

CLASSIFIED ADVERTISING

SUBSIDIZED UNITS MAY BE AVAILABLE AT THIS TIME.

If subsidized units are not available at this time, qualified applicants may be placed on Waiting Lists. Guardian Management Corporation is committed to "EQUAL HOUSING OPPORTUNITY."

MJM Manor
606 NE Sacramento
Portland, Oregon 97212
(503) 287-2162

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James Lee Gardens
620 NE Brazee
Portland, Oregon 97212
(503) 287-2162

Human Resources

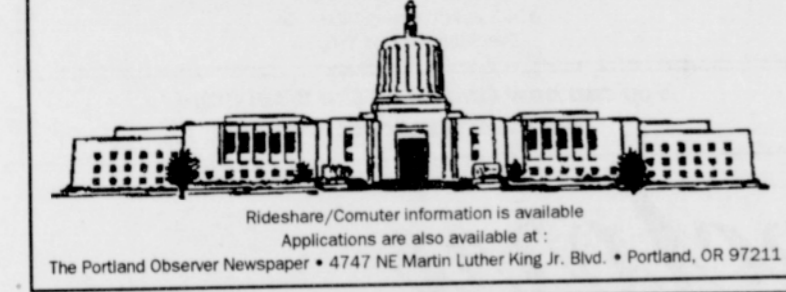
Internal Consultant, Organization Development
City of Portland, Oregon
Service Improvement Initiative (SII)
\$57,533 to \$73,507

This new position will provide design services, facilitate city bureau strategic planning, and assist the bureaus in developing continuous improvement approaches and skills. The ideal candidate will have a solid background in organizations development and labor relations. For detailed information and to apply, either visit the City's Website - www.ci.portland.or.us/jobs or call (503) 823-6959. Apply by May 21, 1999. Minorities, females, and disabled encourage to apply.

Administrative Support Specialist 3

- Short term positions to complete the 1999 Legislative Session
- Possibility of continuing employment
- Must be computer literate/55-60 wpm
- Interviews begin immediately

For application information contact:
Karen Hupp
Legislative Administration
140-B State Capitol, Salem OR 97310
(503) 986-1373
Job Line (503) 986-1375
<http://www.leg.state.or.us>



Advertisement For Bid

Sealed bids for the Cordley Hall Partial renovations Phase 2 project will be received by the Oregon State Board of Higher Education until 2:00 PM, local time, May 18, 1999. Bids will be opened and publicly read aloud on May 19, 1999 at 2:00 PM local time. All bidders must be registered with the Construction Contractor's Board. Additional information may be obtained by contacting Facilities Services, 100 Adams Hall, Corvallis, Oregon 97331-2001 or telephone 541-737-7694.

Oregon Health Plan Coordinator
Ceres Behavioral Healthcare Systems, a Managed Behavioral Healthcare Organization that is an Affiliate of Magellan Behavioral Health, is accepting applications for the position of Oregon Health Plan Coordinator. The successful candidate will participate as part of a team managing Oregon Health Plan Mental Health Services. Responsibilities include working with community mental health providers and other key community constituents to monitor and improve quality of care. Requires excellent verbal and written skills, and experience and understanding of public sector mental health services. Must be proficient in MS Office. Minimum B.A. in human services or equivalent. Salary commensurate with experience. Ceres offers competitive salaries, benefits packages including 401K, plus a great working environment. Qualified applicants are invited to send resumes to: Ceres Behavioral Healthcare Systems
Attn: Human Resources
921 SW Washington Street, Suite 550
Portland, OR 97205
Fax: (503) 219-6892
e-mail: jharvey@magellanhealth.com
Equal Opportunity Employer

You Can Now Find Us On the Web!
<http://www.portlandobserver.net>

Dermatology Surgery Instructor
The appointee shall provide services as assigned by the supervisor in furtherance of the University's missions and goals of teaching, research, patient care, outreach and public service. This position is under the supervision of the Chair of the Department of Dermatology. The qualified candidate will be double boarded and have experience with experimental lasers. Duration of this appointment and indicated salary may be changed or eliminated if a gift, grant, or contract fund supporting this position becomes unavailable.

Neil A Swanson, M.D.
Professor and Chair, Department of Dermatology
Oregon Health Sciences University OPO6
3181 SW Sam Jackson Park Rd.
Portland Oregon 97201-3098
Voice: (503)494-1375
Fax: (503)494-6968

O.H.S.U. is an Affirmative Action/Equal Opportunity Employer

Radio Producer - Sports station seeks hungry aggressive producer who wants to be in charge. You don't take no for an answer when going after guests. You know the difference between compelling and sleepy. You understand that sportsradio is really male entertainment radio. You live, eat, and breathe sports. You know the importance of prep and will make sure the talent you work with is always a step ahead of the competition. Send resume and tape (if applicable) to Program Director, KFX, 0700 SW Bancroft, Portland, OR 97201. EOE. Minorities and women encouraged to apply.

Northeast Portland Brand New Home \$125,500
Waiting for you is this new 3 bedroom, 1 1/2 bath house w/a combination floor plan including dining & living space off of the kitchen. This is a special buying opportunity for you. Ask about the HOST details or the option to include a new range & refrigerator. Call: David J. Tangvald 635-2660 x204 or 24HR 790-3665.

Northeast Portland Brand New Home In N.E. \$128,500
Waiting for you is this new 3 bedroom, 1 1/2 bath house w/a combination floor plan including dining & living space off of the kitchen. This is a special buying opportunity for you. Ask about the HOST details or the option of a new range & refrigerator included. Call: David J. Tangvald 635-2660 x204 24HR 790-3665

Cord Blood Collection Tech American Red Cross is establishing an exciting new program in Umbilical Cord Blood Banking. Two full time positions available to collect umbilical cord blood in a hospital setting, interact with laboring mothers and hospital staff, and ensure safe, efficient, appropriate collection and processing of samples. Qualifications include LPN or equivalent, strong phlebotomy and people skills. Familiarity with blood banking and/or labor and delivery preferred. Bilingual abilities a plus. Applications required. Please apply at or call 503-284-0011 ext. 311 for information.

American Red Cross Pacific Northwest Regional Office Services
Job No. 246N16
3131 N. Vancouver Ave.
Portland, OR 97227
Drug Test Administered M/F/D/V

Accountant
Part-Time Accountant needed to perform accounting and auditing functions within general accounting and to summarize data for periodic operating statements for a training institution. Requires a Bachelor Degree in Accounting or Business Administration and one-year related experience. Public and private sector experience preferred. Directly related experience may be considered in lieu of formal education. Submit letter of interest and resume to:

Human Resources
31224 E. Historic Columbia River Hwy.
Troutdale, OR 97060

Responses Must Be Received No Later Than Friday, April 30, 1999
As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Case Management Coordinator
Supervisor for case management program serving high-risk youth. MSE/MA in related field, case management, supervisory exp. Necessary. Respond to NAFY, 812 SW 10th Ave., Portland, OR 97205 We value diversity.

This is Where Ordinary People Become Extraordinary Citizens

Volunteers of America of Oregon, a not-for-profit social services organization with 102-year history serving this community, has the following positions:

FAMILY AND COMMUNITY PARTNERSHIPS COORDINATOR
FT Coordinator needed to oversee services for families of children ages 0-3 in an Early Head Start program. Requires BS in ECE or the equivalent and 2 years' experience in ECE with 5 years' experience in human services, including understanding/experience w/diverse cultures. \$8-\$10/hr.

EARLY HEAD START TEACHER INTERVENTIONIST
FT Teacher/Interventionist needed for an Early Head Start program. The position requires BS in ECE or equivalent with 2 years' experience in ECE or CDA in ECE with 5 years' experience in human services, including understanding/experience w/diverse cultures. \$8-\$10/hr.

ADMINISTRATIVE ASSISTANT
FT Administrative Assistant needed to provide clerical support for an Early Head Start program. Requires 2 years' coursework at an accredited business school or 2 years' relevant work experience. \$8-\$8.75/hr.

TEACHER INTERVENTIONIST
FT Teacher needed to plan and implement home visit services and classroom curriculum for emergent, child-directed, developmentally and culturally appropriate program for children 0-3 and their families. Requires NAEYC or CDA credential and two years' experience. Previous Head Start experience, bilingual skills preferred. Requires driver's license and reliable form of transportation. \$20,000-\$22,000.

For the above positions please send a resume w/cover letter to:
Volunteers of America of Oregon, Inc.,
537 SE Alder Street, Portland, OR 97214.
Attn: Susan Hakoda.

Volunteers of America, Oregon, is a great place to work for appreciation and support.
Equal Opportunity Employer

Transit Operators
Salem Area Mass Transit District is now accepting applications for Transit Operators to operate passenger buses over prescribed routes in accordance with designated schedules. No previous bus driving experience required. We train. Effective July 1, 1999, starting wage will be \$12.38 per hour. Detailed description of duties, qualification requirements, and official application form available in our Human Resources office, 3140 Del Webb Ave. NE, Salem, OR 97030. Official District application form must be completed and received at District by 5:00 p.m. May 28, 1999. An Equal Opportunity Employer.

Transportation
Columbia Sportswear Company

Work for One Tough Mother! Shipping Specialist
We are seeking a team player to work in our Shipping Department. You will coordinate the efficient and accurate processing of all outbound shipping documentation. Act as a backup to the Shipping Supervisor, for all Shipping Department related functions. Professional and technical skills are needed to support efficient movement of shipments to the retail industry. Responsibilities include preparation, processing and transfer of confirmed pick reports. Investigate shipping related documentation issues and problems to complete resolution. Must possess Associate Degree (or equivalent work experience) minimum two years experience in a business environment, preferably in, traffic, shipping customer service, claims, or related field; or equivalent experience in transportation logistics, claims or customer service in the apparel industry. Excellent verbal and written communication skills in a fast paced, pressure oriented environment. Familiarity with Distribution Center operations servicing the retail industry preferred. Intermediate Microsoft Excel and Word experience a plus. Pre-employment drug screen required. Please send your resume to: Columbia Sportswear Company, Human Resources, dept. SHPSPEC, PO Box 83239, Portland, OR 97283 or Fax (503) 735-4597

Security Officers Needed - FT/PT
Starting up to \$8/HR.
Positions now available in:
• Downtown Portland
• Hillsboro
• North/NE/SE Portland area
We encourage women & minorities to apply.

Initial Security
(formerly Stanley Smith Security)
10725 SW Barbur Blvd. #110
1-800-523-9908
Equal Opportunity Employer M/F/H/V

The State of Opportunity

In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available statewide. Currently, openings exist in the following agencies:

OREGON DEPARTMENT OF TRANSPORTATION Associate Transportation Engineer Senior CADD Designer
Top-notch design skills are needed for designing complex transportation projects in our Region 1 construction Project Manager's Office in Troutdale. Using computer-aided drafting and design, you will prepare geometric design, drainage design and construction details; generate base maps; develop terrain models; and perform complex CADD duties for location and construction projects. You will also assist in field surveying and inspection work as needed. Requires a Bachelor's degree in Civil or Transportation-Related Engineering; or a PE (Civil or Transportation), PLS, FE/EIT or PLS/LSIT. Salary \$2,622 - \$3,752/month + excellent benefits: health insurance; paid vacation; sick and personal leaves; 10 paid holidays; and full employer-paid retirement contribution. Announcement #OC029246. Contact ODOT Recruitment at (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired) or visit www.h.das.state.or.us/jobs for announcement and application. ODOT is an AA/EOE employer committed to a diverse workforce. Deadline is May 24, 1999.

Traffic Signal Technician 2 Intelligent Transportation Systems Technician
Located in Salem, this position will perform technical work on Intelligent Transportation Systems in the areas of design, testing, installations, inspections and repair. Requires a Limited Maintenance (LME) or greater electrical license (if the successful applicant does not possess an appropriate electrical license upon the date of appointment, they will be required to qualify for and complete an LME apprenticeship program); AND either an Associate's degree in Electronic Technology and two years of experience maintaining and repairing traffic signals and signal controllers, or electronic data collection and management experience; or five years of experience maintaining, testing and repairing traffic signals and signal controllers, or electronic data collection and management equipment. Salary \$2,378 - \$3,406/month + excellent benefits: health insurance; paid vacation and sick leaves; 9 paid holidays; and full employer-paid retirement contribution. Announcement #OC029010A. Contact ODOT Recruitment at (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired) or visit www.h.das.state.or.us/jobs for application materials. ODOT is an AA/EOE employer committed to a diverse workforce. Deadline is May 28, 1999.

Executive Support Specialist 1 TDD Administrative Support Assistant
Excellent organizational, communication and computer skills are highly desired for this immediate vacancy in Salem. Position will provide confidential administrative support for the Deputy Director of the Transportation Development Division and assist with the control of workflow, decision making on timelines and accomplishing special projects. Requires three years of clerical/secretarial experience which included one year at a full performance-level performing typing, word processing or other generation of documents; and lead work responsibility or coordination of office procedures. Salary \$1,808 - \$2,516/month + excellent benefits: health insurance; paid vacation; sick and personal leaves; 9 paid holidays; and full employer-paid retirement contribution. Announcement #OC0292321. Contact ODOT Recruitment at (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired) or visit www.h.das.state.or.us/jobs for application materials. ODOT is an AA/EOE employer committed to a diverse workforce. Deadline is May 21, 1999.

Reception Center Coordinator - Innovative non-profit program serving high-risk youth. BA required, Masters preferred. Experience working with high-risk youth or similar population and ability to work in collaboration with private and public sector, supervision experience a plus. Competitive salary and benefits. Send resumes to: NAFY, 812 SW 10th Ave., Portland, OR 97205

Multnomah County's Aging & Disability Services Department currently has the following great opportunity available:

Clerical Unit Supervisor

In the Public Guardian organization, you will supervise clerical workflow and clerical and staff work for all court documents. Duties include producing one-of-a-kind court documents; performing notary functions and filing court documents; coordinating program information software/data systems; training staff, and acting as a liaison with probate court to assure compliance with court policies. Requires equivalent to the completion of the twelfth grade. One year of legal experience and knowledge of legal terminology desirable. Must be able to pass a criminal background check. Salary is \$14.13 per hour. Apply by May 7.

Application materials and formal job announcements are available at: www.co.multnomah.or.us/jobs/, in person or by mailing a self-addressed stamped envelope requesting application forms to: Multnomah County Employee Services, 1120 SW 5th Avenue, First Floor Lobby, PO Box 14700, Portland, OR 97293-0700. Assisted access to Multnomah County Libraries. Equal Opportunity Employer.



Metro
Providing regional services
Creating livable communities

Zoo Construction Project Manager
(Oregon Zoo) - \$55,380.00 - \$77,531.00/annually, 1 full-time position. (Deadline May 10, 1999). Oversees and manages professional and technical staff as assigned, and the construction of a \$30.5 million dollar addition to the Zoo. To apply: create a resume; write a cover letter which includes: 1) your experience with facility construction project management, including type of project and dollar values; 2) your experience in management of a highly visible construction project with considerable public interest and oversight. Send materials to: Metro HR Dept. 600 NE Grand Ave., Portland, OR 97232. Fax to: (503) 797-1798, or email to jobs@metro.dst.or.us For details, call (503) 797-1570. Web address: <http://www.metro-region.org>
AA/EOE Employer

Custodians Portland Public Schools
PPS Civil Service board is seeking applicants for custodial positions. Beginning annual salary \$22,964, plus district benefits package. Applications will be accepted May 3 - 12, 1999, 8 a.m. to 5 p.m. Information and applications available in the lobby of the Blanchard Education Service Center, 501 N Dixon, Portland, OR 97227. All applicants who successfully pass the Civil Service test will participate in a thorough pre-employment physical, which includes screening for substance abuse. No phone calls please. An Equal Opportunity Employer - A Drug Free/Smoke-Free Work Place.

The Council for Prostitution Alternatives

Volunteer Opportunities
Recruiting volunteers and practicum students to work with survivors of the sex industry and their children. We need support in advocacy, emergency services, facilitating groups, child care, office work, fundraising and board members. Please contact Audrey at 282-1082 for applications and/or questions.

Washington County Assistant Veterans Services Officer
\$2,513 - \$3,056/mo
Closes 5/14/99
Call (503) 648-8606
TTY (503) 693-4898 for information. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

Apply To:
Washington County Human Resources Division
155 N. First Avenue, Suite 320
Hillsboro, OR 97124

Vending route for sale: Snickers Bars. 50 Locations. \$800-\$1200 solid monthly income. Cost \$2995. www.vendingroutes.com 1-800-963-6123.

CITY CENTER PARKING Facility Operator

Immediate opening for full and part-time lot attendant with Portland's leading parking Company. We are seeking dependable individuals with a neat appearance and a positive attitude.

- \$17.25 starting wage
- Advancement potential
- Medical, Dental and 401K available

Applicants must have valid drivers license, submit to drug test and background check. Apply in person between 12:00 and 1:00 PM daily at City Center Parking at 215 SW 6th.

DEPARTMENT OF HUMAN RESOURCES
Office of Medical Assistance Programs
Principal Executive/Manager D Policy Unit Manager
The Department of Human Resources (DHR), Office of Medical Assistance Programs (OMAP), located in Salem is recruiting for a full-time Policy Unit Manager. The employee in this position is responsible for the management of the design, development, implementation, monitoring, evaluation, and maintenance of all fee-for-service programs; the production of administrative rules conforming to State and Federal regulations. To qualify, you must have six years' experience in supervision, staff/technical, or professional-level work. This experience must have included at least two years' supervision and management of a program section or unit which included a) development of program rules and policies, b) development of long- and short-range goals and plans, c) program evaluation, and d) budget preparation. A Bachelor's degree or courses in a field related to Management, such as Business, Public Administration, or a field related to the program of the employing agency may be substituted for up to three years of the required experience, but will not substitute for the two years' specialized experience. Salary is \$3,469 to \$5,132 a month. To apply, obtain a State of Oregon application from either your local employment department office or by contacting the DHR Job Line at (503) 945-5742 and apply to Announcement #LE990382. Send or deliver your completed application materials to: Department of Human Resources, Records and Recruitment Unit, 500 Summer Street NE-4th floor, Salem, OR 97310-0005, or you may fax your application materials to either (503) 378-2249 or (503) 378-8463. Closing date is May 17, 1999 at 5:00 p.m.

OREGON DEPARTMENT OF CORRECTIONS Personnel Technician
This key position provides administrative and technical support in the Recruitment Unit in Salem and plays a vital role in the recruitment and application process for filling the Department's statewide vacancies. Requires one year of personnel assistant experience directly assisting personnel staff and employees in the administrative functions of a personnel program, or two years' personnel office clerical experience providing knowledge of personnel procedures such as recruitment and selection, classification and pay, benefits, grievance procedures, or administration of personnel rules and policies, or a Bachelor's degree in Personnel Management or a closely-related field. Salary is \$1,846 to \$2,592 a month. Job Announcement #LE990370 and a State of Oregon employment application may be obtained from any Oregon Employment Department or visit our web site at www.doc.state.or.us, or you may call our office at (503) 378-6013. Closing date is May 17, 1999.

OREGON DEPARTMENT OF JUSTICE Attorney
There is a current Attorney vacancy in the Business Transactions Section of the General Counsel Division located in Salem. Duties include providing general counsel services to state agencies with public contracting and transaction needs. Applicant must have knowledge and expertise in business and contract law; familiarity with general commercial law, information systems technology or intellectual property law, including software development and licensing; and public contracting law is desirable. Excellent writing, analytical and verbal skills are required. Must be an OSB member. Salary is \$3,240 to \$6,427 a month, depending on experience. To apply, call (503) 378-5555 Ext. 321, (TTY (503) 378-5938 for the hearing impaired) or visit our web site at www.doj.state.or.us. AA/EOE. Closing date is May 17, 1999.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Job Line (Oregonian Inside Line) (503) 225-5555 #7777 (TTY (503) 378-4672), visit our local employment department or visit our web site at www.h.das.state.or.us/jobs. The State of Oregon and all its divisions are proud to be equal opportunity employers.