

CLASSIFIED ADVERTISING

Nursing

Oregon State Hospital CNA

Immediate openings in Salem and Portland, full-time, part-time, and temporary positions available, all shifts. Work in a psychiatric setting; experienced preferred but not required. Call for our competitive wages. Excellent medical/dental benefits, paid retirement, holidays, shift differential, on-site training. Apply Mon-Fri at Oregon State Hospital, 2600 Center St NE, Salem, OR 97310. Call (503) 945-2815 or TTY (503) 945-2996. AA/EOE.

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Toll Free 1-877-378-0424.

900# PHONE Business.

Immediate start-up as low as \$395.

Make \$1,000's monthly.
Call 1-877-252-5466 for complete info. Packet.

CITY CENTER PARKING Facility Operator

Immediate opening for full and part-time lot attendant with Portland's leading parking Company. We are seeking dependable individuals with a neat appearance and a positive attitude.

We offer:
\$7.00 starting wage
\$10.50 overtime
Opportunity
* Medical and Dental Health plan available
* Advancement potential
Applicants must have valid drivers license, submit to drug test and background check.
Apply in person between 12:00 and 1:00 PM daily at City Center Parking at 215 SW 6th.

Treatment Coordinator needed for a residential psychiatric treatment center for emotionally and behaviorally disturbed children ages 6-12. Applicants are to have a bachelor's degree in behavioral science and experience working with emotionally disturbed children. Please call Josh @ 667-4025 for more information. Edgefield values diversity in its workforce.

hair design

Is looking for a Hair Stylist, if you are interested Please Call DJ at (503) 891-1081

Metro

Providing regional services * Creating livable communities

- Administrative Assistant To The Auditor (Office of the Auditor) - \$31,000-\$44,000/annually, FT (Deadline Feb. 11, 1999).
- Office Assistant (Oregon Zoo) - \$8.46 - \$11.34/hour FT (Deadline Feb. 18, 1999).
- Event Receptionist (Oregon Convention Center) - \$8.45 - \$10.27/hour 2 part-time positions (Deadline Feb. 22, 1999).

Required application materials available at: Metro Human Resource Department, 600 NE Grand Avenue; Oregon Convention Center, 777 NE Martin Luther King Jr., Blvd.; The Urban League NE One Stop Career Center, 3034 NE Martin Luther King Jr. Blvd.; The Northeast Workforce Center, 4106 N Vancouver Ave., or The Housing Authority of Portland, 135 SW Ash. If you wish application materials mailed to you, call (503) 797-1570. Web address: <http://www.metro.dst.or.us>

AA/EEO Employer

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Needed for day shift

Salary DOE

Call Robert Or Xavier 284-7150

Mixologists - Part-Time

Will Train/

Call Robert or Xavier 284-7150

Security Guards-Certified
Part-Time. Salary DOE

In-house. Call Robert or Xavier 284-7150

SUB-BIDS REQUESTED

Marine Park Phase 2

Water Reclamation Facility Expansion

Vancouver, WA

Bid Date: Feb. 17, 1999 Bid Time: 11:00 AM

KIEWIT CONSTRUCTION COMPANY

P O Box 2320

Renton, WA 98056

425-255-8333

Fax: 425-255-9755

We are an equal Opportunity Employer and request sub-bid from women and minority-owned business enterprises.

SUB-BIDS REQUESTED

Courthouse Square Transit Mall

Bid Date; February 4, 1999 * 5:00 pm

Contractors License No.: 0118641

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(503) 246-2008 FAX (503) 246-1125

We are an Equal Opportunity Employer and request Sub Bids from Qualified interested firms, including Disadvantaged, Minority, Women, Disabled Veterans and Emerging Small Business Enterprises. Subcontractors may be requested to furnish 100% payment and Performance Bonds. Subcontract and owner documents are available in our office for review.

You can now find us on the Web! <http://www.portlandobserver.net>

Social Services

Family Services Manager Early Head Start Family Center of Portland

EHS Family Center is a child and family development center specializing in services for pregnant woman, infants, and toddlers. The program serves 174 families in the metropolitan area.

Our new Family Services Manager will provide support and supervision for five Family advocates and two Parent Involvement staff. They will oversee the administration of comprehensive social services within the Early Head Start program and be a member of the program management team.

The successful candidate will hold an MSW or related field, or have a Bachelor's degree with specific Head Start experience in the administration of social services in a Head Start setting. Must be able to demonstrate at least 5 years of progressively more responsible supervisory duties and possess strong communication skills. Ability to work with a computer and to oversee documentation and record keeping is required. A sense of humor will be a great asset.

This position is full time/full year; has excellent benefits that include retirement, vacation, and full medical coverage. This position pays \$17 p/h with annual COLA increases. Bi-lingual/minorities encouraged to apply.

Interested applicants should submit a resume to EHS Family Center, 316 NE 19th Ave., Portland, Oregon 97232 or call (503) 236-9389 for more information. **Closing Date is February 10, 1999**

Janitorial Specialist needed (full-time) to lead/coordinate crews for Unity Employer Services janitorial contracts. Must have experience in all aspects of janitorial work including floor stripping, ordering supplies and supervising crews. Experience working with people with psychiatric disabilities and developing bids desirable. Looking for a team player with good customer service skills and excellent reliability background. Must have valid driver's license. Send cover letter and resume to Sandy Gooch, Unity Inc. 710 SW 2nd, 2nd floor, Portland, OR 97204. Unity Inc. is an Equal Opportunity Employer.

Job Coach needed (part-time) to train workers for Unity Employment Services. Must have some janitorial experience, valid driver's license and excellent customer service skills. Looking for reliability and a team player. Send cover letter and resume to Sandy Gooch, Unity Inc. 710 SW 2nd floor, Portland, OR 97204. Unity Inc. is an Equal Opportunity Employer.

Employment Specialist needed (full-time) for Unity Employment Services. We are looking for a creative, flexible, self-starter to join our team serving severely mentally ill adults. Experience in job development and the mental health field helpful. Knowledge/training in rehabilitation desirable. BA and car required. Must be computer literate. Send cover letter and resume to Sandy Gooch, Unity Inc. 710 SW 2nd, 2nd floor, Portland, Or 97204. Unity Inc. is an equal Opportunity Employer.

Education

Disabilities/Home Based Supervisor

Early Head Start Family Center of Portland

EHS Family Center is a child and family development center specializing in services for pregnant woman, infants, and toddlers. The program serves 174 families in the metropolitan area.

We are seeking a qualified individual to provide oversight for our Disabilities Services and to supervise and support our Home Based staff within the Children Services component of our program. The successful candidate will be familiar with disabilities services for infants and toddlers and have a strong background in community based services. In addition, this person must have the knowledge and understanding of documentation and record keeping systems and an ability to communicate with other agencies and organizations. Should have a minimum of three years of supervisory experience and a strong desire to work within a Head Start setting.

This position requires a minimum of a Bachelor's degree in Social Education or experience preferred but not necessary.

This position is full time/full year with an excellent benefits package, \$16 p/h with annual COLA increase. Bi-lingual/minorities are encouraged to apply.

Interested applicants should submit a resume to EHS Family Center, 316 NE 19th Ave, Portland, Oregon 97232 or call (503) 236-9389 for more information. **Closing Date is February 10, 1999.**

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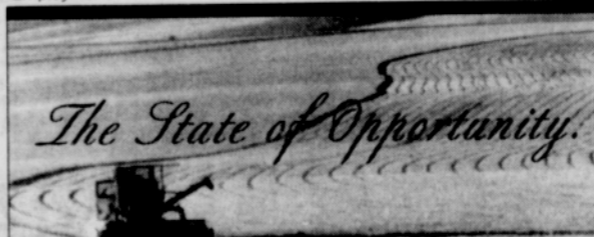
Office Administrator

Franciscan Enterprise of Oregon, a non-profit community development corp., is seeking to hire an office administrator to assist the E.D. in mgmt.org. Qualified candidate will possess excellent phone skills, professional demeanor, personal computer skills including proficiency in MS Word, Excel & Access, and bookkeeping or finance exp. Min 3 yrs progressive office or comparable mgmt exp. Excl benefit pkg. Salary \$25k-\$29k DOE. Send resume to Exec. Dir., P.O. Box 11268, Portland, OR, 97211 by 1/30/99.

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Employment



In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available statewide. Currently, openings exist in the following agencies:

DEPARTMENT OF TRANSPORTATION Transportation Engineer 2 Research Coordinator

A rewarding opportunity to coordinate research in structures and bridge preservation awaits you in our Research Unit. In this position, you will plan, conduct, review and report results of transportation-related research, conduct literature reviews, and assist in product evaluation. This position requires a Bachelor's degree in Civil or Transportation-related Engineering and two years' professional-level experience in the practice of Transportation Engineering; or five years' engineering experience and have an FE/EIT, FLS/LSIT, PE or PLS. Two of the five years' must have been performing professional-level engineering duties. Salary is \$3,349 to \$4,795 a month plus excellent benefits: health insurance; paid vacation; sick and personal leaves; nine paid holidays; and full employer-paid retirement contribution. **Announcement #OCDT9018. Contact ODOT Recruitment at (503) 986-4030 (TTY) (503) 986-3854 for the hearing impaired) or visit our web site at www.hr.das.state.oregon.us/jobs for application materials.** ODOT is an AA/EOE employer committed to a diverse workforce. Deadline is February 26, 1999.

Engineering Specialist 3 Structural Drafter

Looking for an opportunity to apply your knowledge/experience of structural drafting? You'll want to consider this immediate vacancy in our Bridge Engineering Unit. As a member of the Bridge Operations Team, you will perform preliminary and final design drawings of moderate to complex bridges and minor highway-related structures. This position requires an Associate's degree in Engineering Technology and four years' experience directly related to Engineering; or five and one-half years' (66 mos.) sub-professional Engineering experience. A related Bachelor's degree may substitute for the Associate's degree in Engineering Technology. Salary is \$2,376 to \$3,406 a month plus excellent benefits: health insurance; paid vacation and sick leaves; nine paid holidays; and full employer-paid

Organizing Director Wanted

Workers' Organizing Committee

Multi-cultural, membership organization of low-wage workers seeks bilingual (Spanish-English) Organizing Director with substantial organizing experience to join team of staff and members in working to improve living and working conditions for low-wage workers in the Portland Metropolitan area. Requires strong strategic planning skills, commitment to social justice. Salary \$28,000-\$32,000 annually, commensurate with experience. Full health and dental benefits and generous vacation. People of color and women strongly encouraged to apply. Call Lucy at (503) 236-0825 for application information. Closing date February 19.

Education/Childcare

Early Head Start Family Center of Portland

EHS is seeking a qualified development assistant for a teen site position. Must have CDA (preschool) or AA in ECE or related field, or be willing to obtain CDA within one year. The applicant should be willing to gain experience and knowledge in providing quality childcare in a center setting. Early Head Start will train the right person in child development principals and practices leading to certification in a growing career field. Must be able to lift 40 lbs, physically be at a child's level, be a team player, and attend trainings and functions as requested by supervisor. Head Start experience preferred but not mandatory.

Full time/9 month position with good benefits, vacation, and sick leave. Bi-lingual applicants encouraged to apply. **Closing date: February 10, 1999.** Interested applicants should call 236-9389 for application and job description.

Early Head Start is an EOE committed to a diverse work force.

When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Regence BlueCross BlueShield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care and assistance to uninsured Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities:

Allied Product Provider Representative (Job #2127)

You will be responsible for performing activities to achieve provider understanding of health plan procedures, Mental Health/Chemical Dependency (MH/CD) policy, preauthorization requirements, maximum allowances, as well as monitoring adherence to Regence BCBSO Traditional, PPO and HMO provider contracts. Serve as a provider resource for advice on DSM IV coding, CPT, and RBRVS requirements; research and develop provider educational materials; and conduct provider workshops on a statewide basis. Requires a college degree, or a minimum of 5 years' experience in the health care industry. Specific knowledge of health insurance and mental health may substitute for degree if other skills are strong. Knowledge of mental health and chemical dependency terminology and treatment concepts or a Master's level or doctoral degree or CADC certification highly desirable. Excellent PC skills (Word, Excel) necessary. Proficient in written, verbal communication and public speaking skills a must.

Healthcare Analyst (Job #341)

Implement your background and training for projects used to support a variety of Regence's business and clinical improvement activities for both the indemnity and managed care lines of business. The successful candidate will participate in research, analysis, and evaluation of procedures and methodologies; as well as the development, implementation, and maintenance of sophisticated management information systems. Candidates must have at least two years of experience, specifically in analytical methods and business/clinical systems. Also, candidates with the following graduate-level training are encouraged to apply: Statistics; Economics; Management Science; Social Sciences; Health or Business Administration (all with emphasis in quantitative methods). Experience with quantitative analysis involving statistical, economic and clinical data sets for the purpose of making comprehensive business solutions is required.

Network Technician (Job #1688)

You will maintain local and wide area networks, while adhering to the standards and guidelines established for the corporate network environment. This includes identifying and resolving network problems; evaluating network performance; performing routine administration of basic network resources and functions; performing protocol analysis and running test equipment. Requires an Associate's degree in microcomputer hardware/software support or related field, or equivalent experience, and at least 2 years' experience in microcomputer, networking, and data communications support. Experience working on routers and running network test equipment necessary. Protocol analysis experience is desirable. Must be willing to work non-standard hours as needed; some travel may be required.

UNIX Systems Administrator

You will be responsible for installing, administering and supporting UNIX servers and workstations. Duties will include developing and documenting the systems configuration; performing routine administration of servers, resources, and functions; performing evaluation and installation of UNIX-based program products; and providing technical support for enterprise-wide infrastructure projects. Requires a minimum of 2 years' experience in UNIX administration tasks. A college degree in Computer Science, Mathematics, or Information Technology is necessary; substantial work experience can be a substitute for degree. Excellent skills in SUN Solaris and/or IBM/AIX environment essential. Must have experience working in a project-oriented environment, as well as researching and providing recommendations for technological solutions.

We offer a competitive salary and comprehensive benefits package. Pre-employment drug screening is required and we support a smoke-free work environment. To apply, please indicate job number and/or title at the top of your resume or cover letter and submit to: **Regence BlueCross BlueShield of Oregon and Regence HMO Oregon, Human Resources, P.O. Box 1271, Portland, OR 97207-1270, TTY (503) 225-6780.** We are strongly committed to equal opportunity in all phases of employment.

Regence

BlueCross BlueShield of Oregon
HMO Oregon

For more information about career opportunities, call our Job Information Line:
(800) 231-1617 or visit our website at www.bcsbo.com

retirement contribution. Announcement #OCDT9020. Contact ODOT recruitment at (503) 986-4030 (TTY) (503) 986-3854 for the hearing impaired) or visit our web site at www.hr.das.state.oregon.us/jobs for application materials.

ODOT is an AA/EOE employer committed to a diverse workforce. Deadline is February 19, 1999.

Engineering Specialist 1 Inventory Specialist

Located in Salem in our Transportation Inventory and Mapping Unit, this position will assist in gathering, interpreting and inputting a variety of transportation-related information into a variety of computer databases. This position requires an Associate's degree in Engineering Technology; or eighteen months of experience directly related to Engineering; or a Bachelor's degree in Engineering, Architecture, Geology, Mathematics or Physics. Salary is \$1,709 to \$2,421 a month plus excellent benefits: health insurance; paid vacation; sick and personal leaves; nine paid holidays; and full employer-paid retirement contribution. **Announcement #OCDT9018. Contact ODOT Recruitment at (503) 986-4030 (TTY) (503) 986-3854 for the hearing impaired) or visit our web site at www.hr.das.state.oregon.us/jobs for application materials.** ODOT is an AA/EOE employer committed to a diverse workforce. Deadline is February 19, 1999.

DEPARTMENT OF HUMAN RESOURCES

Health Division

Program Technician 1

Fiscal and Program Service Coordinator

The purpose of this position is to serve as a key representative for the WIC program. Duties will include budget issues; project and monitor food and program service budgets for the state and federal fiscal year (for state and local programs); give recommendations to management on budget development; interpret federal and state requirements for program operation to local and state staff; and update the policy and procedure manual on a regular basis. This position is located in Portland. Salary is \$2,399 to \$3,346 a month. To obtain application and additional information write to Oregon Health Division Personnel Services, Suite 950; 800 N.E. Oregon St. #21; Portland, OR 97232 or fax to (503) 731-8374. Closing date is February 11, 1999.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777 (TTY) (503) 378-4672), visit your local employment department or visit our web site at www.hr.das.state.oregon.us/jobs. The State of Oregon and all its divisions are proud to be equal opportunity employers.

