

Associate Planner

Salem Area Mass Transit is seeking an individual to perform a variety of planning and marketing related duties including compilation and analysis of data, preparation of reports, route and service reviews, and development and presentation of public information materials. Annual salary range: \$34,715 - \$45,219. Come in or call 503-588-2424 to obtain official application form and detailed vacancy announcement which lists qualification requirements. Send completed application form to Salem Area Mass Transit District, Human Resources Division, 3140 Del Webb Ave NE, Salem, OR 97303. Application must be received by District by 5:00 p.m. October 8, 1999.

An equal opportunity employer.

Administrative Assistant

Irvington Covenant Community Development Corporation is seeking a self-motivated, organized, detail-oriented individual to provide essential administrative and general office management/operational support to the Executive Director, other key program staff, the Board of Directors and its committees.

Qualifications: At least 2 years experience in a similar administrative support position. Excellent written and verbal communication skills, strong organizational skills, computer proficiency, knowledge of office systems and use of various office equipment, and ability to handle special projects and meeting/office coordination. Able to maintain confidentiality and work independently and as part of a team.

Salary: Between \$20,000 - \$24,000 a year, plus benefits.

Send cover letter and resume, including 3 references to:

Irvington Covenant Community Development Corporation
4008 N.E. MLK, Jr. Blvd.
Portland, OR 97212

Deadline: Cover letter and resume must be received no later than 5:00 p.m., September 24, 1999, or postmarked by that date.

Background information on ICCDC and a position description is available September 13, 1999, by calling (503) 287-5226.

Sales

renewal

BY ANDERSEN
Offered Exclusively By
Neil Kelly

Renewal by Andersen, a fast-growing window replacement company, is seeking highly motivated, people-oriented individuals to join our in-home sales team. Renewal by Andersen sells and installs custom-sized replacement windows made of Fibrex, an energy-efficient composite of wood fibers and a specially formulated thermoplastic polymer, developed by Andersen Windows.

We are looking for sales staff who enjoys a fast-paced work environment with varying hours. Leads are provided through a comprehensive advertising program. We offer: competitive compensation, comprehensive benefits, and paid training. For immediate consideration, send a resume and brief letter describing your experience aligned to this opportunity to: Diane Stark, Human Resources Department, Renewal by Andersen, 804 N. Alberta St., Portland OR 97217.

Transit Operators

Salem Area Mass Transit District is now accepting applications for full-time Transit Operators to operate passenger buses over prescribed routes in accordance with designated schedules. No previous bus driving experience required. We train. Starting wage \$12.38 per hour. Come in or call 503-588-2424 to obtain official application form and detailed vacancy announcement which lists qualification requirements. Send completed application form to Salem Area Mass Transit District, Human Resources Division, 3140 Del Webb Ave NE, Salem, OR 97303. Application must be received by District by 5:00 p.m. September 24, 1999.

An equal opportunity employer.

Executive Director

A unique and exciting opportunity to lead an innovative program that provides affordable housing for low-income families, as well as, skill training and jobs for our at-risk populations.

Irvington Covenant Community Development Corporation (ICCDC) is seeking and Executive Director to coordinate, plan, direct, and manage the activities and operations of the Corporation. The Corporation will be implementing a comprehensive program designed to train and place recipients of public assistance, at-risk youth, and first-time youth and adult offenders in affordable modular home construction.

This individual will be responsible for:
1) Administrative operations of ICCDC and its Mentorship program, which includes supervising staff and volunteers, directing and managing interaction with the Board of Directors, marketing, training, and administering fiscal and budgetary matters and systems development and analysis activities;

2) Program funding and development, which includes negotiating contract agreements, securing public/private funds, making presentations, networking and building coalitions; and

3) Modular home affordable housing project, which includes coalitions; and
4) Modular home affordable housing project, which includes maintaining a working understanding of the modular home industry, as well as, the affordable housing arena. This position will be appointed by, and serve at the pleasure of, the ICCDC Board of Directors.

Qualifications: Bachelor's degree and/or at least 2 years experience administering a similar program, preferably in a public or non-profit organization. Excellent presentation skills and verbal and written communication skills. Strong administrative, management, financial, budgetary, organizational, leadership, and interpersonal communication skills.

Salary: Between \$50,000 - \$60,000 a year, plus benefits.

Send Cover letter and resume, including 3 references to:

Irvington Covenant Community Development Corporation
4008 N.E. Martin L. King, Jr., Blvd. • Portland, OR 97212

Deadline: Cover letter and resume must be received no later than 5:00 p.m., September 24, 1999, or postmarked by that date.

Background information on ICCDC and a position description is available September 13, 1999, by calling (503) 287-5226.

ADVERTISEMENT FOR BID

Sealed bids for the
Dearborn Hall
Partial First Floor Remodel Project

will be received by the Oregon State Board of Higher Education until **2:00 PM, local time, October 5, 1999**. Bids will be opened and publicly read aloud on October 6, 1999 at 2:00 PM local time. All bidders must be registered with the Construction Contractor's Board. Additional information may be obtained by contacting Facilities Services, 100 Adams Hall, Corvallis, Oregon 97331-2001 or telephone 541-737-7694.

SUBSIDIZED UNITS MAY BE AVAILABLE AT THIS TIME.

If subsidized units are not available at this time, qualified applicants may be placed on Waiting Lists. Guardian Management Corporation is committed to "EQUAL HOUSING OPPORTUNITY."

Shorewood Apartments

1121 Spruce Court
Cannon Beach, OR. 97110
(503) 436-9709



OREGON STATE UNIVERSITY HAZARDOUS WASTE MATERIALS BUILDING

Request for Proposals

Oregon State University is seeking qualifications from architectural firms interested in providing design through construction phase services for the OSU Hazardous Waste Materials Building project. Oregon State University (OSU) is preparing to construct an 8,500 +/- square foot hazardous waste materials facility. The building will act as the primary storeroom for all hazardous chemical and radioactive waste on campus. The building will be single-story. Site improvements associated with the project include a loading dock that will need to accommodate a semi-truck, parking for automobiles, and landscaping.

The proposal responses will be used to develop a "short list" of three to five firms who will be invited to participate in an interview.

Interested firms should contact Lori Fulton, University Architect, OSU Facilities Services, 100 Adams Hall, Corvallis, Oregon 97331-2001, or at Fax (541) 737-3724, to obtain a copy of the Request for Proposals (RFP). Responses to the RFP will be due by 5PM, Friday, October 1, 1999. No responses will be accepted after the specified date and time. Responses

WANTED

PROFESSIONAL BARBERS

• Male or Female • Full or Part Time
• Salary and Benefits Available

- ALSO WANTED -

SHOE SHINE MAN

Bobby's Barber Shop
2535 NE Alberta Street
Portland, Oregon 97211
(503) 331-0712

SUB BIDS REQUESTED

Central Eastside Housing - 90 Units

1235 SE Belmont in Portland, Oregon
4 story - 48,000 sf wood frame over parking garage
BID DATE/TIME: Sept. 10, 1999, at 3:00 pm
WALSH CONSTRUCTION CO.

3015 SW First Ave. Portland, OR 97201


CONTACT: Don Geddes, 503-219-2934, Dave Frey or Jean Heitschmidt
503-222-4375, Fax 503-274-7676

ITEMS EXCLUDED: Electrical, HVAC, Plumbing, Framing and Concrete Labor
PLANS AVAILABLE AT: WALSH Construction Co., Construction Data, DJC Plan Center, Impact, and OAME, OREGON Contractor Plan Center
Emerging Small Business, Minority Business and Women-owned Business Enterprises are encouraged to bid on this work

Business Service Directory


AMERICAN FAMILY INSURANCE
AUTO HOME BUSINESS HEALTH LIFE

Rhonda Smith
5700 NE Martin Luther King Jr., Blvd
Portland, Oregon 97211
Office • 503-281-5030 • Fax • 503-282-6001 • Res • 503-259-9907



ROXANE BARTLETT
Owner

Roxane's Daycare
Quality Childcare



State Reg
A.M.A. Food Program
(503)-331-0110

Be Smart....

Be among the first
to get the *updated 1999 version of*
The Bill Collectors Manual

Send \$11.95 to
Money Delight • 7835 N Brandon • Portland, OR 97217

1-888-A-TRACKS
1-888-287-2257

Oregon (503) 288-7716
Washington (360) 885-2001
Fax (360) 892-0761
E-mail: atracks@teleport.com

OAME Cascade Plaza • Room 107A
4134 North Vancouver Avenue • Portland, OR 97217
Adm. Ltd. Energy • JLE Oregon / Washington • C.C.B. #115473 • ALARMT*016J3

Affordable Efficient Security Just For You!
Licensed • Bonded • Insured



BALLOONS GALORE-N-MORE!

For All Occasions & Events
- Decorating Service -
By Delivery Only

Edwina Jones
Designer
(503) 331-1101
Fax (503) 281-9196

Special Events By Appointment
P.O. Box 11442 • Portland, Oregon 97211 • E-mail: edwinajones@uswest.net



ABOVE AND BEYOND
CARPET AND UPHOLSTERY CARE
Professional Carpet & Upholstery Cleaning

2 Areas OR MORE \$1295 Each Area
(2 Room Minimum)
Includes: 1 Hall Free

Call for appointment • (503) 232-6233
Other Services At Competitive Prices



MONEY 1ST Financial
A Mortgage Division

3% Down Buys Your First Home
Or Refinance and Lower Your Monthly Payments

503-643-8002 • Fax 503-643-6671



Raymond
E. Love

SPARKLE

FLOOR • CARPET • UPHOLSTER CLEANING

GREGORY HENDERSON
503-341-8393 • PAGER 503-731-5125

BUSINESS HOURS - 7 DAYS A WEEK
CALL TO MAKE APPOINTMENTS • MONDAY - FRIDAY 11 A.M. - 6 P.M.



TRANSMISSION TROUBLE?
COTTMAN SPECIALISTS PROVIDE
Peace-Of-Mind

Your Transmission Specialist With Over 200 Centers Coast-to-Coast
Over 35 Years In Business!
503-282-8500
2046 N.E. MLK Jr. Blvd. Portland, OR 97212
Locally Owned and Operated

LIMITED OFFER
\$100⁰⁰ Off Any Internal Automatic Transmission Repair
Coupon must be presented at the time of write-up. Limit one coupon per customer. Expires 8/31/99


BUY AND SELL

JAY'S MOWER & CHAINSAW

SMALL ENGINE REPAIR
SHARPENING

8:30 To 5:30 THRU F
9:30 To 3:00 SAT
287-6610

328 NE SHAVER ST.
PORTLAND OR 97212



Na'im's HAIR CONNECTION
Full Service Salon

4603 N Williams Ave
Portland, Oregon 97217
503-288-3171



Earl's Barber Shop

Wed - Friday - 9:00 am - 6:30 pm by Appointment • Saturday: Walk-ins
503/249-5068
Pgr.:503/441-3269

1726 N.E. Alberta St.
Portland, Oregon 97211

Reggie Brown
Barber / Stylist



McMurphy's Appliance Center
Sales • Service • Parts

4011 N.E. Martin Luther King Jr. Blvd. Ave. • Portland, OR 97212
288-3233



Larry Matthews
Owner

YAM YAM'S
Southern Style Barbecue
503/284-1272

We Deliver!
\$30.00 Minimum Purchase
112 NE Killingsworth St.
Portland, Oregon 97211

Hours:
Mon.-Thurs. 11 AM - 1:00 AM
Fri.-Sat. 11 AM - 3 AM
Closed on Sun.



SAVE BIG ON CARPET & FLOOR COVERING

Portlands Costless Carpet
4818 N. Interstate Ave.
Portland, OR 97217
503-287-6225

Commercial Carpet \$3²⁹_{50 TO}
12X13 Rem \$69⁰⁰
Laminate Flooring \$1⁸⁹_{50 FT}
Vinyl \$4⁹⁹_{50 TO}