

**CLASSIFIEDS & BIDS**

**SALES EXECUTIVES**

**KPAM 860 AM**

is looking for experienced sales executives. KPAM is a 50,000 watt AM radio station airing Christian Hit Music and Talk. If you have solid commissioned sales experience and would like to be apart of a highly motivated team, please consider.

- generous salary
- competitive commissions
- no territories
- no upper earning limitations
- medical/dental coverage
- life insurance
- paid holidays and vacation.
- matching 401K plan

**Successful applicants must:**

- be experienced in commissioned sales
- have a highly motivate attitude
- be a team player
- have personal transportation
- be willing to prospect

To apply, please call Mr. Riffe, Sales Manager, (503) 251-1277, send resume to KPAM, Attention Mr. Riffe, 10209 SE Division Street, Suite 100, Portland, OR 97266; or fax to (503) 251-1047. KPAM is an equal opportunity employer. We encourage members of minority groups and women to apply for these positions.

**Clerical Assistant**

Rare opportunity to join a fast-paced, vision-directed, results-oriented, values-driven, creative, fun, and demanding (whew!) staff team, supporting one of Multnomah County's leading social change organizations. You must be a highly organized, self-directed professional, with a particularly strong ability to answer busy phones; exceptional attention to detail; qualified to work with people of every age, income level and culture; experienced in the full range of office and clerical support; and with strong computer skills.

Specific responsibilities for the position include receptionist services, customer order fulfillment, a variety of computer entry tasks, copying, filing, proofreading and much more. Request a Clerical Assistant application. Closes 4:00 pm, October 16.

\$23,254-28,288, annual salary. Excellent benefits. Request applications by phone, 248-3897; by fax, 306-5538; or in person, 421 SW 6th Avenue, Suite 1075, Portland.

An equal opportunity, affirmative action employer. Applicants representing the diversity of Multnomah County are welcomed.

**Multnomah Commission on Children & Families**  
Creating a Chosen Future

**Clerical**

**Housing Management Staff Support**

**Vancouver Housing Authority**

The Vancouver Housing Authority is currently accepting applications for the position of Housing Management Staff Support person. The position performs clerical and record keeping duties for assigned assisted housing programs. This includes maintenance of tenant files, processing of verification of income and household status forms, initiation of review process, monitors completion of review process, monitoring of computer screens, file documents and signatures on lease and amendments. Maintains good working relationships with other agencies and VHA staff. Salary \$1643 to 2326 per month; excellent benefits. Call (360) 694-2501 to request required application materials. Resumes without applications will not be accepted. Completed applications must be received by 5:00 p.m. Monday October 26, 1998. Vancouver Housing Authority, 500 Omaha Way, Vancouver, WA 98661.

**Equal Opportunity Employer**

**Public Notice Witnesses**

On Sunday, July 26, 1998 at 8:00 p.m. at the MLK Blvd. Safeway, did you observe four security guards throw a white male onto a table, handcuff him, march him to the back of the store and up the stairs? If so, call Regina at Goldberg, Mechanic & Stuart. 224-2372.

**CITY CENTER PARKING Facility Operator**

Immediate opening for full and part-time lot attendant with Portland's leading parking Company. We are seeking dependable individuals with a neat appearance and a positive attitude.

We offer:  
\* \$7.00 starting wage\*  
\$10.50 overtime  
Opportunity  
\* Medical and Dental Health plan available  
\* Advancement potential  
Applicants must have valid drivers license, submit to drug test and background check.  
**Apply in person between 12:00 and 1:00 PM daily at City Center Parking at 215 SW 6th.**

Federation for Children is now recruiting **Treatment Foster Parents** for school age children up to age 12. Candidates single or partnered, must have a Bachelor's Degree in a behavioral sciences field or a combination of 3 years work, education, training or volunteer experience. Need to be empathic and communicate effectively with multiple systems, understand mental health concepts, and implement interventions based on a treatment plan created by the team. **Treatment Foster Parent's** homes must meet SCF certification standards. Ongoing supervision and support provided. Reimbursement for **Treatment Foster Providers** is approximately \$1300 per month per child. For information call Sue or Monica at Morrison Center, 256-3040.

**Banking**

There are only a few, special people we'd put before our clients. You may be one of them. At Bank of America, our clients come first. That's why it's important that the people who serve them are first rate. We're committed to building relationships with our clients, exceeding their financial needs today, and well into the future. We're committed to helping you meet yours, too, with training programs, opportunities for advancement, and great rewards. So put your future in motion. Join Bank of America today. Currently, we have part-time teller positions, starting at a prime salary of \$8.50 per hour, available in our N/NE Portland branches.

**PART-TIME TELLERS**  
(Starting pay - \$8.50 per hour)

- HOLLYWOOD BRANCH - 3967 NE Sandy Blvd
- WALNUT PARK BRANCH - 5775 NE Martin Luther King
- LOMBARD-GREELEY - 2800 N Lombard Street
- ST. JOHN'S - 7410 N Chicago Ave

In this position, you will be required to efficiently perform all standard over-the-counter banking transactions. You will be responsible for handling client questions and concerns, for educating clients on available options, and for directing them to appropriate delivery channels. In addition, you will support and participate in branch sales campaigns, and use cross-sale-oriented candidates with previous customer service, sales, and cash handling experience in a fast-paced environment are ideally suited for these positions.

Bank of America is looking for people with flexibility to fill our varying schedules. Qualified candidates must be available for some Saturdays and can benefit from available growth opportunities. We are also excited to announce our new Language Certification Program. Individuals proficient in Spanish may be eligible for a premium compensation for their abilities, and we encourage you to apply today! Interested applicants, please stop by to complete an application at any of the above branches or our Employment Center located at: 1001 SW 5th Ave. 3rd floor, Portland, OR 97204.

**BANK OF AMERICA**

Put your Future in Motion.

**Route Sales Trainee**

Union Route Sales Trainee, Longview area. Must meet work 32 hr wk schedule, Tues, Wed, Sat, Sun. 3 mo. direct delivery or retail grocery store exp. required. Excellent DMV record. \$10.05/hour, + excellent benefit package. Apply Cowlitz County Job Service, 711 Vine, Kelso, WA. Ref Job #0708830.

**Receptionist - Full-Time or Part Time Job Share - for Entercom radio stations - KGON/KFXX/KNRK. Must be friendly, patient and able to handle multi phone lines. Lots of listener/client contact. Computer skills a plus. Send resume/references to Judy Combs, Entercom, 0700 SW Bancroft Street. EOE. Minorities and women encouraged to apply. No phone calls.**

**Employment**



In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available statewide. Currently, openings exist in the following agencies:

**OREGON DEPARTMENT OF TRANSPORTATION**  
**Principal Executive Manager E Manager, Construction Contracts Unit**  
Apply your vision to make a real difference! Strategically lead and manage a team that serves the entire agency in providing interagency/intergovernmental agreements; developing standards and specifications; acquiring permits; bid opening and contract execution; pre-qualifying contractors and local government certification. Requires three years management or project leader experience. Salary \$3,751 to \$5,288\* a month plus excellent benefits: health insurance; paid vacation; sick and personal leaves; nine paid holidays; and full employer-paid retirement contribution. \*Effective February 1999 classification will receive a 2% cost of living increase and a new top salary step will be added to the classification's compensation plan. **Announcement #OC078550. Contact ODOT Recruitment at (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired) or visit http://www.hr.das.state.oregon.gov/ for application materials.** Closing date is November 2, 1998.

**OREGON STATE POLICE**  
**Cadet Applicants**  
We are currently accepting applications for Cadet (seasonal) positions through November 30, 1998. Minimum qualifications: 18 years or older, high school diploma or equivalent, licensed to operate motor vehicle, and no felony convictions. Starting hourly rate is \$8.56 for the first twelve months. Cadet application form required. **To receive an application: call the OSP Jobline at (503) 378-3725, ext. 4131; pick up at any State Police Office; or write OSP Sworn Applicant Processing Section, 1320 Capitol Street NE, Suite B10, Salem, OR 97303.** Applications must be postmarked on or before November 30, 1998.

**BUREAU OF LABOR AND INDUSTRY**  
**BOLI Case Presenter Program Technician 2 Administrative Hearings Unit**  
Case Presenters review, evaluate and prepare cases to be presented at contested case hearings before an administrative law judge. Requires evaluating facts in relation to statutes, rules, regulations and policies; drawing conclusions; and making recommendations to a stakeholder or fact finder. Case presenters may negotiate settlements or close cases on their own initiative. Preference will be given to candidates with experience in civil rights or wage and hour laws. Salary \$2,814 to \$3,940 a month. Position can be located in Portland, Salem or Eugene, depending on agency need and candidate preference. **To receive application materials through the mail, call (503) 731-4070 (Portland). The job announcement (including test questions) and application form are also available on-line at http://www.hr.das.state.oregon.gov/. Closing date is October 30, 1998.**

**OREGON STATE UNIVERSITY**  
**Trade Maintenance Worker 2 Facilities Services**  
Candidate must have three years general building maintenance experience in one or more of the following trade areas: carpentry, electrical, mechanical, painting, plumbing, or welding. Major duties include maintaining and repairing all types of faucets, vacuum breaker and shut-off valves, urinals, commode lavatories, flush and shower valves, soap dispensers, and hot water tanks. As well as replacing washers, O rings, and vacuum diaphragms; repairing pipes and drain lines; maintaining drinking fountains; checking steam radiators, traps and valves; participating in accident prevention and safety training programs; and participating in quality and continuous improvement activities. Salary \$1,738 to \$2,419 a month. **Contact OSU Office of Human Resources, 14th and Jefferson, Corvallis, OR 97331-2131, (541) 737-3103 (TTY (800) 735-2900) for application materials.** Closing date is October 21, 1998 at 5 p.m.  
**These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777 (TTY (503) 378-4672) visit your local employment department or visit our web site at http://www.hr.das.state.oregon.gov/. The State of Oregon and all its divisions are proud to be equal opportunity employers.**

**ADVERTISE**

IN  
**The Portland Observer**  
Call us at 288-0033 or fax: 288-0015

**When it comes to keeping Oregon healthy, we couldn't care more.**

Since 1941, Regence BlueCross BlueShield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care and assistance to uninsured Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities:

**Financial Analyst**  
(Job #1344)

You will conduct studies of present accounting systems and procedures and recommend changes to improve efficiency and accuracy, as well as develop an understanding of risk sharing model reports to ensure proper recording of provider bonuses or write-offs. You must have a Bachelor's degree in Accounting or Finance with a minimum of four years of accounting work experience, or an appropriate combination of education and experience. Knowledge of accounting systems development, PC software, and GAAP is required.

**Corporate Literature Administrator**  
(Job #1586)

You will be responsible for marketing sales literature, correspondence to members, group administrators and agents, and literature maintenance due to legislative updates. Duties will include researching product information, analyzing contracts, designing literature, and coordinating printing and delivery. Requires a Bachelor's degree in Journalism, English or related field, or equivalent experience, and at least 5 years' experience in journalism, sales promotion, or marketing. Public speaking experience is also necessary.

**Medical Management Coordinator II**  
Salem Office  
(Job #1428)

You will perform advanced medical case assessment, management and intervention, as well as concurrent medical review and quality management/improvement. You will oversee medical care provided to subscribers to comply with company quality assurance, utilization review and case management policies and procedures. You must have a degree from an accredited school of nursing and a current Oregon RN or LCSW license. You must have a strong medical background and clinical experience in medical review, managed care and case management.

**Customer Service Representatives**  
(Job #1577)

This is an excellent opportunity to use your customer service skills to serve as our liaison to provide information regarding benefits, contract administration, eligibility, claim payments and denials. You must work well with little supervision in a team environment. Additionally you must have excellent customer service, PC, organizational, prioritization and communication skills, as well as the ability to type 40 words per minute.

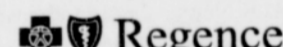
**Medical Management Coordinator I**  
(Job #959)

You will perform advanced medical case assessment, management and intervention, as well as concurrent medical review. You will oversee medical care provided to subscribers to comply with company quality assurance, utilization review and case management policies and procedures. You must have a current Oregon RN's license and at least three years of active practice in a hospital setting or recent pre-certification experience. You must have knowledge of current medical and nursing standards of practice and a valid Oregon or Washington driver's license with a good driving record.

**Medical Management Coordinator II**  
(Job #1208)

You will perform advanced medical case assessment, management and intervention, as well as concurrent medical review and quality management/improvement. You will oversee medical care provided to subscribers to comply with company quality assurance, utilization review and case management policies and procedures. You must have a degree from an accredited school of nursing and a current Oregon RN or LCSW license. You must have a strong medical background and clinical experience in medical review, managed care and case management.

We offer a competitive salary and comprehensive benefits package. Pre-employment drug screening is required and we support a smoke-free work environment. To apply, please indicate job number and/or title at the top of your resume or cover letter and submit to **Regence BlueCross BlueShield of Oregon and Regence HMO Oregon, Human Resources, P. O. Box 1271, Portland, OR 97207-1270, TTY (503) 225-6780.** We are strongly committed to equal opportunity in all phases of employment.



**BlueCross BlueShield of Oregon**  
**HMO Oregon**

For more information about career opportunities, call our Job Information Line:  
(800) 231-1617 or visit our website at [www.bcbso.com](http://www.bcbso.com)



*Celebrating cultural diversity in our workplace and community!*

*Ceres Behavioral Healthcare Systems, a division of Magellan Behavioral Health, offers managed mental health and chemical dependency services and employee assistance programs.*

*Current employment opportunities include: Care Manager, Customer Support Specialist, and Clinical Director.*

*For more information, contact Human Resources:*

*Tel: 503/224-2214 • Fax: 503/219-6892*

*E-mail: [jharvey@magellanhealth.com](mailto:jharvey@magellanhealth.com)*