advocate

Immed PT opening for client srvc position. Assist families in attaining self sufficiency, provide client advocacy & support. Req's BA or equivalent in social work or related field. Bilingual preferred. Excellent benefits. Agency appy. Req'd: Apply at Portland Impact, 4707 SE Hawthorne Blvd. EOE

McMenamins Kennedy School

McMenamins Kennedy School (5736 N. E. 33rd) now hiring FT and PT Theater Pubstaff and Catering Servers. Flexible schedules required and must be at least 21 yrs. To apply for Pubstaff. We offer excellent benefits and wages! Apply at any McMenamins location or on line at www.mcmenamins.com. No phone calls please! E.O.E.

Associate Planner

Salem Area Mass Transit is seeking an individual to perform a variety of planning and marketing related duties including compilation and analysis of data, preparation of reports, route and service reviews, and development and presentation of public information materials. Annual salary range: \$34,715 - \$45,219. Come in or call 503-588-2424 to obtain official application form and detailed vacancy announcement which lists qualification requirements. Send completed application form to Salem Area Mass Transit District, Human Resources Division, 3140 Del Webb Ave NE, Salem, OR 97303. Application must be received by District by 5:00 p.m. October 8, 1999. An equal opportunity employer.

Regional Assistant - ASIA

Join our International Department. Assist Regional Coordinator for Asia & Canada in all aspects of order processing, from placement to delivery, including logistics and export documentation. An Associates Degree, or equivalent experience, in a related field is required. Minimum of 1-to 2 years related experience in an office environment preferred. Send resume to: Human Resources, Dept. INTLRA, PO Box 83239, Portland OR 97283, or FAX to: (503) 735-4597. Equal Opportunity Employer.

Ms B's Potting Plants

- Our service provides plants, pottery, soil, fertilizer, plant string, plant sticks.
- We take your overgrown plant out of its old soil, clip, snip, or trim the leaves.
- Report the plant into a small, medium, or large X-large pot and water to set the plant into place.
- We re-visit in thirty days to see how the plants are surviving.

\$20/hour • Evening and weekend appointments welcomed
References if needed

Just one call does it all (503) 735-9970

GIFT CERTIFICATES AVAILABLE TOO!

NOTICE TO CONTRACTORS

**Hogan/Palmquist Traffic Signals
Project No. 514400**

Sealed proposals for the Hogan/Palmquist Traffic Signals, Project No. 514400 will be received by Jay McCoy, Project Manager, Department of Environmental Services at Gresham City Hall, 1333 N. W. Eastman Parkway, Gresham, Oregon 97030, until Tuesday, October 5, 1999, 10:00 a.m. local time in conference room 2A, at which time they will be publicly opened.

The character of the work is traffic signal installation. The major quantities involved are:

Quantity	Measurement	Item
1	LS	Traffic Signal Installation Hogan Ave at Palmquist Road
4	EA	ADA Sidewalk Ramps

Questions concerning this project should be addressed to Jay McCoy, Project Manager, 618-2686.

Contractors must prequalify with the City of Gresham by October 4, 1999 for traffic signal construction as required by Gresham Revised Code 2.80.480.

Prior to obtaining plans and specifications, contractors must have purchased (\$50) the current City of Gresham Public Works Standards (July 20, 1993), as shown by the records of the Department of Environmental Services.

Plans and specifications may be examined at the office of the Department of Environmental Services, 1333 N.W. Eastman Parkway, Gresham, Oregon. Copies of plans and specifications may be obtained from the Department of Environmental Services by paying a non-refundable fee of \$25 for each set of plans and specifications requested. If plans and specifications are ordered by mail, add a \$5 processing and mailing charge.

All proposals must be submitted on the forms furnished by the City of Gresham, mailed or delivered to the Department of Environmental Services, City of Gresham, in a sealed envelope plainly marked, "Sealed Bid for the Hogan/Palmquist Traffic Signals, Project No. 514400, bearing the name and address of the bidder. Each must be accompanied by a certified check, cashier's check or bid bond in an amount not less than ten percent (10%) of the total bid.

Each bid must contain a statement as to whether the bidder is a resident bidder, as defined in ORS 279.029. This project is not subject to the license requirements of ORS 468A.720.

No bid will be received or considered by the City of Gresham unless the bid contains a statement by the bidder as a part of the bid that the provisions of ORS 279.350 and the Oregon Prevailing Wage Law will be complied with. No bid shall be received or considered by the City of Gresham unless the bidder is registered with the Oregon Construction Contractors Board. The City of Gresham may waive minor informalities, reject any bid not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all bids upon a finding that it is in the public interest to do so.

The City of Gresham is an equal opportunity employer.
By Order Of City Council

1333 N.W. Eastman Parkway • Gresham, Oregon 97030

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You will provide accounting support for Accounting Manager for international transactions. Duties will include: preparation of international invoices for timely payment, data entry, reconciling invoices to appropriate registers, preparing month end journal entries and reconciling assigned G/L accounts.

One to two years accounting experience in Accounts Payable or international environment. Intermediate computer/data entry skills, proficiency in computer spreadsheets and 10 key required.

Send resume to: Human Resources, Dept. IntA/P, PO Box 83239, Portland OR 97283, or Fax to (503) 735-4597. Equal Opportunity Employer.

Employment And Labor Lawyer
Portland City Attorney's office. Experience required: minimum 3 years in employment law including handling of grievance arbitrations and other administrative hearings, advising re employee discipline, workplace issues, ADA, FMLA, and Title VII. Public sector experience a plus. Salary \$50-80,000 depending on experience, plus excellent benefits. Send resume and cover letter by October 15 to Jeff Rogers, Suite 430 City Hall, 1221 SW 4th Ave., Portland 97204. City of Portland Equal Opportunity Employer.

City Of Portland Environmental Services

Chief Engineer
\$67,101 - \$85,717 Annually
Deadline to Apply
October 4, 1999

The City of Portland is accepting applications for a Chief Engineer who will establish and enforce engineering standards and specification for the Bureau; review of facilities modeling and planning; review of development applications; engineering design; construction management and inspection; materials testing; and overall quality assurance and control.

This position is responsible for management of the city's public utility component and the successful candidate must have a proven track record of leadership and keen understanding of the challenges and opportunities to solve environmental problems. A professional Engineering License is required.

Call D'Norgia Price at (503) 823-7589 for additional information or apply on-line www.ci.portland.or.us/jobs

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