

Oregon. This person will operate the liquor store on behalf of the OLCC and have no ownership or property rights in the agency. Only individuals may be appointed agents.

For application forms and additional information contact:

OLCC, 9070 SEMcLoughlin Blvd., Portland, OR 97222 or phone 872-5015 (toll-free 1-800-426-2004). Separate application forms are required for each store. Applications are due in the Store Operations office, Room 124 at the above address, by 5:00 PM. Friday, March 19, 1998.

# ADVERTISEMENT FOR BIDS St. Helens Schools St. Helens School District No. 502 St. Helens, Oregon

Advertisement for: St. Helens Schools "Data and Communications"

Lease Crutcher Lewis, serving as the Construction Manager/ General Contractor (CM/GC) for the St. Helens School District, is soliciting bids for the data and communications at St. Helens Schools in St. Helens, Oregon. Terms and conditions of the bid are outlined in Lease Crutcher Lewis (CM/GC) Invitation to Bid", dated February 22, 1999, attached to and made a part of the Contract Documents.

Bids will be received at the offices of Lease Crutcher Lewis, 921 SW Washington Suite 150, Portland, Oregon 97205,

# The Portland Observer

# DEVELOPMENTASSISTANT

I Have A Dream Foundation Oregon seeking experienced development assistant. Part time position-average 25 hours per week. Responsible for creating computerized fund raising reports, database management, direct mail & newsletter preparation, donor research, special event coordination and general clerical tasks. Required skills: Prior experience in fund raising environment, strong verbal/written abilities, excellent data entry and proofreading skills. Preferred skills: Familiarity with fund raising software, experience in desktop publishing, highly organized. Competitive salary.

Send resume & cover letter to: Kathleen Cody, IHAD-Oregon, 4919 NE 9th Avenue, Portland, OR97211. For a job description call 514-8991. Closing date: Friday, March 12, 1999.

#### EDUCATION

Instructors for Oregon MESA (Mathematics, Engineering, Science Achievement) Summer Enrichment Program at Portland State University. MESA serves students in grades 6-12. Summer programs are "Workshop Style". Instructors can teach a variety of activities from July 5th through July 30th, 1999. For application packet, please contact Jeffery L. Smith, 503/ 725-4457, E-Mail: smithj@osa.pdx.eduorwriteto: Educational Equity Programs & Services, P.O. Box 751, Portland, OR 97207-0751

Deadline: March 26th, 1999 PSU is an equal Opportunity Employer

#### to: Outreach Coordinator-COMMUNITY HEALTH CLINIC HCCP, PSU-Mail:EEPS, PO NURSE PRACTITIONER Box 751, Pttd., OR, 97207-0751.

Part-time Nurse Practitioner with valid license to work in the State of Oregon and minimum of two years experience needed to work within a young adult vocational training setting. Please submit resume and cover letter to: Human Resources

31224 E. Historic Columbia River Hwy.

Troutdale, OR 97060 pleasant riding environment. **Responses Must Be Received** Previous experience in work-No Later Than Friday, March ferred, knowledgeable as re-5,1999

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

# **Consolidate Bills!** Low Rates!

No Fronts Fees!

**Bad Credit Accepted!** 

Bankrupts Accepted.

24 hrs Approvel.

### **OREGON HEALTH DIVISION Environmental Health Special**ist

The Oregon Health Division's Lead-Based Paint Program is currently recruiting for a fulltime Environmental Health specialist 3 with primary responsibility for processing, documenting and monitoring 1) applications for certification of leadbased paint professional; and 2) applications for acceditation by training providers to offer leadbased training courses. The position is located in Portland with a salary of \$2,638 to \$3,682 a month. Qualification include a Bachelor's degree in environmental or related Science, and two years' experience in the Environmental Health Field. Applicants must be registered or eligible to become registered as a sanitarian in Oregon at the time of the appointment. Announcement#:E990164.Toapply or for more information, contact an Oregon employment department office or the Health Division Personnel Services section at (503) 731-4005. Closing date is March 16, 1999.

### Find Your Love Connection

1-900-407-8999 ext. 3349 must be 18yrs. 2.99 per minute Serv-U-(619)645-8434

Work for One Tough Mother Columbia Sportswear Company has proven that quality construction, engineering and innovation in sports apparel is a formula for success. Join our IS Department in the following position: COMPUTEROPERATOR Working knowledge of AS400 sys-

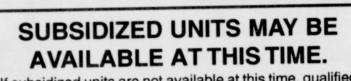
Computer, High Technology

tems, JDE application experience a plus (Robot Console). Novell/Windows environment and busy help desk. Familiarity with UNIX OS (AIX/HP-UX) helpful. Previous Operations and/or basic programming experience.

Columbia Sportswear offers competitive compensation/benefits package, and a business-oriented team environment.

Qualified applicant will have a high School diploma or equivalent, plus some related college level training and a minimum of three to five years experience in Data Processing, Computer Programming and/or Systems Administration.

Please send resume and salary history to: Human Resources, Dept. Co, PO Box 83239, Portland OR 97283, or Fax to: (503) 735-4597. Equal Opportunity Employer.



If subsidized units are not available at this time, qualified applicants may be placed on Waiting Lists. Guardian Management Corporation is committed to

EQUAL HOUSING OPPORTUNITY.





 ${\mathcal I}_{{\sf n}}$  Oregon, opportunity means a variety of careers available statewide, competitive salaries and great benefits. Currently, openings exist in the following agencies:

OREGON ECONOMIC DEVELOPMENT DEPARTMENT

**Financial Accountant** Accountant 3

Service Team, the Financial Accountant provides statewide financial reporting

Columbia

Sportswear Company



\$10.50 overtime Opportunity \* Medical and Dental Health plan available \* Advancement potential Applicants must have valid drivers license, submit to drug test and background check. Apply in person between 12:00 and 1:00 PM daily at **City Center Parking at 215** SW 6th.

Parking

tive attitude.

We offer:

Careers

### EDUCATION SECTION Portland State University Outreach Coordinator for Health

PSU seeks an energetic educator

to serve as the Outreach Coor-

dinator for the Health Careers

Connections Project. This posi-

tion will identify and work with

underrepresented high school

and college students to prepare

them for careers in health fields.

Minimum qualifications: BA/BS

in science, social sciences, or

education, master's degree pre-

ferred; experience working with

underrepresented high school

or college students. Closes

March 31. Send letter of appli-

cation, resume, and the names

and contact info for 3 references

Questions? 725-5347. PSU is

an equal opportunity employer.

Northeast Coalition of Neigh-

The Rider Advocate will assist

Tri-Met bus operators and

customers in maintaining a

ing with diverse groups pre-

lated to Inner North/Northeast

Portland, and preferably bilin-

gual (English/Spanish) or mul-

tilingual. Full-time, 1:30 p.m.

to 10:30 p.m., \$12.70 hr. Ben-

efits offered after 6 months

satisfactory employment. Re-

sumes are not accepted in

borhoods, Inc. (NECN)

**Rider Advocate** 

until 3:00 p.m. PDT, March 10, 1999 at which time the bids will be publicly opened and read aloud. Bids shall be clearly marked "ST. HELENS SCHOOLS "DATA AND COMMUNI-CATIONS"".

A mandatory pre-bid walk thru and conference will be held on March 4, 1999 at 1:30 p.m., location is Columbia City Elementary. Subcontractors not in attendance at this prebid meeting will not be eligible to bid this package of work.

Construction includes data and communication technology infrastructure as outlined in the specifications for the St. Helens School District.

Contract Documents may be reviewed at the following locations: Lease Crutcher Lewis (CM/GC) Portland, OR; Construction Data and News/Portland, Wilsonville, OR; Construction Market Data/Portland, OR; Daily Journal Plan Center/Portland, OR; Oregon Association of Minority Enterprises/Portland, OR; Oregon Contractors Plan Center/Claskamas, OR; Salem Contractors Exchange/Salem, OR; Southwest Washington Contractors Association/Vancouver, WA.

Contract Documents may be purchased in its entirety or in part from Precision Images, (503) 274-2030.

All bidders must comply with the following requirements: Prevailing Wage Law, ORS 279.350, Licensed with Construction Contractors Board ORS 671.530, Resident Status ORS 279.029.

No bid will be considered unless received by 3:00 p.m. PDT on March 10, 1999, and fully completed in the manner provided by the "Instructions to Bidders", upon the Bid Form provided.

"Notice Of Requirement For Affirmative Action To Ensure Equal Employment Opportunity (Executive Order 11246)".

Lease Crutcher Lewis (CM/GC) is committed to taking affirmative action to encourage and facilitate the participation of minority/women-owned business enterprises (M/WBE) in State projects and encourage Contractors to provide similar opportunities for their Subcontractors.

Lease Crutcher Lewis (CM/GC)

# SUB-BIDS REQUESTED **\*OHSU LAB REMODEL TENANT IMPROVEMENT**

Portland, Oregon

BID DATE: FEBRUARY 24, 1999, 2:00 P.M. MCCARTHY

9735 SW Sunshine Court, Suite 500 Beaverton, Oregon 97005 Phone: (503) 643-6700 Fax: (503) 646-4900 This is a PREVAILING WAGE Project

We are an equal opportunity employer and request sub bids from all interested firms including disadvantaged, minority, women, disabled veterans and emerging small business enterprises.

lieu of a completed NECN application. No phone calls please. Apply in person to NECN, 4815 N.E. 7th, Room C-25, Portland, before 5:00 p.m., March 5, 1999.

Models-No Experience Male-Female **TV** Commercials All Types All Sizes Kids-Teens-Adults-Seniors

1-888-268-5152

# If You Worked or Applied to Work for NightRider Overnite **Copy Services or IKON Document Services, Legal Document Services Division**

Please Read This Notice

There is a proposed settlement to a class action lawsuit that involves:

AFRICAN AMERICAN AND HISPANIC PERSONS WHO FROM APRIL 24, 1994 TO NOVEMBER 1, 1998 WERE: EMPLOYEES - OR - APPLICANTS

### THE CASE

Plaintiffs allege that IKON/NightRider discriminated against African American and Hispanic applicants and employees because of their race and national origin in certain employment practices. IKON/NightRider denies these allegations and maintains it has not discriminated against any Settlement Class Members.

### THE SETTLEMENT

The Court has preliminarily approved the Settlement which requires IKON/ NightRider to pay the sum of \$4.15 million to settle all claims and to commit to the continued implementation of specific programs that promote equal employment opportunities.

### YOUR RIGHTS

Complete information about your rights as a Class Member and the Settlement Approval Process is available in the Notice of Settlement including:

- how to exclude yourself ("opt-out") from the Settlement Class,
- how to object or comment on the Settlement, and
- how to make a claim, including important deadlines.

For further information and the Notice of Settlement:

Call: 1-800-265-6531 Or Write: Clerk, United States District Court, District of Texas, Dallas Division, c/o Sprenger & Lang, P.L.L.C., P.O. Box 19500, Washington, DC 20036 PLEASE DO NOT CONTACT THE COURT. ATED February 2.

and bond and loan accounting services to support the department in assisting Oregon businesses and government to create economic opportunities and build quality communities. The position requires professional accounting experience and accounting coursework or a CPA certificate. Salary is \$2,899 to \$4,059 a month plus excellent benefits. Announcement #LE990160. Contact the Human Resources office at (503) 986-0095 for the required application packet, or visit our web site at www.econ.state.or.us. Closing date is March 5, 1999.

This is just one of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form, and a more complete annour listing, call the State Job line (Oregonian Inside Line) (503) 225-5555 ext. 7777, TTY (503) 378-4672, visit your local Employment Department or visit our web site at www.hr.das.state.or.us/jobs. The State of Oregon and all its divisions are proud to be equal opportunity employers.

## When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Regence BlueCross BlueShield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like ellness programs, physician-directed care and assistance to uninsurable Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities:

#### Medical Management Coordinator I (Job #1406)

You will perform advanced medical case assessment, management and intervention, as well as concurrent medical review. You will oversee medical care provided to subscribers to comply with company quality assurance, utilization review and case management policies and procedures. You must have a current Oregon RN's license and at least three years of active practice in a hospital setting or recent pre-certification experience. You must have knowledge of current medical and nursing standards of practice and a valid Oregon or Washington driver's license with a good driving record. The ability to exercise independent judgment and initiative is necessary, as is the ability to handle multiple tasks simultaneously and prioritize workload.

#### **Customer Service Representatives** (Job #2099)

This is an excellent opportunity to use your customer service skills to serve as our liaison to provide information regarding benefits, contract administration, eligibility, claim payments and denials. You must work well with little supervision in a team environment. Additionally, you must have excellent customer service, PC, organizational, prioritization and communication skills as well as the ability to type 40 word per minute.

### **New Group Enrollment Technician**

Responsibilities include reviewing new insurance groups and benefit changes to ensure underwriting guidelines are met; enrolling new groups and benefit changes into GroupFacts system; ensuring enrollment is completed in a timely and accurate manner; and creating new benefit plans, rate tables and commission pointers in GroupFacts system for customized groups. Requires a High School diploma or GED, and 2 - 3 years' experience in the insurance industry. Experience in life insurance preferred. Ability to operate PCs, CRTs, and work independently with minimal supervision necessary. Strong math skills as well as knowledge of general office practices are a must.

We offer a competitive salary and comprehensive benefits package. Pre-employment drug screening is required and we support a smoke-free work environment. To apply, please indicate job number and/or title at the top of your resume or cover letter and submit to: Regence BlueCross BlueShield of Oregon and Regence HMO Oregon, Human Resources,

P. O. Box 1271, Portland, OR 97207-1270, TTY (503) 225-6780. We are strongly ommitted to equal opportunity in all phases of employment

> Regence BlueCross BlueShield of Oregon HMO Oregon

on about career opportunities, call our Job Information Line: (800) 231-1617 or visit our website at: www.bcbso.com

Toll Free 1-877-378-0424. Acting-TV Commercials No Experience All Types All Sizes Kids-Teens-Adults-Seniors

1-888-268-5152 Legal Notice